

A LAW CORPORATION

CABLE DIVISION  
COMMERCE AND  
CONSUMER AFFAIRS

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FILE\_\_\_\_\_

March 8, 2013

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**Via Hand Delivery**

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Honolulu, Hawai'i 96813

Re: Nā Leo 'O Hawai'i Application to Provide PEG Services

Dear Mr. Kang:

Enclosed please find Nā Leo 'O Hawai'i's Responses to Oceanic Time Warner Cable LLC's Request for Information and Production of Documents dated January 22, 2013.

Very truly yours,

Terry E. Thomason  
Corianne W. Lau  
Jessica Y.K. Wong

Enclosure

cc: ✓ Donn Yabusaki, Cable Television Administrator  
Cable Television Division  
DCCA (w/enclosures)

## Nā Leo 'O Hawai'i's Application to Provide PEG Access Services

### Nā Leo 'O Hawai'i's Response To Intervenor Oceanic Time Warner Cable LLC's Request for Information and Production of Documents

#### Requests for Information

1. Nā Leo's June 17, 1999 contract with the DCCA provided in part that "Along with its strategic plan, Nā Leo shall submit a long-range plan which shall include, at a minimum, measurable objectives and schedules whereby operations and maintenance, repair, and replacement of equipment and facilities would no longer be solely or largely dependent upon Access Fees and the Facilities and Equipment Fund." Please describe in detail the long-range plan for self-sufficiency that Nā Leo was required to develop pursuant to its contract with the DCCA and any amendments or revisions to that plan.

**Nā Leo 'O Hawai'i ("Nā Leo") has set aside funds in the event of discontinued cable funding from Oceanic Time Warner Cable LLC ("Time Warner"). With the monies set aside, Nā Leo could continue to operate with a staff reduction for approximately six months to one year. Nā Leo would then wind down and cease operations.**

**Although Nā Leo has not yet prepared a plan for self-sufficiency, Nā Leo has explored ideas to become self-sufficient and will further address this issue at its future Strategic Planning Meetings. The securing of funding for self-sufficiency has been an ongoing, long-range endeavor of the organization.**

2. The 2011 Performance Audit of Nā Leo O Hawai'i, Inc. dated June 5, 2012 ("Nā Leo Performance Audit) at P. 10 indicates that the "Hours of Locally Produced Programming" on Nā Leo declined to 9,251 hours in 2010 (versus 18,375 hours in 2009; 19,498 hours in 2008; and 19,002 hours in 2007). Please describe the reason(s) for the decrease in the locally produced programming in 2010, and please provide the hours of locally produced programming for the years 2011 and 2012.

**The numbers of "Hours of Locally Produced Programming" reflected in the 2007 - 2011 Performance Audits are incorrect. The "Hours of Locally Produced Programming" for 2007 – 2010 erroneously included Interactive Video Bulletin Board (IVBB) hours. The 2011 Performance Audit number for "Hours of Locally Produced Programming" incorrectly left out Nā Leo-produced programming and Open Mic programming.**

**Nā Leo's Programming Coordinator re-ran the reports for the "Hours of Locally Produced Programming" to include the correct categories of programming. The totals for "Hours of Locally Produced Programming" are as follows:**

	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>
<u>Hours of Locally Produced Programming</u>	9,164	12,619	10,222	14,408	16,482	16,344

3. Please state and describe in detail separately the source and amount of all money obtained by Nā Leo for each of the years 2006 to 2012 (other than from the State of Hawai'i or Oceanic). Please break down by source the amount from any source in excess of \$10,000. Please describe whether moneys were in the form of gifts or fees or were obtained from other sources.

See Attachment 1.

4. Please state the source and amount of money that Nā Leo expects to receive from sources other than the State of Hawai'i and Oceanic for each of the years 2013 to 2017.

**Nā Leo has not prepared projections regarding the source and amount of money Nā Leo expects to receive from sources other than the State of Hawai'i and Time Warner. Nā Leo cannot make such projections with any certainty. However, the sources (other than the State of Hawai'i and Time Warner) and amount of money Nā Leo received for 2006 through 2012 are reflected in Attachment 1. Nā Leo is exploring grant opportunities, but the potential for grant income is not definite enough such that Nā Leo expects to receive such funding.**

5. Please state whether Nā Leo uses all of the interest and investment income earned from its restricted capital accounts for PEG and capital purposes. If Nā Leo does not use all of the interest and investment income from its restricted capital accounts for PEG capital purposes, please describe in detail the amount of interest and investment income earned from restricted funds and used for other purposes for each of the years 2006 to 2012, and Nā Leo's reason(s) for doing so.

**Nā Leo's earnings (including interest and investment income) from funds in its restricted capital accounts are used for PEG capital purposes. Such earnings remain in Nā Leo's capital accounts.**

6. Nā Leo's earnings (including interest and investment income) from funds in its restricted capital accounts are used for PEG capital purposes. Such earnings remain in Nā Leo's capital accounts. Please state and describe in detail all expenditures made by Nā Leo for

PEG capital purposes from its restricted capital accounts for each of the years 2006 to 2012.

**See Attachment 2.**

7. Please state the amount of money that Nā Leo has spent for equipment to stream (or provide video on demand for) its programming on the Internet for each of the years from 2006 to 2012. Please break down these amounts for each year between moneys spent for capital items and moneys spent for expenses.

**Nā Leo purchased TelVue equipment in June 2011 at the cost of \$16,254.00.**

**Expenses related to streaming include: \$3,000.00 yearly (monthly recurring fee of \$250.00 per month) for operating expenses for the equipment and \$2,240.25 per year for a maintenance protection plan.**

8. Please state the amount of money that Nā Leo plans to spend for equipment to stream (or provide video on demand for) its programming on the Internet for each of the years 2013 to 2017.

**Nā Leo does not expect to expend funds for such equipment for 2013 to 2017, except in case emergency expenditures are required (i.e., to replace broken equipment).**

9. Please state the amount of money that Nā Leo plans to spend in operating expenses to stream (or provide video on demand for) its programming on the Internet for each of the years from 2013 to 2017.

**For each year for 2013-2017, Nā Leo plans to expend \$5,240.25 per year, which includes operating expenses of \$3,000.00 (monthly recurring fee of \$250.00 per month) and a maintenance protection plan costing \$2,240.25.**

**The pricing of the above is subject to price increases by Nā Leo's vendor(s).**

10. Please state the date that Nā Leo acquired the land and the building in Hilo at 91 Mohouli Street, the nature of the interest in the land and building (fee simple or leasehold), the total cost to acquire the land and building, and the source (and amounts) of all funds used to acquire the land and the building.

**Nā Leo acquired the land at 91 Mohouli Street in Hilo on May 30, 2000 for \$190,663.78. The building was constructed in 2001 for \$650,000.00. Nā Leo owns the**

land and building fee simple. The funds used to acquire the land and the building came from Nā Leo's capital account.

11. Please state whether Nā Leo has ever subleased any portion of its building in Hilo to another party since the acquisition of the building

**Nā Leo has not subleased any portion of its building in Hilo to another party since Nā Leo acquired the building.**

12. On Page 35 of Nā Leo's Application, Nā Leo states that "Unlike capital assets obtained by Nā Leo after 1998, Nā Leo retains all rights and title to capital assets accumulated by Nā Leo prior to the 1998 renegotiated agreement, even upon termination or expiration of the new agreement." Please state whether Nā Leo believes it will continue to own its building and land at 91 Mohouli Street (and all improvements) if it is not awarded the DCCA Contract, and the detailed basis for that position.

**No such 1998 contract exists. If, however, Time Warner is referencing the 1999 contract, Nā Leo believes the property at 91 Mohouli Street will revert back to DCCA in the event Nā Leo is not awarded the PEG Access services contract by DCCA, as the property was acquired after the 1999 renegotiated agreement.**

13. Please state whether Nā Leo intends to be involved in educational programming and whether Nā Leo requests funding for that purpose in its new contract with the DCCA in light of the fact that the University of Hawai'i and the Department of Education already operate and program channels for educational programming and transmit their programming directly to Oceanic's facilities for broadcasting.

**Nā Leo intends to be involved in educational programming and requests funding for that purpose in its new contract with the DCCA.**

**Nā Leo has a 10 year working relationship with Kealakehe High School in the production of "Kealakehe Daily Broadcast". Originally, programs were delivered to Nā Leo on VHS format. Today Kealakehe submits their programs from their campus directly to Nā Leo's FTP server with ease and efficiency. Nā Leo has also worked with students at the University of Hawai'i at Hilo and West Hawai'i and Hilo Community College. Students have served internships at Nā Leo as part of their course curriculum.**

**Nā Leo provided video production equipment to Hilo Community College Women's Center and Pūnana Leo o Kona. Over the last two years, Makua Lani Christian High School and Innovations Charter School students received training and produced**

programs that aired on Nā Leo. Nā Leo has also trained students from Hawai'i Academy of Arts & Science, a Pāhoā Charter School, and provided funding for a field trip to the Hawai'i legislature to visit Hawai'i Island Legislators.

In conjunction with the County of Hawai'i and First Hawaiian Bank, Nā Leo sponsored the "Big Island Youth Video Contest" providing video production training classes to students on the Hawai'i Island that culminated with winners in elementary, middle and high school divisions. "Film Boot Camp" was held by Hawai'i Community College, its University of Hawai'i Center, West Hawai'i and its Educational Talent Search Program in partnership with Nā Leo 'O Hawai'i to engage 6<sup>th</sup> through 9<sup>th</sup> grade students in purposeful summer activities.

Nā Leo currently is developing working relationships with Waiākea Elementary, Waiākea Intermediate, Waiākea High, Kalaniana'ole Elementary & Intermediate, Chiefess Kapi'olani School, Kea'au High, Hawai'i Community College, and UH-Hilo. The intent is to establish a dialogue on how Nā Leo can best assist them in relaying 'current events' at their respective institutions that may be of interest or concern to their communities and/or the general public, via public television access.

Requests for Production of Documents

1. All documents referred to in Nā Leo's responses to the requests for information or support Nā Leo's responses to the requests for information above.

**See Attachment 3. Nā Leo reserves the right to amend and/or supplement its response to this request.**

2. All Nā Leo operating budgets (in the most detailed form kept by Nā Leo in its files) for each of the years 2006 to 2018.

**See Attachment 4 for the years 2007, 2008, 2009, 2010, 2011, 2012 and 2013. Nā Leo does not have the 2006 budget and has not prepared projected operating budgets for 2014-2018.**

3. All Nā Leo capital budgets (in the most detailed form kept by Nā Leo in its files) for each of the years 2006 to 2018.

**Nā Leo does not prepare capital budgets.**

4. All budget to actual results reports for each of the years 2006 to 2012.

**See Attachment 5 for the years 2007, 2008, 2009, 2010, 2011, and 2012. Nā Leo does not have the report for 2006.**

5. All Nā Leo records (including, but not limited to surveys) describing or documenting viewership of Nā Leo's channels from 2006 to 2012.

**Nā Leo receives its information regarding viewership from the cable franchisee, which has not provided Nā Leo with viewership information.**

6. All documents from 2006 to the present that relate or refer to any plans or efforts by Nā Leo to raise funds from sources other than Oceanic or the State of Hawai'i.

**See Attachment 6. Included within Attachment 6 is a copy of the Information Section of the Hawai'i Tourism Authority's Solicitation No. RFP CPEP 2013 for Hawai'i Tourism Authority County Product Enrichment Program (CPEP), for which Nā Leo submitted a proposal. Nā Leo reserves the right to amend and/or supplement its response to this request.**

7. All documents relating to referring to the long-range plan for self-sufficiency that was required to be developed by Nā Leo pursuant to its 1998 contract with the DCCA.

No such 1998 contract exists. If, however, Time Warner is referencing the 1999 contract Nā Leo has with DCCA, Nā Leo has no responsive documents at this time. Nā Leo reserves the right to amend and/or supplement its response to this request.



Na Leo 'O Hawaii, Inc.  
 Income other than that from the State of HI & Oceanic

Year	Bank Interest	Training fees	Duplication fees	Tape Sales	Honorarium	Video Contest Donations	Video Contest COH Grant	Video Contest Grant
2006	98,656.40	5,692.34				250.00	4000	
2007	85,475.01	12,209.66				1,900.00		1,000.00
2008	62,187.11	9,526.50				1,450.00	3,000.00	
2009	33,113.85	8,712.52				500.00		
2010	16,804.74	8,145.08						
2011	12,489.92	8,837.79						
2012	7,695.54	5,034.53	25.00	3.00	400.00			
<b>Total</b>	<b>316,422.57</b>	<b>58,158.42</b>	<b>25.00</b>	<b>3.00</b>	<b>400.00</b>	<b>4,100.00</b>	<b>7,000.00</b>	<b>1,000.00</b>

Notes:

1) Interest income reflects CD's, and regular saving account earnings. The combined total includes earnings on operating funds and capital funds. Earnings from the capital accounts remain in those accounts and are not transferred to operations.

2) Duplication fees and tape sales have generally been coded to training fees over the years.

Na Leo 'O Hawaii, Inc.  
Capital Additions

		Description	Placed in Service	Deprec Method	Deprec Code	Useful Life	Capital Cost
<b>2006</b>							
<b>Acct. 170-0</b>		EQUIPMENT	2/21/2006	GAAP	S/L	5	3,908.78
<b>Production Equipment - Hilo</b>		SONY VIDEO CONF. SYSTEM	3/8/2006	GAAP	S/L	5	5,425.73
		TRIPODS, BAGS, LIGHT KITS	3/20/2006	GAAP	S/L	5	3,217.50
		FIBER OPTIC REPEATER-CATV SYS	5/5/2006	GAAP	S/L	5	16,450.00
		32" LCD MONITOR - VIDEO CONF	5/31/2006	GAAP	S/L	5	1,093.74
		SYNERGY SYSTEM	6/2/2006	GAAP	S/L	5	33,462.00
		SYNERGY SYSTEM	11/27/2006	GAAP	S/L	5	17,951.75
<b>Total cost paid with capital funds - Hilo</b>							<b><u>81,509.50</u></b>

		Description	Placed in Service	Deprec Method	Deprec Code	Useful Life	Capital Cost
<b>2006</b>							
<b>Acct. 170-1</b>		EQUIPMENT	2/21/2006	GAAP	S/L	5	3,908.78
<b>Production Equipment - Kona</b>		SONY VIDEO CONF. SYSTEM	3/8/2006	GAAP	S/L	5	5,425.73
		TRIPODS, BAGS, LIGHT KITS	3/20/2006	GAAP	S/L	5	3,217.50
		FIBER OPTIC REPEATER-CATV SYS	5/5/2006	GAAP	S/L	5	16,450.00
		32" LCD MONITOR - VIDEO CONF	5/31/2006	GAAP	S/L	5	1,093.74
		SYNERGY SYSTEM	6/2/2006	GAAP	S/L	5	33,462.00
		SYNERGY SYSTEM	11/27/2006	GAAP	S/L	5	17,951.75
<b>Total cost paid with capital funds - Kona</b>							<b><u>81,509.50</u></b>

Attachment 2

N000002

Na Leo 'O Hawaii, Inc.  
Capital Additions

	Description	Placed in Service	Deprec Method	Deprec Code	Useful Life	Capital Cost
<b>2007</b>						
<b>Acct. 168-0</b>						
<b>Office Equipment - Hilo</b>	OFFICE EQUIPMENT	10/31/07	GAAP	S/L	5	509.76
<b>Acct. 170-0</b>						
<b>Production Equipment - Hilo</b>	SYNERGY SYSTEM	01/31/07	GAAP	S/L	5	17,951.75
	3 SONY GVH D700 PLAYERS	11/30/07	GAAP	SL	5	<u>3,367.35</u>
<b>Total cost paid with capital funds - Hilo</b>						<b><u>21,828.86</u></b>

	Description	Placed in Service	Deprec Method	Deprec Code	Useful Life	Capital Cost
<b>2007</b>						
<b>Acct. 168-1</b>						
<b>Office Equipment -Kona</b>	OFFICE FURNITURE	07/31/07	GAAP	S/L	5	1,639.45
	OFFICE FURNITURE	08/31/07	GAAP	S/L	5	3,757.42
			GAAP	S/L	5	
<b>Acct. 170-1</b>						
<b>Production Equipment - Kona</b>	SYNERGY SYSTEM	01/31/07	GAAP	S/L	5	17,951.75
	3 SONY GVH D700 PLAYERS	11/30/07	GAAP	S/L	5	3,367.35
			GAAP	S/L	5	
			GAAP	S/L	5	
<b>Total cost paid with capital funds - Kona</b>						<b><u>26,715.97</u></b>

N000003

Na Leo 'O Hawaii, Inc.  
Capital Additions

		Description	Placed in Service	Deprec Method	Deprec Code	Useful Life	Capital Cost	
<b>2008</b>								
<b>Acct. 168-0</b>								
Office Equipment - Hilo		OFFICE EQUIPMENT	08/31/08	GAAP	S/L	5.0	1,059.95	1,059.95
		OFFICE EQUIPMENT	11/30/08	GAAP	S/L	5.0	7,788.74	7,788.74
<b>Acct. 170-0</b>								
Production Equipment - Hilo		PRODUCTION EQUIPMENT	05/31/08	GAAP	SL	5.0	3,140.85	
		PRODUCTION EQUIPMENT	05/31/08	GAAP	SL	5.0	159.95	
		PRODUCTION EQUIPMENT	10/31/08	GAAP	SL	5.0	16,280.15	
Acct 181-0 Hilo		WEBSITE	1/31/2008	GAAP	SL	5.0	10628	
		WEBSITE PROGRESS	3/31/2008	GAAP	SL	5.0	5000	
<b>Total cost paid with capital funds - Hilo</b>							<b><u>44,037.64</u></b>	

		Description	Placed in Service	Deprec Method	Deprec Code	Useful Life	Capital Cost	
<b>2008</b>								
<b>Acct. 168-1</b>								
Office Equipment - Kona		OFFICE EQUIPMENT	08/31/08	GAAP	SL	5.0	1,059.95	
		OFFICE FURNITURE	09/31/08	GAAP	SL	5.0	352.08	
		OFFICE EQUIPMENT	11/30/08	GAAP	SL	5.0	7,788.75	
<b>Acct. 170-1</b>								
Production Equipment - Kona		PRODUCTION EQUIPMENT	05/31/08	GAAP	SL	5.0	4,187.80	
		PRODUCTION EQUIPMENT	05/31/08	GAAP	SL	5.0	159.95	
		PRODUCTION EQUIPMENT	10/31/08	GAAP	SL	5.0	16,280.16	
Acct 181-1		WEBSITE	1/31/2008	GAAP	SL	5.00	10628.00	
		WEBSITE PROGRESS	3/31/2008	GAAP	SL	5.00	5000.00	
<b>Total cost paid with capital funds - Kona</b>							<b><u>45,436.89</u></b>	

N000004

Na Leo 'O Hawaii, Inc.  
Capital Additions

		Description	Placed in Service	Deprec Method	Deprec Code	Useful Life	Capital Cost
<b>2009</b>							
<b>Acct. 170-0</b>							
<b>Production Equipment - Hilo</b>		PRODUCTION EQUIPMENT	03/31/09	GAAP	SL	5.0	1,950.00
		PRODUCTION EQUIPMENT	05/31/09	GAAP	SL	5.0	677.08
		SYNERGY SYSTEM	10/31/09	GAAP	SL	5.0	7,497.50
<b>Acct 181-0 Hilo</b>		WEBSITE	11/31/09	GAAP	SL	5.0	16979.84
		WEBSITE AUDIT ADJUSTMENT	12/31/2009				(5,000.00)
<b>Acct. 176-0</b>							
<b>Building - Hilo</b>		PARKING LOT LIGHTS.	11/31/09	GAAP	SL	15.0	<u>41,440.00</u>
<b>Total cost paid with capital funds - Hilo</b>							<b><u>63,544.42</u></b>

		Description	Placed in Service	Deprec Method	Deprec Code	Useful Life	Capital Cost
<b>2009</b>							
<b>Acct. 170-1</b>							
<b>Production Equipment - Kona</b>		PRODUCTION EQUIPMENT	03/31/09	GAAP	SL	5.0	1,462.50
		SYNERGY SYSTEM	10/31/09	GAAP	SL	5.0	7,497.50
<b>Acct 181-1</b>		WEBSITE	11/31/09	GAAP	SL	5.00	16979.84
		WEBSITE AUDIT ADJUSTMENT	12/31/2009				<u>(5,000.00)</u>
<b>Total cost paid with capital funds - Kona</b>							<b><u>20,939.84</u></b>

N000005

Na Leo 'O Hawaii, Inc.  
Capital Additions

	Description	Placed in Service	Deprec Method	Deprec Code	Useful Life	Capital Cost
<b>2010</b>						
<b>Acct. 168-0</b>	OFFICE EQUIPMENT	01/31/10	GAAP	SL	5.0	534.77
<b>Office Equipment</b>	COMPUTER EQUIPMENT	02/22/10	GAAP	SL	5.0	4,699.65
	OFFICE EQUIPMENT	02/28/10	GAAP	SL	5.0	520.83
	OFFICE EQUIPMENT	12/15/10	GAAP	SL	5.0	313.41
<b>Acct. 170-0</b>						
<b>Production Equipment - Hilo</b>	SONY HDR - AX 2000 CAMERA	04/30/10	GAAP	SL	5.0	3,733.40
	SYNERGY SYSTEM SERVER	10/01/10	GAAP	SL	5.0	3,497.50
	10 SONY HXMC50U COMPACT CAMS	12/07/10	GAAP	SL	5.0	14,490.00
	20 SONY RECHARGEABLE BATTERIS	12/07/10	GAAP	SL	5.0	2,180.00
	FREIGHT & SALES TX ON SONY BUY	12/07/10	GAAP	SL	5.0	3,445.55
<b>Acct 181-0 Hilo</b>	WEBSITE	8/31/2010	GAAP	SL	5.0	15,031.33
<b>Total cost paid with capital funds - Hilo</b>						<b><u>48,446.44</u></b>

	Description	Placed in Service	Deprec Method	Deprec Code	Useful Life	Capital Cost
<b>2010</b>						
<b>Acct. 168-1</b>	COMPUTER EQUIPMENT	02/22/10	GAAP	SL	5.0	2,819.79
<b>Office</b>	OFFICE EQUIPMENT	12/15/10	GAAP	SL	5.0	313.41
<b>Acct. 170-1</b>						
<b>Production Equipment - Kona</b>	SYNERGY SYSTEM SERVER	10/01/10	GAAP	SL	5.0	3,497.50
	10 SONY HXMC50U COMPACT CAMS	12/07/10	GAAP	SL	5.0	14,490.00
	20 SONY RECHARGEABLE BATTERIS	12/07/10	GAAP	SL	5.0	2,180.00
	FREIGHT & SALES TX ON SONY BUY	12/07/10	GAAP	SL	5.0	3,445.55
	PRODUCTION EQUIPMENT	12/01/10	GAAP	SL	5.0	499.00
<b>Acct 181-1</b>	WEBSITE	8/31/2010	GAAP	SL	5.00	15,031.33
<b>Total cost paid with capital funds - Kona</b>						<b><u>42,276.58</u></b>

900000

Na Leo 'O Hawaii, Inc.  
Capital Additions

Description	Placed in Service	Deprec Method	Deprec Code	Useful Life	Capital Cost	
<b>2011</b>						
<b>Acct. 170-0</b>						
<b>Production Equipment - Hilo</b>	TV-TELVUE WORKFLOW ACCELERATOR	06/29/11	GAAP	SL	5.0	8,127.00
<b>Total cost paid with capital funds - Hilo</b>					<b><u>8,127.00</u></b>	

Description	Placed in Service	Deprec Method	Deprec Code	Useful Life	Capital Cost	
<b>2011</b>						
<b>Acct. 170-1</b>						
<b>Production Equipment - Kona</b>	TV-TELVUE WORKFLOW ACCELERATOR	06/29/11	GAAP	SL	5.0	8,127.00
<b>Total cost paid with capital funds - Kona</b>					<b><u>8,127.00</u></b>	

N000007

Na Leo 'O Hawaii, Inc.  
Capital Additions

	Description	Placed in Service	Deprec Method	Deprec Code	Useful Life	Capital Cost
<b>2012</b>						
<b>Acct. 168-0</b>	DVR 500G (SURVEILLANCE)	07/13/12	GAAP	SL	5.0	667.04
<b>Office</b>	3 AVAYA LUCENT AT&T PHONES	10/30/12	GAAP	SL	5.0	346.23
	9 5-TIERED SHELVES	10/15/12	GAAP	SL	7.0	280.96
	COMPUTER CART/TABLE	10/30/12	GAAP	SL	7.0	58.31
	KEYBOARD/MOUSE/8PORT SWITCH	10/30/12	GAAP	SL	5.0	105.18
<b>Acct. 170-0</b>	LIEBERT GXT3 3000VA UPS R/T	06/07/12	GAAP	SL	5.0	2,185.00
<b>Production Equipment - Hilo</b>	3 LIEBERT EXT BATTERY CABINETS	06/07/12	GAAP	SL	5.0	1,545.00
	FREIGHT & SALES TX ON LIEBERT BUY	06/07/12	GAAP	SL	5.0	978.82
	GATEWAY FX6860 DESKTOP PC	10/15/12	GAAP	SL	5.0	1,064.36
	11 APC 750VA BATTERY BACK-UPS	10/12/12	GAAP	SL	5.0	1,260.29
	4 MICS/4 CABLES	11/13/12	GAAP	SL	3.0	549.08
<b>Total cost paid with capital funds - Hilo</b>						<b><u>9,040.27</u></b>

	Description	Placed in Service	Deprec Method	Deprec Code	Useful Life	Capital Cost
<b>2012</b>						
<b>Acct. 168-1</b>	HP PAVILION P6-2110 PC	10/15/12	GAAP	SL	5.0	364.57
<b>Office</b>	FILING CABINET	12/14/12	GAAP	SL	5.0	479.13
<b>Acct. 170-1</b>	SONY CX110 HD CAMCORDER/BAT					
<b>Production Equipment - Kona</b>	PK/3 MINI HEADS	09/14/12	GAAP	SL	5.0	770.43
	ADOBE PREMIER PRO CS6	12/31/12	GAAP	SL	5.0	753.49
<b>Total cost paid with capital funds - Kona</b>						<b><u>2,367.62</u></b>

8000008



**AGREEMENT**  
(Na Leo 'O Hawaii, Inc.)

This Agreement entered into this 17<sup>th</sup> day of June, 1999, by and between the State of Hawaii through its Director of Commerce and Consumer Affairs, whose address is at 1010 Richards Street, Honolulu, Hawaii 96813, hereinafter referred to as the "Director", and Na Leo 'O Hawaii, Inc., a Hawaii nonprofit corporation, whose address is at 1261 Kilauea Avenue, #270, Hilo, Hawaii 96720, hereinafter referred to as "Na Leo";

**WITNESSETH:**

WHEREAS, in Decision and Order No. 173, the Director approved the transfer of the cable communications franchise held by American Cable TV Investors 4, Ltd. dba Sun Cablevision of Hawaii and Kamehameha Cablevision to Time Warner Entertainment Company, L.P. ("TWE West Hawaii"); and

WHEREAS, in Decision and Order No. 185, the Director approved the transfer of the cable communications franchise held by Jones Spacelink of Hawaii, Inc. to Time Warner Entertainment Company, L.P. ("TWE East Hawaii"); and

WHEREAS, in Decision and Order No. 241, the Director approved the transfer of the cable communications franchise held by TCI of Hawaii, Inc. dba TCI ("TCI") to Time Warner Entertainment Company, L.P.;<sup>1</sup> and

WHEREAS, in Decision and Order Nos. 173, 185, 241 and 242 (hereinafter collectively referred to as "Decisions and Orders") the Director provided for the establishment of public, educational, and governmental ("PEG") access on the former TCI communications system serving the Ka'u area on the island of Hawaii, on the TWE East Hawaii communications system serving the Hilo, Volcano, Paho, Honokaa and Hamakua areas of the island of Hawaii, and on the TWE West Hawaii communications systems serving Kailua-Kona and the North Kohala district of the island of Hawaii; and

---

<sup>1</sup> In connection with said transfer to Time Warner Entertainment Company and pursuant to Decision and Order No. 242 issued concurrently with Decision and Order No. 241, the Ka'u district of the island of Hawaii and the former TCI cable system serving that area were incorporated into TWE East Hawaii franchise and service areas, and made subject to all terms and conditions set forth in Decision and Order No. 185.

WHEREAS, in connection therewith the Director required former TCI, TWE East Hawaii and TWE West Hawaii to: (1) pay annual access fees (sometimes hereinafter referred to as "Access Fees"), (2) contribute to PEG capital funds for facilities and equipment (sometimes hereinafter referred to as "Facilities and Equipment Fund"), (3) provide interconnection among all cable systems for the island of Hawaii, and (4) set aside channels of former TCI, TWE East Hawaii, and TWE West Hawaii cable communications systems for PEG access use; and

WHEREAS, in accordance with the recommendations made by an access planning committee appointed by the Director, Na Leo was created to manage the PEG access finances and to operate the PEG facilities, channels, and other resources for the island of Hawaii; and

WHEREAS, by that certain agreement dated December 31, 1996, by and between Na Leo and the Department of Commerce and Consumer Affairs, the management and operation of PEG access finances, facilities and channels for the island of Hawaii were contracted to Na Leo; and

WHEREAS, the Director and Na Leo have agreed to terminate said agreement dated December 31, 1996, and agreed to enter into this Agreement for the management and operation of the PEG access facilities, equipment and channels under the terms and conditions set forth herein;

NOW, THEREFORE, the parties hereto mutually agree as follows:

A. Term. The term of this Agreement shall be for the period beginning as of the date hereof and ending December 31, 1999, and shall be automatically extended on January 1, 2000 and thereafter automatically extended on an annual basis unless terminated as provided in this Agreement.

B. Responsibilities of Na Leo. Na Leo shall be responsible for the management and operation of the PEG access facilities and equipment including, but not limited to, the following:

1. Channels. Management of the channels allocated for PEG access in the Decisions and Orders, as the same may be revised or amended from time to time.

2. Facilities and Equipment. Provision of facilities and equipment for the production of programming to be cablecast on the PEG access channels.

3. Training. Training of educational, governmental, community organizations and the general public in the use of the access production facilities and equipment.

4. Marketing. Marketing and promotion of the access center and the PEG access channels and programs.

5. Support Services. Provision of support services to the users of the PEG access facilities and equipment. These services may include assistance in the production of access programs and support of special projects.

6. Insurance. Procure and maintain appropriate levels of insurance coverage for workers' compensation, general liability (including property damage and bodily injury), broadcasters' liability, equipment and facilities, and any other insurance coverage required by law.

C. Na Leo's Reporting Requirements. In order that the Director may monitor Na Leo's compliance with the provisions of this Agreement, Na Leo shall file with the Director the following:

1. Amendments to the articles of incorporation and by-laws no later than 30 days after approval by the board of directors.

2. A roster of the board of directors and officers and their respective term of office no later than 30 days after Na Leo's annual meeting or no later than 30 days after a change in board membership when the change occurs other than at the annual meeting.

3. Annual financial statements no later than 90 days following the close of each calendar year.

4. Annual audited financial statements no later than 30 days after acceptance by the board of directors.

5. The 1999 calendar year operational plan and budget upon execution of this Agreement. For each year thereafter an annual operational plan and budget shall be due on or before November 1, e.g., the 2000 calendar year operational plan and budget shall be due on or before November 1, 1999. Notwithstanding the generality of the foregoing, Na Leo shall also develop and periodically update a strategic or long-range planning document for a period not

less than three years, and shall submit a copy of such document no later than 30 days after acceptance by the board of directors.

6. Complete equipment inventory upon execution of this Agreement, and thereafter an annual update on or before November 1 of each year.

7. An annual activity report no later than 30 days following the close of each calendar year which shall include, but not limited to, the following information:

a. Public Access Programming:

- i. Total hours of programming;
- ii. Total hours of locally produced original programming;
- iii. Total hours of repeat programming; and
- iv. Total hours of programming submitted but not aired and reasons therefor.

b. Governmental Programming:

- i. Total hours of programming;
- ii. Total hours of locally produced original programming;
- iii. Total hours of repeat programming; and
- iv. Total hours of programming submitted but not aired and reasons therefor.

c. Educational Programming:

- i. Total hours of programming;
- ii. Total hours of locally produced original programming;

- iii. Total hours of repeat programming; and
- iv. Total hours of programming submitted but not aired and reasons therefor.
- d. Summary of all channel outages from maintenance records including total hours and reasons therefor.
- e. Facility Use:
  - i. Number of new users; and
  - ii. Number of repeat users.
- f. Training:
  - i. Number of persons certified to use the access equipment; and
  - ii. Number of persons who failed to be certified or did not complete certification to use the access equipment.
- g. Summary of complaints including the nature of the complaints and the actions taken.
- h. Summary of outreach and marketing efforts.
- i. Summary of revenues from sources other than the former TCI (now a part of TWE East Hawaii), TWE East Hawaii, and TWE West Hawaii systems including the amounts, sources, and purpose of funds.

Notwithstanding the generality of the above, quarterly reports for items described in subparagraphs a through i of paragraph C7 above shall be available for review and inspection by the Director or the Director's designee upon request.

8. Na Leo shall submit the 1998 calendar year end activity report upon execution of this Agreement. For each year thereafter Na Leo shall submit an annual year end activity report no later than 90 days after the close of each calendar year, e.g., the 1999 year end activity report shall be submitted on

or before March 31, 2000. Na Leo shall set benchmarks for the indicators listed in paragraph C 7 hereof based on its annual operational plan and budget.

9. Notwithstanding any provision to the contrary, the Director may require Na Leo to provide any additional information that the Director deems necessary.

D. PEG Funds. At the direction of the Director, Na Leo shall receive and hold, as restricted funds, amounts required to be paid by the former TCI (now a part of TWE East Hawaii), TWE East Hawaii, and TWE West Hawaii systems to support PEG access for the island of Hawaii pursuant to the Decisions and Orders. The funds shall be deposited and maintained in interest bearing accounts in any federally insured financial institution authorized to do business in the State of Hawaii. Because the funds paid by TCI, TWE East Hawaii, and TWE West Hawaii are separately designated by the Decisions and Orders for PEG access operations and facilities and equipment, Na Leo shall designate one account for operating and another account for capital (facilities and equipment). Na Leo shall be responsible for administering the accounts, and shall not commingle operating with capital funds without the prior written approval of the Director.

The Director, in the Director's sole discretion, may require an audit of the accounts and designate the auditor or accountant. The full cost of the audit shall be paid by Na Leo.

E. Records Requirements. Na Leo shall maintain at its office and shall submit to the Director upon request the following:

1. Evidence of workers' compensation, general liability, broadcaster's liability, and equipment and facilities insurance coverage and any other insurance policies relating to the responsibilities required to be performed under this Agreement.

2. Operating policies and procedures as the same may be amended from time to time.

3. Training schedules and manuals as the same may be revised from time to time.

F. Accessibility. Na Leo shall at all times comply with applicable provisions of the Americans with Disabilities Act (ADA).

G. Payment for Services. Na Leo shall not receive any money or other valuable consideration from the Department of Commerce and Consumer Affairs. Na Leo agrees to perform all services, duties, responsibilities and obligations required to be performed by Na Leo under this Agreement, in exchange for Access Fees and Equipment and Facilities Fund contributions from the former TCI (now a part of TWE East Hawaii), TWE East Hawaii, and TWE West Hawaii systems pursuant to the Decisions and Orders.

H. Plan for Self-Sufficiency. Along with its strategic plan, Na Leo shall submit a long-range plan which shall include, at a minimum, measurable objectives and schedules whereby operations and maintenance, repair and replacement of equipment and facilities would no longer be solely or largely dependent upon Access Fees and the Facilities and Equipment Fund.

I. Assignment. Na Leo shall not assign any of its rights under this Agreement nor delegate any duties, obligations, or responsibilities required to be performed under this Agreement without the prior written approval of the Director.

J. Modification of Agreement. Any modification, alteration, or amendment of any term, provision, or condition of this Agreement shall be in writing and signed by the parties hereto.

K. Indemnification. Na Leo shall defend, indemnify and save harmless the State of Hawaii, its departments, and its officers and employees from and against any and all claims, actions, losses, expenses, damages, or liability to person or property arising out of or resulting from any provision or requirement of this Agreement, or in exercising its rights or in performing its obligations under this Agreement. The provisions of this paragraph shall remain in full force and effect notwithstanding the expiration or early termination of this Agreement.

L. Default. In the event Na Leo fails to satisfactorily perform in a timely or proper manner any of its obligations or responsibilities or fails to observe or perform any term or condition required to be performed or observed by Na Leo under this Agreement, and having been given reasonable notice of and opportunity to cure the same, fails to take satisfactory corrective action within the time specified, the Director, in addition to all other available rights and remedies, shall have the right to direct TWE East Hawaii and TWE West Hawaii to withhold contributions of Access Fees and PEG capital funds or to terminate this Agreement, or both. The Director shall have the right to designate one or more entities as the successor of Na Leo, and to enter into an

agreement with such successor for the management and operation of the PEG access resources, facilities, equipment, and channels for the island of Hawaii.

**M. Termination.**

1. In the event TWE East Hawaii's or TWE West Hawaii's cable communications franchise is terminated, this Agreement shall be automatically terminated on the date such franchise is terminated.

