SECTION 851: EMPLOYER'S SHARE CONTRIBUTION ASSESSMENT REGISTER

Purpose:

This report (Report No. PRE314) provides detail information of those funds which are assessed with the employer's share of contribution for an employee's benefit costs for a payroll period.

Frequency:

Generated each payroll period.

Distribution:

Copy #1 - To Central Payroll, DAGS.

Copy #2 - To the departments.

Copy #3 - To the departments.

Organization of Report:

The report consists of two sections:

1. The Detail Section, which reflects the employer's share of contribution for each employee for a payroll period.

2. The Total Summary Section, which reflects the total of assessments to the State's funds for the employer's share of contribution for a payroll period.

The sequence of this report is:

1. Payroll number (skips to a new page whenever the payroll number changes.)

2. Encumbrance code.

3. Uniform Accounting Code (UAC).

4. Employee name.

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ITEM NO.	DATA	DATA DESCRIPTION
	(DETAIL SECTION)	
1		The number and title of the payroll.
2	ENC	The encumbrance code. If an "A" appears for an employee, it means the employer's share of contribution is encumbered.
3	F-SYM-D	The appropriation code that is assessed with the employer's share of contribution. The five character appropriation code consists of the Fund Code (1), the Appropriation Account Code (3), and the Department Code (1).
4	S/D	The subdivision code that will be assessed for the employer's share of contribution.
5	OBJ	The object code that is charged for the employee's gross pay.
6	SS-NO	The social security number of the employee.
7	NAME	The name of the employee.
8	TOTAL IMPOSED	The amount the employer will be imposed (assessed) for each employee. This total should equal the crossfooted total of Item 11, the cost of the specific employee benefits.
9	TOTAL GROSS	The gross pay the employee reveived for the payroll period.

SECTION 851: EMPLOYER'S SHARE OF CONTRIBUTION ASSESSMENT REGISTER

ITEM NO.	DATA	DATA DESCRIPTION
10	CHARGED GROSS	The amount of the gross pay that is charged to the specific UAC, and therefore, subject to employee benefit cost assessments.
11		The assessed amount of each specific employee benefit cost. The crossfooted total must equal TOTAL IMPOSED, Item 8.
12		The totals for a subdivision code. Subtotals are generated after each change in subdivision codes. Employees are grouped by appropriation codes and also by subdivision codes.
13		The totals for an appropriation code. Subtotals are generated after each change in appropriation codes.
14	REGULAR	The totals for a payroll number for assessments that are not encumbered.
15	ENCUMBERED	The totals for a payroll number for assessments that are encumbered.
16	TOTAL	The combined totals of REGULAR, Item 14 and ENCUMBERED, Item 15.
	(TOTAL SUMMARY SECTION)	
1	GRAND TOTAL	The summarized total for all columns for the State's share of contribution assessments.

EXHIBIT A: SAMPLE REPORT KEYED TO EXPLANATIONS OF REPORT NO. PRE314
(Detail Section)

STATE OF HAWAII
EMPLOYERS SHARE CONTRIBUTION ASSESSMENT REGISTER
FOR PAYROLL PERIOD ENDING 05/31/72

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(2) ENC	(3) F-SYM-D	(4) S/D	(5) CBJ	FUNC	LOC	PROJ	SS-NO	NAME	(8) TOTAL IMPOSED	(9) TOTAL GROSS	(10) CHARGED GROSS	990 MEDICAL	991 DENTAL	992 W/C	993 INSUR	996 P-RET	997 FICA	998 PEC-RET	999 ADM-FNC
G-008-M		175	2000	1000	2	1112													
							575-22-1643	NIP, JOHN Q.	90.87	474.50	474.50	C 7.50	C2- 1.56	3.96	O- 1.13	2.37	24.67	48.97	.71
							576-19-2138	NISHIMOTO, PAUL S.	86.27	452.00	452.00	D 7.50	01- .78	3.77	O- 1.13	2.26	23.50	46.55	.68
							575-14-3095	SMITH, ALICE Y.	116.33	636.00	636.00	C 7.50	C2- 1.56	5.30	O- 1.13	3.18	33.07	65.64	.95
									618.76 *			45.00 *		25.15 *		17.49 *		360.84 *	
													7.80 *		7.91 *		145.33 *		5.24
G-008-M		175	2000	1000	2	1122													
							575-22-3782	LIN, MYRTLE Y.T.	64.16	322.00	322.00	D 7.50	01- .78	2.69	C- 1.13	1.61	16.74	33.23	.48
							576-14-9702	LONG, IRMA C.O.	19.34	228.50	103.97	C 1.14		.87	C- .51	.52	5.41	10.73	.16
							575-13-3172	LUDWIG, HARRY K.	92.56	523.00	523.00	A 2.50		4.36	C- 1.13	2.62	27.20	53.97	.78
									176.06 *			11.14 *		7.92 *		4.75 *		97.93 *	
													.78 *		2.77 *		49.35 *		1.42
G-008-M		175	2000	1000	2	1132													
							575-18-1247	FUJIMORI, RACHEL K.	96.99	549.00	549.00	C 2.50		4.58	C- 1.13	2.75	28.55	56.66	.82
									96.99 *			2.50 *		4.58 *		2.75 *		56.66 *	
													*		1.13 *		28.55 *		.82
G-008-M		175	2000	1000	2	1142													
							575-19-3237	HARADA, JAMES T.	2.17	260.00	260.00			2.17					
									(12) 2.17 *			*		2.17 *		*		*	
													*		*			*	
(13) G-008-M									2102.16 **			126.84 **		102.54 **		58.03 **		1197.40 **	
													26.74 **		32.25 **		540.94 **		17.42
(14) REGULAR									31973.66			1481.95		1506.13		889.38		18352.16	
													320.02		488.79		8668.24		266.59
(15) ENCUMBERED																			
(16) TOTAL									31973.66 *			1481.95 *		1506.13 *		889.38 *		18352.16 *	
													320.02 *		488.79 *		8668.24 *		266.59

EXHIBIT B: SAMPLE REPORT KEYED TO EXPLANATION OF REPORT NO. PRE314
(Total Summary Section)

STATE OF HAWAII
EMPLOYERS SHARE CONTRIBUTION ASSESSMENT REGISTER
FOR PAYROLL PERIOD ENDING 05/31/72

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	TOTAL IMPOSED	TOTAL GROSS	CHARGED GROSS	990 MEDICAL	991 DENTAL	992 W/C	993 INSUR	996 P-RET	997 FICA	998 REG-RET	999 ADM-END
(1) GRAND TOTAL.	81679.05 *			4303.04 *	799.73 *	3000.28 *	1320.21 *	2297.59 *	21866.20 *	47402.73 *	689.31