



## STATE-COUNTY FUNCTIONS WORKING GROUP (TAT)

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### Agenda

Simeon R. Acoba  
Chair

Date: Wednesday, January 7, 2015

Time: 10:00 a.m.

Place: Conference Room 414  
State Capitol  
415 South Beretania Street  
Honolulu, Hawaii

Sananda K. Baz  
Edward E. Case  
Mary Alice Evans  
Steven A. Hunt  
George Kam  
Neal Miyahira  
Deanna Sako  
Ray Soon  
Jesse Souki  
George D. Szigeti  
Ronald K. Williams  
Kerry Yoneshige

- I. Call to Order, Public Notice, Quorum
- II. Public Testimony – all testimony will be taken at this time on all agenda items
- III. Chair's Report
  - a. Announcements, introductions, and correspondence
  - b. Minutes of December 3, 2014 meeting
- IV. Discussion – Act 174, Section 2(a)(1):

“Evaluate the division of duties and responsibilities between the state and counties relating to the provision of public services.”

- a. “Public service” – possible definitions (Black’s Law Dictionary, Department of Budget and Finance)
- b. Division of services provided by State and Counties
  - (i) Comprehensive Annual Financial Reports (CAFR) - possible starting point
  - (ii) Other sources—State Constitution, Hawaii Revised Statutes, County Charters, and *Guide to Government in Hawaii* (Legislative Reference Bureau)
- c. Review data sources for population, visitor data, lodging, per room revenue, non-traditional accommodations, State and counties’ gross income, tourism expenditure categories, other.

V. Discussion – Act 174, Section 2(a)(2):

“Submit a recommendation to the legislature on the appropriate allocation of the transient accommodations tax revenues between the State and counties that properly reflects the division of duties and responsibilities relating to the provision of public services.”

- a. Allocation options discussed at prior meetings – Allocation of TAT revenues among the State and counties based on:
- 1) Expenditures for provision of public services
  - 2) Tourism expenditures
  - 3) Population
  - 4) Ratio of visitor population to resident population
  - 5) Visitor arrivals

VI. Consultant Services – Discussion

- a. Possible items or issues to include in specifications for consultant request for proposals (RFP)

VII. Policy Issue

- a. Discussion and vote to ratify policy prohibiting non-members from being counted toward a quorum or being allowed to vote.

VIII. Adjournment

Members of the public are invited to submit written comments on any of the matters before the Working Group. Please submit **15** copies at least **48 hours** prior to the meeting to: **Office of the Auditor 465 S. King Street, Room 500, Honolulu, Hawai‘i 96813.**

Individuals who require special needs accommodations are invited to call Ms. Jayna Oshiro, at 587-0800 at least **4 working days** in advance of the meeting.