2. In the event any court, agency, commission, legislative body, or other authority of competent jurisdiction declares invalid any part of the Decisions and Orders relating to PEG access requirements, this Agreement may be terminated by the Director or Na Leo upon 30 days prior written notice to the other party.

3. The Director may, when the interests of the State so require, terminate this Agreement for the convenience of the State. The Director shall give at least 120 days prior written notice of the termination to Na Leo.

**N. Relinquishment and Return of Access Funds, Facilities and Equipment.** Upon termination of this Agreement and at the direction of the Director, Na Leo shall (1) immediately relinquish any and all claims to the Access Fees, Facilities and Equipment Fund, and the access facilities and equipment; and (2) within 60 days provide the Director with a verified accounting of all Access Fees and Facilities and Equipment Fund, a current inventory of all access facilities and equipment, and transfer to the Department of Commerce and Consumer Affairs or its designee the balance of the operating and capital accounts, and all access facilities and equipment. In winding down its operations, Na Leo shall follow generally accepted accounting principles in closing its books, and Na Leo shall neither incur any new obligation nor disburse funds except for matters necessary in the normal course of business and those directly related to winding down its operations.

If any PEG facility and/or equipment has been purchased or acquired with funds from other sources and not solely from the Facilities and Equipment Fund, the disposition of such facility and/or equipment shall be by appropriate appraisal and allocation agreed to by the Director and Na Leo.

**O. Performance.** The failure of the Director at any time to require performance of any obligation or condition under this Agreement shall not affect the right of the Director to enforce the same. The waiver by the Director of any breach of any term or condition of this Agreement shall not be deemed or held to be a waiver of



any succeeding breach of such term or condition or as a waiver of the term or condition itself.

P. Termination of Prior Agreement. The agreement between the Department of Commerce and Consumer Affairs and Na Leo dated December 31, 1996, shall be terminated as of the date hereof, and this Agreement shall constitute the entire understanding between the parties, superseding any and all previous understandings or agreements, oral or written, pertaining to the subject matter contained herein.

Q. Waiver. The Director shall have the right to waive any condition or obligation required to be observed or performed upon a showing of good cause.


R. Compliance with Laws. Na Leo shall comply with all applicable federal, state, and local laws, ordinances, codes, rules, and regulations, as the same may be amended from time to time.

S. Filings and Notices. All filings required to be made or written notice required to be given by a party shall be delivered personally or sent by United States first class mail, postage prepaid, to the other party at such party's mailing address.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the date first above written.


  
\_\_\_\_\_  
KATHRYN S. MATAYOSHI  
Director of Commerce and Consumer Affairs

JUN 17 1999  
Date

  
\_\_\_\_\_  
It's President  
Na Leo 'O Hawaii, Inc.

MAY 25 1999  
Date

APPROVED AS TO FORM:

  
\_\_\_\_\_  
Deputy Attorney General

NA LEO 'O HAWAII  
2007 COMBINED BUDGET REPORT  
FOR THE TWELVE MONTHS THEN ENDED  
DECEMBER 31, 2007

**DRAFT**

	PERIOD TO DATE			YEAR TO DATE		
	ACTUAL	CURR BUDGET	BUDGET VAR	ACTUAL	CURR BUDGET	BUDGET VAR
Revenue:						
Contribution - operations	45,454.30	47,399.00	(1,944.70)	509,083.87	568,788.00	(59,704.13)
Personnel:						
General manager - salaries	7,700.00	5,000.00	(2,700.00)	60,000.00	60,000.00	
General manager - health ins.	1,016.64	320.00	(696.64)	7,077.37	3,840.00	(3,237.37)
General manager - taxes/insur	(622.98)	700.00	1,322.98	5,736.99	8,400.00	2,663.01
General manager - pension		250.00	250.00	250.00	3,000.00	2,750.00
Gen.mngr.assistant - salaries	500.00	3,000.00	2,500.00	36,000.00	36,000.00	
Gen.mngr.assist - health/ins	681.16	320.00	(361.16)	5,641.89	3,840.00	(1,801.89)
Gen.mngr.assist - taxes/insur	233.88	420.00	186.12	3,765.22	5,040.00	1,274.78
Gen.mngr.assistant - pension		150.00	150.00	150.00	1,800.00	1,650.00
Outreach coord. - salaries	2,674.08	2,773.37	99.29	31,219.28	33,280.00	2,060.72
Outreach coord. - health ins.	681.16	320.00	(361.16)	5,046.76	3,840.00	(1,206.76)
Outreach coord. - taxes/insur	223.16	388.37	165.21	3,291.87	4,660.00	1,368.13
Outreach coord. - pension		138.63	138.63	129.31	1,664.00	1,534.69
Prog coord. - salaries		2,773.37	2,773.37	9,735.61	33,280.00	23,544.39
Prog coord. - health ins.		320.00	320.00	1,541.44	3,840.00	2,298.56
Prog coord. - taxes/insur	(14.36)	388.37	402.73	1,336.86	4,660.00	3,323.14
Prog coord. - pension		138.63	138.63	100.23	1,664.00	1,563.77
Technical coord. - salaries	2,535.00	2,773.37	238.37	30,636.30	33,280.00	2,643.70
Technical coord. - health ins.		320.00	320.00		3,840.00	3,840.00
Technical coord. - taxes/insur	210.21	388.37	178.16	3,278.04	4,660.00	1,381.96
Technical coord. - pension		138.63	138.63		1,664.00	1,664.00
Production coord. - salaries	1,230.90	1,213.37	(17.53)	13,321.52	14,560.00	1,238.48
Production coord. - health ins.	2,724.64	320.00	(2,404.64)	11,446.58	3,840.00	(7,606.58)
Production coord. - taxes/insur	104.20	169.87	65.67	1,432.95	2,038.00	605.05
Production coord. - pension		60.63	60.63	136.25	728.00	591.75
Admin. Clerk - salaries	2,415.00	2,426.63	11.63	28,889.87	29,120.00	230.13
Admin. Clerk - health	681.16	320.00	(361.16)	5,266.83	3,840.00	(1,426.83)
Admin. Clerk - taxes/insur	200.87	339.63	138.76	3,023.81	4,076.00	1,052.19
Admin. Clerk - pension		121.37	121.37	107.53	1,456.00	1,348.47
Total personnel costs	23,174.72	25,992.61	2,817.89	268,562.51	311,910.00	43,347.49
Office:						
Rent	2,890.61	2,650.00	(240.61)	40,231.22	31,800.00	(8,431.22)
Taxes - Real property		8.37	8.37	100.00	100.00	
Building yard maintenance	700.00	350.00	(350.00)	4,550.00	4,200.00	(350.00)
Office maint. cleaning	1,093.74	640.00	(453.74)	6,883.27	7,680.00	796.73
Office maintenance	225.95	305.00	79.05	2,084.14	3,660.00	1,575.86
Office supplies	248.12	375.00	126.88	2,928.15	4,500.00	1,571.85
Utilities	4,311.37	2,700.00	(1,611.37)	30,535.66	32,400.00	1,864.34
Telephone & fax	3,039.25	970.00	(2,069.25)	15,632.71	11,640.00	(3,992.71)
Postage	64.62	150.00	85.38	1,019.34	1,800.00	780.66
Printing & stationery		150.00	150.00	788.16	1,800.00	1,011.84
Computer expenses		200.00	200.00	114.57	2,400.00	2,285.43
Software		100.00	100.00	462.83	1,200.00	737.17
Burglar alarm	91.19	100.00	8.81	1,337.27	1,200.00	(137.27)
Total office expense	12,664.85	8,698.37	(3,966.48)	106,667.32	104,380.00	(2,287.32)

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NA LEO 'O HAWAII  
 2007 COMBINED BUDGET REPORT  
 FOR THE TWELVE MONTHS THEN ENDED  
 DECEMBER 31, 2007

**DRAFT**

	PERIOD TO DATE			YEAR TO DATE		
	ACTUAL	CURR BUDGET	BUDGET VAR	ACTUAL	CURR BUDGET	BUDGET VAR
<b>Playback &amp; production expense:</b>						
Repairs & maintenance		200.00	200.00	1,229.00	2,400.00	1,171.00
Supplies	332.25	400.00	67.75	4,303.18	4,800.00	496.82
Sets, props, & art		200.00	200.00		2,400.00	2,400.00
<b>Total playback &amp; production</b>	<b>332.25</b>	<b>800.00</b>	<b>467.75</b>	<b>5,532.18</b>	<b>9,600.00</b>	<b>4,067.82</b>
<b>Other operating expenses:</b>						
Accounting		600.00	600.00	13,406.17	13,670.00	263.83
Legal & professional fees		400.00	400.00	3,089.05	4,800.00	1,710.95
Insurance - liability/board	(1,820.17)	1,900.00	3,720.17	19,559.44	22,800.00	3,240.56
Travel - inraistland				8,193.70		(8,193.70)
Travel Kona - Hilo		570.00	570.00	1,100.89	6,840.00	5,739.11
Entertainment/hospitality		250.00	250.00	472.73	3,000.00	2,527.27
Dues & subscriptions		20.00	20.00	83.95	240.00	156.05
Outreach		300.00	300.00	69.79	3,600.00	3,530.21
Dues	675.00	115.88	(559.12)	1,910.75	1,391.00	(519.75)
Contingency	832.87	300.00	(532.87)	5,336.37	3,600.00	(1,736.37)
Roadrunner line		1,950.00	1,950.00		23,400.00	23,400.00
Web site maintenance		700.00	700.00		8,400.00	8,400.00
DACA Line		976.00	976.00	17,528.35	11,712.00	(5,816.35)
<b>Total other operating expenses</b>	<b>(312.30)</b>	<b>8,081.88</b>	<b>8,394.18</b>	<b>70,751.19</b>	<b>103,453.00</b>	<b>32,701.81</b>
<b>Studio Ops:</b>						
Studio supervisor	5,193.60	2,946.63	(2,246.97)	47,213.26	35,360.00	(11,853.26)
Studio sup. - health insurance	681.16	320.00	(361.16)	5,506.25	3,840.00	(1,666.25)
Studio sup. - taxes/insurance	453.04	412.50	(40.54)	4,681.50	4,950.00	268.50
Studio sup. - pension		147.37	147.37	169.66	1,768.00	1,598.34
<b>Total studio ops</b>	<b>6,327.80</b>	<b>3,826.50</b>	<b>(2,501.30)</b>	<b>57,570.67</b>	<b>45,918.00</b>	<b>(11,652.67)</b>
<b>Total expenditures</b>	<b>42,187.32</b>	<b>47,399.36</b>	<b>5,212.04</b>	<b>509,083.87</b>	<b>575,261.00</b>	<b>66,177.13</b>
<b>Excess (Deficiency)</b>	<b>3,266.98</b>	<b>(36)</b>	<b>3,267.34</b>	<b>X</b>	<b>(6,473.00)</b>	<b>6,473.00</b>

N000020

**Combined Budget FY 2008\_Revised**

<b>Company Ops Budget</b>	<b>January</b>	<b>February</b>	<b>March</b>	<b>April</b>	<b>May</b>	<b>June</b>	<b>July</b>	<b>August</b>	<b>September</b>	<b>October</b>	<b>November</b>	<b>December</b>	<b>Totals</b>	
<b>Personnel</b>														
Gen. Manager	5000	5000	5000	5000	5000	5000	5000	5000	5000	5000	5000	5000	60000	
Health Insurance	360	360	360	360	360	360	360	360	360	360	360	360	4320	
Fed&HI Taxes	700	700	700	700	700	700	700	700	700	700	700	700	8400	
Pension Plan	250	250	250	250	250	250	250	250	250	250	250	250	3000	
<b>Aast. Gen Mgr</b>	<b>3306</b>	<b>3306</b>	<b>3306</b>	<b>3306</b>	<b>3306</b>	<b>3306</b>	<b>3306</b>	<b>3306</b>	<b>3306</b>	<b>3306</b>	<b>3306</b>	<b>3306</b>	<b>39676</b>	
Health Insurance	360	360	360	360	360	360	360	360	360	360	360	360	4320	
Fed&HI Taxes	463	463	463	463	463	463	463	463	463	463	463	463	5555	
Pension Plan	165	165	165	165	165	165	165	165	165	165	165	165	1984	
<b>Program Coordin</b>	<b>2857</b>	<b>2857</b>	<b>2857</b>	<b>2857</b>	<b>2857</b>	<b>2857</b>	<b>2857</b>	<b>2857</b>	<b>2857</b>	<b>2857</b>	<b>2857</b>	<b>2857</b>	<b>34278</b>	
Health Insurance	360	360	360	360	360	360	360	360	360	360	360	360	4320	
Fed&HI Taxes	400	400	400	400	400	400	400	400	400	400	400	400	4799	
Pension Plan	143	143	143	143	143	143	143	143	143	143	143	143	1714	
<b>Production Coord</b>	<b>7363</b>	<b>7363</b>	<b>7363</b>	<b>7363</b>	<b>7363</b>	<b>7363</b>	<b>7363</b>	<b>7363</b>	<b>7363</b>	<b>7363</b>	<b>7363</b>	<b>7363</b>	<b>89353</b>	
Health Insurance	1080	1080	1080	1080	1080	1080	1080	1080	1080	1080	1080	1080	12960	
Fed&HI Taxes	1031	1031	1031	1031	1031	1031	1031	1031	1031	1031	1031	1031	12369	
Pension Plan	368	368	368	368	368	368	368	368	368	368	368	368	4418	
<b>Video Prod Spec</b>	<b>3035</b>	<b>3035</b>	<b>3035</b>	<b>3035</b>	<b>3035</b>	<b>3035</b>	<b>3035</b>	<b>3035</b>	<b>3035</b>	<b>3035</b>	<b>3035</b>	<b>3035</b>	<b>36421</b>	
Health Insurance	360	360	360	360	360	360	360	360	360	360	360	360	4320	
Fed&HI Taxes	425	425	425	425	425	425	425	425	425	425	425	425	5099	
Pension Plan	152	152	152	152	152	152	152	152	152	152	152	152	1821	
<b>Admin Clerk</b>	<b>2499</b>	<b>2499</b>	<b>2499</b>	<b>2499</b>	<b>2499</b>	<b>2499</b>	<b>2499</b>	<b>2499</b>	<b>2499</b>	<b>2499</b>	<b>2499</b>	<b>2499</b>	<b>29994</b>	
Health Insurance	360	360	360	360	360	360	360	360	360	360	360	360	4320	
Fed&HI Taxes	350	350	350	350	350	350	350	350	350	350	350	350	4199	
Pension Plan	125	125	125	125	125	125	125	125	125	125	125	125	1500	
<b>Subtotal</b>	<b>31511</b>	<b>31511</b>	<b>31511</b>	<b>31511</b>	<b>31511</b>	<b>31511</b>	<b>31511</b>	<b>31511</b>	<b>31511</b>	<b>31511</b>	<b>31511</b>	<b>31511</b>	<b>378138</b>	<b>378138</b>
<b>Office</b>														
Rent	3300	3300	3300	3300	3300	3300	3300	3300	3300	3300	3300	3300	39600	
Property Tax	8	8	8	8	8	8	8	8	8	8	8	8	100	
Building Maint Yard	350	350	350	350	350	350	350	350	350	350	350	350	4200	
Office Maintain Clean	725	725	725	725	725	725	725	725	725	725	725	725	8700	
Office Maintain A/C	100	100	100	100	100	100	100	100	100	100	100	100	1200	
Office Maintain	325	325	325	325	325	325	325	325	325	325	325	325	3900	
Office Supplies	375	375	375	375	375	375	375	375	375	375	375	375	4500	
Utilities	3200	3200	3200	3200	3200	3200	3200	3200	3200	3200	3200	3200	38400	

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Confidential

Combined Budget FY 2008\_ Revised

Telephone	800	800	800	800	800	800	800	800	800	800	800	800	800	9600	
Roadrunner Service	120	120	120	120	120	120	120	120	120	120	120	120	120	1440	
Postage	150	150	150	150	150	150	150	150	150	150	150	150	150	1800	
Print/Stationary	150	150	150	150	150	150	150	150	150	150	150	150	150	1800	
Computer Expenses	200	200	200	200	200	200	200	200	200	200	200	200	200	2400	
Software	100	100	100	100	100	100	100	100	100	100	100	100	100	1200	
Burglar Alarm	100	100	100	100	100	100	100	100	100	100	100	100	100	1200	
<b>Subtotal</b>	<b>10003</b>	<b>10003</b>	<b>10003</b>	<b>10003</b>	<b>10003</b>	<b>10003</b>	<b>10003</b>	<b>10003</b>	<b>10003</b>	<b>10003</b>	<b>10003</b>	<b>10003</b>	<b>10003</b>	<b>120040</b>	<b>120040</b>
<b>Playback</b>															
Repairs/Maintenance	300	300	300	300	300	300	300	300	300	300	300	300	300	3600	
Supplies	400	400	400	400	400	400	400	400	400	400	400	400	400	4800	
Sets, Props, Art	200	200	200	200	200	200	200	200	200	200	200	200	200	2400	
<b>Subtotal</b>	<b>900</b>	<b>900</b>	<b>900</b>	<b>900</b>	<b>900</b>	<b>900</b>	<b>900</b>	<b>900</b>	<b>900</b>	<b>900</b>	<b>900</b>	<b>900</b>	<b>900</b>	<b>10800</b>	<b>10800</b>
<b>Other Oper. Exp</b>															
Accounting	600	600	7070	600	600	600	600	600	600	600	600	600	600	13670	
Legal/Prof. Fees	400	400	400	400	400	400	400	400	400	400	400	400	400	4800	
Insurance	1900	1900	1900	1900	1900	1900	1900	1900	1900	1900	1900	1900	1900	22800	
Intra Island Travel	220	220	220	220	220	220	220	220	220	220	220	220	220	2640	
Travel	350	350	350	350	350	350	350	350	350	350	350	350	350	4200	
Entertain/Hospitality	250	250	250	250	250	250	250	250	250	250	250	250	250	3000	
Subscriptions	20	20	20	20	20	20	20	20	20	20	20	20	20	240	
Outreach	300	300	300	300	300	300	300	300	300	300	300	300	300	3600	
Dues	118	118	118	118	118	118	118	118	118	118	118	118	118	1416	
Web Site Maintain	1000	1000	1000	1000	1000	1000	1000	1000	1000	1000	1000	1000	1000	12000	
Contingency	300	300	300	300	300	300	300	300	300	300	300	300	300	3600	
<b>Subtotal</b>	<b>5458</b>	<b>5458</b>	<b>11928</b>	<b>5458</b>	<b>5458</b>	<b>5458</b>	<b>5458</b>	<b>5458</b>	<b>5458</b>	<b>5458</b>	<b>5458</b>	<b>5458</b>	<b>5458</b>	<b>71966</b>	<b>71966</b>
<b>Web Site Related</b>															
Web Design	3334	3334	3334	3334	3334	3334	3334	3334	3334	3334	3334	3334	3334	40004	
Web Server Line	4604	4604	4604	4604	4604	4604	4604	4604	4604	4604	4604	4604	4604	55243	
Line Rentals	7937	7937	7937	7937	7937	7937	7937	7937	7937	7937	7937	7937	7937	95247	95247
<b>Grand Total</b>															<b>\$676,191</b>

N000022

Confidential

Hilo Budget FY 2008 Revised

Operate Budget Hilo	January	February	March	April	May	June	July	August	September	October	November	December	Totals	
<b>Personnel</b>														
Gen. Manager	2500	2500	2500	2500	2500	2500	2500	2500	2500	2500	2500	2500	30000	
Health Insurance	180	180	180	180	180	180	180	180	180	180	180	180	2160	
Fed&HI Taxes	350	350	350	350	350	350	350	350	350	350	350	350	4200	
Pension Plan	125	125	125	125	125	125	125	125	125	125	125	125	1500	
<b>Program Coord</b>	<b>2857</b>	<b>2857</b>	<b>2857</b>	<b>2857</b>	<b>2857</b>	<b>2857</b>	<b>2857</b>	<b>2857</b>	<b>2857</b>	<b>2857</b>	<b>2857</b>	<b>2857</b>	<b>34278</b>	
Health Insurance	360	360	360	360	360	360	360	360	360	360	360	360	4320	
Fed&HI Taxes	400	400	400	400	400	400	400	400	400	400	400	400	4799	
Pension Plan	143	143	143	143	143	143	143	143	143	143	143	143	1714	
<b>Prod Coord-Wendell</b>	<b>1250</b>	<b>1250</b>	<b>1250</b>	<b>1250</b>	<b>1250</b>	<b>1250</b>	<b>1250</b>	<b>1250</b>	<b>1250</b>	<b>1250</b>	<b>1250</b>	<b>1250</b>	<b>14997</b>	
Health Insurance	360	360	360	360	360	360	360	360	360	360	360	360	4320	
Fed&HI Taxes	175	175	175	175	175	175	175	175	175	175	175	175	2100	
Pension Plan	62	62	62	62	62	62	62	62	62	62	62	62	750	
<b>Video Prod Spec</b>	<b>3035</b>	<b>3035</b>	<b>3035</b>	<b>3035</b>	<b>3035</b>	<b>3035</b>	<b>3035</b>	<b>3035</b>	<b>3035</b>	<b>3035</b>	<b>3035</b>	<b>3035</b>	<b>36421</b>	
Health Insurance	360	360	360	360	360	360	360	360	360	360	360	360	4320	
Fed&HI Taxes	425	425	425	425	425	425	425	425	425	425	425	425	5099	
Pension Plan	152	152	152	152	152	152	152	152	152	152	152	152	1821	
<b>Admin Clerk</b>	<b>2499</b>	<b>2499</b>	<b>2499</b>	<b>2499</b>	<b>2499</b>	<b>2499</b>	<b>2499</b>	<b>2499</b>	<b>2499</b>	<b>2499</b>	<b>2499</b>	<b>2499</b>	<b>29994</b>	
Health Insurance	360	360	360	360	360	360	360	360	360	360	360	360	4320	
Fed&HI Taxes	350	350	350	350	350	350	350	350	350	350	350	350	4199	
Pension Plan	125	125	125	125	125	125	125	125	125	125	125	125	1500	
<b>Subtotal</b>	<b>16068</b>	<b>16068</b>	<b>16068</b>	<b>16068</b>	<b>16068</b>	<b>16068</b>	<b>16068</b>	<b>16068</b>	<b>16068</b>	<b>16068</b>	<b>16068</b>	<b>16068</b>	<b>192811</b>	<b>192811</b>
<b>Office</b>														
Rent	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Property Tax	8	8	8	8	8	8	8	8	8	8	8	8	8	100
Building Maint Yard	350	350	350	350	350	350	350	350	350	350	350	350	4200	
Office Maintain Clean	475	475	475	475	475	475	475	475	475	475	475	475	5700	
Office Maintain A/C	100	100	100	100	100	100	100	100	100	100	100	100	1200	
Office Maintain	200	200	200	200	200	200	200	200	200	200	200	200	2400	
Office Supplies	175	175	175	175	175	175	175	175	175	175	175	175	2100	
Utilities	2200	2200	2200	2200	2200	2200	2200	2200	2200	2200	2200	2200	26400	
Telephone	450	450	450	450	450	450	450	450	450	450	450	450	5400	
Roadrunner Service	60	60	60	60	60	60	60	60	60	60	60	60	720	
Postage	75	75	75	75	75	75	75	75	75	75	75	75	900	
Print/Stationary	50	50	50	50	50	50	50	50	50	50	50	50	600	

N000023

Confidential





**Kona Budget FY 2008\_Revised**

<b>Operate Budget Kona</b>	<b>January</b>	<b>February</b>	<b>March</b>	<b>April</b>	<b>May</b>	<b>June</b>	<b>July</b>	<b>August</b>	<b>September</b>	<b>October</b>	<b>November</b>	<b>December</b>	<b>Totals</b>	
<b>Personnel</b>														
Gen. Manager	2500	2500	2500	2500	2500	2500	2500	2500	2500	2500	2500	2500	30000	
Health Insurance	180	180	180	180	180	180	180	180	180	180	180	180	2160	
Fed&HI Taxes	350	350	350	350	350	350	350	350	350	350	350	350	4200	
Pension Plan	125	125	125	125	125	125	125	125	125	125	125	125	1500	
<b>Asst. Gen Mgr</b>	<b>3306</b>	<b>3306</b>	<b>3306</b>	<b>3306</b>	<b>3306</b>	<b>3306</b>	<b>3306</b>	<b>3306</b>	<b>3306</b>	<b>3306</b>	<b>3306</b>	<b>3306</b>	<b>39678</b>	
Health Insurance	360	360	360	360	360	360	360	360	360	360	360	360	4320	
Fed&HI Taxes	463	463	463	463	463	463	463	463	463	463	463	463	5555	
Pension Plan	165	165	165	165	165	165	165	165	165	165	165	165	1984	
<b>Prod Coordin-John S.</b>	<b>3056</b>	<b>3056</b>	<b>3056</b>	<b>3056</b>	<b>3056</b>	<b>3056</b>	<b>3056</b>	<b>3056</b>	<b>3056</b>	<b>3056</b>	<b>3056</b>	<b>3056</b>	<b>36678</b>	
Health Insurance	360	360	360	360	360	360	360	360	360	360	360	360	4320	
Fed&HI Taxes	426	426	426	426	426	426	426	426	426	426	426	426	5135	
Pension Plan	153	153	153	153	153	153	153	153	153	153	153	153	1834	
<b>Prod Coordin-Jon S.</b>	<b>3056</b>	<b>3056</b>	<b>3056</b>	<b>3056</b>	<b>3056</b>	<b>3056</b>	<b>3056</b>	<b>3056</b>	<b>3056</b>	<b>3056</b>	<b>3056</b>	<b>3056</b>	<b>36678</b>	
Health Insurance	360	360	360	360	380	360	360	360	360	360	360	360	4320	
Fed&HI Taxes	428	428	428	428	428	428	428	428	428	428	428	428	5135	
Pension Plan	153	153	153	153	153	153	153	153	153	153	153	153	1834	
<b>Subtotal</b>	<b>15444</b>	<b>15444</b>	<b>15444</b>	<b>15444</b>	<b>15444</b>	<b>15444</b>	<b>15444</b>	<b>15444</b>	<b>15444</b>	<b>15444</b>	<b>15444</b>	<b>15444</b>	<b>185327</b>	<b>185327</b>
<b>Office</b>														
Rent	3300	3300	3300	3300	3300	3300	3300	3300	3300	3300	3300	3300	39600	
Property Tax	0	0	0	0	0	0	0	0	0	0	0	0	0	
Building Maint Yard	0	0	0	0	0	0	0	0	0	0	0	0	0	
Office Maintain Clean	250	250	250	250	250	250	250	250	250	250	250	250	3000	
Office Maintain	125	125	125	125	125	125	125	125	125	125	125	125	1500	
Office Supplies	200	200	200	200	200	200	200	200	200	200	200	200	2400	
Utilities	1000	1000	1000	1000	1000	1000	1000	1000	1000	1000	1000	1000	12000	
Telephone	350	350	350	350	350	350	350	350	350	350	350	350	4200	
Roadrunner Service	60	60	60	60	60	60	60	60	60	60	60	60	720	
Postage	75	75	75	75	75	75	75	75	75	75	75	75	900	
Print/Stationary	100	100	100	100	100	100	100	100	100	100	100	100	1200	
Computer Expenses	100	100	100	100	100	100	100	100	100	100	100	100	1200	
Software	50	50	50	50	50	50	50	50	60	50	50	50	600	
Burglar Alarm	50	50	50	50	50	50	50	50	50	50	50	50	600	
<b>Subtotal</b>	<b>5660</b>	<b>5660</b>	<b>5660</b>	<b>5660</b>	<b>5660</b>	<b>5660</b>	<b>5660</b>	<b>5660</b>	<b>5660</b>	<b>5660</b>	<b>5660</b>	<b>5660</b>	<b>67920</b>	<b>67920</b>

N000025

Confidential



Operate Budget Combined

Personnel	January	February	March	April	May	June	July	August	September	October	November	December	Totals	
<b>Gen Manager</b>	2500	2500	2500	2500	2500	2500	2500	2500	2500	2500	2500	2500	30000	
Health Insurance	420	420	420	420	420	420	420	420	420	420	420	420	5040	
Fed & HI Taxes	350	350	350	350	350	350	350	350	350	350	350	350	4200	
Pension Plan	125	125	125	125	125	125	125	125	125	125	125	125	1500	
<b>Asst. Gen Mgr</b>	3306	3306	3306	3306	3306	3306	3306	3306	3306	3306	3306	3306	39676	
Health Insurance	420	420	420	420	420	420	420	420	420	420	420	420	5040	
Fed & HI Taxes	463	463	463	463	463	463	463	463	463	463	463	463	5555	
Pension Plan	165	165	165	165	165	165	165	165	165	165	165	165	1984	
<b>Program Coord</b>	2943	2943	2943	2943	2943	2943	2943	2943	2943	2943	2943	2943	35313	
Health Insurance	420	420	420	420	420	420	420	420	420	420	420	420	5040	
Fed & HI Taxes	412	412	412	412	412	412	412	412	412	412	412	412	4944	
Pension Plan	147	147	147	147	147	147	147	147	147	147	147	147	1766	
<b>Prod Coordinator(3)</b>	6070	6070	6070	6070	6070	6070	6070	6070	6070	6070	6070	6070	96845	
Health Insurance	1260	1260	1260	1260	1260	1260	1260	1260	1260	1260	1260	1260	15120	
Fed & HI Taxes	1130	1130	1130	1130	1130	1130	1130	1130	1130	1130	1130	1130	13558	
Pension Plan	404	404	404	404	404	404	404	404	404	404	404	404	4842	
<b>Video Prod Spec</b>	3207	3207	3207	3207	3207	3207	3207	3207	3207	3207	3207	3207	38480	
Health Insurance	420	420	420	420	420	420	420	420	420	420	420	420	5040	
Fed & HI Taxes	449	449	449	449	449	449	449	449	449	449	449	449	5387	
Pension Plan	160	160	160	160	160	160	160	160	160	160	160	160	1924	
<b>Admin Clerk</b>	2600	2600	2600	2600	2600	2600	2600	2600	2600	2600	2600	2600	31200	
Health Insurance	420	420	420	420	420	420	420	420	420	420	420	420	5040	
Fed & HI Taxes	364	364	364	364	364	364	364	364	364	364	364	364	4368	
Pension Plan	130	130	130	130	130	130	130	130	130	130	130	130	1560	
<b>Subtotal</b>	<b>30285</b>	<b>30285</b>	<b>30285</b>	<b>30285</b>	<b>30285</b>	<b>30285</b>	<b>30285</b>	<b>30285</b>	<b>30285</b>	<b>30285</b>	<b>30285</b>	<b>30285</b>	<b>363420</b>	<b>363420</b>
<b>Office</b>														
Rent	3010	3010	3010	3010	3010	3010	3010	3010	3010	3010	3010	3010	36120	
Property Tax	8	8	8	8	8	8	8	8	8	8	8	8	96	
Building Yard Maint	350	350	350	350	350	350	350	350	350	350	350	350	4200	
Office Maintain Clean	775	775	775	775	775	775	775	775	775	775	775	775	9300	
Office Maintain A/C	125	125	125	125	125	125	125	125	125	125	125	125	1500	
Office Maintain	350	350	350	350	350	350	350	350	350	360	350	350	4200	
Office Supplies	375	375	375	375	375	375	375	375	375	375	375	375	4500	
Utilities	4500	4500	4600	4500	4500	4500	4500	4500	4500	4500	4500	4500	54000	
Telephone	800	800	800	800	800	800	800	800	800	800	800	800	9600	
Roadrunner Service	120	120	120	120	120	120	120	120	120	120	120	120	1440	
Postage	150	150	150	150	150	150	150	150	150	150	150	150	1800	
Print/Stationary	150	150	150	150	150	150	150	150	150	150	150	150	1800	
Computer Expenses	200	200	200	200	200	200	200	200	200	200	200	200	2400	
Software	100	100	100	100	100	100	100	100	100	100	100	100	1200	
Burglar Alarm	125	125	125	125	125	125	125	125	125	125	125	125	1500	
<b>Subtotal</b>	<b>11138</b>	<b>11138</b>	<b>11138</b>	<b>11138</b>	<b>11138</b>	<b>11138</b>	<b>11138</b>	<b>11138</b>	<b>11138</b>	<b>11138</b>	<b>11138</b>	<b>11138</b>	<b>133656</b>	<b>133656</b>

N000027

1/25/2013

Combined Budget 2009

**Playback**

Repairs/Maintenance	300	300	300	300	300	300	300	300	300	300	300	300	300	3800
Supplies	400	400	400	400	400	400	400	400	400	400	400	400	400	4800
Sets, Props, Art	200	200	200	200	200	200	200	200	200	200	200	200	200	2400
<b>Subtotal</b>	<b>900</b>	<b>900</b>	<b>900</b>	<b>900</b>	<b>900</b>	<b>900</b>	<b>900</b>	<b>900</b>	<b>900</b>	<b>900</b>	<b>900</b>	<b>900</b>	<b>900</b>	<b>10800</b>

**Other Oper. Exp**

Accounting	600	600	7070	600	600	600	600	600	600	600	600	600	600	13670
Legal/Prof. Fees	400	400	400	400	400	400	400	400	400	400	400	400	400	4800
Insurance	1900	1900	1900	1900	1900	1900	1900	1900	1900	1900	1900	1900	1900	22800
Intra Island Travel	220	220	220	220	220	220	220	220	220	220	220	220	220	2640
Travel	350	350	350	350	350	350	350	350	350	350	350	350	350	4200
Entertain/Hospitality	275	275	275	275	275	275	275	275	275	275	275	275	275	3300
Subscriptions	20	20	20	20	20	20	20	20	20	20	20	20	20	240
Outreach	1000	1000	1000	1000	1000	1000	1000	1000	1000	1000	1000	1000	1000	12000
Dues	118	118	118	118	118	118	118	118	118	118	118	118	118	1418
Web Site Maintain	1000	1000	1000	1000	1000	1000	1000	1000	1000	1000	1000	1000	1000	12000
Contingency	300	300	300	300	300	300	300	300	300	300	300	300	300	3600
<b>Subtotal</b>	<b>6183</b>	<b>6183</b>	<b>12653</b>	<b>6183</b>	<b>6183</b>	<b>6183</b>	<b>6183</b>	<b>6183</b>	<b>6183</b>	<b>6183</b>	<b>6183</b>	<b>6183</b>	<b>6183</b>	<b>80866</b>

DAC4 Line	1950	1950	1950	1950	1950	1950	1950	1950	1950	1950	1950	1950	1950	23400
Web Server Line	976	976	976	976	976	976	976	976	976	976	976	976	976	11712
<b>Line Rentals</b>	<b>2926</b>	<b>2926</b>	<b>2926</b>	<b>2926</b>	<b>2926</b>	<b>2926</b>	<b>2926</b>	<b>2926</b>	<b>2926</b>	<b>2926</b>	<b>2926</b>	<b>2926</b>	<b>2926</b>	<b>35112</b>

\$ 823,854

N000028

1/22/2013

Kona Budget 2009

Na Leo 'O Hawaii  
Operate Budget Kona 2009

Personnel	January	February	March	April	May	June	July	August	September	October	November	December	Totals
Gen Manager	1250	1250	1250	1250	1250	1250	1250	1250	1250	1250	1250	1250	15000
Health Insurance	210	210	210	210	210	210	210	210	210	210	210	210	2520
Fed & HI Taxes	175	175	175	175	175	175	175	175	175	175	175	175	2100
Pension Plan	63	63	63	63	63	63	63	63	63	63	63	63	750
Asst. Gen Mgr	3306	3306	3306	3306	3306	3306	3306	3306	3306	3306	3306	3306	39676
Health Insurance	420	420	420	420	420	420	420	420	420	420	420	420	5040
Fed & HI Taxes	463	463	463	463	463	463	463	463	463	463	463	463	5555
Pension Plan	165	165	165	165	165	165	165	165	165	165	165	165	1984
Prod Coordinator	2865	2865	2865	2865	2865	2865	2865	2865	2865	2865	2865	2865	34382
Health Insurance	420	420	420	420	420	420	420	420	420	420	420	420	5040
Fed & HI Taxes	401	401	401	401	401	401	401	401	401	401	401	401	4814
Pension Plan	143	143	143	143	143	143	143	143	143	143	143	143	1719
Prod Coordinator	2865	2865	2865	2865	2865	2865	2865	2865	2865	2865	2865	2865	34382
Health Insurance	420	420	420	420	420	420	420	420	420	420	420	420	5040
Fed & HI Taxes	401	401	401	401	401	401	401	401	401	401	401	401	4814
Pension Plan	143	143	143	143	143	143	143	143	143	143	143	143	1719
Subtotal	13711	13711	13711	13711	13711	13711	13711	13711	13711	13711	13711	13711	164534
<b>Office</b>													
Rent	3010	3010	3010	3010	3010	3010	3010	3010	3010	3010	3010	3010	36120
Property Tax	0	0	0	0	0	0	0	0	0	0	0	0	0
Building Yard Maint.	0	0	0	0	0	0	0	0	0	0	0	0	0
Office Maintain Clean	275	275	275	275	275	275	275	275	275	275	275	275	3300
Office Maintain	125	125	125	125	125	125	125	125	125	125	125	125	1500
Office Supplies	200	200	200	200	200	200	200	200	200	200	200	200	2400
Utilities	1000	1000	1000	1000	1000	1000	1000	1000	1000	1000	1000	1000	12000
Telephone	350	350	350	350	350	350	350	350	350	350	350	350	4200
Roadrunner Service	60	60	60	60	60	60	60	60	60	60	60	60	720
Postage	75	75	75	75	75	75	75	75	75	75	75	75	900
Print/Stationary	100	100	100	100	100	100	100	100	100	100	100	100	1200
Computer Expenses	100	100	100	100	100	100	100	100	100	100	100	100	1200
Software	50	50	50	50	50	50	50	50	50	50	50	50	600
Burglar Alarm	50	50	50	50	50	50	50	50	50	50	50	50	600
Subtotal	5395	5395	5395	5395	5395	5395	5395	5395	5395	5395	5395	5395	64740
<b>Playback</b>													
Repairs/Maintenance	150	150	150	150	150	150	150	150	150	150	150	150	1800
Supplies	200	200	200	200	200	200	200	200	200	200	200	200	2400
Sets, Props, Art	100	100	100	100	100	100	100	100	100	100	100	100	1200
Subtotal	450	450	450	450	450	450	450	450	450	450	450	450	5400

