Ocean Resources Management Plan Working Group

Meeting Summary
Office of Planning Conference Room
Friday, August 3, 2007; 10:00 a.m. - 12:00 p.m.

Members Present:
Sam Lemmo (DLNR/OCCL)
Athline Clarke (DLNR/DAR)
Hudson Slay (DOH/Clean Water Branch)
Leonard Young (DOA)
Marnie Meyer (OP/CZM)
Larry Brown (Planning, Hawaii)
Thorne Abbott (Planning, Maui)
Chip Fletcher (UH/SOEST)
Jim Coon (MACZAC)
Jeanne Johnston (SCD)
LCDR Joseph Zwack (US Coast Guard)
Kelvin Sunada (DOH/EHA)
Antoinette Lee, for Leimana DeMate (AOHCC)
Ian Costa, for Mike Laureta (Planning, Kauai)
Fred Pascua, for Dean Watase (DOT/Harbors)

Others Present:
Doug Tom (OP/CZM)
Susan Feeney (OP/CZM)
Ann Ogata-Deal (OP/CZM)
Melissa Iwamoto (OP/CZM)

Summary of Working Group Tasks and Due Dates:

1. Implementation status update of ORMP management goals/strategic actions for each agency (spreadsheet) **(Due electronically to CZM by Friday August 17, 2007)**
2. Recommend 2-year priorities for management goals/strategic actions to the Policy Group **(Due electronically to CZM by Friday, August 31, 2007)**
3. Prepare agency work plans for priorities (Due date TBD)
4. Develop annual results indicators for priorities (Due date TBD)
5. Annual status report on activities to implement the ORMP (Due date TBD)

The following items were raised and discussed by the ORMP Working Group at this meeting:

ORMP Update, Implementation and Further Development:
CZM solicitation of funds to implement the ORMP
Questions and concerns were raised regarding the distribution of money to the community groups. Agencies are encouraged to be creative in determining how they can spend the money to help communities. The funding is not meant to be given directly to the community groups; rather, it is intended to foster working partnerships between government agencies and the community. Since time is limited, this exercise may serve to identify additional community groups for future projects. Extensions for the money cannot be granted.

Some members requested that the available CZM funds be used by the Working Group to accomplish their directives from the Policy Group. However, based on language in the funding

notice, this funding is available only for government/community partnership projects that implement the management goals and strategic actions of the ORMP. UH may act as a state agency for the purposes of these funds and form partnerships with community groups.

Working Group Purpose & Tasks:

Task 1. Agency implementation status update of ORMP management goals/strategic actions
Each agency should fill out its ORMP implementation status update spreadsheet and submit it to CZM by **Friday, August 17, 2007**. The spreadsheets are a starting point to develop work plans; they will help identify the current status of all the actions included in the ORMP. If a project is ongoing, explain *how* is it ongoing (i.e., what are the current actions). Furthermore, the spreadsheets will convey common constraints, opportunities, and issues that may be addressed collectively. If an agency foresees problems related to a specific goal (e.g., if other lead agencies need to be identified), that is valuable information.

This is not meant to be a lengthy process. The spreadsheet may be filled in with quick notes to generate thought on what is being done and what needs to be accomplished. CZM will compile the completed spreadsheets into one matrix.

Task 2. Recommend priority management goals/strategic actions to the Policy Group
The Working Group will recommend to the Policy Group which management goals/strategic actions should be the *implementation* priorities for the next 2 years. Working Group members should send their agency priorities to CZM by **Friday, August 31, 2007**. At the next meeting (September 5), the Working Group will share agency priorities and agree on which priorities to recommend to the Policy Group. CZM will develop a template for reporting the priorities.

The Working Group can move forward once the priorities are identified. Compiling agency priorities may help convey conflicting as well as corresponding priorities, allowing the Working Group to focus on work plans with synergy. This is an opportunity for true collaboration across agencies.

Task 3. Prepare agency work plans for priorities
Work plans will be prepared for the priorities determined by the Working Group and will be presented to the Policy Group during their next meeting (March 2008). CZM will collaborate with the Working Group to develop a template for the work plans. Work plans should explain how each agency intends to implement each priority management goal/strategic action and indicate budget allocations and needs. A county member requested CZM to align the work plans with performance measures. CZM will look into this matter.

To address multi-agency goals/actions, agencies are encouraged to work together to develop work plans. Lead agencies should determine the extent of their roles within a specific management goal/strategic action.

Task 4. Select annual results indicators for priorities
Illustrative results indicators to evaluate the implementation of priorities will be selected and presented to the Policy Group during their next meeting (March 2008).

Updating the ORMP
A number of issues were raised regarding the content of the ORMP. The Working Group was reminded that the ORMP is a living document, and changes are inevitable. However, the group's directive is to work with what the Policy Group presented. The Working Group may make recommendations to the Policy Group on the changes needed and desired to render the ORMP more practical and reasonable. Furthermore, the plan will be updated every five years. This process allows for flexibility and adaptation to new efforts and priorities.

Annual Status Report
An annual report will be submitted to the Governor and the Legislature each December on the implementation status of the ORMP. The work products of the Working Group (such as the priorities, work plans and results indicators) will be used for this report.

Working Group Schedule:
General Robert Lee of the State Department of Defense has requested the opportunity to speak with the Working Group, the county planning directors, and the county civil defense directors to address hazard mitigation issues in coastal planning. This meeting has been scheduled for September 5, 2007, at 10:30 a.m. at Department of Defense. Additional information, such as the agenda and parking instructions, will be forwarded to the group as it becomes available.

The next Working Group meeting will be held the afternoon of September 5, 2007, after the DOD meeting. Starting in October, the Working Group will meet the first Wednesday of every month from 9-11 a.m. The Office of Planning conference room will be held for an additional hour for members to work together on the multi-agency management goals/strategic actions.

Communications:
Contact List
The Working Group agreed to share a contact list among members, with the understanding that the list will be kept within the group and used only for ORMP Working Group matters.

Meeting Summaries
Meeting summaries will be sent to Policy Group members as well as the Working Group. The Working Group also requested access to the Policy Group meeting summaries.

Miscellaneous:
- The US Coast Guard would like to add a representative to the Policy Group and will work with CZM to do so.
- Antoinette Lee from the Association of Hawaiian Civic Clubs (AOHCC) announced that Annelle Amaral will be taking her place on the Policy Group. Leimana DeMate will represent the AOHCC on the Working Group.
- *Participation in ORMP implementation process.* The Working Group stressed the need for participation by all agencies listed in the ORMP. Specifically, the City and County of Honolulu needs to participate, as the implications of their absence are broad. A suggestion was made to write up a description of why participation is essential at all levels (i.e., not just monetary consequences). Further discussion on this matter is needed.