

DEPARTMENT OF COMMERCE AND CONSUMER AFFAIRS

News Release

GOVERNOR

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STATE BUSINESS REGISTRATION TAKES STEPS TO GO GREEN

HONOLULU – The Department of Commerce and Consumer Affairs' (DCCA) Business Registration Division (BREG) is taking initiatives to cut costs and go green.

Beginning October 1, BREG will no longer automatically mail paper copies of annual report forms to filers of corporations, limited liability companies and partnerships whose annual reports are due. For years, the division has automatically mailed paper copies of the report forms to filers in the quarter that their filing is due. In addition, the division has sent notice cards with information on how to file online at <u>www.ehawaii.gov/annuals</u>.

"Starting this year, filers will only receive the notice cards," explained Tung Chan, head of the department's Business Registration Division. "The notice cards are easy to use and many already rely on them alone. Removing the extra paper mailing will save more than 560 pounds of paper and nearly \$24,000 of postage a year."

The division encourages filers to use the notice cards to help them electronically file online. Alternatively, filers can use the notice cards to locate their filing online, download it and mail it in. Paper copies with pre-filled filing information of the annual reports will still be available via U.S. mail for filers requesting paper copies. For assistance or requests for mailed annual forms, please call the Business Registration Division at (808) 586-2727.

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