Other Oper. Exp

N000029

1/22/2013

Kona Budget 2009

Accounting	300	300	3535	300	300	300	300	300	300	300	300	300	6835
Legal/Prof. Fees	200	200	200	200	200	200	200	200	200	200	200	200	2400
Insurance	950	950	950	950	950	950	950	950	950	950	950	950	11400
Intra Island Travel	110	110	110	110	110	110	110	110	110	110	110	110	1320
Travel	175	175	175	175	175	175	175	175	175	175	175	175	2100
Entertain/Hospitality	150	150	150	150	150	150	150	150	150	150	150	150	1800
Subscriptions	10	10	10	10	10	10	10	10	10	10	10	10	120
Outreach	500	500	500	500	500	500	500	500	500	500	500	500	6000
Dues	58	58	58	58	58	58	58	58	58	58	58	58	696
Web Site Maintain	500	500	500	500	500	500	500	500	500	500	500	500	6000
Contingency	150	150	150	150	150	150	150	150	150	150	150	150	1800
Subtotal	3103	3103	6338	3103	3103	3103	3103	3103	3103	3103	3103	3103	40471
DAC4 Line	975	975	975	975	975	975	975	975	975	975	975	975	11700
Web Server Line	488	488	488	488	488	488	488	488	488	488	488	488	5856
Line Rentals	1463	1463	1463	1463	1463	1463	1463	1463	1463	1463	1463	1463	17556

N000030

1/22/2013

Hilo Budget 2009

Na Leo 'O Hawaii  
Operate Budget Hilo 2009

Personnel	January	February	March	April	May	June	July	August	September	October	November	December	Totals
Gen Manager	1250	1250	1250	1250	1250	1250	1250	1250	1250	1250	1250	1250	15000
Health Insurance	210	210	210	210	210	210	210	210	210	210	210	210	2520
Fed & HI Taxes	175	175	175	175	175	175	175	175	175	175	175	175	2100
Pension Plan	63	63	63	63	63	63	63	63	63	63	63	63	750
Program Coord	2943	2943	2943	2943	2943	2943	2943	2943	2943	2943	2943	2943	35313
Health Insurance	420	420	420	420	420	420	420	420	420	420	420	420	5040
Fed & HI Taxes	412	412	412	412	412	412	412	412	412	412	412	412	4944
Pension Plan	147	147	147	147	147	147	147	147	147	147	147	147	1766
Prod Coordinator	2340	2340	2340	2340	2340	2340	2340	2340	2340	2340	2340	2340	28080
Health Insurance	420	420	420	420	420	420	420	420	420	420	420	420	5040
Fed & HI Taxes	328	328	328	328	328	328	328	328	328	328	328	328	3931.2
Pension Plan	117	117	117	117	117	117	117	117	117	117	117	117	1404
Video Prod Spec	3207	3207	3207	3207	3207	3207	3207	3207	3207	3207	3207	3207	38480
Health Insurance	420	420	420	420	420	420	420	420	420	420	420	420	5040
Fed & HI Taxes	449	449	449	449	449	449	449	449	449	449	449	449	5387
Pension Plan	160	160	160	160	160	160	160	160	160	160	160	160	1924
Admin Clerk	2600	2600	2600	2600	2600	2600	2600	2600	2600	2600	2600	2600	31200
Health Insurance	420	420	420	420	420	420	420	420	420	420	420	420	5040
Fed & HI Taxes	364	364	364	364	364	364	364	364	364	364	364	364	4368
Pension Plan	130	130	130	130	130	130	130	130	130	130	130	130	1560
<b>Subtotal</b>	<b>16574</b>	<b>16574</b>	<b>16574</b>	<b>16574</b>	<b>16574</b>	<b>16574</b>	<b>16574</b>	<b>16574</b>	<b>16574</b>	<b>16574</b>	<b>16574</b>	<b>16574</b>	<b>198886</b>
<b>Office</b>													
Rent	0	0	0	0	0	0	0	0	0	0	0	0	0
Property Tax	8	8	8	8	8	8	8	8	8	8	8	8	100
Building Yard Maint	350	350	350	350	350	350	350	350	350	350	350	350	4200
Office Maintain Clean	500	500	500	500	500	500	500	500	500	500	500	500	6000
Office Maintain A/C	125	125	125	125	125	125	125	125	125	125	125	125	1500
Office Maintain	225	225	225	225	225	225	225	225	225	225	225	225	2700
Office Supplies	175	175	175	175	175	175	175	175	175	175	175	175	2100
Utilities	3500	3500	3500	3500	3500	3500	3500	3500	3500	3500	3500	3500	42000
Telephone	450	450	450	450	450	450	450	450	450	450	450	450	5400
Roadrunner Service	60	60	60	60	60	60	60	60	60	60	60	60	720
Postage	75	75	75	75	75	75	75	75	75	75	75	75	900
Print/Stationary	50	50	50	50	50	50	50	50	50	50	50	50	600
Computer Expenses	100	100	100	100	100	100	100	100	100	100	100	100	1200
Software	50	50	50	50	50	50	50	50	50	50	50	50	600
Burglar Alarm	75	75	75	75	75	75	75	75	75	75	75	75	900
<b>Subtotal</b>	<b>5743</b>	<b>5743</b>	<b>5743</b>	<b>5743</b>	<b>5743</b>	<b>5743</b>	<b>5743</b>	<b>5743</b>	<b>5743</b>	<b>5743</b>	<b>5743</b>	<b>5743</b>	<b>68920</b>

Playback

N000031

1/22/2013

Hilo Budget 2009

Repairs/Maintenance	150	150	150	150	150	150	150	150	150	150	150	150	1800	
Supplies	200	200	200	200	200	200	200	200	200	200	200	200	2400	
Sets, Props, Art	100	100	100	100	100	100	100	100	100	100	100	100	1200	
<b>Subtotal</b>	<b>450</b>	<b>450</b>	<b>450</b>	<b>450</b>	<b>450</b>	<b>450</b>	<b>450</b>	<b>450</b>	<b>450</b>	<b>450</b>	<b>450</b>	<b>450</b>	<b>5400</b>	<b>5400</b>
<b>Other Oper. Exp</b>														
Accounting	300	300	3535	300	300	300	300	300	300	300	300	300	6835	
Legal/Prof. Fees	200	200	200	200	200	200	200	200	200	200	200	200	2400	
Insurance	950	950	950	950	950	950	950	950	950	950	950	950	11400	
Intra Island Travel	110	110	110	110	110	110	110	110	110	110	110	110	1320	
Travel	175	175	175	175	175	175	175	175	175	175	175	175	2100	
Entertain/Hospitality	125	125	125	125	125	125	125	125	125	125	125	125	1500	
Subscriptions	10	10	10	10	10	10	10	10	10	10	10	10	120	
Outreach	500	500	500	500	500	500	500	500	500	500	500	500	6000	
Dues	60	60	60	60	60	60	60	60	60	60	60	60	720	
Web Site Maintain	500	500	500	500	500	500	500	500	500	500	500	500	6000	
Contingency	150	150	150	150	150	150	150	150	150	150	150	150	1800	
<b>Subtotal</b>	<b>3080</b>	<b>3080</b>	<b>6315</b>	<b>3080</b>	<b>3080</b>	<b>3080</b>	<b>3080</b>	<b>3080</b>	<b>3080</b>	<b>3080</b>	<b>3080</b>	<b>3080</b>	<b>40195</b>	<b>40195</b>
<b>DAC4 Line</b>	<b>975</b>	<b>975</b>	<b>975</b>	<b>975</b>	<b>975</b>	<b>975</b>	<b>975</b>	<b>975</b>	<b>975</b>	<b>975</b>	<b>975</b>	<b>975</b>	<b>11700</b>	
<b>Web Server Line</b>	<b>488</b>	<b>488</b>	<b>488</b>	<b>488</b>	<b>488</b>	<b>488</b>	<b>488</b>	<b>488</b>	<b>488</b>	<b>488</b>	<b>488</b>	<b>488</b>	<b>5850</b>	
<b>Line Rentals</b>	<b>1463</b>	<b>1463</b>	<b>1463</b>	<b>1463</b>	<b>1463</b>	<b>1463</b>	<b>1463</b>	<b>1463</b>	<b>1463</b>	<b>1463</b>	<b>1463</b>	<b>1463</b>	<b>17550</b>	<b>17550</b>

\$ 330,951

N000032



Operate Budget Combined

Personnel	January	February	March	April	May	June	July	August	September	October	November	December	Totals
<b>Gen Manager</b>	2500	2500	2500	2500	2500	2500	2500	2500	2500	2500	2500	2500	30000
Health Insurance	460	460	460	460	460	460	460	460	460	460	460	460	5520
Fed & HI Taxes	350	350	350	350	350	350	350	350	350	350	350	350	4200
Pension Plan	125	125	125	125	125	125	125	125	125	125	125	125	1500
<b>Asst. Gen Mgr</b>	3507	3507	3507	3507	3507	3507	3507	3507	3507	3507	3507	3507	42086
Health Insurance	460	460	460	460	460	460	460	460	460	460	460	460	5520
Fed & HI Taxes	491	491	491	491	491	491	491	491	491	491	491	491	5892
Pension Plan	175	175	175	175	175	175	175	175	175	175	175	175	2104
<b>Program Coord</b>	3031	3031	3031	3031	3031	3031	3031	3031	3031	3031	3031	3031	36375
Health Insurance	460	460	460	460	460	460	460	460	460	460	460	460	5520
Fed & HI Taxes	424	424	424	424	424	424	424	424	424	424	424	424	5093
Pension Plan	152	152	152	152	152	152	152	152	152	152	152	152	1819
<b>Prod Coordinator(2)</b>	5450	5450	5450	5450	5450	5450	5450	5450	5450	5450	5450	5450	65400
Health Insurance	920	920	920	920	920	920	920	920	920	920	920	920	11040
Fed & HI Taxes	763	763	763	763	763	763	763	763	763	763	763	763	9156
Pension Plan	272	272	272	272	272	272	272	272	272	272	272	272	3270
<b>Video Prod Spec</b>	3303	3303	3303	3303	3303	3303	3303	3303	3303	3303	3303	3303	39639
Health Insurance	460	460	460	460	460	460	460	460	460	460	460	460	5520
Fed & HI Taxes	482	482	482	482	482	482	482	482	482	482	482	482	5549
Pension Plan	165	165	165	165	165	165	165	165	165	165	165	165	1982
<b>Technician P/T</b>	1260	1260	1260	1260	1260	1260	1260	1260	1260	1260	1260	1260	15120
Fed & HI Taxes	176	176	176	176	176	176	176	176	176	176	176	176	2117
<b>Admin Clerk</b>	2678	2678	2678	2678	2678	2678	2678	2678	2678	2678	2678	2678	32136
Health Insurance	460	460	460	460	460	460	460	460	460	460	460	460	5520
Fed & HI Taxes	375	375	375	375	375	375	375	375	375	375	375	375	4499
Pension Plan	134	134	134	134	134	134	134	134	134	134	134	134	1607
<b>Subtotal</b>	<b>29015</b>	<b>29015</b>	<b>29015</b>	<b>29015</b>	<b>29015</b>	<b>29015</b>	<b>29015</b>	<b>29015</b>	<b>29015</b>	<b>29015</b>	<b>29015</b>	<b>29015</b>	<b>348183</b>

Office

<b>Rent</b>	3010	3010	3010	3010	3010	3010	3010	3010	3010	3010	3010	3010	36120
Property Tax	8	8	8	8	8	8	8	8	8	8	8	8	96
Building Yard Maint	350	350	350	350	350	350	350	350	350	350	350	350	4200
Office Maintain Clean	775	775	775	775	775	775	775	775	775	775	775	775	9300
Office Maintain A/C	125	125	125	125	125	125	125	125	125	125	125	125	1500
Office Maintain	350	350	350	350	350	350	350	350	350	350	350	350	4200
Office Supplies	375	375	375	375	375	375	375	375	375	375	375	375	4500
Utilities	4750	4750	4750	4750	4750	4750	4750	4750	4750	4750	4750	4750	57000
Telephone	800	800	800	800	800	800	800	800	800	800	800	800	9600
Roadrunner Service	120	120	120	120	120	120	120	120	120	120	120	120	1440
Postage	150	150	150	150	150	150	150	150	150	150	150	150	1800
Print/Stationary	150	150	150	150	150	150	150	150	150	150	150	150	1800
Computer Expenses	200	200	200	200	200	200	200	200	200	200	200	200	2400
Software	100	100	100	100	100	100	100	100	100	100	100	100	1200
Burglar Alarm	125	125	125	125	125	125	125	125	125	125	125	125	1500

N000033

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1/22/2013

Combined Budget 2010.

<b>Playback</b>															
Repairs/Maintenance	500	500	500	500	500	500	500	500	500	500	500	500	500	6000	
Supplies	400	400	400	400	400	400	400	400	400	400	400	400	400	4800	
Sets, Props, Art	200	200	200	200	200	200	200	200	200	200	200	200	200	2400	
<b>Subtotal</b>	<b>1100</b>	<b>1100</b>	<b>1100</b>	<b>1100</b>	<b>1100</b>	<b>1100</b>	<b>1100</b>	<b>1100</b>	<b>1100</b>	<b>1100</b>	<b>1100</b>	<b>1100</b>	<b>1100</b>	<b>13200</b>	<b>13200</b>
<b>Other Oper. Exp</b>															
Accounting	1100	1100	7200	1100	1100	1100	1100	1100	1100	1100	1100	1100	1100	19300	
Legal/Prof. Fees	400	400	400	400	400	400	400	400	400	400	400	400	400	4800	
Insurance	1900	1900	1900	1900	1900	1900	1900	1900	1900	1900	1900	1900	1900	22800	
Intra Island Travel	220	220	220	220	220	220	220	220	220	220	220	220	220	2840	
Travel	350	350	350	350	350	350	350	350	350	350	350	350	350	4200	
Entertain/Hospitality	275	275	275	275	275	275	275	275	275	275	275	275	275	3300	
Subscriptions	20	20	20	20	20	20	20	20	20	20	20	20	20	240	
Outreach	500	500	500	500	500	500	500	500	500	500	500	500	500	6000	
Dues	118	118	118	118	118	118	118	118	118	118	118	118	118	1416	
Web Site Maintain	1000	1000	1000	1000	1000	1000	1000	1000	1000	1000	1000	1000	1000	12000	
Contingency	300	300	300	300	300	300	300	300	300	300	300	300	300	3800	
<b>Subtotal</b>	<b>6183</b>	<b>6183</b>	<b>12283</b>	<b>6183</b>	<b>6183</b>	<b>6183</b>	<b>6183</b>	<b>6183</b>	<b>6183</b>	<b>6183</b>	<b>6183</b>	<b>6183</b>	<b>6183</b>	<b>80298</b>	<b>80298</b>
DAC4 Line	4180	4180	4180	4180	4180	4180	4180	4180	4180	4180	4180	4180	4180	50164	
Web Server Line	1000	1000	1000	1000	1000	1000	1000	1000	1000	1000	1000	1000	1000	12000	
Line Rentals	6180	6180	6180	6180	6180	6180	6180	6180	6180	6180	6180	6180	6180	62164	62164

\$ 640,499

News 25200  
 County Grant 75000  
 Kona A/C Maint \$ 800  
 Xerox Lease 2400

\$ 743,899

N000034

1/22/2013

Kona Budget 2010

NA LEO O HAWAII 2010  
Operate Budget Kona

Personnel	January	February	March	April	May	June	July	August	September	October	November	December	Totals
Gen Manager	1250	1250	1250	1250	1250	1250	1250	1250	1250	1250	1250	1250	15000
Health Insurance	230	230	230	230	230	230	230	230	230	230	230	230	2760
Fed & HI Taxes	175	175	175	175	175	175	175	175	175	175	175	175	2100
Pension Plan	63	63	63	63	63	63	63	63	63	63	63	63	750
Asst. Gen Mgr	3507	3507	3507	3507	3507	3507	3507	3507	3507	3507	3507	3507	42086
Health insurance	460	460	460	460	460	460	460	460	460	460	460	460	5520
Fed & HI Taxes	491	491	491	491	491	491	491	491	491	491	491	491	5892
Pension Plan	175	175	175	175	175	175	175	175	175	175	175	175	2104
Prod Coordinator	3040	3040	3040	3040	3040	3040	3040	3040	3040	3040	3040	3040	36474
Health Insurance	460	460	460	460	460	460	460	460	460	460	460	460	5520
Fed & HI Taxes	426	426	426	426	426	426	426	426	426	426	426	426	5106
Pension Plan	152	152	152	152	152	152	152	152	152	152	152	152	1824
<b>Subtotal</b>	<b>10428</b>	<b>10428</b>	<b>10428</b>	<b>10428</b>	<b>10428</b>	<b>10428</b>	<b>10428</b>	<b>10428</b>	<b>10428</b>	<b>10428</b>	<b>10428</b>	<b>10428</b>	<b>125137</b>
<b>Office</b>													
Rent	3010	3010	3010	3010	3010	3010	3010	3010	3010	3010	3010	3010	36120
Office Maintain Clean	275	275	275	275	275	275	275	275	275	275	275	275	3300
Office Maintain	125	125	125	125	125	125	125	125	125	125	125	125	1500
Office Supplies	200	200	200	200	200	200	200	200	200	200	200	200	2400
Utilities	1250	1250	1250	1250	1250	1250	1250	1250	1250	1250	1250	1250	15000
Telephone	350	350	350	350	350	350	350	350	350	350	350	350	4200
Roadrunner Service	60	60	60	60	60	60	60	60	60	60	60	60	720
Postage	75	75	75	75	75	75	75	75	75	75	75	75	900
Print/Stationary	100	100	100	100	100	100	100	100	100	100	100	100	1200
Computer Expenses	100	100	100	100	100	100	100	100	100	100	100	100	1200
Software	50	50	50	50	50	50	50	50	50	50	50	50	600
Burglar Alarm	65	65	65	65	65	65	65	65	65	65	65	65	780
<b>Subtotal</b>	<b>5660</b>	<b>5660</b>	<b>5660</b>	<b>5660</b>	<b>5660</b>	<b>5660</b>	<b>5660</b>	<b>5660</b>	<b>5660</b>	<b>5660</b>	<b>5660</b>	<b>5660</b>	<b>67920</b>

N000035

1/22/2013

Kona Budget 2010

<b>Playback.</b>														
Repairs/Maintenance	250	250	250	250	250	250	250	250	250	250	250	250	3000	
Supplies	200	200	200	200	200	200	200	200	200	200	200	200	2400	
Sets, Props, Art	100	100	100	100	100	100	100	100	100	100	100	100	1200	
<b>Subtotal</b>	<b>550</b>	<b>550</b>	<b>550</b>	<b>550</b>	<b>550</b>	<b>550</b>	<b>550</b>	<b>550</b>	<b>550</b>	<b>550</b>	<b>550</b>	<b>550</b>	<b>6600</b>	<b>6600</b>
<b>Other Oper. Exp</b>														
Accounting	550	550	3600	550	550	550	550	550	550	550	550	550	9650	
Legal/Prof. Fees	200	200	200	200	200	200	200	200	200	200	200	200	2400	
Insurance	950	950	950	950	950	950	950	950	950	950	950	950	11400	
Intra Island Travel	110	110	110	110	110	110	110	110	110	110	110	110	1320	
Travel	175	175	175	175	175	175	175	175	175	175	175	175	2100	
Entertain/Hospitality	150	150	150	150	150	150	150	150	150	150	150	150	1800	
Subscriptions	10	10	10	10	10	10	10	10	10	10	10	10	120	
Outreach	250	250	250	250	250	250	250	250	250	250	250	250	3000	
Dues	58	58	58	58	58	58	58	58	58	58	58	58	696	
Web Site Maintain	500	500	500	500	500	500	500	500	500	500	500	500	6000	
Contingency	150	150	150	150	150	150	150	150	150	150	150	150	1800	
<b>Subtotal</b>	<b>3103</b>	<b>3103</b>	<b>6153</b>	<b>3103</b>	<b>3103</b>	<b>3103</b>	<b>3103</b>	<b>3103</b>	<b>3103</b>	<b>3103</b>	<b>3103</b>	<b>3103</b>	<b>40286</b>	<b>40286</b>
DAC4 Line	2090	2090	2090	2090	2090	2090	2090	2090	2090	2090	2090	2090	25080	
Web Server Line	500	500	500	500	500	500	500	500	500	500	500	500	6000	
Line Rentals	2590	2590	2590	2590	2590	2590	2590	2590	2590	2590	2590	2590	31080	31080

\$ 271,023

N000036

1/22/2013

Hilo Budget 2010

NA LEO O HAWAII 2010  
Operate Budget Hilo

Personnel	January	February	March	April	May	June	July	August	September	October	November	December	Totals
Gen Manager	1250	1250	1250	1250	1250	1250	1250	1250	1250	1250	1250	1250	15000
Health Insurance	230	230	230	230	230	230	230	230	230	230	230	230	2760
Fed & HI Taxes	175	175	175	175	175	175	175	175	175	175	175	175	2100
Pension Plan	62.5	62.5	62.5	62.5	62.5	62.5	62.5	62.5	62.5	62.5	62.5	62.5	750
Program Coord	3031	3031	3031	3031	3031	3031	3031	3031	3031	3031	3031	3031	36375
Health Insurance	460	460	460	460	460	460	460	460	460	460	460	460	5520
Fed & HI Taxes	424	424	424	424	424	424	424	424	424	424	424	424	5093
Pension Plan	152	152	152	152	152	152	152	152	152	152	152	152	1819
Prod Coordinator	2410	2410	2410	2410	2410	2410	2410	2410	2410	2410	2410	2410	28922
Health Insurance	460	460	460	460	460	460	460	460	460	460	460	460	5520
Fed & HI Taxes	337	337	337	337	337	337	337	337	337	337	337	337	4049
Pension Plan	121	121	121	121	121	121	121	121	121	121	121	121	1448
Video Prod Spec	3303	3303	3303	3303	3303	3303	3303	3303	3303	3303	3303	3303	39639
Health Insurance	460	460	460	460	460	460	460	460	460	460	460	460	5520
Fed & HI Taxes	462	462	462	462	462	462	462	462	462	462	462	462	5549
Pension Plan	165	165	165	165	165	165	165	165	165	165	165	165	1982
Technician P/T	1260	1260	1260	1260	1260	1260	1260	1260	1260	1260	1260	1260	15120
Fed & HI Taxes	176	176	176	176	176	176	176	176	176	176	176	176	2117
Admin Clerk	2678	2678	2678	2678	2678	2678	2678	2678	2678	2678	2678	2678	32136
Health Insurance	460	460	460	460	460	460	460	460	460	460	460	460	5520
Fed & HI Taxes	375	375	375	375	375	375	375	375	375	375	375	375	4499
Pension Plan	134	134	134	134	134	134	134	134	134	134	134	134	1607
<b>Subtotal</b>	<b>18587</b>	<b>18587</b>	<b>18587</b>	<b>18587</b>	<b>18587</b>	<b>18587</b>	<b>18587</b>	<b>18587</b>	<b>18587</b>	<b>18587</b>	<b>18587</b>	<b>18587</b>	<b>223043</b>
<b>Office</b>													
Rent	0	0	0	0	0	0	0	0	0	0	0	0	0
Property Tax	8	8	8	8	8	8	8	8	8	8	8	8	96
Buildng Yard Maint	350	350	350	350	350	350	350	350	350	350	350	350	4200
Office Maintain Clean	500	500	500	500	500	500	500	500	500	500	500	500	6000
Office Maintain A/C	125	125	125	125	125	125	125	125	125	125	125	125	1500
Office Maintain	225	225	225	225	225	225	225	225	225	225	225	225	2700
Office Supplies	175	175	175	175	175	175	175	175	175	175	175	175	2100
	3500	3500	3500	3500	3500	3500	3500	3500	3500	3500	3500	3500	42000
Telephone	450	450	450	450	450	450	450	450	450	450	450	450	5400
Roadrunner Service	60	60	60	60	60	60	60	60	60	60	60	60	720
Postage	75	75	75	75	75	75	75	75	75	75	75	75	900
Print/Stationary	50	50	50	50	50	50	50	50	50	50	50	50	600
Computer Expenses	100	100	100	100	100	100	100	100	100	100	100	100	1200
Software	50	50	50	50	50	50	50	50	50	50	50	50	600
Burglar Alarm	75	75	75	75	75	75	75	75	75	75	75	75	900
<b>Subtotal</b>	<b>5743</b>	<b>5743</b>	<b>5743</b>	<b>5743</b>	<b>5743</b>	<b>5743</b>	<b>5743</b>	<b>5743</b>	<b>5743</b>	<b>5743</b>	<b>5743</b>	<b>5743</b>	<b>68916</b>

N000037

1/22/2013

Hilo Budget 2010

<b>Playback</b>														
Repairs/Maintenance	250	250	250	250	250	250	250	250	250	250	250	250	3000	
Supplies	200	200	200	200	200	200	200	200	200	200	200	200	2400	
Sets, Props, Art	100	100	100	100	100	100	100	100	100	100	100	100	1200	
<b>Subtotal</b>	<b>550</b>	<b>550</b>	<b>550</b>	<b>550</b>	<b>550</b>	<b>550</b>	<b>550</b>	<b>550</b>	<b>550</b>	<b>550</b>	<b>550</b>	<b>550</b>	<b>6600</b>	<b>6600</b>
<b>Other Oper. Exp</b>														
Accounting	550	550	3600	550	550	550	550	550	550	550	550	550	9650	
Legal/Prof. Fees	200	200	200	200	200	200	200	200	200	200	200	200	2400	
Insurance	950	950	950	950	950	950	950	950	950	950	950	950	11400	
Intra Island Travel	110	110	110	110	110	110	110	110	110	110	110	110	1320	
Travel	175	175	175	175	175	175	175	175	175	175	175	175	2100	
Entertain/Hospitality	125	125	125	125	125	125	125	125	125	125	125	125	1500	
Subscriptions	10	10	10	10	10	10	10	10	10	10	10	10	120	
Outreach	250	250	250	250	250	250	250	250	250	250	250	250	3000	
Dues	60	60	60	60	60	60	60	60	60	60	60	60	720	
Web Site Maintain	500	500	500	500	500	500	500	500	500	500	500	500	6000	
Contingency	150	150	150	150	150	150	150	150	150	150	150	150	1800	
<b>Subtotal</b>	<b>3080</b>	<b>3080</b>	<b>6130</b>	<b>3080</b>	<b>3080</b>	<b>3080</b>	<b>3080</b>	<b>3080</b>	<b>3080</b>	<b>3080</b>	<b>3080</b>	<b>3080</b>	<b>40010</b>	<b>40010</b>
DAC4 Line	2090	2090	2090	2090	2090	2090	2090	2090	2090	2090	2090	2090	25084	
Web Server Line	500	500	500	500	500	500	500	500	500	500	500	500	6000	
Line Rentals	2590	2590	2590	2590	2590	2590	2590	2590	2590	2590	2590	2590	31084	<b>31084</b>

\$ 369,653

80000000

Operate Budget Combined

Personnel	January	February	March	April	May	June	July	August	September	October	November	December	Totals
<b>Gen Manager</b>	2575	2575	2575	2575	2575	2575	2575	2575	2575	2575	2575	2575	30900
Health Insurance	480	480	480	480	480	480	480	480	480	480	480	480	5760
Fed & HI Taxes	361	361	361	361	361	361	361	361	361	361	361	361	4326
Pension Plan	129	129	129	129	129	129	129	129	129	129	129	129	1545
<b>Aast. Gen Mgr</b>	3507	3507	3507	3507	3507	3507	3507	3507	3507	3507	3507	3507	42066
Health Insurance	480	480	480	480	480	480	480	480	480	480	480	480	5540
Fed & HI Taxes	491	491	491	491	491	491	491	491	491	491	491	491	5892
Pension Plan	175	175	175	175	175	175	175	175	175	175	175	175	2104
<b>Program Coord</b>	3122	3122	3122	3122	3122	3122	3122	3122	3122	3122	3122	3122	37483
Health Insurance	480	480	480	480	480	480	480	480	480	480	480	480	5760
Fed & HI Taxes	437	437	437	437	437	437	437	437	437	437	437	437	5245
Pension Plan	156	156	156	156	156	156	156	156	156	156	156	156	1873
<b>Prod Coordinator(2)</b>	5522	5522	5522	5522	5522	5522	5522	5522	5522	5522	5522	5522	66262
Health Insurance	960	960	960	960	960	960	960	960	960	960	960	960	11520
Fed & HI Taxes	773	773	773	773	773	773	773	773	773	773	773	773	9277
Pension Plan	276	276	276	276	276	276	276	276	276	276	276	276	3313
<b>Video Prod Spec</b>	3500	3500	3500	3500	3500	3500	3500	3500	3500	3500	3500	3500	42000
Health Insurance	480	480	480	480	480	480	480	480	480	480	480	480	5760
Fed & HI Taxes	490	490	490	490	490	490	490	490	490	490	490	490	5880
Pension Plan	175	175	175	175	175	175	175	175	175	175	175	175	2100
<b>Technician</b>	2700	2700	2700	2700	2700	2700	2700	2700	2700	2700	2700	2700	32400
Health Insurance	480	480	480	480	480	480	480	480	480	480	480	480	5760
Health Insurance	378	378	378	378	378	378	378	378	378	378	378	378	4536
Pension Plan	135	135	135	135	135	135	135	135	135	135	135	135	1620
<b>Admin Clerk</b>	2781	2781	2781	2781	2781	2781	2781	2781	2781	2781	2781	2781	33372
Health Insurance	480	480	480	480	480	480	480	480	480	480	480	480	5760
Fed & HI Taxes	389	389	389	389	389	389	389	389	389	389	389	389	4672
Pension Plan	139	139	139	139	139	139	139	139	139	139	139	139	1669
<b>Subtotal</b>	<b>32051</b>	<b>32031</b>	<b>32031</b>	<b>32031</b>	<b>32031</b>	<b>32031</b>	<b>32031</b>	<b>32031</b>	<b>32031</b>	<b>32031</b>	<b>32031</b>	<b>32031</b>	<b>384395</b>
<b>Office</b>													
Rent	3010	3010	3010	3010	3010	3010	3010	3010	3010	3010	3010	3010	36120
Property Tax	10	10	10	10	10	10	10	10	10	10	10	10	120
Building Yard Maint	350	350	350	350	350	350	350	350	350	350	350	350	4200
Office Maintain Clean	445	445	445	445	445	445	445	445	445	445	445	445	5340
Office Maintain A/C	126	125	125	125	125	126	125	125	125	125	125	125	1500
Office Maintain	800	800	800	800	800	800	800	800	800	800	800	800	9600
Office Supplies	375	375	375	375	375	375	375	375	375	375	375	375	4500
Utilities	4750	4750	4750	4750	4750	4750	4750	4750	4750	4750	4750	4750	57000
Telephone	800	600	800	800	600	800	800	800	800	800	800	800	9600
Roadrunner Service	120	120	120	120	120	120	120	120	120	120	120	120	1440
Postage	150	160	150	150	160	150	150	150	150	150	150	150	1800
Print/Stationary	150	150	150	150	150	150	150	150	150	150	150	150	1800
Computer Expenses	200	200	200	200	200	200	200	200	200	200	200	200	2400

N000039

1/25/2013

Combined Budget 2011

Software	100	100	100	100	100	100	100	100	100	100	100	100	1200	
Burglar Alarm	150	150	150	150	150	150	150	150	150	150	150	150	1800	
<b>Subtotal</b>	<b>11535</b>	<b>11535</b>	<b>11535</b>	<b>11535</b>	<b>11535</b>	<b>11535</b>	<b>11535</b>	<b>11535</b>	<b>11535</b>	<b>11535</b>	<b>11535</b>	<b>11535</b>	<b>138420</b>	<b>138420</b>

<b>Playback</b>														
Repairs/Maintenance	917	917	917	917	917	917	917	917	917	917	917	917	11000	
Supplies	400	400	400	400	400	400	400	400	400	400	400	400	4800	
Sets, Props, Art	200	200	200	200	200	200	200	200	200	200	200	200	2400	
<b>Subtotal</b>	<b>1516.667</b>	<b>1516.667</b>	<b>1516.667</b>	<b>1516.667</b>	<b>1516.667</b>	<b>1516.667</b>	<b>1516.667</b>	<b>1516.667</b>	<b>1516.667</b>	<b>1516.667</b>	<b>1516.667</b>	<b>1516.667</b>	<b>18200</b>	<b>18200</b>

<b>Other Oper. Exp</b>														
Accounting	550	550	3600	550	550	550	550	550	550	550	550	550	9650	
Legal/Prof. Fees	200	200	200	200	200	200	200	200	200	200	200	200	2400	
Insurance	1900	1900	1900	1900	1900	1900	1900	1900	1900	1900	1900	1900	22800	
Intra Island Travel	220	220	220	220	220	220	220	220	220	220	220	220	2640	
Travel	350	350	350	350	350	350	350	350	350	350	350	350	4200	
Entertain/Hospitality	250	250	250	250	250	250	250	250	250	250	250	250	3000	
Subscriptions	20	20	20	20	20	20	20	20	20	20	20	20	240	
Outreach	500	500	500	500	500	500	500	500	500	500	500	500	6000	
Dues	120	120	120	120	120	120	120	120	120	120	120	120	1440	
Web Site Maintain	1000	1000	1000	1000	1000	1000	1000	1000	1000	1000	1000	1000	12000	
Contingency	300	300	300	300	300	300	300	300	300	300	300	300	3600	
<b>Subtotal</b>	<b>6260</b>	<b>6260</b>	<b>12360</b>	<b>6280</b>	<b>6260</b>	<b>6260</b>	<b>6260</b>	<b>6260</b>	<b>6260</b>	<b>6260</b>	<b>6260</b>	<b>6260</b>	<b>81220</b>	<b>67970</b>

DAC4 Line	4180	4180	4180	4180	4180	4180	4180	4180	4180	4180	4180	4180	50164	
Web Server Line	1000	1000	1000	1000	1000	1000	1000	1000	1000	1000	1000	1000	12000	
Line Rentals	5180	5180	5180	5180	5180	5180	5180	5180	5180	5180	5180	5180	62164	62184

