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October 11, 2007

To: ORMP Working Group

From: Douglas Tom *Dr Tom*

Subject: Summary Notes of October 3, 2007 Meeting

We wrestled with a variety of issues at the meeting. Based on the discussions, your recommendations, and our OP reflection, we offer the following points for review and consideration.

We concluded that there is value in contacting each member to better ascertain his or her agency's or organization's constituency-specific priorities and "must do" components of the ORMP due to mandates or organizations directives. In the course of the next couple of weeks, contact will be made by OP personnel or our meeting facilitator Linda Colburn.

We need to arrive at a more manageable number of priority projects to implement. At the meeting, the triage criteria we discussed were:

- Doability – there ought to be a high likelihood of success or at least measurable progress within the two-year period.
- Mandate – by statute, rule, or legislative or administrative directive.
- Urgency.
- Resource capacity – personnel, available finances, partnerships, etc.
- Collaborative will – there is evidence of the desire to leverage resources or collaborate across sectors or functions.
- System or foundation impact – do other mandates or priorities depend on the strategic action being carried out?
- Measurability.
- Will the action sustain the efforts which agencies are committed to?
- Grouping or realignment of major themes such as watersheds.

We will search for the most promising factors to narrow the topics for which time will be set aside for group discussions. The goal is to arrive at a manageable list of priorities before the next meeting.

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We have recorded as track changes the revisions and clarifications to the ORMP management goals and strategic actions offered during the meeting. They will be distributed to the Working Group members and will also be used to revise the ORMP subsequent to fulfilling the Policy Group's directive at hand.

During the next meeting, time will be set aside for caucuses with prospective collaboration partners to begin or continue discussions on priorities of mutual interest. Time will also be set aside for collaboration with other partners to explore options to capture collective efforts to assure fruition of ORMP priorities.

I wish to reiterate that items in the ORMP should not be excised from the priorities and work plans because they are already being addressed or have been completed. Rather, providing information and evidence about their status would go far in reflecting the Working Group's commitment to responding to the directive of the Policy Group. In general, Policy Group members are not privy to the ongoing specific work tasks undertaken by the rank and file. In addition, if specific management goals or strategic actions in the ORMP are not accurate or should be revised, the report to the Policy Group should adequately explain the inaccuracies or faults and recommend alternative actions to pursue with the requested working plans.

We appreciate the input thus far and look forward to working with you productively toward fulfilling our mandate from the Policy Group. If there are questions about this, please feel free to contact us.

c: Mary Lou Kobayashi, OP