



**MINUTES
FOR THE MEETING OF THE
HAWAI'I BOARD ON GEOGRAPHIC NAMES**

DATE: October 17, 2014
TIME: 8:30 am
PLACE: Leiopapa A. Kamehameha Building
Office of Planning, 6th Floor Conference Room
235 S. Beretania Street
Honolulu, Hawai'i 96813

AGENDA ITEM 1: Call to Order

Mr. Kamana'o Mills, Chairperson of the Hawai'i Board on Geographic Names (HBGN or Board), called the meeting to order at 8:30 am.

The following were in attendance:

MEMBERS: Kalani Akana (Office of Hawaiian Affairs); Betty Kam (Bernice P. Bishop Museum); Holly McEldowney (Department of Land and Natural Resources); Kamana'o Mills (Department of Hawaiian Home Lands); Ryan Morales (Land Survey Division); Noenoe Silva (University of Hawai'i)

ABSENT: Joan Delos Santos (Office of Planning)

ADVISORS: Renee Louis, PhD.

Guest: Debra Mendes (Office of Planning); Drew Decker (U.S. Geological Survey)

AGENDA ITEM 2: Approval of Meeting Minutes of August 21, 2014 and September 19, 2014

Member voted to approve the meeting minutes of August 21, 2014.

Approval of the minutes for September 19, 2014 was deferred because the September meeting minutes had not yet been completed.

AGENDA ITEM 3: Status of HBGN Names Database Organization and Publication Initiative

Ms. Mendes reported that all islands had been sorted and reviewed. She displayed assorted worksheets and explained the status codes:

- 1: Not Hawaiian
- 2: Not Reviewed

- 3: More Research Needed
- 4: HBGN Corrected
- 5: Already correct in U.S. Geographic Names Information System (GNIS)

Ms. Mendes explained that for those names with code of “4” – some have been sent to US Board, but they have not yet been processed, while others have not yet been sent. Ms. Delos Santos sends names decisions to the U.S. Board periodically, in batches.

The next step in the organization process will be to compare the names that have been corrected with the names that have already been submitted, to identify the names that still need to be sent to the U.S. Board. Ms. Louis reminded the board that although all names having a code of “4” have been or will be sent to the U.S. Board, they may not all be corrected within the GNIS, because, due to funding cuts, the U.S. Board will only be updating certain feature types within the GNIS. Some administrative feature types (cultural and man-made) will no longer be updated in the system.

AGENDA ITEM 4: Public Inquiry regarding procedures to request a name change for Mountain View

This item was deferred because Ms. Delos Santos was not available to report on this item.

AGENDA ITEM 5: Further Discussion of Draft HBGN Style Guide and Past and Future Decision Making Criteria

Mr. Mills passed out Version 8 of the Style Guide, which included suggested changes from the last Board meeting, including the following:

- Corrected the wording of Item B on Page 2
- Changed the title
- Changed the opening paragraph to clarify that there may be multiple names of a feature in the Hawaiian language, although only one official name can be submitted to the U.S. Board
- Added a brief description on the use of the ‘okina and kahakō

Ms. Silva suggested that references to sources should be named consistently throughout the document – i.e., refer to them either as “references” or “bibliography” but not both. The wording will be changed to “references.” Ms. Louis asked that something be included to indicate that although the board will generally follow the guidelines, each name will be decided on a case-by-case basis. She also asked that something be included to indicate that the guidelines may evolve / change over time. This phrasing was included in an earlier draft, but is not included in this draft. The document will be changed to incorporate all changes suggested by the Board members.

AGENDA ITEM 6: Discussion of Maui Island Place Names (Continued review of Maui Island place names for spelling and diacritical marks)

Technical difficulties were encountered in working with the newly formatted spreadsheet, so further review of Maui Island place names was deferred.

AGENDA ITEM 7: Adjourn

The meeting was adjourned at 9:10 am.

Respectfully Submitted,

Joan Delos Santos