\$ 671,149

News 0  
 County Grant 75000  
 Kona A/C Maint \$ 800  
 Xerox Lease\*2 4800

\$ 751,749

N000040



1/22/2013

Hilo Budget 2011

Na Leo 'O Hawaii  
Operate Budget Hilo

Personnel	January	February	March	April	May	June	July	August	September	October	November	December	Totals
Gen Manager	1288	1288	1288	1288	1288	1288	1288	1288	1288	1288	1288	1288	15450
Health Insurance	240	240	240	240	240	240	240	240	240	240	240	240	2880
Fed & HI Taxes	180	180	180	180	180	180	180	180	180	180	180	180	2163
Pension Plan	64	64	64	64	64	64	64	64	64	64	64	64	773
Program Coord	3122	3122	3122	3122	3122	3122	3122	3122	3122	3122	3122	3122	37463
Health Insurance	480	480	480	480	480	480	480	480	480	480	480	480	5760
Fed & HI Taxes	437	437	437	437	437	437	437	437	437	437	437	437	5245
Pension Plan	156	156	156	156	156	156	156	156	156	156	156	156	1873
Prod Coordinator	2482	2482	2482	2482	2482	2482	2482	2482	2482	2482	2482	2482	29788
Health Insurance	480	480	480	480	480	480	480	480	480	480	480	480	5760
Fed & HI Taxes	348	348	348	348	348	348	348	348	348	348	348	348	4170
Pension Plan	124	124	124	124	124	124	124	124	124	124	124	124	1489
Video Prod Spec	3500	3500	3500	3500	3500	3500	3500	3500	3500	3500	3500	3500	42000
Health Insurance	480	480	480	480	480	480	480	480	480	480	480	480	5760
Fed & HI Taxes	490	490	490	490	490	490	490	490	490	490	490	490	5880
Pension Plan	175	175	175	175	175	175	175	175	175	175	175	175	2100
Technician	2700	2700	2700	2700	2700	2700	2700	2700	2700	2700	2700	2700	32400
Health Insurance	480	480	480	480	480	480	480	480	480	480	480	480	5760
Fed & HI Taxes	378	378	378	378	378	378	378	378	378	378	378	378	4536
Pension Plan	135	135	135	135	135	135	135	135	135	135	135	135	1620
Admin Clerk	2781	2781	2781	2781	2781	2781	2781	2781	2781	2781	2781	2781	33372
Health Insurance	480	480	480	480	480	480	480	480	480	480	480	480	5760
Fed & HI Taxes	389	389	389	389	389	389	389	389	389	389	389	389	4672
Pension Plan	139	139	139	139	139	139	139	139	139	139	139	139	1669
<b>Subtotal</b>	<b>21529</b>	<b>21529</b>	<b>21529</b>	<b>21529</b>	<b>21529</b>	<b>21529</b>	<b>21529</b>	<b>21529</b>	<b>21529</b>	<b>21529</b>	<b>21529</b>	<b>21529</b>	<b>258343</b>
<b>Office</b>													
Rent	0	0	0	0	0	0	0	0	0	0	0	0	0
Property Tax	10	10	10	10	10	10	10	10	10	10	10	10	120
Building Yard Maint	350	350	350	350	350	350	350	350	350	350	350	350	4200
Office Maintain Clean	500	500	500	500	500	500	500	500	500	500	500	500	6000
Office Maintain A/C	125	125	125	125	125	125	125	125	125	125	125	125	1500
Office Maintain	225	225	225	225	225	225	225	225	225	225	225	225	2700
Office Supplies	175	175	175	175	175	175	175	175	175	175	175	175	2100
Utilities	3500	3500	3500	3500	3500	3500	3500	3500	3500	3500	3500	3500	42000
Telephone	450	450	450	450	450	450	450	450	450	450	450	450	5400
Roadrunner Service	60	60	60	60	60	60	60	60	60	60	60	60	720
Postage	75	75	75	75	75	75	75	75	75	75	75	75	900
Print/Stationary	50	50	50	50	50	50	50	50	50	50	50	50	600
Computer Expenses	100	100	100	100	100	100	100	100	100	100	100	100	1200
Software	50	50	50	50	50	50	50	50	50	50	50	50	600
Burglar Alarm	75	75	75	75	75	75	75	75	75	75	75	75	900
<b>Subtotal</b>	<b>5745</b>	<b>5745</b>	<b>5745</b>	<b>5745</b>	<b>5745</b>	<b>5745</b>	<b>5745</b>	<b>5745</b>	<b>5745</b>	<b>5745</b>	<b>5745</b>	<b>5745</b>	<b>68940</b>

N000041

1/22/2013

Hilo Budget 2011

<b>Playback</b>														
Repairs/Maintenance	458	458	458	458	458	458	458	458	458	458	458	458	5500	
Supplies	200	200	200	200	200	200	200	200	200	200	200	200	2400	
Sets, Props, Art	100	100	100	100	100	100	100	100	100	100	100	100	1200	
<b>Subtotal</b>	<b>758</b>	<b>758</b>	<b>758</b>	<b>758</b>	<b>758</b>	<b>758</b>	<b>758</b>	<b>758</b>	<b>758</b>	<b>758</b>	<b>758</b>	<b>758</b>	<b>9100</b>	<b>9100</b>
<b>Other Oper. Exp</b>														
Accounting	550	550	3600	550	550	550	550	550	550	550	550	550	9650	
Legal/Prof. Fees	200	200	200	200	200	200	200	200	200	200	200	200	2400	
Insurance	1000	1000	1000	1000	1000	1000	1000	1000	1000	1000	1000	1000	12000	
Intra Island Travel	110	110	110	110	110	110	110	110	110	110	110	110	1320	
Travel	175	175	175	175	175	175	175	175	175	175	175	175	2100	
Entertain/Hospitality	125	125	125	125	125	125	125	125	125	125	125	125	1500	
Subscriptions	10	10	10	10	10	10	10	10	10	10	10	10	120	
Outreach	250	250	250	250	250	250	250	250	250	250	250	250	3000	
Dues	60	60	60	60	60	60	60	60	60	60	60	60	720	
Web Site Maintain	500	500	500	500	500	500	500	500	500	500	500	500	6000	
Contingency	150	150	150	150	150	150	150	150	150	150	150	150	1800	
<b>Subtotal</b>	<b>3130</b>	<b>3130</b>	<b>6180</b>	<b>3130</b>	<b>3130</b>	<b>3130</b>	<b>3130</b>	<b>3130</b>	<b>3130</b>	<b>3130</b>	<b>3130</b>	<b>3130</b>	<b>40610</b>	<b>40610</b>
DAC4 Line	2090	2090	2090	2090	2090	2090	2090	2090	2090	2090	2090	2090	25084	
Web Server Line	500	500	500	500	500	500	500	500	500	500	500	500	6000	
Line Rentals	2590	2590	2590	2590	2590	2590	2590	2590	2590	2590	2590	2590	31084	31084

\$ 408,077

N000042

1/22/2013

Kona Budget 2011

Na Leo 'O Hawaii  
Operate Budget Kona

Personnel	January	February	March	April	May	June	July	August	September	October	November	December	Totals	
Gen Manager	1288	1288	1288	1288	1288	1288	1288	1288	1288	1288	1288	1288	15450	
Health Insurance	240	240	240	240	240	240	240	240	240	240	240	240	2880	
Fed & HI Taxes	180	180	180	180	180	180	180	180	180	180	180	180	2163	
Pension Plan	64	64	64	64	64	64	64	64	64	64	64	64	772.5	
Asst. Gen Mgr	3507	3507	3507	3507	3507	3507	3507	3507	3507	3507	3507	3507	42086	
Health insurance	480	480	480	480	480	480	480	480	480	480	480	480	5760	
Fed & HI Taxes	491	491	491	491	491	491	491	491	491	491	491	491	5892	
Pension Plan	175	175	175	175	175	175	175	175	175	175	175	175	2104	
Prod Coordinator	3040	3040	3040	3040	3040	3040	3040	3040	3040	3040	3040	3040	36474	
Health Insurance	480	480	480	480	480	480	480	480	480	480	480	480	5760	
Fed & HI Taxes	426	426	426	426	426	426	426	426	426	426	426	426	5106	
Pension Plan	152	152	152	152	152	152	152	152	152	152	152	152	1824	
<b>Subtotal</b>	<b>10523</b>	<b>10523</b>	<b>10523</b>	<b>10523</b>	<b>10523</b>	<b>10523</b>	<b>10523</b>	<b>10523</b>	<b>10523</b>	<b>10523</b>	<b>10523</b>	<b>10523</b>	<b>128272</b>	<b>126272</b>
<b>Office</b>														
Rent	3010	3010	3010	3010	3010	3010	3010	3010	3010	3010	3010	3010	36120	
Office Maintain Clean	300	300	300	300	300	300	300	300	300	300	300	300	3600	
Office Maintain	200	200	200	200	200	200	200	200	200	200	200	200	2400	
Office Supplies	200	200	200	200	200	200	200	200	200	200	200	200	2400	
Utilities	1250	1250	1250	1250	1250	1250	1250	1250	1250	1250	1250	1250	15000	
Telephone	350	350	350	350	350	350	350	350	350	350	350	350	4200	
Roadrunner Service	60	60	60	60	60	60	60	60	60	60	60	60	720	
Postage	75	75	75	75	75	75	75	75	75	75	75	75	900	
Print/Stationary	100	100	100	100	100	100	100	100	100	100	100	100	1200	
Computer Expenses	100	100	100	100	100	100	100	100	100	100	100	100	1200	
Software	50	50	50	50	50	50	50	50	50	50	50	50	600	
Burglar Alarm	75	75	75	75	75	75	75	75	75	75	75	75	900	
<b>Subtotal</b>	<b>5770</b>	<b>5770</b>	<b>5770</b>	<b>5770</b>	<b>5770</b>	<b>5770</b>	<b>5770</b>	<b>5770</b>	<b>5770</b>	<b>5770</b>	<b>5770</b>	<b>5770</b>	<b>69240</b>	<b>69240</b>
<b>Playback</b>														
Repairs/Maintenance	458	458	458	458	458	458	458	458	458	458	458	458	5500	
Supplies	200	200	200	200	200	200	200	200	200	200	200	200	2400	
Sets, Props, Art	100	100	100	100	100	100	100	100	100	100	100	100	1200	
<b>Subtotal</b>	<b>758</b>	<b>758</b>	<b>758</b>	<b>758</b>	<b>758</b>	<b>758</b>	<b>758</b>	<b>758</b>	<b>758</b>	<b>758</b>	<b>758</b>	<b>758</b>	<b>9100</b>	<b>9100</b>

N000043

1/22/2013

Kona Budget 2011

Other Oper. Exp

Accounting	550	550	3600	550	550	550	550	550	550	550	550	550	9650	
Legal/Prof. Fees	200	200	200	200	200	200	200	200	200	200	200	200	2400	
Insurance	1000	1000	1000	1000	1000	1000	1000	1000	1000	1000	1000	1000	12000	
Intra Island Travel	110	110	110	110	110	110	110	110	110	110	110	110	1320	
Travel	175	175	175	175	175	175	175	175	175	175	175	175	2100	
Entertain/Hospitality	125	125	125	125	125	125	125	125	125	125	125	125	1500	
Subscriptions	10	10	10	10	10	10	10	10	10	10	10	10	120	
Outreach	250	250	250	250	250	250	250	250	250	250	250	250	3000	
Dues	60	60	60	60	60	60	60	60	60	60	60	60	720	
Web Site Maintain	500	500	500	500	500	500	500	500	500	500	500	500	6000	
Contingency	150	150	150	150	150	150	150	150	150	150	150	150	1800	
Subtotal	3130	3130	6180	3130	3130	3130	3130	3130	3130	3130	3130	3130	40610	40610
DAC4 Line	2090	2090	2090	2090	2090	2090	2090	2090	2090	2090	2090	2090	25080	
Web Server Line	500	500	500	500	500	500	500	500	500	500	500	500	6000	
Line Rentals	2590	2590	2590	2590	2590	2590	2590	2590	2590	2590	2590	2590	31080	31080

\$ 276,302

N000044

2012 Operate Budget Combined

Income 950000  
 Projected Budget 890031  
 Surplus 59989

	January	February	March	April	May	June	July	August	September	October	November	December	Totals
<b>Personnel</b>													
Gen Manager	4188	4188	4188	4188	4188	4188	4188	4188	4188	4188	4188	4188	49982
Health Insurance	490	490	490	490	490	490	490	490	490	490	490	490	5880
Fed & HI Taxes	583	583	583	583	583	583	583	583	583	583	583	583	6999
Pension Plan	208	208	208	208	208	208	208	208	208	208	208	208	2500
Asst. Gen Mgr	3000	3000	3000	3000	3000	3000	3000	3000	3000	3000	3000	3000	36000
Health Insurance	490	490	490	490	490	490	490	490	490	490	490	490	5880
Fed & HI Taxes	420	420	420	420	420	420	420	420	420	420	420	420	5040
Pension Plan	150	150	150	150	150	150	150	150	150	150	150	150	1800
Program Coord	3216	3216	3216	3216	3216	3216	3216	3216	3216	3216	3216	3216	38588
Health Insurance	490	490	490	490	490	490	490	490	490	490	490	490	5880
Fed & HI Taxes	450	450	450	450	450	450	450	450	450	450	450	450	5402
Pension Plan	181	181	181	181	181	181	181	181	181	181	181	181	2199
Prod Coordinator(2)	5888	5888	5888	5888	5888	5888	5888	5888	5888	5888	5888	5888	69252
Health Insurance	980	980	980	980	980	980	980	980	980	980	980	980	11760
Fed & HI Taxes	798	798	798	798	798	798	798	798	798	798	798	798	9555
Pension Plan	284	284	284	284	284	284	284	284	284	284	284	284	3413
Production Coordinator (P/T)	1235	1235	1235	1235	1235	1235	1235	1235	1235	1235	1235	1235	14820
Fed & HI Taxes	173	173	173	173	173	173	173	173	173	173	173	173	2076
Video Prod Spec	3805	3805	3805	3805	3805	3805	3805	3805	3805	3805	3805	3805	45660
Health Insurance	490	490	490	490	490	490	490	490	490	490	490	490	5880
Fed & HI Taxes	505	505	505	505	505	505	505	505	505	505	505	505	6058
Pension Plan	180	180	180	180	180	180	180	180	180	180	180	180	2160
Technician	2781	2781	2781	2781	2781	2781	2781	2781	2781	2781	2781	2781	33372
Health Insurance	490	490	490	490	490	490	490	490	490	490	490	490	5880
Fed & HI Taxes	389	389	389	389	389	389	389	389	389	389	389	389	4672
Pension Plan	139	139	139	139	139	139	139	139	139	139	139	139	1669
Admin Clerk	2884	2884	2884	2884	2884	2884	2884	2884	2884	2884	2884	2884	34573
Health Insurance	490	490	490	490	490	490	490	490	490	490	490	490	5880
Fed & HI Taxes	401	401	401	401	401	401	401	401	401	401	401	401	4812
Pension Plan	143	143	143	143	143	143	143	143	143	143	143	143	1719
Technician/IT (P/T)	1458	1458	1458	1458	1458	1458	1458	1458	1458	1458	1458	1458	17498
Fed & HI Taxes	204	204	204	204	204	204	204	204	204	204	204	204	2449
Consultant (\$50 per hour)	1458	1458	1458	1458	1458	1458	1458	1458	1458	1458	1458	1458	17498
Fed & HI Taxes	204	204	204	204	204	204	204	204	204	204	204	204	2449
<b>Subtotal</b>	<b>38783</b>	<b>38783</b>	<b>38783</b>	<b>38783</b>	<b>38783</b>	<b>38783</b>	<b>38783</b>	<b>38782</b>	<b>38782</b>	<b>38782</b>	<b>38782</b>	<b>38782</b>	<b>465391</b>
<b>Rent</b>	<b>3110</b>	<b>3110</b>	<b>3110</b>	<b>3110</b>	<b>3110</b>	<b>3110</b>	<b>3110</b>	<b>3110</b>	<b>3110</b>	<b>3110</b>	<b>3110</b>	<b>3110</b>	<b>37320</b>
Property Tax	12	12	12	12	12	12	12	12	12	12	12	12	144
Building Yard Maint	350	350	350	350	350	350	350	350	350	350	350	350	4200
Office Maintain Clean	825	825	825	825	825	825	825	825	825	825	825	825	9900
Office Maintain A/C	330	330	330	330	330	330	330	330	330	330	330	330	3960
Office Maintain	225	225	225	225	225	225	225	225	225	225	225	225	2700
Office Supplies	375	375	375	375	375	375	375	375	375	375	375	375	4500
Utilities	4950	4950	4950	4950	4950	4950	4950	4950	4950	4950	4950	4950	59400
Telephone	800	800	800	800	800	800	800	800	800	800	800	800	9600
Roadrunner Service	120	120	120	120	120	120	120	120	120	120	120	120	1440
Postage	150	150	150	150	150	150	150	150	150	150	150	150	1800
Print/Stationary	150	150	150	150	150	150	150	150	150	150	150	150	1800
Computer Expenses	200	200	200	200	200	200	200	200	200	200	200	200	2400
Software	100	100	100	100	100	100	100	100	100	100	100	100	1200

N000045

1/25/2013

Combined Budget 2012

Burglar Alarm	150	150	150	150	150	150	150	150	150	150	150	150	1800	
<b>Subtotal</b>	<b>11847</b>	<b>11847</b>	<b>11847</b>	<b>11847</b>	<b>11847</b>	<b>11847</b>	<b>11847</b>	<b>11847</b>	<b>11847</b>	<b>11847</b>	<b>11847</b>	<b>11847</b>	<b>142184</b>	<b>142184</b>
<b>Playback</b>														
Repairs/Maintenance	918	918	918	918	918	918	918	918	918	918	918	918	10998	
Supplies	400	400	400	400	400	400	400	400	400	400	400	400	4800	
Sels, Props, Art	200	200	200	200	200	200	200	200	200	200	200	200	2400	
<b>Subtotal</b>	<b>1518</b>	<b>1518</b>	<b>1518</b>	<b>1518</b>	<b>1518</b>	<b>1518</b>	<b>1518</b>	<b>1518</b>	<b>1518</b>	<b>1518</b>	<b>1518</b>	<b>1518</b>	<b>18198</b>	<b>18198</b>
<b>Other Oper. Exp</b>														
Accounting	1100	1100	1100	1100	1100	1100	1100	1100	1100	1100	1100	1100	13200	
Legal/Prof. Fees	400	400	400	400	400	400	400	400	400	400	400	400	4800	
Insurance	2000	2000	2000	2000	2000	2000	2000	2000	2000	2000	2000	2000	24000	
Intra Island Travel	220	220	220	220	220	220	220	220	220	220	220	220	2840	
Travel	350	350	350	350	350	350	350	350	350	350	350	350	4200	
Entertain/Hospitality	250	250	250	250	250	250	250	250	250	250	250	250	3000	
Subscriptions	20	20	20	20	20	20	20	20	20	20	20	20	240	
Outreach	500	500	500	500	500	500	500	500	500	500	500	500	6000	
Dues	120	120	120	120	120	120	120	120	120	120	120	120	1440	
Web Site Maintain	1000	1000	1000	1000	1000	1000	1000	1000	1000	1000	1000	1000	12000	
Contingency	300	300	300	300	300	300	300	300	300	300	300	300	3600	
<b>Subtotal</b>	<b>8280</b>	<b>8280</b>	<b>8280</b>	<b>8280</b>	<b>8280</b>	<b>8280</b>	<b>8280</b>	<b>8280</b>	<b>8280</b>	<b>8280</b>	<b>8280</b>	<b>8280</b>	<b>75120</b>	<b>75120</b>
DACA Line	4180	4180	4180	4180	4180	4180	4180	4180	4180	4180	4180	4180	50160	
Web Server Line	1000	1000	1000	1000	1000	1000	1000	1000	1000	1000	1000	1000	12000	
Line Rentals	5180	5180	5180	5180	5180	5180	5180	5180	5180	5180	5180	5180	62160	62160

\$ 763,031

News  
County Grant

\$52,000  
\$76,000

\$ 880,031

N000046

1/22/2013

Hilo Budget 2012

2012. Operate Budget Hilo

Personnel	January	February	March	April	May	June	July	August	September	October	November	December	Totals
Gen Manager	2083	2083	2083	2083	2083	2083	2083	2083	2083	2083	2083	2083	24996
Health Insurance	245	245	245	245	245	245	245	245	245	245	245	245	2940
Fed & HI Taxes	292	292	292	292	292	292	292	292	292	292	292	292	3499
Pension Plan	104	104	104	104	104	104	104	104	104	104	104	104	1250
Asst. Gen Mgr	3000	3000	3000	3000	3000	3000	3000	3000	3000	3000	3000	3000	36000
Health Insurance	490	490	490	490	490	490	490	490	490	490	490	490	5880
Fed & HI Taxes	420	420	420	420	420	420	420	420	420	420	420	420	5040
Pension Plan	150	150	150	150	150	150	150	150	150	150	150	150	1800
Program Coord	3218	3218	3218	3218	3218	3218	3218	3218	3218	3218	3218	3218	38588
Health Insurance	490	490	490	490	490	490	490	490	490	490	490	490	5880
Fed & HI Taxes	450	450	450	450	450	450	450	450	450	450	450	450	5402
Pension Plan	161	161	161	161	161	161	161	161	161	161	161	161	1929
Prod Coordinator	2556	2556	2556	2556	2556	2556	2556	2556	2556	2556	2556	2556	30678
Health Insurance	490	490	490	490	490	490	490	490	490	490	490	490	5880
Fed & HI Taxes	358	358	358	358	358	358	358	358	358	358	358	358	4295
Pension Plan	128	128	128	128	128	128	128	128	128	128	128	128	1534
Video Prod Spec	3605	3605	3605	3605	3605	3605	3605	3605	3605	3605	3605	3605	43260
Health Insurance	490	490	490	490	490	490	490	490	490	490	490	490	5880
Fed & HI Taxes	505	505	505	505	505	505	505	505	505	505	505	505	6056
Pension Plan	180	180	180	180	180	180	180	180	180	180	180	180	2163
Technician	2781	2781	2781	2781	2781	2781	2781	2781	2781	2781	2781	2781	33372
Health Insurance	490	490	490	490	490	490	490	490	490	490	490	490	5880
Fed & HI Taxes	389	389	389	389	389	389	389	389	389	389	389	389	4672
Pension Plan	139	139	139	139	139	139	139	139	139	139	139	139	1689
Admin Clerk	2864	2864	2864	2864	2864	2864	2864	2864	2864	2864	2864	2864	34373
Health Insurance	490	490	490	490	490	490	490	490	490	490	490	490	5880
Fed & HI Taxes	401	401	401	401	401	401	401	401	401	401	401	401	4812
Pension Plan	143	143	143	143	143	143	143	143	143	143	143	143	1719
Consultant (\$50/hr)	1458	1458	1458	1458	1458	1458	1458	1458	1458	1458	1458	1458	17496
Fed & HI Taxes	204	204	204	204	204	204	204	204	204	204	204	204	2449
Subtotal	28773	28773	28773	28773	28773	28773	28773	28773	28773	28773	28773	28773	345273
Office													
Rent	0	0	0	0	0	0	0	0	0	0	0	0	0
Property Tax	12	12	12	12	12	12	12	12	12	12	12	12	144
Building Yard Maint	350	350	350	350	350	350	350	350	350	350	350	350	4200
Office Maintain Clean	500	500	500	500	500	500	500	500	500	500	500	500	6000
Office Maintain A/C	130	130	130	130	130	130	130	130	130	130	130	130	1560
Office Maintain	225	225	225	225	225	225	225	225	225	225	225	225	2700
Office Supplies	175	175	175	175	175	175	175	175	175	175	175	175	2100
Utilities	3600	3600	3600	3600	3600	3600	3600	3600	3600	3600	3600	3600	43200
Telephone	450	450	450	450	450	450	450	450	450	450	450	450	5400
Roadrunner Service	60	60	60	60	60	60	60	60	60	60	60	60	720
Postage	75	75	75	75	75	75	75	75	75	75	75	75	900
Print/Stationary	50	50	50	50	50	50	50	50	50	50	50	50	600
Computer Expenses	100	100	100	100	100	100	100	100	100	100	100	100	1200
Software	50	50	50	50	50	50	50	50	50	50	50	50	600
Burglar Alarm	75	75	75	75	75	75	75	75	75	75	75	75	900
Subtotal	5852	5852	5852	5852	5852	5852	5852	5852	5852	5852	5852	5852	70224

N000047

1/22/2013

Hilo Budget 2012

<b>Playback</b>														
Repairs/Maintenance	458	458	458	458	458	458	458	458	458	458	458	458	5500	
Supplies	200	200	200	200	200	200	200	200	200	200	200	200	2400	
Sets, Props, Art	100	100	100	100	100	100	100	100	100	100	100	100	1200	
<b>Subtotal</b>	<b>758</b>	<b>758</b>	<b>758</b>	<b>758</b>	<b>758</b>	<b>758</b>	<b>758</b>	<b>758</b>	<b>758</b>	<b>758</b>	<b>758</b>	<b>758</b>	<b>9100</b>	<b>9100</b>
<b>Other Oper. Exp</b>														
Accounting	550	550	550	550	550	550	550	550	550	550	550	550	6600	
Legal/Prof. Fees	200	200	200	200	200	200	200	200	200	200	200	200	2400	
Insurance	1000	1000	1000	1000	1000	1000	1000	1000	1000	1000	1000	1000	12000	
Intra Island Travel	110	110	110	110	110	110	110	110	110	110	110	110	1320	
Travel	175	175	175	175	175	175	175	175	175	175	175	175	2100	
Entertain/Hospitality	125	125	125	125	125	125	125	125	125	125	125	125	1500	
Subscriptions	10	10	10	10	10	10	10	10	10	10	10	10	120	
Outreach	250	250	250	250	250	250	250	250	250	250	250	250	3000	
Dues	60	60	60	60	60	60	60	60	60	60	60	60	720	
Web Site Maintaln	500	500	500	500	500	500	500	500	500	500	500	500	6000	
Contingency	150	150	150	150	150	150	150	150	150	150	150	150	1800	
<b>Subtotal</b>	<b>3130</b>	<b>3130</b>	<b>3130</b>	<b>3130</b>	<b>3130</b>	<b>3130</b>	<b>3130</b>	<b>3130</b>	<b>3130</b>	<b>3130</b>	<b>3130</b>	<b>3130</b>	<b>37560</b>	<b>37560</b>
DAC4 Line	2090	2090	2090	2090	2090	2090	2090	2090	2090	2090	2090	2090	25084	
Web Server Line	500	500	500	500	500	500	500	500	500	500	500	500	6000	
Line Rentals	2590	2590	2590	2590	2590	2590	2590	2590	2590	2590	2590	2590	31084	31084

\$493,241

N000048



1/22/2013

Kona Budget 2012

2012 Operate Budget Kona

	January	February	March	April	May	June	July	August	September	October	November	December	Totals	
<b>Personnel</b>														
Gen Manager	2083	2083	2083	2083	2083	2083	2083	2083	2083	2083	2083	2083	24996	
Health Insurance	245	245	245	245	245	245	245	245	245	245	245	245	2940	
Fed & HI Taxes	292	292	292	292	292	292	292	292	292	292	292	292	3499	
Pension Plan	104	104	104	104	104	104	104	104	104	104	104	104	1250	
Prod Coordinator	3131	3131	3131	3131	3131	3131	3131	3131	3131	3131	3131	3131	37574	
Health Insurance	490	490	490	490	490	490	490	490	490	490	490	490	5880	
Fed & HI Taxes	438	438	438	438	438	438	438	438	438	438	438	438	5260	
Pension Plan	157	157	157	157	157	157	157	157	157	157	157	157	1879	
Prod Coordinator (P/T)	1235	1235	1235	1235	1235	1235	1235	1235	1235	1235	1235	1235	14820	
Fed & HI Taxes	173	173	173	173	173	173	173	173	173	173	173	173	2075	
IT Person (P/T)	1458	1458	1458	1458	1458	1458	1458	1458	1458	1458	1458	1458	17498	
Fed & HI Taxes	204	204	204	204	204	204	204	204	204	204	204	204	2449	
<b>Subtotal</b>	<b>10010</b>	<b>10010</b>	<b>10010</b>	<b>10010</b>	<b>10010</b>	<b>10010</b>	<b>10010</b>	<b>10010</b>	<b>10010</b>	<b>10010</b>	<b>10010</b>	<b>10010</b>	<b>120119</b>	<b>120119</b>
<b>Office</b>														
Rent	3110	3110	3110	3110	3110	3110	3110	3110	3110	3110	3110	3110	37320	
Office Maintain Clean	325	325	325	325	325	325	325	325	325	325	325	325	3900	
Office Maintain A/C	200	200	200	200	200	200	200	200	200	200	200	200	2400	
Office Supplies	200	200	200	200	200	200	200	200	200	200	200	200	2400	
Utilities	1350	1350	1350	1350	1350	1350	1350	1350	1350	1350	1350	1350	16200	
Telephones	350	350	350	350	350	350	350	350	350	350	350	350	4200	
Roadrunner Service	60	60	60	60	60	60	60	60	60	60	60	60	720	
Postage	75	75	75	75	75	75	75	75	75	75	75	75	900	
Print/Stationary	100	100	100	100	100	100	100	100	100	100	100	100	1200	
Computer Expenses	100	100	100	100	100	100	100	100	100	100	100	100	1200	
Software	50	50	50	50	50	50	50	50	50	50	50	50	600	
Burglar Alarm	75	75	75	75	75	75	75	75	75	75	75	75	900	
<b>Subtotal</b>	<b>6995</b>	<b>6995</b>	<b>6995</b>	<b>6995</b>	<b>6995</b>	<b>6995</b>	<b>6995</b>	<b>6995</b>	<b>6995</b>	<b>6995</b>	<b>6995</b>	<b>6995</b>	<b>71940</b>	<b>71940</b>
<b>Playback</b>														
Repairs/Maintenance	458	458	458	458	458	458	458	458	458	458	458	458	5500	
Supplies	200	200	200	200	200	200	200	200	200	200	200	200	2400	
Sets, Props, Art	100	100	100	100	100	100	100	100	100	100	100	100	1200	
<b>Subtotal</b>	<b>758</b>	<b>758</b>	<b>758</b>	<b>758</b>	<b>758</b>	<b>758</b>	<b>758</b>	<b>758</b>	<b>758</b>	<b>758</b>	<b>758</b>	<b>758</b>	<b>9100</b>	<b>9100</b>
<b>Other Oper. Exp</b>														
Accounting	550	550	550	550	550	550	550	550	550	550	550	550	6600	
Legal/Prof. Fees	200	200	200	200	200	200	200	200	200	200	200	200	2400	
Insurance	1000	1000	1000	1000	1000	1000	1000	1000	1000	1000	1000	1000	12000	
Intra Island Travel	110	110	110	110	110	110	110	110	110	110	110	110	1320	
Travel	175	175	175	175	175	175	175	175	175	175	175	175	2100	
Entertain/Hospitality	125	125	125	125	125	125	125	125	125	125	125	125	1500	
Subscriptions	10	10	10	10	10	10	10	10	10	10	10	10	120	
Outreach	250	250	250	250	250	250	250	250	250	250	250	250	3000	
Dues	60	60	60	60	60	60	60	60	60	60	60	60	720	
Web Site Maintain	500	500	500	500	500	500	500	500	500	500	500	500	6000	
Contingency	150	150	150	150	150	150	150	150	150	150	150	150	1800	
<b>Subtotal</b>	<b>3130</b>	<b>3130</b>	<b>3130</b>	<b>3130</b>	<b>3130</b>	<b>3130</b>	<b>3130</b>	<b>3130</b>	<b>3130</b>	<b>3130</b>	<b>3130</b>	<b>3130</b>	<b>37660</b>	<b>37660</b>
<b>DAC4 Line</b>	<b>2090</b>	<b>2090</b>	<b>2090</b>	<b>2090</b>	<b>2090</b>	<b>2090</b>	<b>2090</b>	<b>2090</b>	<b>2090</b>	<b>2090</b>	<b>2090</b>	<b>2090</b>	<b>25080</b>	
<b>Web Server Line</b>	<b>500</b>	<b>500</b>	<b>500</b>	<b>500</b>	<b>500</b>	<b>500</b>	<b>500</b>	<b>500</b>	<b>500</b>	<b>500</b>	<b>500</b>	<b>500</b>	<b>6000</b>	
<b>Line Rentals</b>	<b>2590</b>	<b>2590</b>	<b>2590</b>	<b>2590</b>	<b>2590</b>	<b>2590</b>	<b>2590</b>	<b>2590</b>	<b>2590</b>	<b>2590</b>	<b>2590</b>	<b>2590</b>	<b>31080</b>	<b>31080</b>

\$ 289,799

N000049

2013 Operate Budget Combined

Income 1,000,000  
 Projected Budget 948,381  
 Surplus 51,619

	January	February	March	April	May	June	July	August	September	October	November	December	Totals
<b>Personnel</b>													
General Manager	4334	4334	4334	4334	4334	4334	4334	4334	4334	4334	4334	4334	52008
Health Insurance	490	490	490	490	490	490	490	490	490	490	490	490	5880
Fed & HI Taxes	607	607	607	607	607	607	607	607	607	607	607	607	7281
Pension Plan	217	217	217	217	217	217	217	217	217	217	217	217	2600
Operations Manager	3500	3500	3500	3500	3500	3500	3500	3500	3500	3500	3500	3500	42000
Health Insurance	490	490	490	490	490	490	490	490	490	490	490	490	5880
Fed & HI Taxes	490	490	490	490	490	490	490	490	490	490	490	490	5880
Pension Plan	175	175	175	175	175	175	175	175	175	175	175	175	2100
Program Coordinator - #1	3030	3030	3030	3030	3030	3030	3030	3030	3030	3030	3030	3030	36360
Health Insurance	490	490	490	490	490	490	490	490	490	490	490	490	5880
Fed & HI Taxes	424	424	424	424	424	424	424	424	424	424	424	424	5090
Pension Plan	162	162	162	162	162	162	162	162	162	162	162	162	1818
Program Coordinator - #2	2800	2600	2600	2600	2600	2600	2600	2600	2600	2500	2500	2500	31200
Health Insurance	490	490	490	490	490	490	490	490	490	490	490	490	5880
Fed & HI Taxes	364	364	364	364	364	364	364	364	364	364	364	364	4368
Pension Plan	130	130	130	130	130	130	130	130	130	130	130	130	1560
Prod Coordinator(2) Hilo&Kona	5200	5200	5200	5200	5200	5200	5200	5200	5200	5200	5200	5200	62400
Health Insurance	980	980	980	980	980	980	980	980	980	980	980	980	11760
Fed & HI Taxes	778	778	778	778	778	778	778	778	778	778	778	778	9311
Pension Plan	277	277	277	277	277	277	277	277	277	277	277	277	3325
Production Coordinator-Kona	2942	2942	2942	2942	2942	2942	2942	2942	2942	2942	2942	2942	35304
Health Insurance	490	490	490	490	490	490	490	490	490	490	490	490	5880
Fed & HI Taxes	412	412	412	412	412	412	412	412	412	412	412	412	4943
Pension Plan	147	147	147	147	147	147	147	147	147	147	147	147	1765
Video Prod Specialist	3030	3030	3030	3030	3030	3030	3030	3030	3030	3030	3030	3030	36360
Health Insurance	490	490	490	490	490	490	490	490	490	490	490	490	5880
Fed & HI Taxes	424	424	424	424	424	424	424	424	424	424	424	424	5090
Pension Plan	162	162	162	162	162	162	162	162	162	162	162	162	1818
Technician	2842	2842	2842	2842	2842	2842	2842	2842	2842	2842	2842	2842	34104
Health Insurance	490	490	490	490	490	490	490	490	490	490	490	490	5880
Fed & HI Taxes	398	398	398	398	398	398	398	398	398	398	398	398	4775
Pension Plan	142	142	142	142	142	142	142	142	142	142	142	142	1705
Admin./Acctg. Coordinator	2728	2728	2728	2728	2728	2728	2728	2728	2728	2728	2728	2728	32736
Health Insurance	490	490	490	490	490	490	490	490	490	490	490	490	5880
Fed & HI Taxes	382	382	382	382	382	382	382	382	382	382	382	382	4583
Pension Plan	136	136	136	136	136	136	136	136	136	136	136	136	1637
Sr. Staff Advisor	500	500	500	500	500	500	500	500	500	500	500	500	6000
Health Insurance	925	925	925	925	925	925	925	925	925	925	925	925	11100
Fed & HI Taxes	70	70	70	70	70	70	70	70	70	70	70	70	840
Pension Plan	25	25	25	25	25	25	25	25	25	25	25	25	300
<b>Subtotal</b>	<b>42430</b>	<b>42430</b>	<b>42430</b>	<b>42430</b>	<b>42430</b>	<b>42430</b>	<b>42430</b>	<b>42430</b>	<b>42430</b>	<b>42430</b>	<b>42430</b>	<b>42430</b>	<b>509161</b>
<b>509161</b>													
Rent	3110	3110	3110	3110	3110	3110	3110	3110	3110	3110	3110	3110	37320
Property Tax	12	12	12	12	12	12	12	12	12	12	12	12	144
Building Yard Maint	375	375	375	375	375	375	375	375	375	375	375	375	4500
Office Maintn Clean	825	825	825	825	825	825	825	825	825	825	825	825	9900
Office Maintn A/C	400	400	400	400	400	400	400	400	400	400	400	400	4800
Office Maintn	225	225	225	225	225	225	225	225	225	225	225	225	2700
Office Supplies	420	420	420	420	420	420	420	420	420	420	420	420	5040
Utilities	5000	5000	5000	5000	5000	5000	5000	5000	5000	5000	5000	5000	60000

N000050

1/30/2013

Combined Budget 2013

Xerox Leases	350	350	350	350	350	350	350	350	350	350	350	350	4200
Telephone	400	400	400	400	400	400	400	400	400	400	400	400	4800
Roadrunner Service	120	120	120	120	120	120	120	120	120	120	120	120	1440
Postage	150	150	150	150	150	150	150	150	150	150	150	150	1800
Print/Stationary	200	200	200	200	200	200	200	200	200	200	200	200	2400
Computer Expenses	200	200	200	200	200	200	200	200	200	200	200	200	2400
Software	200	200	200	200	200	200	200	200	200	200	200	200	2400
Burglar Alarm	200	200	200	200	200	200	200	200	200	200	200	200	2400
<b>Subtotal</b>	<b>12187</b>	<b>12187</b>	<b>12187</b>	<b>12187</b>	<b>12187</b>	<b>12187</b>	<b>12187</b>	<b>12187</b>	<b>12187</b>	<b>12187</b>	<b>12187</b>	<b>12187</b>	<b>146244</b>

<b>Playback</b>													
Repairs/Maintenance	916	916	916	916	916	916	916	916	916	916	916	916	10998
Supplies	400	400	400	400	400	400	400	400	400	400	400	400	4800
Sets, Props, Art	200	200	200	200	200	200	200	200	200	200	200	200	2400
<b>Subtotal</b>	<b>1516</b>	<b>1516</b>	<b>1516</b>	<b>1516</b>	<b>1516</b>	<b>1516</b>	<b>1516</b>	<b>1516</b>	<b>1516</b>	<b>1516</b>	<b>1516</b>	<b>1516</b>	<b>18196</b>

