

Small Business Regulatory Review Board

MINUTES OF REGULAR MEETING

June 14, 2005

No. 1 Capitol Building 250 South Hotel Street Room 410

I. **CALL TO ORDER:** Chair Woods called the meeting to order at 10:30 a.m., with a quorum present.

MEMBERS PRESENT:

- Lynne Woods
- Phyllis Shea
- Jeanette Chang
- Donald Dymond
- Michael Yee
- Sharon Pang
- Noelani Whittington
- Edward MacDowell

ABSENT MEMBERS:

- Dorvin Leis
- George Handgis

STAFF: DBEDT Office of the Attorney General
Dori Palcovich Margaret Ahn
Carol Poepoe

GUESTS: Barbara Robeson, Chairperson, Kauai Charter Review Commission
Tom Lileikis, Environmental Health Supervisor, Noise, Radiation and Indoor Air Quality Branch,
Environmental Health Services Division, Department of Health (DOH)

WORKING LUNCH AS THE MEETING PROGRESSED

II. **APPROVAL OF MINUTES:** Minutes of the May 10, 2005 meeting were approved as presented.

III. OLD BUSINESS

- A. Review and discussion of post public hearing statement on Kauai Department of Water, "Deferral from July 1, 2005 to January 1, 2006 for certain water rates" – Ms. Chang indicated that no testimony was presented at the public hearing and that the rules are to streamline the Department's procedures; any impact on small business appears to be a mute point. Mr. MacDowell recommended that the rules proceed for adoption; the Board unanimously agreed.
- B. Review and discussion of post public hearing statement on Kauai Department of Water, "Amendments to 2002 Water system Standards" – See Section A., above, for discussion of these rules. Ms. Shea recommended that the rules proceed for adoption; the Board unanimously agreed.
- C. Review and discussion of post public hearing statement on HAR Chapter 11-41, "Lead-Based Paint Activities" (DOH) – Mr. Tom Lileikis, Environmental Health Supervisor, Noise, Radiation and Indoor Air Quality Branch, indicated that the proposed rules mirror the federal requirements that are already in place. The changes include certifying individuals that conduct lead-based abatement jobs in housing and child facilities and crediting training providers for safe work practices. Mr. Yee indicated that the fees would be reduced for the contractors. Mr. Lileikis stated that there are six disciplines that DOH will certify, three of which require examinations. Mr. Yee recommended that the proposed rules be passed onto the Governor's office for adoption; the Board unanimously agreed.
- D. Review and discussion of post public hearing statement of the Honolulu Liquor Commission – The rules have been withdrawn for discussion per the request of the Honolulu Liquor commission until next month.
- E. DBEDT rules reviewed – No action was taken.

- F. Discussion and reschedule of strategic planning session – Chair Woods apologized for having to cancel last month’s strategic planning session. A new date has been rescheduled for October 4, 2005, to be held at the Aloha Beach Resort Kauai. The meeting will entail both the strategic planning session and the Board’s regular monthly meeting, which will be changed from the October 11th date.

IV. NEW BUSINESS

- A. Review and discussion of proposed rules of the Charter Review Commission – County of Kauai – Ms. Barbara Robeson, Chairperson, Charter Review Commission, County of Kauai, explained that the rules were recently drafted, as there were no rules or operational procedures for the Commission. There are no foreseeable impacts on small business within these rules. The Commission has seven board members. Approximately six to eight public hearings will be held for these rules. Ms. Chang recommended that the rules proceed to public hearing; the Board unanimously agreed.

- V. **REPORT FROM THE CHAIR** – Chair Woods mentioned that, despite the Board being short one member, the complexion of the Board in terms of “industry representatives” is fairly balanced. Therefore, she recommended waiting until the fall to recommend to the Governor another prospective board member, in order to see where there would be a proper fit. She also suggested that the members put some thought into who they would like to recommend as a Vice Chair, and Second Vice Chair, which will be voted on at the strategic planning session in October.

- VI. **REPORT FROM COMMITTEES** – Nothing was reported.

- VII. **REPORT AND UPDATE FROM BOARD MEMBERS** – Nothing was reported.

- VIII. **ANNOUNCEMENTS** – Chair Woods briefly updated the Board on communication with a representative from the Kakaako Improvement District, regarding HAR Chapter 15-20, “Relating to Improvement District 11.”

- IX. **NEXT MEETING** - Tuesday, July 12, 2005 at 11:00 a.m., No. 1 Capitol District Building – 250 South Hotel Street, 4th floor conference room 410

- X. **ADJOURNMENT** - Chair Woods adjourned the meeting at 11:31 a.m.