

STATE OF HAWAII
Accounting Manual

Volume III

Part 300: Deductions from Gross Payroll

Page 343.01

SECTION 343: HAWAIIAN HOME LANDS

General Comments

Payroll deductions payable to the Hawaiian Home Loan Fund are for payment of loans made to employees of the State who are lessees of Hawaiian Home Lands.

Legal Provision

Normally, assignments are voluntary; however, Section 215(7) of the Hawaiian Homes Commission Act, 1920, enacted by Congress and adopted as a law of the State as Article XI of the State Constitution, authorizes the Department of Hawaiian Home Lands to request and/or require the borrower to make assignments for repayment of delinquent loans.

Forms

The STATE ACCOUNTING FORM D-60, SALARY ASSIGNMENT/CANCELLATION (SAFORM D-60), is the form that is used to report a request for salary assignment or change or cancel the amount assigned to Hawaiian Home Lands. Refer to Part 700, Appendix, for form illustrations and related instructions.

Reports

Refer to Part 800, Appendix, for sample reports and related explanations.

Procedures

The General Voluntary Deduction Procedures as presented in SECTION 340: VOLUNTARY DEDUCTIONS are followed in processing Hawaiian Home Lands assignments, changes, or cancellation of assignments.

Assignments, changes, or cancellation of Hawaiian Home Lands assignments are processed through the Hawaiian Home Lands Office and distributed as noted on each copy of the SAFORM D-60.