<b>Other Oper. Exp</b>													
Accounting	2300	2300	2300	2300	2300	2300	2300	2300	2300	2300	2300	2300	27600
Legal/Prof. Fees	1000	1000	1000	1000	1000	1000	1000	1000	1000	1000	1000	1000	12000
Insurance	2000	2000	2000	2000	2000	2000	2000	2000	2000	2000	2000	2000	24000
Intra Island Travel	500	500	500	500	500	500	500	500	500	500	500	500	6000
Travel	500	500	500	500	500	500	500	500	500	500	500	500	6000
Entertain/Hospitality	400	400	400	400	400	400	400	400	400	400	400	400	4800
Subscriptions	80	80	80	80	80	80	80	80	80	80	80	80	720
Outreach	800	800	800	800	800	800	800	800	800	800	800	800	9600
Advertising	300	300	300	300	300	300	300	300	300	300	300	300	3600
Dues	300	300	300	300	300	300	300	300	300	300	300	300	3600
Web Site Maintain	1000	1000	1000	1000	1000	1000	1000	1000	1000	1000	1000	1000	12000
Contingency	600	600	600	600	600	600	600	600	600	600	600	600	7200
<b>Subtotal</b>	<b>9760</b>	<b>9760</b>	<b>9760</b>	<b>9760</b>	<b>9760</b>	<b>9760</b>	<b>9760</b>	<b>9760</b>	<b>9760</b>	<b>9760</b>	<b>9760</b>	<b>9760</b>	<b>117120</b>

DAC4 Line	2205	2205	2205	2205	2205	2205	2205	2205	2205	2205	2205	2205	26460
Server Line	1000	1000	1000	1000	1000	1000	1000	1000	1000	1000	1000	1000	12000
Line Rentals	3205	3205	3205	3205	3205	3205	3205	3205	3205	3205	3205	3205	38460

\$ 829,181

Big Island Video News	\$850/wk X 52 wks												\$44,200
County Grant													\$75,000

\$ 948,381

N000051

2/28/2013

2013 Operate Budget Hilo

Personnel	January	February	March	April	May	June	July	August	September	October	November	December	Totals
<b>Gen Manager</b>	2167	2167	2167	2167	2167	2167	2167	2167	2167	2167	2167	2167	26004
Health Insurance	245	245	245	245	245	245	245	245	245	245	245	245	2940
Fed & HI Taxes	303	303	303	303	303	303	303	303	303	303	303	303	3641
Pension Plan	108	108	108	108	108	108	108	108	108	108	108	108	1300
<b>Operations Manager</b>	3500	3500	3500	3500	3500	3500	3500	3500	3500	3500	3500	3500	42000
Health Insurance	490	490	490	490	490	490	490	490	490	490	490	490	5880
Fed & HI Taxes	490	490	490	490	490	490	490	490	490	490	490	490	5880
Pension Plan	175	175	175	175	175	175	175	175	175	175	175	175	2100
<b>Program Coord</b>	3030	3030	3030	3030	3030	3030	3030	3030	3030	3030	3030	3030	36360
Health Insurance	490	490	490	490	490	490	490	490	490	490	490	490	5880
Fed & HI Taxes	424	424	424	424	424	424	424	424	424	424	424	424	5090
Pension Plan	152	152	152	152	152	152	152	152	152	152	152	152	1929
<b>Program Coordinator</b>	2600	2600	2600	2600	2600	2600	2600	2600	2600	2600	2600	2600	31200
Health Insurance	490	490	490	490	490	490	490	490	490	490	490	490	5880
Fed & HI Taxes	364	364	364	364	364	364	364	364	364	364	364	364	4368
Pension Plan	130	130	130	130	130	130	130	130	130	130	130	130	1560
<b>Prod Coordinator</b>	2600	2600	2600	2600	2600	2600	2600	2600	2600	2600	2600	2600	31200
Health Insurance	490	490	490	490	490	490	490	490	490	490	490	490	5880
Fed & HI Taxes	364	364	364	364	364	364	364	364	364	364	364	364	4295
Pension Plan	130	130	130	130	130	130	130	130	130	130	130	130	1534
<b>Video Prod Spec</b>	3030	3030	3030	3030	3030	3030	3030	3030	3030	3030	3030	3030	36360
Health Insurance	490	490	490	490	490	490	490	490	490	490	490	490	5880
Fed & HI Taxes	424	424	424	424	424	424	424	424	424	424	424	424	5090
Pension Plan	152	152	152	152	152	152	152	152	152	152	152	152	1818
<b>Technician</b>	2842	2842	2842	2842	2842	2842	2842	2842	2842	2842	2842	2842	34104
Health Insurance	490	490	490	490	490	490	490	490	490	490	490	490	5880
Fed & HI Taxes	398	398	398	398	398	398	398	398	398	398	398	398	4775
Pension Plan	142	142	142	142	142	142	142	142	142	142	142	142	1705
<b>Admin Clerk</b>	2728	2728	2728	2728	2728	2728	2728	2728	2728	2728	2728	2728	32736
Health Insurance	490	490	490	490	490	490	490	490	490	490	490	490	5880
Fed & HI Taxes	382	382	382	382	382	382	382	382	382	382	382	382	4812
Pension Plan	136	136	136	136	136	136	136	136	136	136	136	136	1719
<b>Senior Staff Advisor</b>	500	500	500	500	500	500	500	500	500	500	500	500	6000
Health Insurance	925	925	925	925	925	925	925	925	925	925	925	925	11100
Fed & HI Taxes	70	70	70	70	70	70	70	70	70	70	70	70	840
Pension Plan	25	25	25	25	25	25	25	25	25	25	25	25	300
<b>Subtotal</b>	<b>31966</b>	<b>31966</b>	<b>31966</b>	<b>31966</b>	<b>31966</b>	<b>31966</b>	<b>31966</b>	<b>31966</b>	<b>31966</b>	<b>31966</b>	<b>31966</b>	<b>31966</b>	<b>383920</b>

N000052

2/28/2013

<b>Office</b>													
Rent	0	0	0	0	0	0	0	0	0	0	0	0	0
Property Tax	12	12	12	12	12	12	12	12	12	12	12	12	144
Building Yard Maint	375	375	375	375	375	375	375	375	375	375	375	375	4500
Office Maintain Clean	500	500	500	500	500	500	500	500	500	500	500	500	6000
Office Maintain A/C	200	200	200	200	200	200	200	200	200	200	200	200	2400
Office Maintain	225	225	225	225	225	225	225	225	225	225	225	225	2700
Office Supplies	210	210	210	210	210	210	210	210	210	210	210	210	2520
Utilities	3650	3650	3650	3650	3650	3650	3650	3650	3650	3650	3650	3650	43800
Telephone	200	200	200	200	200	200	200	200	200	200	200	200	2400
Roadrunner Service	60	60	60	60	60	60	60	60	60	60	60	60	720
Postage	75	75	75	75	75	75	75	75	75	75	75	75	900
Print/Stationary	100	100	100	100	100	100	100	100	100	100	100	100	1200
Xerox Lease	175	175	175	175	175	175	175	175	175	175	175	175	2100
Computer Expenses	100	100	100	100	100	100	100	100	100	100	100	100	1200
Software	100	100	100	100	100	100	100	100	100	100	100	100	1200
Burglar Alarm	125	125	125	125	125	125	125	125	125	125	125	125	1500
<b>Subtotal</b>	<b>6107</b>	<b>6107</b>	<b>6107</b>	<b>6107</b>	<b>6107</b>	<b>6107</b>	<b>6107</b>	<b>6107</b>	<b>6107</b>	<b>6107</b>	<b>6107</b>	<b>6107</b>	<b>73284</b>
<b>Playback</b>													
Repairs/Maintenance	458	458	458	458	458	458	458	458	458	458	458	458	5500
Supplies	200	200	200	200	200	200	200	200	200	200	200	200	2400
Sets, Props, Art	100	100	100	100	100	100	100	100	100	100	100	100	1200
<b>Subtotal</b>	<b>758</b>	<b>758</b>	<b>758</b>	<b>758</b>	<b>758</b>	<b>758</b>	<b>758</b>	<b>758</b>	<b>758</b>	<b>758</b>	<b>758</b>	<b>758</b>	<b>9100</b>
<b>Other Oper. Exp</b>													
Accounting	1150	1150	1150	1150	1150	1150	1150	1150	1150	1150	1150	1150	13800
Legal/Prof. Fees	500	500	500	500	500	500	500	500	500	500	500	500	6000
Insurance	1000	1000	1000	1000	1000	1000	1000	1000	1000	1000	1000	1000	12000
Intra Island Travel	250	250	250	250	250	250	250	250	250	250	250	250	3000
Travel	250	250	250	250	250	250	250	250	250	250	250	250	3000
Entertain/Hospitality	200	200	200	200	200	200	200	200	200	200	200	200	2400
Subscriptions	50	50	50	50	50	50	50	50	50	50	50	50	600
Outreach	400	400	400	400	400	400	400	400	400	400	400	400	4800
Dues	150	150	150	150	150	150	150	150	150	150	150	150	1800
Advertising	150	150	150	150	150	150	150	150	150	150	150	150	1800
Web Site Maintain	500	500	500	500	500	500	500	500	500	500	500	500	6000
Contingency	300	300	300	300	300	300	300	300	300	300	300	300	3600
<b>Subtotal</b>	<b>4900</b>	<b>4900</b>	<b>4900</b>	<b>4900</b>	<b>4900</b>	<b>4900</b>	<b>4900</b>	<b>4900</b>	<b>4900</b>	<b>4900</b>	<b>4900</b>	<b>4900</b>	<b>58800</b>
<b>DAC4 Line</b>													
DAC4 Line	1125	1125	1125	1125	1125	1125	1125	1125	1125	1125	1125	1125	13500
Server Line	500	500	500	500	500	500	500	500	500	500	500	500	6000
<b>Line Rentals</b>	<b>2690</b>	<b>2690</b>	<b>2690</b>	<b>2690</b>	<b>2690</b>	<b>2690</b>	<b>2690</b>	<b>2690</b>	<b>2690</b>	<b>2690</b>	<b>2690</b>	<b>2690</b>	<b>31084</b>

\$556,188

N000053

2013 Operate Budget Kona

	January	February	March	April	May	June	July	August	September	October	November	December	Totals	
<b>Personnel</b>														
Gen Manager	2167	2167	2167	2167	2167	2167	2167	2167	2167	2167	2167	2167	26004	
Health Insurance	245	245	245	245	245	245	245	245	245	245	245	245	2940	
Fed & HI Taxes	303	303	303	303	303	303	303	303	303	303	303	303	3641	
Pension Plan	108	108	108	108	108	108	108	108	108	108	108	108	1300	
Prod Coordinator	2942	2942	2942	2942	2942	2942	2942	2942	2942	2942	2942	2942	35304	
Health Insurance	490	490	490	490	490	490	490	490	490	490	490	490	5880	
Fed & HI Taxes	412	412	412	412	412	412	412	412	412	412	412	412	4943	
Pension Plan	147	147	147	147	147	147	147	147	147	147	147	147	1765	
Prod Coordinator	2600	2600	2600	2600	2600	2600	2600	2600	2600	2600	2600	2600	31200	
Fed & HI Taxes	364	364	364	364	364	364	364	364	364	364	364	364	4366	
<b>Subtotal</b>	<b>9779</b>	<b>9779</b>	<b>9779</b>	<b>9779</b>	<b>9779</b>	<b>9779</b>	<b>9779</b>	<b>9779</b>	<b>9779</b>	<b>9779</b>	<b>9779</b>	<b>9779</b>	<b>117345</b>	<b>117345</b>
<b>Office</b>														
Rent	3110	3110	3110	3110	3110	3110	3110	3110	3110	3110	3110	3110	37320	
Office Maintain Clean	325	325	325	325	325	325	325	325	325	325	325	325	3900	
Office Maintain A/C	200	200	200	200	200	200	200	200	200	200	200	200	2400	
Office Supplies	210	210	210	210	210	210	210	210	210	210	210	210	2520	
Utilities	1350	1350	1350	1350	1350	1350	1350	1350	1350	1350	1350	1350	16200	
Telephone	200	200	200	200	200	200	200	200	200	200	200	200	2400	
Roadrunner Service	60	60	60	60	60	60	60	60	60	60	60	60	720	
Postage	75	75	75	75	75	75	75	75	75	75	75	75	900	
Print/Stationary	100	100	100	100	100	100	100	100	100	100	100	100	1200	
Xerox Lease	175	175	175	175	175	175	175	175	175	175	175	175	2100	
Computer Expenses	100	100	100	100	100	100	100	100	100	100	100	100	1200	
Software	100	100	100	100	100	100	100	100	100	100	100	100	1200	
Burglar Alarm	75	75	75	75	75	75	75	75	75	75	75	75	900	
<b>Subtotal</b>	<b>6080</b>	<b>6080</b>	<b>6080</b>	<b>6080</b>	<b>6080</b>	<b>6080</b>	<b>6080</b>	<b>6080</b>	<b>6080</b>	<b>6080</b>	<b>6080</b>	<b>6080</b>	<b>72960</b>	<b>72960</b>
<b>Playback</b>														
Repairs/Maintenance	458	458	458	458	458	458	458	458	458	458	458	458	5500	
Supplies	200	200	200	200	200	200	200	200	200	200	200	200	2400	
Sets, Props, Art	100	100	100	100	100	100	100	100	100	100	100	100	1200	
<b>Subtotal</b>	<b>758</b>	<b>758</b>	<b>758</b>	<b>758</b>	<b>758</b>	<b>758</b>	<b>758</b>	<b>758</b>	<b>758</b>	<b>758</b>	<b>758</b>	<b>758</b>	<b>9100</b>	<b>9100</b>
<b>Other Oper. Exp</b>														
Accounting	1150	1150	1150	1150	1150	1150	1150	1150	1150	1150	1150	1150	13800	
Legal/Prof. Fees	500	500	500	500	500	500	500	500	500	500	500	500	6000	
Insurance	1000	1000	1000	1000	1000	1000	1000	1000	1000	1000	1000	1000	12000	
Intra Island Travel	250	250	250	250	250	250	250	250	250	250	250	250	3000	
Travel	250	250	250	250	250	250	250	250	250	250	250	250	3000	
Entertain/Hospitality	200	200	200	200	200	200	200	200	200	200	200	200	2400	
Subscriptions	10	10	10	10	10	10	10	10	10	10	10	10	120	
Outreach	400	400	400	400	400	400	400	400	400	400	400	400	4800	
Dues	150	150	150	150	150	150	150	150	150	150	150	150	1800	
Advertising	150	150	150	150	150	150	150	150	150	150	150	150	1800	
Web Site Maintain	500	500	500	500	500	500	500	500	500	500	500	500	6000	
Contingency	300	300	300	300	300	300	300	300	300	300	300	300	3600	
<b>Subtotal</b>	<b>4860</b>	<b>4860</b>	<b>4860</b>	<b>4860</b>	<b>4860</b>	<b>4860</b>	<b>4860</b>	<b>4860</b>	<b>4860</b>	<b>4860</b>	<b>4860</b>	<b>4860</b>	<b>58320</b>	<b>58320</b>
<b>DAC4 Line</b>	<b>1080</b>	<b>1080</b>	<b>1080</b>	<b>1080</b>	<b>1080</b>	<b>1080</b>	<b>1080</b>	<b>1080</b>	<b>1080</b>	<b>1080</b>	<b>1080</b>	<b>1080</b>	<b>12980</b>	
<b>Server Line</b>	<b>500</b>	<b>500</b>	<b>500</b>	<b>500</b>	<b>500</b>	<b>500</b>	<b>500</b>	<b>500</b>	<b>500</b>	<b>500</b>	<b>500</b>	<b>500</b>	<b>6000</b>	
<b>Line Rentals</b>	<b>1580</b>	<b>1580</b>	<b>1580</b>	<b>1580</b>	<b>1580</b>	<b>1580</b>	<b>1580</b>	<b>1580</b>	<b>1580</b>	<b>1580</b>	<b>1580</b>	<b>1580</b>	<b>18960</b>	<b>18960</b>

\$- 276,685

N000054

NA LEO 'O HAWAII  
2007 COMBINED BUDGET REPORT  
FOR THE TWELVE MONTHS THEN ENDED  
DECEMBER 31, 2007

**DRAFT**

	PERIOD TO DATE			YEAR TO DATE		
	ACTUAL	CURR BUDGET	BUDGET VAR	ACTUAL	CURR BUDGET	BUDGET VAR
Revenue:						
Contribution - operations	45,454.30	47,399.00	(1,944.70)	509,083.87	568,788.00	(59,704.13)
Personnel:						
General manager - salaries	7,700.00	5,000.00	(2,700.00)	60,000.00	60,000.00	
General manager - health ins.	1,016.64	320.00	(696.64)	7,077.37	3,840.00	(3,237.37)
General manager - taxes/insur	(622.98)	700.00	1,322.98	5,736.99	8,400.00	2,663.01
General manager - pension		250.00	250.00	250.00	3,000.00	2,750.00
Gen.mngr. assistant - salaries	500.00	3,000.00	2,500.00	36,000.00	36,000.00	
Gen.mngr.assist - health/ins	681.16	320.00	(361.16)	5,641.89	3,840.00	(1,801.89)
Gen.mngr.assist - taxes/insur	233.88	420.00	186.12	3,765.22	5,040.00	1,274.78
Gen.mngr.assistant - pension		150.00	150.00	150.00	1,800.00	1,650.00
Outreach coord. - salaries	2,674.08	2,773.37	99.29	31,219.28	33,280.00	2,060.72
Outreach coord. - health ins.	681.16	320.00	(361.16)	5,046.76	3,840.00	(1,206.76)
Outreach coord. - taxes/insur	223.16	388.37	165.21	3,291.87	4,660.00	1,368.13
Outreach coord. - pension		138.63	138.63	129.31	1,664.00	1,534.69
Prog coord. - salaries		2,773.37	2,773.37	9,735.61	33,280.00	23,544.39
Prog coord. - health ins.		320.00	320.00	1,541.44	3,840.00	2,298.56
Prog coord. - taxes/insur	(14.36)	388.37	402.73	1,336.86	4,660.00	3,323.14
Prog coord. - pension		138.63	138.63	100.23	1,664.00	1,563.77
Technical coord. - salaries	2,535.00	2,773.37	238.37	30,636.30	33,280.00	2,643.70
Technical coord. - health ins.		320.00	320.00		3,840.00	3,840.00
Technical coord. - taxes/insur	210.21	388.37	178.16	3,278.04	4,660.00	1,381.96
Technical coord. - pension		138.63	138.63		1,664.00	1,664.00
Production coord. - salaries	1,230.90	1,213.37	(17.53)	13,321.52	14,560.00	1,238.48
Production coord. - health ins.	2,724.64	320.00	(2,404.64)	11,446.58	3,840.00	(7,606.58)
Production coord. - taxes/insur	104.20	169.87	65.67	1,432.95	2,038.00	605.05
Production coord. - pension		60.63	60.63	136.25	728.00	591.75
Admin. Clerk - salaries	2,415.00	2,426.63	11.63	28,889.87	29,120.00	230.13
Admin. Clerk - health	681.16	320.00	(361.16)	5,266.83	3,840.00	(1,426.83)
Admin. Clerk - taxes/insur	200.87	339.63	138.76	3,023.81	4,076.00	1,052.19
Admin. Clerk - pension		121.37	121.37	107.53	1,456.00	1,348.47
<b>Total personnel costs</b>	<b>23,174.72</b>	<b>25,992.61</b>	<b>2,817.89</b>	<b>268,562.57</b>	<b>311,910.00</b>	<b>43,347.49</b>
Office:						
Rent	2,890.61	2,650.00	(240.61)	40,231.22	31,800.00	(8,431.22)
Taxes - Real property		8.37	8.37	100.00	100.00	
Building yard maintenance	700.00	350.00	(350.00)	4,550.00	4,200.00	(350.00)
Office maint. cleaning	1,093.74	640.00	(453.74)	6,883.27	7,680.00	796.73
Office maintenance	225.95	305.00	79.05	2,084.14	3,660.00	1,575.86
Office supplies	248.12	375.00	126.88	2,928.15	4,500.00	1,571.85
Utilities	4,311.37	2,700.00	(1,611.37)	30,535.66	32,400.00	1,864.34
Telephone & fax	3,039.25	970.00	(2,069.25)	15,632.71	11,640.00	(3,992.71)
Postage	64.62	150.00	85.38	1,019.34	1,800.00	780.66
Printing & stationery		150.00	150.00	788.16	1,800.00	1,011.84
Computer expenses		200.00	200.00	114.57	2,400.00	2,285.43
Software		100.00	100.00	462.83	1,200.00	737.17
Burglar alarm	91.19	100.00	8.81	1,337.27	1,200.00	(137.27)
<b>Total office expense</b>	<b>12,664.85</b>	<b>8,698.37</b>	<b>(3,966.48)</b>	<b>106,667.32</b>	<b>104,380.00</b>	<b>(2,287.32)</b>

NA LEO O'HAWAII  
 2007 COMBINED BUDGET REPORT  
 FOR THE TWELVE MONTHS THEN ENDED  
 DECEMBER 31, 2007

**DRAFT**

	PERIOD TO DATE			YEAR TO DATE		
	ACTUAL	CURR BUDGET	BUDGET VAR	ACTUAL	CURR BUDGET	BUDGET VAR
Playback & production expense:						
Repairs & maintenance		200.00	200.00	1,229.00	2,400.00	1,171.00
Supplies	332.25	400.00	67.75	4,303.18	4,800.00	496.82
Sets, props, & art		200.00	200.00		2,400.00	2,400.00
<b>Total playback &amp; production</b>	<b>332.25</b>	<b>800.00</b>	<b>467.75</b>	<b>5,532.18</b>	<b>9,600.00</b>	<b>4,067.82</b>
Other operating expenses:						
Accounting		600.00	600.00	13,406.17	13,670.00	263.83
Legal & professional fees		400.00	400.00	3,089.05	4,800.00	1,710.95
Insurance - liability/board	(1,820.17)	1,900.00	3,720.17	19,559.44	22,800.00	3,240.56
Travel - in-territory				8,193.70		(8,193.70)
Travel Kona - HIlo		570.00	570.00	1,100.89	6,840.00	5,739.11
Entertainment/hospitality		250.00	250.00	472.73	3,000.00	2,527.27
Dues & subscriptions		20.00	20.00	83.95	240.00	156.05
Outreach		300.00	300.00	69.79	3,600.00	3,530.21
Dues	675.00	115.88	(559.12)	1,910.75	1,391.00	(519.75)
Contingency	832.87	300.00	(532.87)	5,336.37	3,600.00	(1,736.37)
Roadrunner line		1,950.00	1,950.00		23,400.00	23,400.00
Web site maintenance		700.00	700.00		8,400.00	8,400.00
DACA Line		976.00	976.00	17,528.35	11,712.00	(5,816.35)
<b>Total other operating expenses</b>	<b>(312.30)</b>	<b>8,081.88</b>	<b>8,394.18</b>	<b>70,751.19</b>	<b>103,453.00</b>	<b>32,701.81</b>
Studio Ops:						
Studio supervisor	5,193.60	2,946.63	(2,246.97)	47,213.26	35,360.00	(11,853.26)
Studio sup. - health insurance	681.16	320.00	(361.16)	5,506.25	3,840.00	(1,666.25)
Studio sup. - taxes/insurance	453.04	412.50	(40.54)	4,681.50	4,950.00	268.50
Studio sup. - pension		147.37	147.37	169.66	1,768.00	1,598.34
<b>Total studio ops</b>	<b>6,327.80</b>	<b>3,826.50</b>	<b>(2,501.30)</b>	<b>57,570.67</b>	<b>45,918.00</b>	<b>(11,652.67)</b>
<b>Total expenditures</b>	<b>42,187.32</b>	<b>47,399.36</b>	<b>5,212.04</b>	<b>509,083.87</b>	<b>575,261.00</b>	<b>66,177.13</b>
<b>Excess (Deficiency)</b>	<b>3,266.98</b>	<b>(36)</b>	<b>3,267.34</b>	<b>.00</b>	<b>(6,473.00)</b>	<b>6,473.00</b>

N000056



NA LEO 'O HAWAII  
2007 HILO BUDGET REPORT  
FOR THE TWELVE MONTHS THEN ENDED  
DECEMBER 31, 2007

**DRAFT**

	PERIOD TO DATE			YEAR TO DATE		
	ACTUAL	CURNT BUDGET	BUDGET VAR	ACTUAL	CURNT BUDGET	BUDGET VAR
Revenue:						
Contribution - operations	24,139.23	23,817.00	322.23	264,525.34	285,804.00	(21,278.66)
Personnel:						
General manager - salaries	2,700.00	2,500.00	(200.00)	30,000.00	30,000.00	
General manager - health ins.	676.06	160.00	(516.06)	3,706.43	1,920.00	(1,786.43)
General manager - taxes/insur	(67.96)	350.00	417.96	3,183.46	4,200.00	1,016.54
General manager - pension		125.00	125.00	125.00	1,500.00	1,375.00
Outreach coord. - salaries	2,674.08	2,773.37	99.29	31,219.28	33,280.00	2,060.72
Outreach coord. - health ins.	681.16	320.00	(361.16)	5,046.76	3,840.00	(1,206.76)
Outreach coord. - taxes/insur	223.16	388.37	165.21	3,291.87	4,660.00	1,368.13
Outreach coord. - pension		138.63	138.63	129.31	1,564.00	1,534.69
Technical coord. - taxes/insur				230.24		(230.24)
Production coord. - salaries	1,230.90	1,213.37	(17.53)	13,321.52	14,560.00	1,238.48
Production coord. - health ins.	681.16	320.00	(361.16)	4,961.51	3,840.00	(1,121.51)
Production coord. - taxes/ins	104.20	169.87	65.67	1,432.95	2,038.00	605.05
Production coord. - pension		60.63	60.63		728.00	728.00
Admin. Clerk - salaries	2,415.00	2,426.63	11.63	28,889.87	29,120.00	230.13
Admin. Clerk - health	681.16	320.00	(361.16)	5,266.83	3,840.00	(1,426.83)
Admin. Clerk - taxes/insur	200.87	339.63	138.76	3,023.81	4,076.00	1,052.19
Admin. Clerk - pension		121.37	121.37	107.53	1,456.00	1,348.47
Total personnel costs	12,199.79	11,726.87	(472.92)	133,936.37	140,722.00	6,785.63
Office:						
Taxes - Real Property		8.37	8.37	50.00	100.00	50.00
Building yard maintenance	700.00	350.00	(350.00)	4,550.00	4,200.00	(350.00)
Office maint. cleaning	1,093.74	475.00	(618.74)	5,760.07	5,700.00	(60.07)
Office maint. AC		80.00	80.00		960.00	960.00
Office maintenance	225.95	100.00	(125.95)	1,662.33	1,200.00	(462.33)
Office supplies	140.43	175.00	34.57	1,115.80	2,100.00	984.20
Utilities	4,311.37	1,800.00	(2,511.37)	24,805.98	21,600.00	(3,205.98)
Telephones & fax	1,437.46	450.00	(987.46)	7,157.14	5,400.00	(1,757.14)
Postage		75.00	75.00	586.44	900.00	313.56
Printing & stationery		50.00	50.00	258.99	600.00	341.01
Computer expenses		100.00	100.00	114.57	1,200.00	1,085.43
Software		50.00	50.00	273.77	600.00	326.23
Burglar alarm		50.00	50.00	387.97	600.00	212.03
Total office expense	7,908.95	3,763.37	(4,145.58)	46,723.06	45,160.00	(1,563.06)

N00057

NALEO O HAWAII  
2007 HILO BUDGET REPORT  
FOR THE TWELVE MONTHS THEN ENDED  
DECEMBER 31, 2007

**DRAFT**

	PERIOD TO DATE			YEAR TO DATE		
	ACTUAL	CURNT BUDGET	BUDGET VAR	ACTUAL	CURNT BUDGET	BUDGET VAR
Playback & production		100.00	100.00	614.50	1,200.00	585.50
Repairs & maintenance		200.00	(132.25)	2,602.41	2,400.00	(202.41)
Supplies	332.25	100.00	100.00		1,200.00	1,200.00
Sets, props, & art						
<b>Total playback &amp; production</b>	<b>332.25</b>	<b>400.00</b>	<b>67.75</b>	<b>3,216.91</b>	<b>4,800.00</b>	<b>1,583.09</b>
Other operating expenses:		300.00	300.00	6,700.70	6,835.00	134.30
Accounting		200.00	200.00	1,544.53	2,400.00	855.47
Legal & professional fees		950.00	5,417.13	9,779.77	11,400.00	1,620.23
Insurance	(4,467.13)			4,513.56		(4,513.56)
Travel - interisland		285.00	285.00	603.35	3,420.00	2,816.65
Travel Kona - Hilo		125.00	125.00	200.34	1,500.00	1,299.66
Entertainment/hospitality		10.00	10.00	42.00	120.00	78.00
Subscriptions		150.00	150.00		1,800.00	1,800.00
Outreach		150.00	(682.87)	3,659.20	1,800.00	(1,859.20)
Contingency	832.87	58.00	(279.50)	1,068.50	696.00	(372.50)
Dues	337.50	1,035.00	1,035.00	343.55	12,420.00	12,076.45
Roadrunner line		488.00	488.00	9,746.95	5,856.00	(3,890.95)
DAC4 Line		350.00	350.00		4,200.00	4,200.00
Web Site Maintenance						
<b>Total other operating expenses</b>	<b>(3,296.76)</b>	<b>4,101.00</b>	<b>7,397.76</b>	<b>38,202.45</b>	<b>52,447.00</b>	<b>14,244.55</b>
Studio Ops:		2,946.63	273.03	33,442.67	35,360.00	1,917.33
Studio supervisor	2,673.60	320.00	(361.16)	5,506.25	3,840.00	(1,666.25)
Studio sup. - health insurance	681.16	412.50	192.42	3,327.97	4,950.00	1,622.03
Studio sup. - taxes/insurance	220.08	147.37	147.37	169.66	1,768.00	1,598.34
Studio sup. - pension						
<b>Total studio ops</b>	<b>3,574.84</b>	<b>3,826.50</b>	<b>251.66</b>	<b>42,446.55</b>	<b>45,918.00</b>	<b>3,471.45</b>
<b>Total expenditures</b>	<b>20,719.07</b>	<b>23,817.74</b>	<b>3,098.67</b>	<b>264,525.34</b>	<b>289,047.00</b>	<b>24,521.66</b>
<b>Excess (Deficiency)</b>	<b>3,420.16</b>	<b>(.74)</b>	<b>3,420.90</b>	<b>.00</b>	<b>(3,243.00)</b>	<b>3,243.00</b>

N000058

NALEO 'O HAWAII  
2007 KONA BUDGET REPORT  
FOR THE TWELVE MONTHS THEN ENDED  
DECEMBER 31, 2007

DRAFT

	PERIOD TO DATE			YEAR TO DATE		
	ACTUAL	CURNT BUDGET	BUDGET VAR	ACTUAL	CURNT BUDGET	BUDGET VAR
<b>Revenue:</b>						
Contribution - operation	21,315.07	23,582.00	(2,266.93)	244,558.53	282,984.00	(38,425.47)
<b>Personnel:</b>						
General manager - salaries	5,000.00	2,500.00	(2,500.00)	30,000.00	30,000.00	
General manager - health ins.	340.58	160.00	(180.58)	3,370.94	1,920.00	(1,450.94)
General manager - taxes/insur	(555.02)	350.00	905.02	2,553.53	4,200.00	1,646.47
General manager - pension		125.00	125.00	125.00	1,500.00	1,375.00
Gen.mngr assistant - salaries	500.00	3,000.00	2,500.00	36,000.00	36,000.00	
Gen.mngr assistant - health	681.16	320.00	(361.16)	5,641.89	3,840.00	(1,801.89)
Gen.mngr assistant - taxes/ins	233.88	420.00	186.12	3,765.22	5,040.00	1,274.78
Gen.mngr assistant - pension		150.00	150.00	150.00	1,800.00	1,650.00
Prog coord. - salaries		2,773.37	2,773.37	9,735.61	33,280.00	23,544.39
Prog coord. - health ins.		320.00	320.00	1,541.44	3,840.00	2,298.56
Prog coord. - taxes/insur	(14.36)	388.37	402.73	1,198.73	4,660.00	3,461.27
Prog coord. - pension		138.63	138.63	100.23	1,664.00	1,563.77
Technical coord - salaries	2,535.00	2,773.37	238.37	30,636.30	33,280.00	2,643.70
Technical coord. - health ins.		320.00	320.00		3,840.00	3,840.00
Technical coord - taxes/insur	210.21	388.37	178.16	3,047.80	4,660.00	1,612.20
Technical coord - pension		138.63	138.63		1,664.00	1,664.00
Production coord. - health ins	2,043.48		(2,043.48)	6,623.20		(6,623.20)
Production coord. - pension				136.25		(136.25)
Studio Supervisor	2,520.00		(2,520.00)	13,770.59		(13,770.59)
Studio Supervisor - taxes/ins.	232.96		(232.96)	1,353.53		(1,353.53)
<b>Total personnel costs</b>	<b>13,727.89</b>	<b>14,265.74</b>	<b>537.85</b>	<b>149,750.26</b>	<b>171,188.00</b>	<b>21,437.74</b>
<b>Office:</b>						
Rent	2,890.61	2,650.00	(240.61)	40,231.22	31,800.00	(8,431.22)
Taxes - Real Property				50.00		(50.00)
Office maint. cleaning		165.00	165.00	1,123.20	1,980.00	856.80
Office maintenance		125.00	125.00	421.81	1,500.00	1,078.19
Office supplies	107.69	200.00	92.31	1,812.35	2,400.00	587.65
Utilities		900.00	900.00	5,729.68	10,800.00	5,070.32
Telephone & fax	1,601.79	400.00	(1,201.79)	7,944.43	4,800.00	(3,144.43)
Postage	64.62	75.00	10.38	432.90	900.00	467.10
Printing & stationery		100.00	100.00	529.17	1,200.00	670.83
Computer expenses		100.00	100.00		1,200.00	1,200.00
Software		50.00	50.00	189.06	600.00	410.94
Burglar alarm	91.19	50.00	(41.19)	949.30	600.00	(349.30)
<b>Total office expense</b>	<b>4,755.90</b>	<b>4,815.00</b>	<b>59.10</b>	<b>59,413.12</b>	<b>57,780.00</b>	<b>(1,633.12)</b>

N00059

NALEQ 'O HAWAII  
2007 KONA BUDGET REPORT  
FOR THE TWELVE MONTHS THEN ENDED  
DECEMBER 31, 2007

DRAFT

	PERIOD TO DATE			YEAR TO DATE		
	ACTUAL	CURNT BUDGET	BUDGET VAR	ACTUAL	CURNT BUDGET	BUDGET VAR
Playback & production		100.00	100.00	614.50	1,200.00	585.50
Repairs & maintenance		200.00	200.00	1,700.77	2,400.00	699.23
Supplies		100.00	100.00		1,200.00	1,200.00
Sets, props, & art						
Total playback & production	.00	400.00	400.00	2,315.27	4,800.00	2,484.73
Other operating expenses:						
Accounting		300.00	300.00	6,705.47	6,835.00	129.53
Legal & professional fees		200.00	200.00	1,544.52	2,400.00	855.48
Insurance	2,646.96	950.00	(1,696.96)	9,779.67	11,400.00	1,620.33
Travel - inisland				3,680.14		(3,680.14)
Travel Kona - Hilo		285.00	285.00	497.54	3,420.00	2,922.46
Entertainment/hospitality		125.00	125.00	272.39	1,500.00	1,227.61
Dues & subscriptions		10.00	10.00	41.95	120.00	78.05
Outreach		150.00	150.00	69.79	1,800.00	1,730.21
Dues	337.50	57.88	(279.62)	842.25	695.00	(147.25)
Contingency		150.00	150.00	1,677.17	1,800.00	122.83
Roadrunner line		1,035.00	1,035.00	187.59	12,420.00	12,232.41
DACA LINE		488.00	488.00	7,781.40	5,856.00	(1,925.40)
Web site maintenance		350.00	350.00		4,200.00	4,200.00
Total other operating expenses	2,984.46	4,100.88	1,116.42	33,079.88	52,446.00	19,366.12
Total expenditures	21,468.25	23,581.62	2,113.37	244,558.53	286,214.00	41,655.47
Excess (Deficiency)	(153.18)	.38	(153.56)	.00	(3,230.00)	3,230.00

