

NEIL ABERCROMBIE  
GOVERNOR



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EMPLOYEES' RETIREMENT SYSTEM  
HAWAII EMPLOYER-UNION HEALTH BENEFITS TRUST FUND  
OFFICE OF THE PUBLIC DEFENDER  
PUBLIC UTILITIES COMMISSION

ADMINISTRATIVE AND RESEARCH OFFICE  
BUDGET, PROGRAM PLANNING AND  
MANAGEMENT DIVISION  
FINANCIAL ADMINISTRATION DIVISION  
OFFICE OF ECONOMIC RECOVERY  
AND REINVESTMENT (ARRA)

October 5, 2011

FINANCE MEMORANDUM

MEMO NO. 11-18

TO: All Department Heads

FROM: Kalbert K. Young  
Director of Finance

SUBJECT: Report on Non-General Fund Information

In accordance with Section 37-47, HRS, the Department of Budget and Finance is compiling a report on all non-general fund accounts for submittal to the 2012 Legislature.

Please complete the attached form (Form 37-47) concerning non-general funds. Make copies of the form and use additional sheets if necessary. The electronic version of the form is available for download at: <http://hawaii.gov/budget/bppmforms/>.

Your response should be submitted to the following address:

Mr. Neal Miyahira, Administrator  
Budget, Program Planning and Management Division  
Department of Budget and Finance  
250 S. Hotel Street, Room 301  
Honolulu, Hawaii 96813

Please submit **two paper copies and a diskette or CD of the electronic copy** in Excel format of all completed forms by November 25, 2011. The electronic copy can also be e-mailed to [terri.l.ohta@hawaii.gov](mailto:terri.l.ohta@hawaii.gov).

Please have your staff contact Mr. Neal Miyahira, Administrator of the Budget, Program Planning and Management Division, at 586-1530 if there are any questions. Thank you for your cooperation with this request.

Attachments