N000060

NA LEO O HAWAII  
 2008 COMBINED BUDGET REPORT  
 FOR THE TWELVE MONTHS THROUGH  
 DECEMBER 31, 2008

**DRAFT**

	PERIOD TO DATE			YEAR TO DATE		
	ACTUAL	CURR BUDGET	BUDGET VAR	ACTUAL	CURR BUDGET	BUDGET VAR
Revenue:						
Contribution - operations	53,138.43	56,349.25	(3,210.82)	564,057.77	676,191.00	(112,133.23)
Personnel:						
General manager - salaries	5,541.42	5,000.00	(541.42)	60,541.42	60,000.00	(541.42)
General manager - health ins.	340.58	360.00	19.42	4,478.77	4,320.00	(158.77)
General manager - taxes/insur	518.83	700.00	181.17	5,603.69	8,400.00	2,796.31
General manager - pension		250.00	250.00	2,500.00	3,000.00	500.00
Gen.mngr. assistant - salaries	3,751.41	3,306.37	(445.04)	39,061.37	39,676.00	614.63
Gen.mngr.assist. - health/ins	340.58	360.00	19.42	4,452.96	4,320.00	(132.96)
Gen.mngr.assist. - taxes/insur	349.09	462.88	113.79	3,507.64	5,555.00	2,047.36
Gen.mngr.assistant - pension		165.37	165.37	1,573.50	1,984.00	410.50
Outreach coord. - salaries	3,405.42	2,856.50	(548.92)	32,433.10	34,278.00	1,844.90
Outreach coord. - health ins.	340.58	360.00	19.42	4,113.38	4,320.00	206.62
Outreach coord. - taxes/insur	260.52	399.88	139.36	2,868.72	4,799.00	1,930.28
Outreach coord. - pension		142.87	142.87	1,317.03	1,714.00	396.97
Prog coord. - salaries	3,572.86	3,056.50	(516.36)	34,435.01	36,678.00	2,242.99
Prog coord. - health ins.	1,756.89	360.00	(1,396.89)	8,924.87	4,320.00	(4,604.87)
Prog coord. - taxes/insur	273.32	427.88	154.56	2,922.47	5,135.00	2,212.53
Prog coord. - pension		152.87	152.87		1,834.00	1,834.00
Technical coord. - salaries	6,316.30	6,091.62	(224.68)	65,532.65	73,099.00	7,566.35
Technical coord. - health ins.	340.58	720.00	379.42	4,452.96	8,640.00	4,187.04
Technical coord. - taxes/insur	585.92	852.88	266.96	5,869.34	10,235.00	4,365.66
Technical coord. - pension		304.62	304.62	1,359.77	3,655.00	2,295.23
Production coord. - salaries	3,047.42	1,249.75	(1,797.67)	29,028.24	14,997.00	(14,031.24)
Production coord. - health ins	787.55	360.00	(427.55)	6,437.57	4,320.00	(2,117.57)
Production coord. - taxes/insur	282.58	175.00	(107.58)	2,659.79	2,100.00	(559.79)
Production coord. - pension		62.50	62.50	2,483.37	750.00	(1,733.37)
Admin. Clerk - salaries	3,138.42	2,499.50	(638.92)	30,207.63	29,994.00	(213.63)
Admin. Clerk - health	340.58	360.00	19.42	4,452.96	4,320.00	(132.96)
Admin. Clerk - taxes/insur	289.28	349.88	60.60	2,776.55	4,199.00	1,422.45
Admin. Clerk - pension		125.00	125.00	1,225.80	1,500.00	274.20
Total personnel costs	35,580.13	31,511.87	(4,068.26)	365,220.56	378,142.00	12,921.44
Office:						
Rent		3,300.00	3,300.00	34,999.82	39,600.00	4,600.18
Taxes - Real property		8.37	8.37	100.00	100.00	
Building yard maintenance	350.00	350.00		4,200.00	4,200.00	
Office maint. cleaning		725.00	725.00	4,322.88	8,700.00	4,377.12
Office maintenance	965.74	425.00	(540.74)	5,204.89	5,100.00	(104.89)
Office supplies	209.27	375.00	165.73	2,487.16	4,500.00	2,012.84
Utilities	4,349.16	3,200.00	(1,149.16)	43,776.00	38,400.00	(5,376.00)
Telephone & fax	2,706.11	920.00	(1,786.11)	33,767.89	11,040.00	(22,727.89)
Postage	118.32	150.00	31.68	1,281.77	1,800.00	518.23
Printing & stationery		150.00	150.00	563.01	1,800.00	1,236.99
Advertising				128.14		(128.14)
Computer expenses	127.92	200.00	72.08	1,118.16	2,400.00	1,281.84
Software		100.00	100.00	456.88	1,200.00	743.12
Burglar alarm	38.60	100.00	61.40	2,607.27	1,200.00	(1,407.27)
Total office expense	8,865.12	10,003.37	1,138.25	135,013.87	120,040.00	(14,973.87)

N000061

NA LEO'O HAWAII  
 2008 COMBINED BUDGET REPORT  
 FOR THE TWELVE MONTHS THEN ENDED  
 DECEMBER 31, 2008

**DRAFT**

	PERIOD TO DATE			YEAR TO DATE		
	ACTUAL	CURR BUDGET	BUDGET VAR	ACTUAL	CURR BUDGET	BUDGET VAR
Playback & production expense:						
Repairs & maintenance	2,000.00	300.00	(1,700.00)	2,753.46	3,600.00	846.54
Supplies	526.34	400.00	(126.34)	8,482.70	4,800.00	(3,682.70)
Sets, props, & art		200.00	200.00	20.57	2,400.00	2,379.43
<b>Total playback &amp; production</b>	<b>2,526.34</b>	<b>900.00</b>	<b>(1,626.34)</b>	<b>11,256.73</b>	<b>10,800.00</b>	<b>(456.73)</b>
Other operating expenses:						
Accounting	2,703.10	1,139.24	(1,563.86)	17,494.66	13,670.00	(3,824.66)
Legal & professional fees	72.92	400.00	327.08	1,475.67	4,800.00	3,324.33
Insurance - liability/board	2,689.83	1,900.00	(789.83)	22,495.10	22,800.00	304.90
Travel - in-aisland				3,071.68		(3,071.68)
Travel Kona - Hilo	264.81	570.00	305.19	1,930.35	6,840.00	4,909.65
Entertainment/hospitality		250.00	250.00	340.19	3,000.00	2,659.81
Dues & subscriptions		20.00	20.00	324.95	240.00	(84.95)
Outreach		300.00	300.00	175.00	3,600.00	3,425.00
Dues		118.00	118.00	1,873.50	1,416.00	(457.50)
Contingency	436.18	300.00	(136.18)	3,385.52	3,600.00	214.48
Roundtrips line		4,603.62	4,603.62		55,243.00	55,243.00
Web site maintenance		1,000.00	1,000.00		12,000.00	12,000.00
Web Design		3,333.63	3,333.63		40,004.00	40,004.00
<b>Total other operating expenses</b>	<b>6,166.84</b>	<b>13,934.49</b>	<b>7,767.65</b>	<b>52,566.62</b>	<b>167,213.00</b>	<b>114,646.38</b>
<b>Total expenditures</b>	<b>53,138.43</b>	<b>56,349.73</b>	<b>3,211.30</b>	<b>564,057.78</b>	<b>676,195.00</b>	<b>112,137.22</b>
Excess (Deficiency)	.00	(48)	.48	(.01)	(4.00)	3.99

N000062

NA LEO 'O HAWAII  
2008 HILO BUDGET REPORT  
FOR THE TWELVE MONTHS THEN ENDED  
DECEMBER 31, 2008

**DRAFT**

	PERIOD TO DATE			YEAR TO DATE		
	ACTUAL	CURNT BUDGET	BUDGET VAR	ACTUAL	CURNT BUDGET	BUDGET VAR
<b>Revenue:</b>						
Contribution - operations	30,253.39	27,829.12	2,424.27	298,124.80	333,949.00	(35,824.20)
<b>Personnel:</b>						
General manager - salaries	3,041.42	2,500.00	(541.42)	30,541.42	30,000.00	(541.42)
General manager - health ins.	170.29	180.00	9.71	2,252.29	2,160.00	(92.29)
General manager - taxes/insur	281.78	350.00	68.22	3,349.19	4,200.00	850.81
General manager - pension		125.00	125.00	1,125.00	1,500.00	375.00
Outreach coord. - salaries	3,405.42	2,856.50	(548.92)	32,433.10	34,278.00	1,844.90
Outreach coord. - health ins.	340.58	360.00	19.42	4,113.38	4,320.00	206.62
Outreach coord. - taxes/insur	260.52	399.88	139.36	2,868.72	4,799.00	1,930.28
Outreach coord. - pension		142.87	142.87	1,317.03	1,714.00	396.97
Technical coord. - salaries	3,429.42	3,035.12	(394.30)	33,443.50	36,421.00	2,977.50
Technical coord. - health ins.	340.58	360.00	19.42	4,452.96	4,320.00	(132.96)
Technical coord. - taxes/insur	304.15	425.00	120.85	3,065.25	5,100.00	2,034.75
Technical coord. - pension		151.75	151.75	1,359.77	1,821.00	461.23
Production coord. - salaries	3,047.42	1,249.75	(1,797.67)	29,028.24	14,997.00	(14,031.24)
Production coord. - health ins.	730.05	360.00	(370.05)	6,371.37	4,320.00	(2,051.37)
Production coord. - taxes/ins	282.58	175.00	(107.58)	2,659.79	2,100.00	(559.79)
Production coord. - pension		62.50	62.50	500.05	750.00	249.95
Admin. Clerk - salaries	3,138.42	2,499.50	(638.92)	30,207.63	29,994.00	(213.63)
Admin. Clerk - health	340.58	360.00	19.42	4,452.96	4,320.00	(132.96)
Admin. Clerk - taxes/insur	289.28	349.88	60.60	2,776.55	4,199.00	1,422.45
Admin. Clerk - pension		125.00	125.00	1,225.80	1,500.00	274.20
<b>Total personnel costs</b>	<b>19,402.49</b>	<b>16,067.75</b>	<b>(3,334.74)</b>	<b>197,544.00</b>	<b>192,813.00</b>	<b>(4,731.00)</b>
<b>Office:</b>						
Taxes - Real Property		8.37	8.37	50.00	100.00	50.00
Building yard maintenance	350.00	350.00		4,200.00	4,200.00	
Office maint. cleaning		475.00	475.00	2,552.06	5,700.00	3,147.94
Office maint. AC		100.00	100.00		1,200.00	1,200.00
Office maintenance	809.49	200.00	(609.49)	3,987.51	2,400.00	(1,587.51)
Office supplies	105.13	175.00	69.87	1,032.56	2,100.00	1,067.44
Utilities	2,736.09	2,200.00	(536.09)	33,595.97	26,400.00	(7,195.97)
Telephone & fax	1,384.66	450.00	(934.66)	18,882.89	5,400.00	(13,482.89)
Roadrunner service		60.00	60.00		720.00	720.00
Postage	62.76	75.00	12.24	822.02	900.00	77.98
Printing & stationery		50.00	50.00	182.81	600.00	417.19
Computer expenses		100.00	100.00	437.50	1,200.00	762.50
Software		50.00	50.00	265.89	600.00	334.11
Burglar alarm		50.00	50.00	1,280.43	600.00	(680.43)
<b>Total office expense</b>	<b>5,448.13</b>	<b>4,343.37</b>	<b>(1,104.76)</b>	<b>67,289.64</b>	<b>52,120.00</b>	<b>(15,169.64)</b>

N000063

NA LEO 'O HAWAII  
2008 HILO BUDGET REPORT  
FOR THE TWELVE MONTHS THEN ENDED  
DECEMBER 31, 2008

**DRAFT**

	PERIOD TO DATE			YEAR TO DATE		
	ACTUAL	CURNT BUDGET	BUDGET VAR	ACTUAL	CURNT BUDGET	BUDGET VAR
Playback & production						
Repairs & maintenance	1,000.00	150.00	(850.00)	1,374.41	1,800.00	425.59
Supplies	258.50	200.00	(58.50)	4,060.17	2,400.00	(1,660.17)
Sets, props, & art		100.00	100.00		1,200.00	1,200.00
<b>Total playback &amp; production</b>	<b>1,258.50</b>	<b>450.00</b>	<b>(808.50)</b>	<b>5,434.58</b>	<b>5,400.00</b>	<b>(34.58)</b>
Other operating expenses:						
Accounting	2,093.73	569.62	(1,524.11)	9,489.52	6,835.00	(2,654.52)
Legal & professional fees	36.46	200.00	163.54	1,238.68	2,400.00	1,161.32
Insurance	1,344.91	950.00	(394.91)	11,247.51	11,400.00	152.49
Travel - intraisland	232.99	110.00	(122.99)	2,121.33	1,320.00	(801.33)
Travel		175.00	175.00	386.19	2,100.00	1,713.81
Entertainment/hospitality		125.00	125.00	198.94	1,500.00	1,301.06
Subscriptions		10.00	10.00	162.50	120.00	(42.50)
Outreach		150.00	150.00	87.50	1,800.00	1,712.50
Contingency	436.18	150.00	(286.18)	2,086.67	1,800.00	(286.67)
Dues		60.00	60.00	837.74	720.00	(117.74)
Roadrunner line		2,301.62	2,301.62		27,619.00	27,619.00
DACA Line		1,667.00	1,667.00		20,004.00	20,004.00
Web Site Maintenance		500.00	500.00		6,000.00	6,000.00
<b>Total Other Operating Expenses</b>	<b>4,144.27</b>	<b>6,968.24</b>	<b>2,823.97</b>	<b>27,856.58</b>	<b>83,618.00</b>	<b>55,761.42</b>
<b>Total expenditures</b>	<b>30,253.39</b>	<b>27,829.36</b>	<b>(2,424.03)</b>	<b>298,124.80</b>	<b>333,951.00</b>	<b>35,826.20</b>
Excess (Deficiency)	.00	(.24)	.24	.00	(2.00)	2.00

N000064



NA LEO 'O HAWAII  
2008 KONA BUDGET REPORT  
FOR THE TWELVE MONTHS THEN ENDED  
DECEMBER 31, 2008

**DRAFT**

	PERIOD TO DATE			YEAR TO DATE		
	ACTUAL	CURNT BUDGET	BUDGET VAR	ACTUAL	CURNT BUDGET	BUDGET VAR
<b>Revenue:</b>						
Contribution - operation	22,885.04	28,520.13	(5,635.09)	265,932.97	342,742.00	(76,309.03)
<b>Personnel:</b>						
General manager - salaries	2,500.00	2,500.00		30,000.00	30,000.00	
General manager - health ins.	170.29	180.00	9.71	2,226.48	2,160.00	(66.48)
General manager - taxes/insur	237.05	350.00	112.95	2,254.50	4,200.00	1,945.50
General manager - pension		125.00	125.00	1,375.00	1,500.00	125.00
Gen.mngr assistant - salaries	3,751.41	3,306.37	(445.04)	39,061.37	39,676.00	614.63
Gen.mngr assistant - health	340.58	360.00	19.42	4,452.96	4,320.00	(132.96)
Gen.mngr assistant - taxes/ins	349.09	462.88	113.79	3,507.64	5,555.00	2,047.36
Gen.mngr assistant - pension		165.37	165.37	1,573.50	1,984.00	410.50
Prog coord. - salaries	3,572.86	3,056.50	(516.36)	34,435.01	36,678.00	2,242.99
Prog coord. - health ins.	1,702.90	360.00	(1,342.90)	8,704.26	4,320.00	(4,384.26)
Prog coord. - taxes/insur	273.32	427.88	154.56	2,922.47	5,135.00	2,212.53
Prog coord. - pension		152.87	152.87		1,834.00	1,834.00
Technical coord. - salaries	2,886.88	3,056.50	169.62	32,089.15	36,678.00	4,588.85
Technical coord. - health ins.		360.00	360.00		4,320.00	4,320.00
Technical coord. - taxes/insur	281.77	427.88	146.11	2,804.09	5,135.00	2,330.91
Technical coord. - pension		152.87	152.87		1,834.00	1,834.00
Production coord. - health ins	111.49		(111.49)	286.81		(286.81)
Production coord. - pension				1,983.32		(1,983.32)
<b>Total personnel costs</b>	<b>16,177.64</b>	<b>15,444.12</b>	<b>(733.52)</b>	<b>167,676.56</b>	<b>185,329.00</b>	<b>17,652.44</b>
<b>Office:</b>						
Rent		3,300.00	3,300.00	34,999.82	39,600.00	4,600.18
Taxes - Real Property				50.00		(50.00)
Office maint. cleaning		250.00	250.00	1,770.82	3,000.00	1,229.18
Office maintenance	156.25	125.00	(31.25)	1,217.38	1,500.00	282.62
Office supplies	104.14	200.00	95.86	1,454.60	2,400.00	945.40
Utilities	1,613.07	1,000.00	(613.07)	10,180.03	12,000.00	1,819.97
Telephone & fax	1,321.45	350.00	(971.45)	14,885.00	4,200.00	(10,685.00)
Roadrunner service		60.00	60.00		720.00	720.00
Postage	55.56	75.00	19.44	459.75	900.00	440.25
Printing & stationery		100.00	100.00	380.20	1,200.00	819.80
Advertising				128.14		(128.14)
Computer expenses	127.92	100.00	(27.92)	680.66	1,200.00	519.34
Software	38.60	50.00	11.40	190.99	600.00	409.01
Burglar alarm		50.00	50.00	1,326.84	600.00	(726.84)
<b>Total office expense</b>	<b>3,416.99</b>	<b>5,660.00</b>	<b>2,243.01</b>	<b>67,724.23</b>	<b>67,920.00</b>	<b>195.77</b>

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NALEO 'O HAWAII  
2008 KONA BUDGET REPORT  
FOR THE TWELVE MONTHS THEN ENDED  
DECEMBER 31, 2008

**DRAFT**

	PERIOD TO DATE			YEAR TO DATE		
	ACTUAL	CURNT BUDGET	BUDGET VAR	ACTUAL	CURNT BUDGET	BUDGET VAR
Playback & production						
Repairs & maintenance	1,000.00	150.00	(850.00)	1,379.05	1,800.00	420.95
Supplies	267.84	200.00	(67.84)	4,422.53	2,400.00	(2,022.53)
Sets, props, & art		100.00	100.00	20.57	1,200.00	1,179.43
<b>Total playback &amp; production</b>	<b>1,267.84</b>	<b>450.00</b>	<b>(817.84)</b>	<b>5,822.15</b>	<b>5,400.00</b>	<b>(422.15)</b>
Other operating expenses:						
Accounting	609.37	569.62	(39.75)	8,005.14	6,835.00	(1,170.14)
Legal & professional fees	36.46	200.00	163.54	236.99	2,400.00	2,163.01
Insurance	1,344.92	950.00	(394.92)	11,247.59	11,400.00	152.41
Travel - intrisland		285.00	253.18	1,535.84		(1,535.84)
Travel Kona - Hilo	31.82	125.00	125.00	958.67	3,420.00	2,461.33
Entertainment/hospitality		10.00	10.00	141.25	1,500.00	1,358.75
Dues & subscriptions		150.00	150.00	162.45	120.00	(42.45)
Outreach		58.00	58.00	87.50	1,800.00	1,712.50
Dues		150.00	150.00	1,035.76	696.00	(339.76)
Contingency		150.00	150.00	1,298.85	1,800.00	501.15
Roadrunner line		2,302.00	2,302.00		27,624.00	27,624.00
Web Design Kona		1,666.63	1,666.63		20,000.00	20,000.00
Web site maintenance		500.00	500.00		6,000.00	6,000.00
<b>Total other operating expenses</b>	<b>2,022.57</b>	<b>6,966.25</b>	<b>4,943.68</b>	<b>24,710.04</b>	<b>83,595.00</b>	<b>58,884.96</b>
<b>Total expenditures</b>	<b>22,885.04</b>	<b>28,520.37</b>	<b>5,635.33</b>	<b>265,932.98</b>	<b>342,244.00</b>	<b>76,311.02</b>
Excess (Deficiency)	.00	(.24)	.24	(.01)	(2.00)	1.99

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NA LEO 'O HAWAII  
2009 COMBINED BUDGET REPORT  
FOR THE TWELVE MONTHS THEN ENDED  
DECEMBER 31, 2009

**DRAFT**

	PERIOD TO DATE			YEAR TO DATE		
	ACTUAL	CURR.BUDGET	BUDGET VAR	ACTUAL	CURR BUDGET	BUDGET VAR
Revenue:						
Contributions - operations	56,431.86	51,971.37	4,460.49	628,216.68	623,656.00	4,560.68
Personnel:						
General manager - salaries	3,041.42	2,500.00	(541.42)	30,541.42	30,000.00	(541.42)
General manager - health ins.	450.02	420.00	(30.02)	6,984.60	5,040.00	(1,944.60)
General manager - taxes/insur	284.94	350.00	65.06	2,809.37	4,200.00	1,390.63
General manager - pension		125.00	125.00	750.00	1,500.00	750.00
Gen.mngr. assistant - salaries	3,847.71	3,306.37	(541.34)	40,361.45	39,676.00	(685.45)
Gen.mngr.assist - health/ins	450.02	420.00	(30.02)	6,714.59	5,040.00	(1,674.59)
Gen.mngr.assist - taxes/insur	362.34	462.88	100.54	3,624.34	5,555.00	1,930.66
Gen.mngr assistant - pension		165.37	165.37	1,023.19	1,984.00	960.81
Program coord. - salaries	3,359.50	2,942.75	(416.75)	33,806.10	35,313.00	1,506.90
Program coord. - health ins.	450.02	420.00	(30.02)	7,300.79	5,040.00	(2,260.79)
Program coord. - taxes/insur	315.28	412.00	96.72	3,080.24	4,944.00	1,863.76
Program coord. - pension		147.13	147.13		1,766.00	1,766.00
Technical coord. - salaries		2,865.13	2,865.13	8,211.38	34,382.00	26,170.62
Technical coord. - health ins.		420.00	420.00	401.58	5,040.00	4,638.42
Technical coord. - taxes/insur		401.13	401.13	854.82	4,814.00	3,959.18
Technical coord. - pension		143.25	143.25		1,719.00	1,719.00
Video prod spec. - salaries	7,008.25	6,071.76	(936.49)	69,539.22	72,862.00	3,322.78
Video prod spec - health ins.	900.04	840.00	(60.04)	14,469.66	10,080.00	(4,389.66)
Video prod spec- taxes/insur	678.36	448.88	(229.48)	6,342.91	5,387.00	(955.91)
Video prod spec - pension		160.37	160.37	943.60	1,924.00	980.40
Production coord. - salaries	4,807.63	2,340.00	(2,467.63)	34,075.72	28,080.00	(5,995.72)
Production coord. - health ins	450.02	420.00	(30.02)	6,334.87	5,040.00	(1,294.87)
Production coord. - taxes/insur	458.72	728.73	270.01	3,153.35	8,745.20	5,591.85
Production coord. - pension		260.25	260.25	1,579.59	3,123.00	1,543.41
Admin. Clerk - salaries	3,234.36	2,600.00	(634.36)	30,858.22	31,200.00	341.78
Admin. Clerk - health	450.02	420.00	(30.02)	6,355.89	5,040.00	(1,315.89)
Admin. Clerk - taxes/insur	301.38	364.00	62.62	2,842.35	4,368.00	1,525.65
Admin. Clerk - pension		130.00	130.00	758.36	1,560.00	801.64
Total personnel costs	30,850.03	30,285.00	(565.03)	323,717.61	363,422.20	39,704.59
Office:						
Rent	2,953.11	3,010.00	56.89	32,484.21	36,120.00	3,635.79
Taxes - Real property		8.00	8.00	50.00	96.00	46.00
Building yard maintenance		350.00	350.00	1,750.00	4,200.00	2,450.00
Office main. cleaning	572.91	775.00	202.09	4,537.47	9,300.00	4,762.53
Office maintenance		350.00	350.00	33,572.21	4,200.00	(29,372.21)
OFFICE MAINTENANCE-AC		125.00	125.00		1,500.00	1,500.00
Office supplies	337.12	375.00	37.88	3,463.07	4,500.00	1,036.93
Utilities	4,964.93	4,500.00	(464.93)	33,964.87	54,000.00	20,035.13
Telephone & Fax	8,633.06	3,846.00	(4,787.06)	41,094.27	46,152.00	5,057.73
Postage	70.05	150.00	79.95	770.20	1,800.00	1,029.80
Printing & stationery		150.00	150.00	118.20	1,800.00	1,681.80
Advertising				328.14		(328.14)
Computer expenses		200.00	200.00	1,010.11	2,400.00	1,389.89
Software		100.00	100.00	1,763.59	1,200.00	(563.59)
Burglar alarm	448.11	125.00	(323.11)	15,891.73	1,500.00	(14,391.73)
Total office expense	17,979.29	14,064.00	(3,915.29)	170,798.07	168,768.00	(2,030.07)

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NA LEO 'O HAWAII  
2009 COMBINED BUDGET REPORT  
FOR THE TWELVE MONTHS THEN ENDED  
DECEMBER 31, 2009

**DRAFT**

	PERIOD TO DATE			YEAR TO DATE		
	ACTUAL	CURR BUDGET	BUDGET VAR	ACTUAL	CURR BUDGET	BUDGET VAR
<b>Playback &amp; production expense:</b>						
Repairs & maintenance	316.52	300.00	(16.52)	6,815.52	3,600.00	(3,215.52)
Supplies	676.72	400.00	(276.72)	7,437.51	4,800.00	(2,637.51)
Sets, props, & art		200.00	200.00	27.53	2,400.00	2,372.47
<b>Total playback &amp; production</b>	<b>993.24</b>	<b>900.00</b>	<b>(93.24)</b>	<b>-14,280.56</b>	<b>10,800.00</b>	<b>(3,480.56)</b>
<b>Other operating expenses:</b>						
Accounting	3,794.25	1,139.24	(2,655.01)	11,527.26	13,670.00	2,142.74
Legal & professional fees	36.46	400.00	363.54	328.14	4,800.00	4,471.86
Insurance - liability/board	1,696.73	1,900.00	203.27	19,987.50	22,800.00	2,812.50
Travel - intrisland		220.00	220.00	1,798.25	2,640.00	841.75
Travel	15.95	350.00	334.05	1,474.42	4,200.00	2,725.58
Entertainment/hospitality	63.37	275.00	211.63	163.51	3,300.00	3,136.49
Dues & subscriptions		20.00	20.00		240.00	240.00
Outreach		1,000.00	1,000.00		12,000.00	12,000.00
Dues		118.00	118.00	1,438.00	1,416.00	(22.00)
Contingency	1,002.54	300.00	(702.54)	7,703.36	3,600.00	(4,103.36)
Grant to COH				75,000.00		(75,000.00)
Web Design		1,000.00	1,000.00		12,000.00	12,000.00
<b>Total other operating expenses</b>	<b>6,609.30</b>	<b>6,722.24</b>	<b>112.94</b>	<b>119,420.44</b>	<b>80,666.00</b>	<b>(38,754.44)</b>
<b>Total expenditures</b>	<b>56,431.86</b>	<b>51,971.24</b>	<b>(4,460.62)</b>	<b>628,216.68</b>	<b>623,636.20</b>	<b>(4,580.48)</b>
<b>Excess (Deficiency)</b>	<b>.00</b>	<b>.13</b>	<b>(.13)</b>	<b>.00</b>	<b>(.20)</b>	<b>.20</b>

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NA LEO 'O HAWAII  
2009 FILO BUDGET REPORT  
FOR THE TWELVE MONTHS THEN ENDED  
DECEMBER 31, 2009

**DRAFT**

	PERIOD TO DATE			YEAR TO DATE		
	ACTUAL	CURNT BUDGET	BUDGET VAR	ACTUAL	CURNT BUDGET	BUDGET VAR
Revenue:						
Contribution - operations	33,936.08	27,579.50	6,356.58	354,351.07	330,954.00	23,397.07
Personnel:						
General manager - salaries	1,791.42	1,250.00	(541.42)	15,541.42	15,000.00	(541.42)
General manager - health ins.	225.01	210.00	(15.01)	3,492.30	2,520.00	(972.30)
General manager - taxes/insur	163.18	175.00	11.82	1,562.56	2,100.00	537.44
General manager - pension		62.50	62.50	375.00	750.00	375.00
Program coord. - salaries	3,359.50	2,942.75	(416.75)	33,806.10	35,313.00	1,506.90
Program coord. - health ins.	450.02	420.00	(30.02)	7,300.79	5,040.00	(2,260.79)
Program coord. - taxes/insur	315.28	412.00	96.72	3,080.24	4,944.00	1,863.76
Program coord. - pension		147.13	147.13	809.91	1,766.00	956.09
Video prod spec - salaries	3,394.52	3,206.63	(187.89)	32,660.66	38,480.00	5,819.34
Video prod spec - health ins.	450.02	420.00	(30.02)	6,470.66	5,040.00	(1,430.66)
Video prod spec - taxes/insur	338.55	448.88	110.33	3,007.73	5,387.00	2,379.27
Video prod spec - pension		160.37	160.37		1,924.00	1,924.00
Production coord. - salaries	4,807.63	2,340.00	(2,467.63)	34,075.72	28,080.00	(5,995.72)
Production coord. - health ins.	450.02	420.00	(30.02)	6,334.87	5,040.00	(1,294.87)
Production coord. - taxes/ins.	458.72	327.60	(131.12)	3,153.35	3,931.20	777.85
Production coord. - pension		117.00	117.00	769.68	1,404.00	634.32
Admin. Clerk - salaries	3,234.36	2,600.00	(634.36)	30,534.22	31,200.00	665.78
Admin. Clerk - health	450.02	420.00	(30.02)	6,355.89	5,040.00	(1,315.89)
Admin. Clerk - taxes/insur	301.38	364.00	62.62	2,808.61	4,368.00	1,559.39
Admin. Clerk - pension		130.00	130.00	758.36	1,560.00	801.64
Total personnel costs	20,189.63	16,573.86	(3,615.77)	192,898.07	198,887.20	5,989.13
Office:						
Taxes - Real Property		8.00	8.00	50.00	96.00	46.00
Building yard maintenance		350.00	350.00	1,750.00	4,200.00	2,450.00
Office maint. cleaning	364.58	500.00	135.42	3,339.56	6,000.00	2,660.44
Office maint. AC		125.00	125.00		1,500.00	1,500.00
Office maintenance		225.00	225.00	23,334.74	2,700.00	(20,634.74)
Office supplies	172.92	175.00	2.08	1,857.40	2,100.00	242.60
Utilities	4,416.41	3,500.00	(916.41)	28,035.32	42,000.00	13,964.68
Telephone & fax	4,410.35	1,973.00	(2,437.35)	21,933.77	23,676.00	1,742.23
Postage	47.52	75.00	27.48	591.96	900.00	308.04
Printing & stationery		50.00	50.00	84.90	600.00	515.10
Computer expenses		100.00	100.00	593.49	1,200.00	606.51
Software		50.00	50.00	754.64	600.00	(154.64)
Burglar alarm	350.00	75.00	(275.00)	9,989.99	900.00	(9,089.99)
Total office expense	9,761.78	7,206.00	(2,555.78)	92,315.77	86,472.00	(5,843.77)

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NA LEO 'O HAWAII  
2009 HILO BUDGET REPORT  
FOR THE TWELVE MONTHS THEN ENDED  
DECEMBER 31, 2009

**DRAFT**

	PERIOD TO DATE			YEAR TO DATE		
	ACTUAL	CURNT BUDGET	BUDGET VAR	ACTUAL	CURNT BUDGET	BUDGET VAR
Playback & production						
Repairs & maintenance	316.52	150.00	(166.52)	3,815.52	1,800.00	(2,015.52)
Supplies	676.72	200.00	(476.72)	5,653.99	2,400.00	(3,253.99)
Sets, props, & art		100.00	100.00		1,200.00	1,200.00
<b>Total playback &amp; production</b>	<b>993.24</b>	<b>450.00</b>	<b>(543.24)</b>	<b>9,469.51</b>	<b>5,400.00</b>	<b>(4,069.51)</b>
Other operating expenses:						
Accounting	1,897.13	569.62	(1,327.51)	5,763.61	6,835.00	1,071.39
Legal & professional fees	18.23	200.00	181.77	164.07	2,400.00	2,235.93
Insurance	848.37	950.00	101.63	9,993.75	11,400.00	1,406.25
Travel - in-territory		110.00	110.00		1,320.00	999.25
Travel	15.95	175.00	159.05	522.76	2,100.00	1,577.24
Entertainment/hospitality		125.00	125.00		1,500.00	1,500.00
Subscriptions		10.00	10.00		120.00	120.00
Outreach		500.00	500.00		6,000.00	6,000.00
Contingency	211.75	150.00	(61.75)	4,683.79	1,800.00	(2,883.79)
Dues		60.00	60.00	718.99	720.00	1.01
Grant to COH				37,500.00		(37,500.00)
Web Site Design		500.00	500.00		6,000.00	6,000.00
<b>Total Other Operating Expenses</b>	<b>2,991.43</b>	<b>3,349.62</b>	<b>358.19</b>	<b>59,667.72</b>	<b>40,195.00</b>	<b>(19,472.72)</b>
<b>Total expenditures</b>	<b>33,936.08</b>	<b>27,579.48</b>	<b>(6,356.60)</b>	<b>354,351.07</b>	<b>330,954.20</b>	<b>(23,396.87)</b>
<b>Excess (Deficiency)</b>	<b>.00</b>	<b>.02</b>	<b>(.02)</b>	<b>.00</b>	<b>(.20)</b>	<b>.20</b>

N000070

NA LEO 'O HAWAII  
2009 KONA BUDGET REPORT  
FOR THE TWELVE MONTHS THEN ENDED  
DECEMBER 31, 2009

	PERIOD TO DATE			YEAR TO DATE		
	ACTUAL	CURNT BUDGET	BUDGET VAR	ACTUAL	CURNT BUDGET	BUDGET VAR
Revenue:						
Contribution - operation	22,495.78	24,391.87	(1,896.09)	273,865.61	292,702.00	(18,836.39)
Personnel:						
General manager - salaries	1,250.00	1,250.00		15,000.00	15,000.00	
General manager - health ins.	225.01	210.00	(15.01)	3,492.30	2,520.00	(972.30)
General manager - taxes/insur	121.76	175.00	53.24	1,246.81	2,100.00	853.19
General manager - pension		62.50	62.50	375.00	750.00	375.00
Gen.mngr assistant - salaries	3,847.71	3,306.37	(541.34)	40,361.45	39,576.00	(685.45)
Gen.mngr assistant - health	450.02	420.00	(30.02)	6,714.59	5,040.00	(1,674.59)
Gen.mngr assistant - taxes/ins	362.34	462.88	100.54	3,624.34	5,555.00	1,930.66
Gen.mngr assistant - pension		165.37	165.37	1,023.19	1,984.00	960.81
Video prod spec. - salaries	3,613.73	2,865.13	(748.60)	36,878.56	34,382.00	(2,496.56)
Video prod spec - health ins.	450.02	420.00	(30.02)	7,999.00	5,040.00	(2,959.00)
Prod coord. - taxes/insur	339.81	401.13	61.32	3,335.18	4,814.00	1,478.82
Prod coord. - pension				943.60		(943.60)
Technical coord - salaries		2,865.13	2,865.13	8,211.38	34,382.00	26,170.62
Technical coord - health ins.		420.00	420.00	401.58	5,040.00	4,638.42
Technical coord - taxes/insur		401.13	401.13	854.82	4,814.00	3,959.18
Technical coord - pension		143.25	143.25		1,719.00	1,719.00
Production coord. - pension		143.25	143.25		1,719.00	1,719.00
Admin. Clerk - salaries				324.00		(324.00)
Admin. Clerk - taxes/insur				33.74		(33.74)
Total personnel costs	10,660.40	13,711.14	3,050.74	130,819.54	164,535.00	33,715.46
Office:						
Rent	2,953.11	3,010.00	56.89	32,484.21	36,120.00	3,635.79
Office maint. cleaning	208.33	275.00	66.67	1,197.91	3,300.00	2,102.09
Office maintenance		125.00	125.00	10,237.47	1,500.00	(8,737.47)
Office supplies	164.20	200.00	35.80	1,605.67	2,400.00	794.33
Utilities	548.52	1,000.00	451.48	5,929.55	12,000.00	6,070.45
Telephone & fax	4,222.71	1,873.00	(2,349.71)	19,160.50	22,476.00	3,315.50
Postage	22.53	75.00	52.47	178.24	900.00	721.76
Printing & stationery		100.00	100.00	33.30	1,200.00	1,166.70
Advertising				328.14		(328.14)
Computer expenses		100.00	100.00	416.62	1,200.00	783.38
Software		50.00	50.00	1,008.95	600.00	(408.95)
Burglar alarm	98.11	50.00	(48.11)	5,901.74	600.00	(5,301.74)
Total office expense	8,217.51	6,858.00	(1,359.51)	78,482.30	82,296.00	3,813.70

NA LEO 'O HAWAII  
2009 KONA BUDGET REPORT  
FOR THE TWELVE MONTHS THEN ENDED  
DECEMBER 31, 2009

	PERIOD TO DATE			YEAR TO DATE		
	ACTUAL	CURNT BUDGET	BUDGET VAR	ACTUAL	CURNT BUDGET	BUDGET VAR
Playback & production		150.00	150.00	3,000.00	1,800.00	(1,200.00)
Repairs & maintenance		200.00	200.00	1,783.52	2,400.00	616.48
Supplies		100.00	100.00	27.53	1,200.00	1,172.47
Sets, props, & art						
<b>Total playback &amp; production</b>	<b>.00</b>	<b>450.00</b>	<b>450.00</b>	<b>4,811.05</b>	<b>5,400.00</b>	<b>588.95</b>
Other operating expenses:						
Accounting	1,897.12	569.62	(1,327.50)	5,763.65	6,835.00	1,071.35
Legal & professional fees	18.23	200.00	181.77	164.07	2,400.00	2,235.93
Insurance	848.36	950.00	101.64	9,993.75	11,400.00	1,406.25
Travel		285.00	285.00	2,429.16	3,420.00	990.84
Entertainment/hospitality	63.37	150.00	86.63	163.51	1,800.00	1,636.49
Dues & subscriptions		10.00	10.00		120.00	120.00
Outreach		500.00	500.00		6,000.00	6,000.00
Dues		58.00	58.00	719.01	696.00	(23.01)
Contingency	790.79	150.00	(640.79)	3,019.57	1,800.00	(1,219.57)
Grant to COH				37,500.00		(37,500.00)
Web Design Kona		500.00	500.00		6,000.00	6,000.00
<b>Total other operating expenses</b>	<b>3,617.87</b>	<b>3,372.62</b>	<b>(245.25)</b>	<b>59,752.72</b>	<b>40,471.00</b>	<b>(19,281.72)</b>
<b>Total expenditures</b>	<b>22,495.78</b>	<b>24,391.76</b>	<b>1,895.98</b>	<b>273,865.61</b>	<b>292,702.00</b>	<b>18,836.39</b>
Excess (Deficiency)	.00	.11	(.11)	.00	.00	.00

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NA LEO 'O HAWAII  
2010 COMBINED BUDGET REPORT  
FOR THE TWELVE MONTHS THEN ENDED  
December 31, 2010

	PERIOD TO DATE		YEAR TO DATE		
	ACTUAL	CURRENT BUDGET	ACTUAL	CURRENT BUDGET	BUDGET VARIANCE
Revenue					
Contribution-Operations	66,366.49	62,006.25	683,747.09	744,075.00	(60,327.91)
Personnel					
General Manager - Salaries	3,116.42	2,500.00	29,888.66	30,000.00	111.34
General Manager - Health ins.	465.36	460.00	5,492.28	5,520.00	27.72
General Manager - Taxes/Insur	385.96	350.00	3,380.60	4,200.00	819.40
General Manager - Pension	1,325.55	125.00	1,325.55	1,500.00	174.45
Gen. Mgr. Assistant - Salaries	3,946.90	3,507.17	40,613.65	42,086.04	1,472.39
Gen. Mgr. Assistant - Health/ins.	465.36	460.00	5,492.28	5,520.00	27.72
Gen. Mgr. Assistant - Taxes/Insur	371.87	491.00	4,421.42	5,892.00	1,470.58
Gen. Mgr. Assistant - Pension	1,865.52	175.33	1,865.52	2,103.96	238.44
Program Coord. - Salaries	3,600.26	3,031.25	34,029.70	36,375.00	2,345.30
Program Coord. - Health ins.	465.36	460.00	5,492.28	5,520.00	27.72
Program Coord. - Taxes/Insur	446.91	424.42	3,793.11	5,093.04	1,299.93
Program Coord. - Pension	1,569.23	151.58	1,569.23	1,818.96	249.73
Technical Coord. - Salaries	3,424.78	1,260.00	21,069.53	15,120.00	(5,949.53)
Technical Coord. - Health ins.	465.36		4,592.24		(4,592.24)
Technical Coord. - Taxes/Insur	422.94	176.42	2,383.00	2,117.04	(265.96)
Technical Coord. - Pension	2,431.26		2,431.26		(2,431.26)
Video prod. Spec - Salaries	3,430.56	3,303.25	33,349.12	39,639.00	6,289.88
Video prod. Spec - Health ins.	(465.36)	460.00	4,561.56	5,520.00	958.44
Video prod. Spec - Taxes/Insur	423.60	462.42	3,737.26	5,549.04	1,811.78
Video prod. Spec - Pension	1,518.44	165.17	1,518.44	1,982.04	463.60
Production Coord. - Salaries	6,351.77	5,449.67	60,945.31	65,396.04	4,450.73
Production Coord. - Health ins.	930.72	920.00	10,984.56	11,040.00	55.44
Production Coord. - Taxes/Insur	762.29	762.92	6,876.89	9,155.04	2,278.15
Production Coord. - Pension	2,422.62	272.50	2,422.62	3,270.00	847.38
Admin. Clerk - Salaries	3,353.64	2,678.00	31,427.62	32,136.00	708.38
Admin. Clerk - Health ins	465.36	460.00	5,492.28	5,520.00	27.72
Admin. Clerk - Taxes/Insur	406.56	374.92	3,516.00	4,499.04	983.04
Admin. Clerk - Pension	228.71	133.92	228.71	1,607.04	1,378.33
Total Personnel Costs	44,597.95	29,014.94	332,900.68	348,179.28	15,278.60
Office:					
Rent	3,078.11	3,010.00	36,062.32	36,120.00	57.68
Taxes - Real Property		8.00	100.00	96.00	(4.00)
Building Yard Maintenance	364.00	350.00	5,258.00	4,200.00	(1,058.00)
Office Maint. Cleaning	625.00	775.00	7,240.09	9,300.00	2,059.91
Office Maintenance & Repairs	142.40	416.67	2,768.57	5,000.04	2,231.47
Office Maintenance - AC		125.00		1,500.00	1,500.00
Office Supplies	975.74	375.00	8,947.43	4,500.00	(4,447.43)

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Utilities	2,598.32	4,750.00	32,152.45	57,000.00	24,847.55
Telephone & Fax	5,006.80	920.00	8,194.19	11,040.00	2,845.81
Postage	187.60	150.00	1,186.04	1,800.00	613.96
Printing & Stationery	401.81	350.00	3,901.80	4,200.00	298.20
Advertising			1,739.01		(1,739.01)
Computer expenses	88.49	200.00	2,126.93	2,400.00	273.07
Software	416.64	100.00	6,736.82	1,200.00	(5,536.82)
Burglar Alarm	45.49	140.00	1,008.12	1,680.00	671.88
Total office expense	13,930.40	11,669.67	117,421.77	140,036.04	22,614.27
Playback & Production Expense:					
Repairs & Maintenance		500.00	8,242.77	6,000.00	(2,242.77)
Supplies		400.00	2,791.07	4,800.00	2,008.93
Sets, Props, & Art		200.00	6.84	2,400.00	2,393.16
Total Playback & Production	-	1,100.00	11,040.68	13,200.00	2,159.32
Other Operating Expenses:					
Professional	1,093.74	2,008.34	24,345.06	24,100.08	(244.98)
Outside Services	5,036.46	2,100.00	48,937.52	25,200.00	(23,737.52)
Insurance - Liability/Board	1,587.57	1,900.00	20,019.62	22,800.00	2,780.38
Travel - Intraisland		220.00	335.08	2,640.00	2,304.92
Travel	22.00	350.00	2,815.51	4,200.00	1,384.49
Entertainment/Hospitality		275.00	628.43	3,300.00	2,671.57
Dues & Subscriptions		20.00		240.00	240.00
Outreach		500.00	380.09	6,000.00	5,619.91
Dues		118.00	1,288.00	1,416.00	128.00
Contingency	98.37	300.00	928.36	3,600.00	2,671.64
Donations			2,780.91		(2,780.91)
Grant to COH		6,250.00	75,018.00	75,000.00	(18.00)
Website Maintenance		1,000.00	4,712.42	12,000.00	7,287.58
Web Design					-
Website Line		5,180.33	40,194.96	62,163.96	21,969.00
Total Other Operating Expenses	7,838.14	20,221.67	222,383.96	242,660.04	20,276.08
Total Expenditures	66,366.49	62,006.28	683,747.09	744,075.36	60,328.27
Excess (Deficiency)	-	(0.03)	-	(0.36)	(120,656.18)

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NA LEO 'O HAWAII  
2011 COMBINED BUDGET REPORT  
FOR THE TWELVE MONTHS THEN ENDED  
DECEMBER 31, 2011

**DRAFT**

	PERIOD TO DATE			YEAR TO DATE		
	ACTUAL	CURR BUDGET	BUDGET VAR	ACTUAL	CURR BUDGET	BUDGET VAR
Revenue:						
Contribution - operations	94,982.59	57,031.51	37,951.08	744,494.56	684,379.00	60,115.56
Personnel:						
General manager - salaries	2,575.00	2,575.00		28,685.50	30,900.00	2,214.50
General manager - health ins.	469.50	480.00	10.50	6,078.66	5,760.00	(318.66)
General manager - taxes/insur	383.26	360.50	(22.76)	3,415.22	4,326.00	910.78
General manager - pension	257.50	128.76	(128.74)	1,369.91	1,546.00	176.09
Gen.mngr. assistant - salaries	3,405.46	3,507.13	101.67	40,865.74	42,086.00	1,220.26
Gen.mngr.assist - health/ins	469.50	480.00	10.50	6,078.66	5,760.00	(318.66)
Gen.mngr.assist - taxes/insur	383.54	491.00	107.46	4,625.76	5,892.00	1,266.24
Gen.mngr.assistmt - pension	340.54	175.37	(165.17)	2,043.24	2,104.00	60.76
Program coord. - salaries	3,031.27	3,121.88	90.61	35,435.53	37,463.00	2,027.47
Program coord. - health ins.	469.50	480.00	10.50	6,078.66	5,760.00	(318.66)
Program coord. - taxes/insur	447.18	437.12	(10.06)	4,161.27	5,245.00	1,083.73
Program coord. - pension	301.53	156.12	(145.41)	1,765.84	1,873.00	107.16
Technical coord. - salaries	2,771.35	2,700.00	(71.35)	33,253.97	32,400.00	(853.97)
Technical coord. - health ins.	469.50	480.00	10.50	6,078.66	5,760.00	(318.66)
Technical coord. - taxes/insur	411.20	378.00	(33.20)	3,941.91	4,536.00	594.09
Technical coord. - pension	275.98	135.00	(140.98)	1,611.26	1,620.00	8.74
Video prod spec. - salaries	2,948.54	3,500.00	551.46	32,862.45	42,000.00	9,137.55
Video prod spec - health ins.	469.50	480.00	10.50	5,609.16	5,760.00	150.84
Video prod spec - taxes/insur	434.80	490.00	55.20	3,872.96	5,880.00	2,007.04
Video prod spec - pension	280.80	175.00	(105.80)	1,644.11	2,100.00	455.89
Production coord. - salaries	5,806.74	5,521.87	(284.87)	67,185.10	66,262.00	(923.10)
Production coord. - health ins.	939.00	960.00	21.00	12,626.82	11,520.00	(1,106.82)
Production coord. - taxes/insur	846.41	773.00	(73.41)	7,871.17	9,276.00	1,404.83
Production coord. - pension	489.40	276.12	(213.28)	3,105.17	3,313.00	207.83
Admin. Clerk - salaries	2,686.00	2,781.00	95.00	31,385.53	33,372.00	1,986.47
Admin. Clerk - health	469.50	480.00	10.50	6,078.66	5,760.00	(318.66)
Admin. Clerk - taxes/insur	396.54	389.37	(7.17)	3,666.89	4,672.00	1,005.11
Admin. Clerk - pension	267.39	139.12	(128.27)	1,559.33	1,669.00	109.67
Total personnel costs	32,496.43	32,051.36	(445.07)	362,957.14	384,615.00	21,657.86
Office:						
Rent	3,078.11	3,010.00	(68.11)	40,015.43	36,120.00	(3,895.43)
Taxes - Real property		10.00	10.00	105.30	120.00	14.70
Building yard maintenance		350.00	350.00	4,274.40	4,200.00	(74.40)
Office maint. cleaning	260.42	800.00	539.58	6,321.55	9,600.00	3,278.45
Office maintenance & repairs		425.00	425.00	1,185.41	5,100.00	3,914.59
OFFICE MAINTENANCE-AC		125.00	125.00	1,404.75	1,500.00	95.25
Office supplies	169.80	375.00	205.20	7,364.44	4,500.00	(2,864.44)
Utilities	2,609.38	4,750.00	2,140.62	38,837.71	57,000.00	18,162.29
Telephone & Fax	722.07	920.00	197.93	20,077.35	11,040.00	(9,037.35)
Postage	26.72	150.00	123.28	435.66	1,800.00	1,364.34
Printing & stationery	303.30	150.00	(153.30)	3,775.37	1,800.00	(1,975.37)
Advertising				2,087.56		(2,087.56)
Computer expenses		200.00	200.00	916.59	2,400.00	1,483.41
Software		100.00	100.00	6,985.32	1,200.00	(5,785.32)
Burglar alarm	167.35	150.00	(17.35)	1,186.09	1,800.00	613.91
Total office expense	7,337.15	11,515.00	4,177.85	134,972.93	138,180.00	3,207.07

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NALEO 'O HAWAII  
 2011 COMBINED BUDGET REPORT  
 FOR THE TWELVEMONTHS THEN ENDED  
 DECEMBER 31, 2011

**DRAFT**

	PERIOD TO DATE			YEAR TO DATE		
	ACTUAL	CURR BUDGET	BUDGET VAR	ACTUAL	CURR BUDGET	BUDGET VAR
Playback & production expense:						
Repairs & maintenance	500.00	916.74	416.74	6,071.13	11,000.00	4,928.87
Supplies	140.62	400.00	259.38	406.72	4,800.00	4,393.28
Sets, props, & art		200.00	200.00		2,400.00	2,400.00
<b>Total playback &amp; production</b>	<b>640.62</b>	<b>1,516.74</b>	<b>876.12</b>	<b>6,477.85</b>	<b>18,200.00</b>	<b>11,722.15</b>
Other operating expenses:						
Professional	2,303.37	1,808.26	(495.11)	24,696.94	21,700.00	(2,996.94)
Outside Services	6,073.09	200.00	(5,873.09)	53,509.59	2,400.00	(51,109.59)
Insurance - liability/board	1,703.34	2,000.00	296.66	19,698.49	24,000.00	4,301.51
Travel - in/island		220.00	220.00		2,640.00	2,390.00
Travel	297.26	350.00	52.74	2,614.66	4,200.00	1,585.34
Entertainment/hospitality		250.00	250.00		3,000.00	2,930.67
Dues & subscriptions		80.00	80.00		960.00	960.00
Outreach		500.00	500.00		6,000.00	6,000.00
Dues	725.00	60.00	(665.00)	1,840.75	720.00	(1,120.75)
Contingency	1,276.82	300.00	(976.82)	1,817.76	3,600.00	1,782.24
Grant to COH	37,500.00		(37,500.00)	75,000.00		(75,000.00)
Web site maintenance		1,000.00	1,000.00		12,000.00	(95.52)
Website Line	4,629.51	5,180.37	550.86	48,493.60	62,164.00	13,670.40
<b>Total other operating expenses</b>	<b>54,508.39</b>	<b>11,948.63</b>	<b>(42,559.76)</b>	<b>240,086.64</b>	<b>143,384.00</b>	<b>(96,702.64)</b>
<b>Total expenditures</b>	<b>94,982.59</b>	<b>57,031.73</b>	<b>(37,950.86)</b>	<b>744,494.56</b>	<b>684,379.00</b>	<b>(60,115.56)</b>
Excess (Deficiency)	.00	(.22)	.22	.00	.00	.00

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NA LEO'O HAWAII  
2011 HILO BUDGET REPORT  
FOR THE TWELVE MONTHS THEN ENDED  
DECEMBER 31, 2011

**DRAFT**

	PERIOD TO DATE			YEAR TO DATE		
	ACTUAL	CURNT BUDGET	BUDGET VAR	ACTUAL	CURNT BUDGET	BUDGET VAR
<b>Revenue:</b>						
Contribution - operations	52,386.81	34,006.38	18,380.43	433,710.74	408,077.00	25,633.74
<b>Personnel:</b>						
General manager - salaries	1,287.50	1,287.50		14,342.75	15,450.00	1,107.25
General manager - health ins.	234.75	240.00	5.25	3,039.33	2,880.00	(159.33)
General manager - taxes/insur	259.65	180.25	(79.40)	2,224.73	2,163.00	(61.73)
General manager - pension	128.75	64.38	(64.37)	684.98	773.00	88.02
Program coord. - salaries	3,031.27	3,121.88	90.61	35,435.53	37,463.00	2,027.47
Program coord. - health ins.	469.50	480.00	10.50	6,078.66	5,760.00	(318.66)
Program coord. - taxes/insur	447.18	437.12	(10.06)	4,161.27	5,245.00	1,083.73
Program coord. - pension	301.53	156.12	(145.41)	1,765.84	1,873.00	107.16
Video prod spec - salaries	2,948.54	3,500.00	551.46	32,862.45	42,000.00	9,137.55
Video prod spec - health ins.	469.50	480.00	10.50	5,609.16	5,760.00	150.84
Video prod spec - taxes/insur	434.80	490.00	55.20	3,872.96	5,880.00	2,007.04
Video prod spec - pension	280.80	175.00	(105.80)	1,644.11	2,100.00	455.89
Production coord. - salaries	2,179.24	2,482.37	303.13	28,831.35	29,788.00	956.65
Production coord. - health ins.	469.50	480.00	10.50	6,078.66	5,760.00	(318.66)
Production coord. - taxes/ins	302.82	347.50	44.68	3,298.90	4,170.00	871.10
Production coord. - pension	210.50	124.12	(86.38)	1,441.57	1,489.00	47.43
Admin. Clerk - salaries	2,686.00	2,781.00	95.00	31,385.53	33,372.00	1,986.47
Admin. Clerk - health	469.50	480.00	10.50	6,078.66	5,760.00	(318.66)
Admin. Clerk - taxes/insur	396.54	389.37	(7.17)	3,666.89	4,672.00	1,005.11
Admin. Clerk - pension	267.39	139.12	(128.27)	1,559.33	1,669.00	109.67
Technical Coord. - salaries	2,771.35	2,700.00	(71.35)	32,574.47	32,400.00	(174.47)
Technical Coord. - health	469.50	480.00	10.50	6,078.66	5,760.00	(318.66)
Technical Coord. - taxes/ins	411.20	378.00	(33.20)	3,865.33	4,536.00	670.67
Technical Coord. - pension	275.98	135.00	(140.98)	1,611.26	1,620.00	8.74
<b>Total personnel costs</b>	<b>21,203.29</b>	<b>21,528.73</b>	<b>325.44</b>	<b>238,192.38</b>	<b>258,343.00</b>	<b>20,150.62</b>
<b>Office:</b>						
Taxes - Real Property		10.00	10.00	105.30	120.00	14.70
Building yard maintenance		350.00	350.00	4,274.40	4,200.00	(74.40)
Office maint. cleaning		500.00	500.00	3,665.31	6,000.00	2,334.69
Office maint. AC		125.00	125.00	1,404.75	1,500.00	95.25
Office maintenance & repairs		225.00	225.00	409.37	2,700.00	2,290.63
Office supplies	121.15	175.00	53.85	6,116.43	2,100.00	(4,016.43)
Utilities	2,609.38	3,500.00	890.62	33,517.02	42,000.00	8,482.98
Telephonic & fax	432.25	510.00	77.75	12,041.27	6,120.00	(5,921.27)
Postage		75.00	75.00	271.82	900.00	628.18
Printing & stationery	229.68	50.00	(179.68)	2,463.25	600.00	(1,863.25)
Advertising				1,043.78		(1,043.78)
Computer expenses		100.00	100.00	916.59	1,200.00	283.41
Software		50.00	50.00	5,187.54	600.00	(4,587.54)
Burglar alarm	121.86	75.00	(46.86)	640.21	900.00	259.79
<b>Total office expense</b>	<b>3,514.32</b>	<b>5,745.00</b>	<b>2,230.68</b>	<b>72,057.04</b>	<b>68,940.00</b>	<b>(3,117.04)</b>

N000077

NA LEO 'O HAWAII  
 2011 HILO BUDGET REPORT  
 FOR THE TWELVE MONTHS THEN ENDED  
 DECEMBER 31, 2011

**DRAFT**

	PERIOD TO DATE			YEAR TO DATE		
	ACTUAL	CURNT BUDGET	BUDGET VAR	ACTUAL	CURNT BUDGET	BUDGET VAR
Playback & production						
Repairs & maintenance	250.00	458.37	208.37	3,071.13	5,500.00	2,428.87
Supplies	140.62	200.00	59.38	373.39	2,400.00	2,026.61
Sets, props, & art		100.00	100.00		1,200.00	1,200.00
<b>Total playback &amp; production</b>	<b>390.62</b>	<b>758.37</b>	<b>367.75</b>	<b>3,444.52</b>	<b>9,100.00</b>	<b>5,655.48</b>
Other operating expenses:						
Professional & Legal	1,151.69	804.13	(347.56)	12,779.72	9,650.00	(3,129.72)
Outside Services	3,034.86	200.00	(2,834.86)	26,736.76	2,400.00	(24,336.76)
Insurance	851.67	1,000.00	148.33	9,849.26	12,000.00	2,150.74
Travel - in-aisland		110.00	110.00		1,320.00	1,195.00
Travel	148.63	175.00	26.37	1,364.50	2,100.00	735.50
Entertainment/hospitality		125.00	125.00	8.64	1,500.00	1,491.36
Subscriptions		10.00	10.00		120.00	120.00
Outreach		250.00	250.00		3,000.00	3,000.00
Contingency	641.37	150.00	(491.37)	1,145.33	1,800.00	654.67
Dues	362.50	60.00	(302.50)	807.88	720.00	(87.88)
Grant to COH	18,750.00		(18,750.00)	37,500.00		(37,500.00)
Web Site Maintenance		500.00	500.00	6,414.26	6,000.00	(414.26)
Web Site Line	2,337.86	2,590.37	252.51	23,285.45	31,084.00	7,798.55
<b>Total Other Operating Expenses</b>	<b>27,278.58</b>	<b>5,974.50</b>	<b>(21,304.08)</b>	<b>120,016.80</b>	<b>71,694.00</b>	<b>(48,322.80)</b>
<b>Total expenditures</b>	<b>52,386.81</b>	<b>34,006.60</b>	<b>(18,380.21)</b>	<b>433,710.74</b>	<b>408,077.00</b>	<b>(25,633.74)</b>
Excess (Deficiency)	.00	(.22)	.22	.00	.00	.00

N000078

NA LEO 'O HAWAII  
2011 KONA BUDGET REPORT  
FOR THE TWELVE MONTHS THEN ENDED  
DECEMBER 31, 2011

**DRAFT**

	PERIOD TO DATE			YEAR TO DATE		
	ACTUAL	CURNT BUDGET	BUDGET VAR	ACTUAL	CURNT BUDGET	BUDGET VAR
<b>Revenue:</b>						
Contribution - operation	42,595.78	23,025.13	19,570.65	310,783.82	276,302.00	34,481.82
<b>Personnel:</b>						
General manager - salaries	1,287.50	1,287.50		14,342.75	15,450.00	1,107.25
General manager - health ins.	234.75	240.00	5.25	3,039.33	2,880.00	(159.33)
General manager - taxes/insur	123.61	180.25	56.64	1,190.49	2,163.00	972.51
General manager - pension	128.75	64.38	(64.37)	684.93	773.00	88.07
Gen.mngr assistant - salaries	3,405.46	3,507.13	101.67	40,865.74	42,086.00	1,220.26
Gen.mngr assistant - health	469.50	480.00	10.50	6,078.66	5,760.00	(318.66)
Gen.mngr assistant - taxes/ins	383.54	491.00	107.46	4,625.76	5,892.00	1,266.24
Gen.mngr assistant - pension	340.54	175.37	(165.17)	2,043.24	2,104.00	60.76
Technical coord - salaries				679.50		(679.50)
Technical coord - taxes/insur				76.58		(76.58)
Production coord. - salaries	3,627.50	3,039.50	(588.00)	38,353.75	36,474.00	(1,879.75)
Production coord. - health ins	469.50	480.00	10.50	6,548.16	5,760.00	(788.16)
Production coord. - taxes/insur	543.59	425.50	(118.09)	4,572.27	5,106.00	533.73
Production coord. - pension	278.90	152.00	(126.90)	1,663.60	1,824.00	160.40
<b>Total personnel costs</b>	<b>11,293.14</b>	<b>10,522.63</b>	<b>(770.51)</b>	<b>124,764.76</b>	<b>126,272.00</b>	<b>1,507.24</b>
<b>Office:</b>						
Rent	3,078.11	3,010.00	(68.11)	40,015.43	36,120.00	(3,895.43)
Office maint. cleaning	260.42	300.00	39.58	2,656.24	3,600.00	943.76
Office maintenance & repairs		200.00	200.00	776.04	2,400.00	1,623.96
Office supplies	48.65	200.00	151.35	1,248.01	2,400.00	1,151.99
Utilities		1,250.00	1,250.00	5,320.69	15,000.00	9,679.31
Telephone & fax	289.82	410.00	120.18	8,036.08	4,920.00	(3,116.08)
Postage	26.72	75.00	48.28	163.84	900.00	736.16
Printing & stationery	73.62	100.00	26.38	1,312.12	1,200.00	(112.12)
Advertising				1,043.78		(1,043.78)
Computer expenses		100.00	100.00		1,200.00	1,200.00
Software		50.00	50.00	1,797.78	600.00	(1,197.78)
Burglar alarm	45.49	75.00	29.51	545.88	900.00	354.12
<b>Total office expense</b>	<b>3,822.83</b>	<b>5,770.00</b>	<b>1,947.17</b>	<b>62,915.89</b>	<b>69,240.00</b>	<b>6,324.11</b>

N000079

NALEO 'O HAWAII  
 2011 KONA BUDGET REPORT  
 FOR THE TWELVE MONTHS THEN ENDED  
 DECEMBER 31, 2011

**DRAFT**

	PERIOD TO DATE			YEAR TO DATE		
	ACTUAL	CURNT BUDGET	BUDGET VAR	ACTUAL	CURNT BUDGET	BUDGET VAR
Playback & production						
Repairs & maintenance	250.00	458.37	208.37	3,000.00	5,500.00	2,500.00
Supplies		200.00	200.00	33.33	2,400.00	2,366.67
Sets, props, & art		100.00	100.00		1,200.00	1,200.00
<b>Total playback &amp; production</b>	<b>250.00</b>	<b>758.37</b>	<b>508.37</b>	<b>3,033.33</b>	<b>9,100.00</b>	<b>6,066.67</b>
Other operating expenses:						
Professional & Legal	1,151.68	1,004.13	(147.55)	11,917.22	12,050.00	132.78
Outside Services	3,038.23		(3,038.23)	26,772.83		(26,772.83)
Insurance	851.67	1,000.00	148.33	9,849.23	12,000.00	2,150.77
Travel - inra island		110.00	110.00	125.00	1,320.00	1,195.00
Travel	148.63	175.00	26.37	1,250.16	2,100.00	849.84
Entertainment/hospitality		125.00	125.00	60.69	1,500.00	1,439.31
Dues & subscriptions		70.00	70.00		840.00	840.00
Outreach		250.00	250.00		3,000.00	3,000.00
Dues	362.50		(362.50)	1,032.87		(1,032.87)
Contingency	635.45	150.00	(485.45)	672.43	1,800.00	1,127.57
Grant to COH	18,750.00		(18,750.00)	37,500.00		(37,500.00)
Web site maintenance		500.00	500.00	5,681.26	6,000.00	318.74
Web Site Line	2,291.65	2,590.00	298.35	25,208.15	31,080.00	5,871.85
<b>Total other operating expenses</b>	<b>27,229.81</b>	<b>5,974.13</b>	<b>(21,255.68)</b>	<b>120,069.84</b>	<b>71,690.00</b>	<b>(48,379.84)</b>
<b>Total expenditures</b>	<b>42,595.78</b>	<b>23,025.13</b>	<b>(19,570.65)</b>	<b>310,783.82</b>	<b>276,302.00</b>	<b>(34,481.82)</b>
Excess (Deficiency)	.00	.00	.00	.00	.00	.00

N000080



NA LEO O HAWAII  
 2012 COMBINED BUDGET REPORT  
 FOR THE TWELVE MONTHS THEN ENDED  
 DECEMBER 31, 2012

**DRAFT**

	PERIOD TO DATE			YEAR TO DATE		
	ACTUAL	CURR BUDGET	BUDGET VAR	ACTUAL	CURR BUDGET	BUDGET VAR
<b>Revenue:</b>						
Contribution - operations	60,967.26	74,169.50	(13,202.24)	663,139.78	890,034.00	(226,894.22)
<b>Personnel:</b>						
General manager - salaries	4,696.66	4,166.00	(530.66)	50,530.14	49,992.00	(538.14)
General manager - health ins.	463.72	490.00	26.28	5,599.32	5,880.00	280.68
General manager - taxes/insur	435.60	583.24	147.64	5,184.71	6,998.00	1,813.29
General manager - pension	416.67	208.26	(208.41)	2,499.97	2,500.00	.03
Gen.mngr. assistant - salaries		3,000.00	3,000.00	8,146.07	36,000.00	27,853.93
Gen.mngr.assist - health/ins		490.00	490.00	1,878.00	5,880.00	4,002.00
Gen.mngr.assist - taxes/insur		420.00	420.00	883.00	5,040.00	4,157.00
Gen.mngr.assistant - pension		150.00	150.00		1,800.00	1,800.00
Program coord. - salaries	3,438.17	3,215.63	(222.54)	37,049.42	38,588.00	1,538.58
Program coord. - health ins.	463.72	490.00	26.28	5,599.32	5,880.00	280.68
Program coord. - taxes/insur	408.17	430.13	41.96	3,916.61	5,402.00	1,485.39
Program coord. - pension	296.66	160.75	(135.91)	1,825.98	1,929.00	103.02
Technical coord. - salaries	3,234.35	2,781.00	(453.35)	34,485.17	33,372.00	(1,113.17)
Technical coord. - health ins.	463.72	490.00	26.28	5,599.32	5,880.00	280.68
Technical coord. - taxes/insur	390.89	389.37	(1.52)	3,736.21	4,672.00	935.79
Technical coord. - pension	279.20	139.12	(140.08)	1,697.77	1,669.00	(28.77)
Video prod spec. - salaries	3,215.44	3,605.00	389.56	34,775.43	43,260.00	8,484.57
Video prod spec. - health ins.	463.72	490.00	26.28	5,599.32	5,880.00	280.68
Video prod spec. - taxes/insur	388.19	504.63	116.44	3,761.40	6,056.00	2,294.60
Video prod spec. - pension	276.19	180.25	(95.94)	1,712.28	2,163.00	450.72
Production coord. - salaries	7,105.74	6,922.63	(183.11)	67,600.44	83,072.00	15,471.56
Production coord. - health ins.	1,391.16	980.00	(411.16)	9,807.48	11,760.00	1,952.52
Production coord. - taxes/insur	856.81	969.13	112.32	7,333.38	11,630.00	4,296.62
Production coord. - pension	296.23	284.49	(11.74)	2,536.83	3,413.00	876.17
Admin. Clerk - salaries	3,119.47	2,864.38	(255.09)	33,817.50	34,373.00	555.50
Admin. Clerk - health	463.72	490.00	26.28	5,599.32	5,880.00	280.68
Admin. Clerk - taxes/insur	384.03	401.00	16.97	3,624.82	4,812.00	1,187.18
Admin. Clerk - pension	264.89	143.25	(121.64)	1,599.10	1,719.00	119.90
Consultant	1,029.94	1,458.00	428.06	6,529.94	17,496.00	10,966.06
Consultant - health	463.72		(463.72)	5,129.82		(5,129.82)
Consultant - taxes/ins	118.76	204.12	85.36	711.86	2,449.00	1,737.14
Consultant - pension	50.00		(50.00)	300.00		(300.00)
IT person K - wages		1,458.00	1,458.00		17,496.00	17,496.00
IT person - taxes/ins.		204.12	204.12		2,449.00	2,449.00
Operations Mgr - salary	1,735.51		(1,735.51)	9,652.16		(9,652.16)
Operations Mgr - health	463.72		(463.72)	927.44		(927.44)
Operations Mgr - taxes/ins	230.35		(230.35)	1,044.54		(1,044.54)
Studio Coord. - salary	628.49		(628.49)	1,190.99		(1,190.99)
Studio Coord. - taxes/ins	72.20		(72.20)	129.87		(129.87)
<b>Total personnel costs</b>	<b>38,005.81</b>	<b>38,782.50</b>	<b>776.69</b>	<b>372,014.93</b>	<b>465,390.00</b>	<b>93,375.07</b>
<b>Office:</b>						
Rent		3,110.00	3,110.00	33,859.21	37,320.00	3,460.79
Taxes - Real property		12.00	12.00	100.00	144.00	44.00
Building yard maintenance	364.00	350.00	(14.00)	4,886.00	4,200.00	(686.00)
Office maint. cleaning	937.49	825.00	(112.49)	6,979.11	9,900.00	2,920.89
Building repair & main.				643.41		(643.41)
Office maintenance & repairs	194.01	425.00	230.99	2,348.14	5,100.00	2,751.86
Office maint. A/C		130.00	130.00	2,691.76	1,560.00	(1,131.76)
Office supplies	506.50	375.00	(131.50)	7,099.26	4,500.00	(2,599.26)
Utilities	4,307.69	4,950.00	642.31	45,331.08	59,400.00	14,068.92
Telephone/internet/web line	246.00	1,920.00	1,674.00	6,846.76	23,040.00	16,193.24
Postage		150.00	150.00	413.13	1,800.00	1,386.87
Equipment lease	295.89	200.00	(95.89)	4,139.69	2,400.00	(1,739.69)
Advertising	189.46		(189.46)	354.82		(354.82)
Computer expenses		150.00	150.00		1,800.00	1,800.00
Software		100.00	100.00	500.00	1,200.00	700.00
Burglar alarm	167.35	150.00	(17.35)	1,059.36	1,800.00	740.64
<b>Total office expense</b>	<b>7,208.39</b>	<b>12,847.00</b>	<b>5,638.61</b>	<b>117,251.73</b>	<b>154,164.00</b>	<b>36,912.27</b>

N000081

NA LEO 'O HAWAII  
2012 COMBINED BUDGET REPORT  
FOR THE TWELVE MONTHS THEN ENDED  
DECEMBER 31, 2012

	PERIOD TO DATE			YEAR TO DATE		
	ACTUAL	CURR BUDGET	BUDGET VAR	ACTUAL	CURR BUDGET	BUDGET VAR
Playback & production expense:						
Repairs & maintenance	617.50	916.74	299.24	9,353.90	11,000.00	1,646.10
Supplies	300.15	400.00	99.85	4,259.58	4,800.00	540.42
Set, props, & art		200.00	200.00		2,400.00	2,400.00
Total playback & production	917.65	1,516.74	599.09	13,613.48	18,200.00	4,586.52
Other operating expenses:						
Accounting/audit fees	3,419.24	1,100.00	(2,319.24)	28,649.93	13,200.00	(15,449.93)
Legal fees	2,827.59	400.00	(2,427.59)	3,126.63	4,800.00	1,673.37
BT video news	3,400.00	4,333.26	933.26	46,620.01	52,000.00	5,379.99
Insurance - liability/board	1,686.24	2,000.00	313.76	20,425.61	24,000.00	3,574.39
Travel - inra island	93.63	570.00	476.37	8,808.56	6,840.00	(1,968.56)
Travel				12,547.36		(12,547.36)
Entertainment/hospitality	372.84	250.00	(122.84)	415.78	3,000.00	2,584.22
Dues & subscriptions	80.00	140.00	60.00	1,706.00	1,680.00	(26.00)
Outreach		500.00	500.00		6,000.00	6,000.00
Outside consultant				1,887.40		(1,887.40)
Contingency	186.22	300.00	113.78	1,316.30	3,600.00	2,283.70
Grant to COH		6,250.00	6,250.00		75,000.00	75,000.00
Web site maintenance		1,000.00	1,000.00	3,149.99	12,000.00	8,850.01
DAC4 Line	2,769.65	4,180.00	1,410.35	31,606.07	50,160.00	18,553.93
Total other operating expenses	14,835.41	21,023.26	6,187.85	160,259.64	252,280.00	92,020.36
Total expenditures	60,967.26	74,169.50	13,202.24	663,139.78	890,034.00	226,894.22
Excess (Deficiency)	.00	.00	.00	.00	.00	.00

N000082

NA LEO 'O HAWAII  
2012 HILO BUDGET REPORT  
FOR THE TWELVE MONTHS THEN ENDED  
DECEMBER 31, 2012

**DRAFT**

	PERIOD TO DATE			YEAR TO DATE		
	ACTUAL	CURNT.BUDGET.	BUDGET VAR	ACTUAL	CURNT BUDGET	BUDGET VAR
Revenue:						
Contribution - operations	42,071.65	46,394.63	(4,322.98)	437,845.58	556,736.00	(118,890.42)
Personnel:						
General manager - salaries	2,348.33	2,083.00	(265.33)	25,265.07	24,996.00	(269.07)
General manager - health ins.	231.86	245.00	13.14	2,799.66	2,940.00	140.34
General manager - taxes/insur	217.79	291.62	73.83	3,096.78	3,499.00	402.22
General manager - pension	208.34	104.13	(104.21)	1,250.04	1,250.00	(.04)
Asst. gen. manager - salaries	3,000.00	3,000.00	3,000.00	8,146.07	36,000.00	27,853.93
Asst. gen. manager - health in	490.00	490.00	490.00	1,878.00	5,880.00	4,002.00
Asst. gen. manager - taxes/ins	420.00	420.00	420.00	883.00	5,040.00	4,157.00
Asst. gen. manager - pension	150.00	150.00	150.00	1,800.00	1,800.00	1,800.00
Program coord. - salaries	3,438.17	3,215.63	(222.54)	37,049.42	38,588.00	1,538.58
Program coord. - health ins.	463.72	490.00	26.28	5,599.32	5,880.00	280.68
Program coord. - taxes/insur	408.17	450.13	41.96	3,916.61	5,402.00	1,485.39
Program coord. - pension	296.66	160.75	(135.91)	1,825.98	1,929.00	103.02
Video prod spec - salaries	3,215.44	3,605.00	389.56	34,775.43	43,260.00	8,484.57
Video prod spec - health ins.	463.72	490.00	26.28	5,599.32	5,880.00	280.68
Video prod spec - taxes/insur	388.19	504.63	116.44	3,761.40	6,056.00	2,294.60
Video prod spec - pension	276.19	180.25	(95.94)	1,712.28	2,163.00	450.72
Production coord. - salaries	2,766.62	2,556.50	(210.12)	26,093.75	30,678.00	4,584.25
Production coord. - health ins	927.44	490.00	(437.44)	4,208.16	5,880.00	1,671.84
Production coord. - taxes/ins	338.72	357.88	19.16	2,815.55	4,295.00	1,479.45
Production coord. - pension	127.87	127.87	127.87	826.68	1,534.00	707.32
Admin. Clerk - salaries	3,119.47	2,864.38	(255.09)	33,817.50	34,373.00	555.50
Admin. Clerk - health	463.72	490.00	26.28	5,599.32	5,880.00	280.68
Admin. Clerk - taxes/insur	384.03	401.00	16.97	3,624.82	4,812.00	1,187.18
Admin. Clerk - pension	264.89	143.25	(121.64)	1,599.10	1,719.00	119.90
Technical Coord. - salaries	3,234.35	2,781.00	(453.35)	34,485.17	33,372.00	(1,113.17)
Technical Coord. - health	463.72	490.00	26.28	5,599.32	5,880.00	280.68
Technical Coord. - taxes/ins	390.89	389.37	(1.52)	3,736.21	4,672.00	935.79
Technical Coord. - pension	279.20	139.12	(140.08)	1,697.77	1,669.00	(28.77)
Consultant - salary	1,029.94	1,458.00	428.06	6,529.94	17,496.00	10,966.06
Consultant - health	463.72	463.72	463.72	5,129.82	5,129.82	(5,129.82)
Consultant - taxes & insurance	118.76	204.12	85.36	711.86	2,449.00	1,737.14
Consultant - pension	50.00	50.00	(50.00)	300.00	300.00	(300.00)
Operations Mgr - salary	1,735.51	1,735.51	(1,735.51)	9,652.16	9,652.16	(9,652.16)
Operations Mgr - health	463.72	463.72	463.72	927.44	927.44	(927.44)
Operations Mgr - taxes & ins	230.35	230.35	(230.35)	1,044.54	1,044.54	(1,044.54)
Studio Coord. - salary	628.49	628.49	(628.49)	1,190.99	1,190.99	(1,190.99)
Studio Coord. - taxes/ins	72.20	72.20	(72.20)	129.87	129.87	(129.87)
<b>Total personnel costs</b>	<b>29,382.32</b>	<b>28,772.63</b>	<b>(609.69)</b>	<b>287,278.35</b>	<b>345,272.00</b>	<b>57,993.65</b>
Office:						
Taxes - Real Property		12.00	12.00	100.00	144.00	44.00
Building yard maintenance	364.00	350.00	(14.00)	5,529.41	4,200.00	(1,329.41)
Office maint. cleaning	729.16	500.00	(229.16)	4,739.54	6,000.00	1,260.46
Office maint. AC		130.00	130.00	2,691.76	1,560.00	(1,131.76)
Office maintenance & repairs		225.00	225.00	475.01	2,700.00	2,224.99
Office supplies	506.50	175.00	(331.50)	4,853.95	2,100.00	(2,753.95)
Utilities	2,716.47	3,600.00	883.53	38,126.80	43,200.00	5,073.20
Telephone/internet/web line	246.00	1,010.00	764.00	4,729.31	12,120.00	7,390.69
Postage		75.00	75.00	252.09	900.00	647.91
Equipment lease	272.27	100.00	(122.27)	2,653.43	1,200.00	(1,453.43)
Advertising	94.73		(94.73)	177.41		(177.41)
Computer expenses		50.00	50.00		600.00	600.00
Software		50.00	50.00	250.00	600.00	350.00
Burglar alarm	121.86	75.00	(46.86)	558.97	900.00	341.03
<b>Total office expense</b>	<b>5,000.99</b>	<b>6,352.00</b>	<b>1,351.01</b>	<b>65,137.68</b>	<b>76,224.00</b>	<b>11,086.32</b>
Playback & production						
Repairs & maintenance	492.50	458.37	(34.13)	5,358.78	5,500.00	141.22
Supplies		200.00	200.00	2,623.91	2,400.00	(223.91)
Sets, props, & art		100.00	100.00		1,200.00	1,200.00
<b>Total playback &amp; production</b>	<b>492.50</b>	<b>758.37</b>	<b>265.87</b>	<b>7,982.69</b>	<b>9,100.00</b>	<b>1,117.31</b>

N000083

NA LEO 'O HAWAII  
 2012 HILO BUDGET REPORT  
 FOR THE TWELVE MONTHS THEN ENDED  
 DECEMBER 31, 2012

**DRAFT**

	PERIOD TO DATE			YEAR TO DATE		
	ACTUAL	CURNT BUDGET	BUDGET VAR	ACTUAL	CURNT BUDGET	BUDGET VAR
Other operating expenses:						
Accounting/audit fees	1,709.62	550.00	(1,159.62)	14,426.53	6,600.00	(7,826.53)
Legal fees	1,413.80	200.00	(1,213.80)	1,563.32	2,400.00	836.68
BI video news	1,700.00	2,166.63	466.63	23,310.01	26,000.00	2,689.99
Insurance	843.12	1,000.00	156.88	10,212.82	12,000.00	1,787.18
Travel - intrisland	38.49	285.00	246.51	4,303.07	3,420.00	(883.07)
Travel				6,203.13		(6,203.13)
Entertainment/hospitality	170.75	125.00	(45.75)	192.22	1,500.00	1,307.78
Dues & subscriptions	40.00	70.00	30.00	740.50	840.00	99.50
Outreach		250.00	250.00		3,000.00	3,000.00
Outside consultant				843.70		(843.70)
Contingency	113.30	150.00	36.70	996.89	1,800.00	803.11
Grant to COH		3,125.00	3,125.00		37,500.00	37,500.00
Web Site Maintenance		500.00	500.00	1,575.00	6,000.00	4,425.00
DAC4 Line	1,166.76	2,090.00	923.24	13,079.67	25,080.00	12,000.33
<b>Total Other Operating Expenses</b>	<b>7,195.84</b>	<b>10,511.63</b>	<b>3,315.79</b>	<b>77,446.86</b>	<b>126,140.00</b>	<b>48,693.14</b>
<b>Total expenditures</b>	<b>42,071.65</b>	<b>46,294.63</b>	<b>4,222.98</b>	<b>437,845.58</b>	<b>556,736.00</b>	<b>118,890.42</b>
<b>Excess (Deficiency)</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>

NA LEO 'O HAWAII  
2012 KONA BUDGET REPORT ..  
FOR THE TWELVE MONTHS THEN ENDED  
DECEMBER 31, 2012

DRAFT

	PERIOD TO DATE			YEAR TO DATE		
	ACTUAL	CURNT BUDGET	BUDGET VAR.	ACTUAL	CURNT BUDGET	BUDGET VAR
Revenue:						
Contribution - operation	18,895.61	27,774.87	(8,879.26)	225,294.20	333,298.00	(108,003.80)
Personnel:						
General manager - salaries	2,348.33	2,083.00	(265.33)	25,265.07	24,996.00	(269.07)
General manager - health ins.	231.86	245.00	13.14	2,799.66	2,940.00	140.34
General manager - taxes/insur	217.81	291.62	73.81	2,087.93	3,499.00	1,411.07
General manager - pension	208.33	104.13	(104.20)	1,249.93	1,250.00	.07
Prod coord - salaries	3,411.88	3,131.13	(280.75)	34,733.20	37,574.00	-2,840.80
Prod coord - health ins.	463.72	490.00	26.28	5,599.32	5,880.00	280.68
Prod coord - taxes/insur	411.95	438.37	26.42	3,779.50	5,260.00	1,480.50
Prod coord - pension	296.23	156.62	(139.61)	1,710.15	1,879.00	168.85
Prod coord. PT	927.24	1,235.00	307.76	6,773.49	14,820.00	8,046.51
Prod. coord. PT - taxes/insur	106.14	172.88	66.74	738.33	2,075.00	1,336.67
IT person - salaries		1,458.00	1,458.00		17,496.00	17,496.00
IT person - taxes/ins		204.12	204.12		2,449.00	2,449.00
Total personnel costs	8,623.49	10,009.87	1,386.38	84,736.58	120,118.00	35,381.42
Office:						
Rent		3,110.00	3,110.00	33,859.21	37,320.00	3,460.79
Office maint. cleaning	208.33	325.00	116.67	2,239.57	3,900.00	1,660.43
Office maintenance & repairs	194.01	200.00	5.99	1,873.13	2,400.00	526.87
Office supplies		200.00	200.00	2,245.31	2,400.00	154.69
Utilities	1,591.22	1,350.00	(241.22)	7,204.28	16,200.00	8,995.72
Telephone/internet/web line		910.00	910.00	2,117.45	10,920.00	8,802.55
Postage		75.00	75.00	161.04	900.00	738.96
Equipment lease	73.62	100.00	26.38	1,486.26	1,200.00	(286.26)
Advertising	94.73		(94.73)	177.41		(177.41)
Computer expenses		100.00	100.00		1,200.00	1,200.00
Software		50.00	50.00	250.00	600.00	350.00
Burglar alarm	45.49	75.00	29.51	500.39	900.00	399.61
Total office expense	2,207.40	6,495.00	4,287.60	52,114.05	77,940.00	25,825.95
Playback & production:						
Repairs & maintenance	125.00	458.37	333.37	3,995.12	5,500.00	1,504.88
Supplies	300.15	200.00	(100.15)	1,635.67	2,400.00	764.33
Sets, props, & art		100.00	100.00		1,200.00	1,200.00
Total playback & production	425.15	758.37	333.22	5,630.79	9,100.00	3,469.21
Other operating expenses:						
Accounting/audit fees	1,709.62	550.00	(1,159.62)	14,223.40	6,600.00	(7,623.40)
Legal fees	1,413.79	200.00	(1,213.79)	1,563.31	2,400.00	836.69
BI video news	1,700.00	2,166.63	466.63	23,310.00	26,000.00	2,690.00
Insurance	843.12	1,000.00	156.88	10,212.79	12,000.00	1,787.21
Travel - intrastate	55.14	285.00	229.86	4,505.49	3,420.00	(1,085.49)
Travel				6,344.23		(6,344.23)
Entertainment/hospitality	202.09	125.00	(77.09)	223.56	1,500.00	1,276.44
Dues & subscriptions	40.00	70.00	30.00	965.50	840.00	(125.50)
Outreach		250.00	250.00		3,000.00	3,000.00
Outside consultant				1,043.70		(1,043.70)
Contingency	72.92	150.00	77.08	319.41	1,800.00	1,480.59
Grant to COH		3,125.00	3,125.00		37,500.00	37,500.00
Web site maintenance		500.00	500.00	1,574.99	6,000.00	4,425.01
DAC4 line	1,602.89	2,090.00	487.11	18,526.40	25,080.00	6,553.60
Total other operating expenses	7,639.57	10,511.63	2,872.06	82,812.78	126,140.00	43,327.22
Total expenditures	18,895.61	27,774.87	8,879.26	225,294.20	333,298.00	108,003.80
Excess (Deficiency)	.00	.00	.00	.00	.00	.00

N00085

## WOULD YOU LIKE TO CREATE YOUR OWN TV SHOWS?

Here at Na Leo O Hawai'i, a Public Access Station, we can help you put together your own television show and broadcast it on cable channel 54.

Na Leo O Hawai'i offers several classes in basic video production, camera operation, editing, lighting and studio production. There is a charge for the training as detailed in this brochure, but once you're a certified producer at Na Leo, use of the television equipment and facilities are FREE!

FREE to make a show about whatever interests you. FREE to make a show about topical issues. FREE to make a show about YOU!

So contact Na Leo O Hawai'i and be on your way to a future in Public Access Television production.

Na Leo O Hawai'i, Inc. is the non-profit corporation established to manage the Public, Education and Government (PEG) cable access channels in Hawai'i County and to promote the creation of television programs by and for the people of the Island of Hawai'i.

### FREE ORIENTATION

2 HOURS FREE

1. Tour of the Facility
2. Policies and Procedures
3. Questions and Answers

### VIDEO PRODUCTION BASICS

3 HOURS - \$10

1. Pre Production
2. Production- Field & Studio
3. Post Production
4. Paper Trail

### FIELD CAMERA BASICS

3 HOURS - \$30

1. Camera Operation and Function
2. Framing and Focus
3. Audio
4. Lighting
5. Tripod

### NON-LINEAR EDITING BASICS

6 HOURS - \$60

1. Storyboard Screen
2. Capture Screen
3. Titling
4. Audio Options
5. Burning DVD

### STUDIO PRODUCTION CLASS

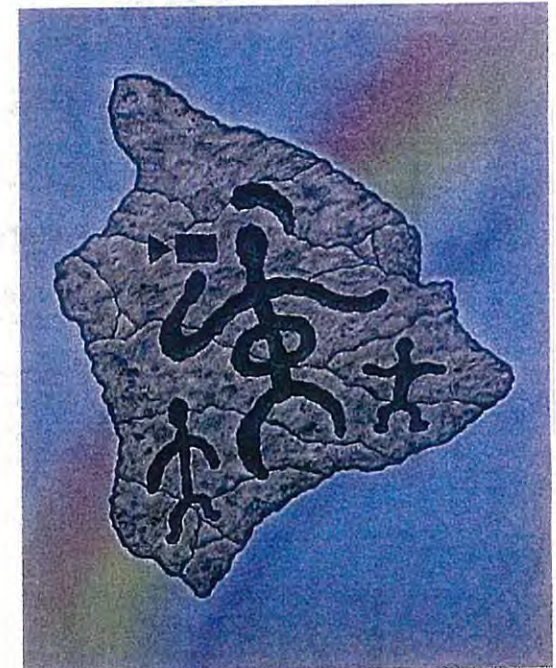
12 HOURS - \$120

1. Studio Camera
2. Audio
3. Video Switcher
4. Floor Manager
5. Titling

Additional Advanced Classes are also offered.

# Na Leo O Hawaii

N000086



Attachment 6

## Video Production Training





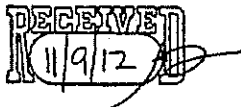


Office of Hawaiian Affairs  
711 Kapi'olani Blvd, Ste 500  
Honolulu, HI 96813  
(808) 594-1888

CHECK NUMBER	27326
VENDOR NAME	NA LEO O HAWAII, INC.
VENDOR NO	7480
DATE	8-Nov-12
CHECK AMOUNT	400.00

INVOICE NO	INVOICE DATE	DESCRIPTION	AMOUNT
110212	01-Nov-12	HONORARIUM;11/02/12- NA LEO TV FILMING GOV'S	400.00

4240  
4241  
donation



THIS CHECK CONTAINS SAFETY FEATURES FRONT & BACK. DO NOT CASH UNLESS YOU SEE A WATER MARK WHEN HOLDING AT AN ANGLE.



BANK OF HAWAII  
MAIN  
HONOLULU, HI 96813  
59-102/1213

27326

CHECK DATE	CHECK NUMBER	CHECK AMOUNT (USD)
2012-11-08	27326	400.00

VOID AFTER 180 DAYS

PAY: Four Hundred Dollars And Zero Cents\*\*\*\*\*

TO NA LEO O HAWAII, INC.  
THE 91 MOHOULI ST  
ORDER HILO, HI 96720  
OF

*Kamariq M. Culver*

⑈ 27326⑈ ⑆ 121301028⑆ 0003⑈ 232646⑈

N000087





Harry Kim  
Mayor



81

Jane H. Testa  
Director

Diane L. Ley  
Deputy Director

## County of Hawaii

### DEPARTMENT OF RESEARCH AND DEVELOPMENT

25 Aupuni Street, Room 109 • Hilo, Hawaii 96720-4252  
(808) 961-8366 • Fax (808) 935-1205  
E-mail: chresdev@co.hawaii.hi.us

May 30, 2006

Juergen Denecke  
General Manager  
Na Leo 'O Hawai'i  
91 Mohouli Street  
Hilo, Hawai'i 96720

REFERENCE: Department of Research & Development  
Grant Proposal – Council Appropriation 2005-06  
Big Island Youth Video Contest

Dear Mr. Denecke,

Enclosed please find the fully executed contract between the County of Hawai'i and Na Leo 'O Hawai'i, Inc. in support of the Big Island Youth Video Contest.

The invoice for initial payment of \$1,800.00 will be processed as soon as the funds are transferred from the County Council to the Department of Research and Development.

If you have any questions, please feel free to contact me at 961-8003.

Mahalo,

  
Diane Ley  
Deputy Director

Enclosure

C: ✓ Donna Dunham

## MEMORANDUM OF AGREEMENT

THIS MEMORANDUM OF AGREEMENT made and entered into this 19<sup>th</sup> day of May, 2006, by and between the COUNTY OF HAWAII, by its Managing Director, DIXIE KAETSU, hereinafter referred to as the "County," and NA LEO 'O HAWAII, INC., by its General Manager, JUERGEN DENECKE, herein after referred to as "Contractor," whose mailing address is 91 Mohouli Street, Hilo, Hawai'i 96720.

WITNESSETH:

WHEREAS, pursuant to availability of funding appropriated by the Hawai'i County Council, the County of Hawai'i's Department of Research and Development (the "Department") sought solicitation for funding from the applicant; and

WHEREAS, upon review and consideration of the proposal submitted by the Contractor, the Director of the Department of Research and Development (the "Director") wishes to provide funds to supplement the Contractor's program as submitted in the application; and

WHEREAS, the Director verifies sufficient funds are available through the County of Hawai'i and now wishes to enter into an Agreement with said Contractor; and

WHEREAS, all the terms and conditions, including exhibits, shall remain in full force for the Contractor's compliance hereto, and the Contractor's program submittal and amendments approved by the County shall be made a part of this Agreement.

for a tax clearance prior to the execution of this Agreement and again before final payment can be made by the County to the Contractor, In the event the Contractor is unable to furnish the appropriate certificates within ten(10) calendar days of being requested to do so, the County may proceed to re-open negotiations with other acceptable submittals.

8. TERM. The term of this Agreement shall commence as of the effective date of this Agreement and continue to and including June 30, 2006, unless this Agreement is terminated sooner as hereinafter provided. Notwithstanding the foregoing, the term of this Agreement may be extended by written, mutual agreement of the parties.

9. REPORTS. The Contractor shall submit to the Department a final written report, which shall include a narrative of project accomplishments to the Department, no later than thirty (30) days after the termination of this Agreement.

10. PROGRAM APPROVAL. All programs funded by the County under this Agreement shall be subject to and receive approval of the County prior to any payment to the Contractor. Any changes or deviations to any program must be submitted in writing for the review and approval of the Department. The Department's approval shall be in writing.

11. MODIFICATIONS OF AGREEMENT. The County may at any time make modifications to this Agreement, which shall be made by a written supplemental agreement. Modifications involving no reduction or increase in compensation may be made by written order of the Director. All modifications requested by the Contractor shall be in writing.

12. DELAY IN PERFORMANCE OF CONTRACT. If any delay in the performance under this Agreement occurs as a result of unforeseeable causes beyond the control and without the fault or negligence of the Contractor, including but not limited to, acts of God, acts of the public enemy, acts of the County with respect to this Agreement, acts of another contractor in the performance of a contract with the County, fire, floods, epidemics, quarantine restrictions, strikes, freight embargoes, unusually severe weather, or delays of subcontractors or suppliers arising from unforeseeable causes beyond the control and without the

- f) Becomes insolvent or is declared bankrupt or commits any act of bankruptcy or insolvency; or
- g) Fails to pay for all labor, tools, material and/or equipment; or
- h) Violates or fails to comply with any of the terms, covenants and conditions of this Agreement.

16. **AUTHORITY TO WITHHOLD MONEY DUE OR PAYABLE.** The County may withhold such amounts from the money due or to become payable under this Agreement to the Contractor as may be necessary to protect the County against liability or to satisfy the obligations of the Contractor to the County.

17. **INDEMNITY.** The Contractor shall perform this Agreement as an independent contractor and shall indemnify and save the County and its officers and employees harmless from any and all deaths, injuries, losses and damages to persons or property, and any and all claims, demands, suits, action and liability therefore, caused by error, omissions or negligence in the performance of this Agreement by the Contractor or the Contractor's subcontractors, agents and/or employees, until such time as action against the Contractor for death, injuries, losses and damages is barred by the provisions of Chapter 657, Hawai'i Revised Statutes, as amended, relating to limitations of actions.

18. **AUTHORITY OF THE DIRECTOR.** The Director shall decide any question or dispute concerning any provision of this Agreement, which may arise during its performance. The Director's decision shall be final and binding upon all parties unless the same is fraudulent or capricious or arbitrary or so grossly erroneous as necessarily to imply bad faith or is not supported by substantial evidence, provided that nothing herein shall be construed as making final and binding any decision of the Director on a question of law. Pending final decision of any dispute or question, the Contractor shall proceed diligently with the performance under this Agreement in accordance with the decision of the Director.

19. **LAWS AND REGULATIONS.** The Contractor shall be responsible for being fully informed of all state and federal laws, ordinances, codes, rules and



veteran's status, sexual orientation, lactation, arrest and court record, citizenship, or any other classification protected by state or federal law.

- iv. In the event of the Contractor's noncompliance with the nondiscrimination clauses of this contract, this contract may be canceled or suspended in whole or in part and the Contractor may be declared ineligible for further County contracts until such time that the Contractor by satisfactory evidence, in good faith, ceases such discriminatory practices or procedures.
- v. The Contractor who subcontracts any portion of the contract shall assure the County that such subcontractor shall abide by the nondiscrimination provisions stated herein and agrees that any subcontractor who is found in violation of such provisions shall subject the principal contractor's contract with the County to be terminated or suspended pursuant to Section 3 above.

The County may direct any bidder, prospective contractor, or subcontractor to submit a statement in writing signed by an authorized officer, agent, or employee of the contracting party that the signer's practices and policies do not discriminate on the grounds of race, ancestry/national origin, religion, color, disability, age, martial status, military status, veteran's status, sexual orientation, lactation, arrest and court record, citizenship, or any other classification protected by state or federal law, and that the terms and conditions of employment under the proposed contract shall be in accordance with the purposes and provisions stated herein.

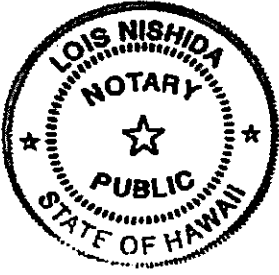
The Contractor shall comply with all such present state and federal laws, ordinances, codes, rules and regulations, and all amendments thereto. If any discrepancy or inconsistency is discovered between this Agreement and any such law, ordinance, code, rule or regulation, the Contractor shall forthwith report the same in writing to the Director.

20. REMEDIES NOT EXCLUSIVE. The express provision herein of certain measures that may be exercised by the County for its protection shall not be construed to preclude the County from exercising any other or further legal or equitable right to protect its interests.

21. FORUM SELECTION. No action or proceeding involving this Agreement shall be commenced by either party except in the Circuit or District

STATE OF HAWAI'I        )  
                                  ) SS:  
COUNTY OF HAWAI'I    )

On this 21<sup>st</sup> day of April, 2006, before me appeared JUERGEN DENECKE, to me personally known, who, being by me duly sworn, did say that he is the General Manager of NA LEO `O HAWAI'I, and that the instrument was signed on behalf of NA LEO `O HAWAI'I by authority of its Board of Directors, and said JUERGEN DENECKE acknowledges the instrument to be the free act and deed of NA LEO `O HAWAI'I, and NA LEO `O HAWAI'I has no corporate seal.



Lois Nishida  
Notary Public, State of Hawaii **Lois Nishida**

My commission expires: 06/2/09

**COUNTY OF HAWAII**  
**CERTIFICATION OF AVAILABILITY OF FUNDS**

I hereby certify that on the date of filing of this contract with the Director of Finance, there remains an unexpended amount of

**\$2,000.00 in 010.161.5162.98.115**

sufficient to cover the obligation of the County of Hawaii under this contract.

**Contract Title: Youth Video Contest**

**Vendor: Na Leo 'O Hawaii, Inc.**

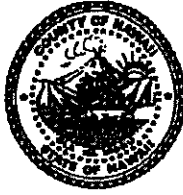
**Contract No.: c.000723**

  
\_\_\_\_\_  
Director of Finance

Date: 5/18/06



Harry Kim  
Mayor



88

Jane H. Testa  
Director

Diane L. Ley  
Deputy Director

## County of Hawai'i

### DEPARTMENT OF RESEARCH AND DEVELOPMENT

25 Aupuni Street, Room 109 • Hilo, Hawai'i 96720-4252  
(808) 981-8395 • Fax (808) 981-2096  
E-mail: [chresdev@co.hawaii.hi.us](mailto:chresdev@co.hawaii.hi.us)

March 31, 2007

Donna Dunham-Assistant General Manager  
Na Leo O Hawai'i-Kona  
74-5590 Eho Street #115  
Kailua-Kona, HI 96740

Dear Ms. Dunham:

RE: Healing Our Island Grant #06-24.01  
***Big Island Youth Video Contest***

The Healing Our Island grant review committee congratulates your resourcefulness to secure the additional funds you needed for your project through the County Council. This is an incredible project that shares a drug education message while the students learn new inter-personal and video skills.

We believe you have made your necessary contacts and collaborators to continue this project in the future. However, if you need to apply for future Healing Our Island funds, please contact your grant coach and district facilitator, Chris Light. Her contact information is 987-4510 or [palkona@hawaii.rr.com](mailto:palkona@hawaii.rr.com) should you need technical assistance or support of any kind. She is available to listen to new ideas and help facilitate community collaborators as well.

Thank you for the opportunity to review your proposal and for your selfless commitment and efforts to your community's youths. Keep up the tremendous job you are doing.

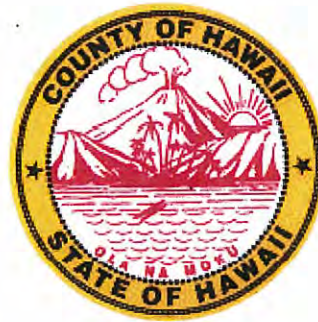
Sincerely,

A handwritten signature in cursive script that reads "Laverne Omofi".

Laverne Omofi  
Hawai'i County Resource Center  
A Program of the Department of Research & Development







**REQUEST FOR PROPOSALS  
FOR THE 2013**

**HAWAII TOURISM AUTHORITY COUNTY  
PRODUCT ENRICHMENT PROGRAM (CPEP)**

**Solicitation No. RFP CPEP 2013**

**DEADLINE TO APPLY:  
Monday, November 5, 2012, 4:30 P.M. HAST**

No proposal in response to this Packet shall be considered if received after Monday, November 5, 2012, 4:30 P.M. HAST. Applicants are cautioned to make and confirm their own arrangements to ensure timely delivery of their proposal. In Hilo deliver to the County of Hawaii'i, Department of Research and Development, 25 Aupuni Street, Suite 1301, Hilo, HI 96720. In Kona deliver to the County of Hawaii'i, Office of the Mayor, 75-5044 Ane Keohokalole Highway, Bldg C (2<sup>nd</sup> Floor), Kailua-Kona, HI 96740. The Department's date and time stamp shall serve as the official time received. No exceptions will be considered for any proposal delivered after that date and time.

Issued by:

County of Hawaii'i, Department of Research and Development  
Stephanie Donoho, CFEE, Tourism Specialist  
25 Aupuni Street, Suite 1301, Hilo, HI 96720

Phone: (808) 961-8505 or (808) 961-8366 • Fax: (808) 935-1205

Email: [sdonoho@co.hawaii.hi.us](mailto:sdonoho@co.hawaii.hi.us)

Website: <http://www.hawaiicountyrandd.net/tourism/2013-ha-cpep-rfp/>

October 1, 2012

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## INFORMATION

### I. PURPOSE

The purpose of the HTA County Product Enrichment Program (“CPEP”) Request for Proposals (“RFP”) is to seek projects in line with Chapter 201B of the Hawai‘i Revised Statutes which articulates the mandates for the Hawai‘i Tourism Authority (“HTA”) including the following: “Coordinate the development of new products with the counties and other persons in the public sector and private sector, including the development of sports, culture, health and wellness, education, technology, agriculture, and nature tourism.”

### II. BACKGROUND

- A. **Hawai‘i Tourism Authority.** HTA is a government agency established by the State of Hawai‘i in 1998, pursuant to Chapter 201B of the Hawai‘i Revised Statutes, to promote and market the State as a visitor destination. HTA is the lead agency and advocate for Hawai‘i’s tourism industry. Its mission is to strategically manage Hawai‘i tourism in a sustainable manner consistent with economic goals, cultural values, preservation of natural resources, community desires and visitor industry needs.

Pursuant to its statutory authority, the HTA developed the “Hawai‘i Tourism Strategic Plan: 2005-2015” (“*TSP*”) (incorporated herein by reference and available for inspection at [www.hawaiitourismauthority.org](http://www.hawaiitourismauthority.org)).

- B. **Tourism Product Development.** “Tourism Product Development” is one of the nine (9) tourism strategic initiatives identified as necessary for achieving the vision of the *TSP*. Among the critical issues affecting Hawai‘i’s tourism product noted in the *TSP* were the following:

- *Visitors, especially repeat visitors, want unique, diverse and quality experiences.*
- *Visitors seek cultural and authentic experiences as well as interaction with community-based events.*
- *Visitors are focusing on specific interests and products in their destination planning decisions.*

The goal for this initiative is: “To provide a diverse and quality tourism product unique to Hawai‘i that enhances the Hawai‘i visitor experience and enriches residents’ quality of life.” One of the objectives is to: “Support the development of new, and strengthen existing experiential visitor activities and products.”

- C. **County of Hawai‘i.** The HTA has executed an agreement with the County of Hawai‘i and requires the County to procure the goods and services that will implement the *TSP* and the County Product Enrichment Program described in *Section III.A.* herein below (herein after referred to as “HTA County Product Enrichment Program”).

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- D. **Budget.** The HTA has allocated up to \$400,000 to the County in support of the CPEP. A portion of these funds is available to the County to support administrative oversight of this program. It should also be expressly understood that the actual amount allocated for this RFP may be dependent on the quality of the proposals received. The HTA and the County reserve the right to not utilize the entire amount of funds allocated.

Additionally, should Transient Accommodations Tax (“TAT”) revenues not match budgeted projections, the HTA reserves the right to re-allocate this budgeted amount. As this RFP and any subsequent contract executed pursuant to this RFP are subject to the availability of public funds and approval from required entities to enter into such contracts, the HTA and the County also reserve the right to terminate this RFP and any subsequent contracts that may arise pursuant to this RFP upon prior notice that the HTA lacks public funding affecting its ability to implement the funding priorities established by the HTA Board of Directors.

### III. PROPOSAL GUIDELINES

The following proposal guidelines and program specifications, as explained in this section and *Section IV. Program Specifications* of this solicitation, stipulate the intent of the CPEP. Proposals submitted for funding consideration under the CPEP will be evaluated in line with these guidelines and specifications.

- A. **County Product Enrichment Program.** The CPEP supports those community-based programs which provide unique, authentic and desired visitor experiences to improve and enrich Hawai‘i’s product offerings; and represents activities that are developed by our community, for our community, and are things the community is willing to and wants to share with our visitors.

The objectives of the CPEP are to:

- *Support community-based tourism initiatives.*
- *Provide a year-round calendar of events, activities and experiences distributed throughout the County; with special attention given to the “shoulder” periods of April and May, and the last week of August through the first half of December.*
- *Target programs by time of year and/or type of activity to build a promotional campaign(s) that may help to drive visitor demand.*
- *Support marketing and promotional efforts with The Hawaiian Islands and each island’s brand identity.*
- *Support HTA’s goal of increasing visitor arrivals, expenditures and length of stay.*
- *Support the development of tourism activities in the seven (7) targeted niche areas of agriculture, culture, education, health and wellness, nature, sports and technology (see following definitions).*
- *Provide venues for increased resident-visitor interaction.*
- *Create events, activities, and experiences which fulfill visitors expectations of a quality destination experience:*
  - *Unique (to Hawai‘i) activities/experiences.*

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- *Friendly interaction with residents.*
- *Variety of activities/experiences.*
- *Variety of cuisine and dining options.*
- *Good value for the money.*
- *Foster public and private sector partnerships.*

Hawai‘i’s visitor mix reflects an increasing number of return visitors, and visitors worldwide have become more sophisticated and experienced, making it more difficult to retain visitor satisfaction with the destination experience. The CPEP focuses on ensuring a quality tourism product and experience for our visitors, particularly in those areas which are not under the direct control of the private sector.

In the past, the CPEP has supported a wide range of events and programs including, but not limited to, ethnic festivals, agricultural fairs and farmers’ markets, weekly programs, film festivals, health and wellness fairs, theatre and musical productions, arts and culture festivals and exhibits, and community tours. For a list of prior CPEP-funded projects, visit HTA’s website at [www.hawaiitourismauthority.org](http://www.hawaiitourismauthority.org) (go to “Brand Experience – Community – Related Downloads” (on left hand side)).

**B. Brand Experience - Priority Programs.** The HTA has developed a marketing strategy to integrate the brand experience into the overall marketing strategy to help drive demand. As a part of this strategy, proposals which support the following themes and timelines will be given priority status.

1. Hawaiian Music Celebration (Spring Shoulder):

- Festivals and events occurring from April 1 to May 31, 2013
- Festivals and events featuring the following elements:
  - Meets the cultural tourism niche definition, and
  - Features Hawaiian music as the *primary focus* of the event.
  - For purposes of this program, Hawaiian music includes music that features Hawaiian language, slack key guitar, ‘ukulele, steel guitar, falsetto, and/or similar traditions. These experiences could include, but are not limited to, indoor concerts, educational workshops, and outdoor performances.

2. The Hawai‘i Culinary Experience (Fall Shoulder):

- Festivals and events occurring from August 15 to October 31, 2013
- Festivals and events featuring the following elements:
  - Meets the agri tourism niche definition, and
  - Features Hawai‘i’s culinary experiences, Hawai‘i’s edible agricultural products – fresh and/or value-added, and related experiences as the *primary focus* of the program.
  - For purposes of this program, these activities could include, but are not limited to, farm to table activities, food & wine events, edible agriculture production and tasting tours, farm visits, and farmers’ markets. The activities should feature Hawai‘i-grown and edible agricultural products; value-added, edible agricultural products; local chefs and farmers; and/or other related products and services.

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3. Hula Throughout the Year (Year-Round):

- Festivals and events featuring the following elements:
  - Meets the cultural tourism niche definition, and
  - Features Hawaiian dance (hula) as the *primary focus* of the event.
  - For purposes of this program, these activities could include, but are not limited to, indoor concerts, educational workshops, outdoor performances, exhibitions, and competitions.

4. New Product:

- The development of new programs and experiences that have not previously received CPEP funding and have been in existence for 3 years or less (as of January 1, 2013).

C. **Definitions.** The following describes the seven (7) niche areas supported under CPEP.

**Agri Tourism:** Tourism related to experiencing and appreciating agricultural products, settings, and lifestyles.

**Cultural Tourism:** Tourism related to Hawai‘i’s host and multi-ethnic cultures that provide residents and visitors with enriching experiences and insights into the history, customs, art and traditions of our islands.

**Eco Tourism:** Tourism related to experiencing Hawai‘i’s natural attractions, unique flora, fauna, and culture in a manner which is ecologically responsible, economically sustainable, encourages the well-being of the community, and is infused with the spirit of *aloha ‘āina*.

**Edu Tourism:** Tourism related to formal and informal education and training in life-long learning experiences in Hawai‘i’s unique natural and multi-cultural environment.

**Health and Wellness Tourism:** Tourism focused on travel to enhance the wellness of the mind, body, and spirit of individuals, families and groups.

**Sports Tourism:** Tourism focused on attracting participants or spectators in community-based sporting events, such as running, swimming, cycling, surfing, and paddling.

**Technology Tourism:** Tourism related to educating/informing visitors about Hawai‘i’s science and technology assets.

D. **Ineligible Programs.** The following activities will *not* be considered:

1. Business or organizational start-up plans;
2. Fundraising events;
3. Capital improvements;
4. Conferences;
5. Projects receiving funding from other HTA programs and County of Hawai‘i Supplemental Awards for the year 2013, including, but not limited to, the Living Hawaiian Culture Program, Natural Resources Program, and the Signature Events program;
6. Projects relating to other areas than those specifically addressed by CPEP;

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and/or,

7. Reimbursement for pre-award expenditures or costs before January 1, 2013.

E. **Preferred Practices.** Many efforts tied to Hawai‘i’s visitor industry’s future call for encouraging sustainable practices that affect the “triple bottom line” – the economy, the community and the environment. These practices are strongly encouraged and recommended.

1. **Environmental Sustainability.** The HTA and the County would like to encourage applicants to consider incorporating and implementing “green” practices into your program and/or project. These practices could include, but are not limited to, efforts such as:
  - a. Increasing recycling efforts;
  - b. Minimizing waste production;
  - c. Buying local;
  - d. Minimizing printing and limiting number of handouts;
  - e. Using recycled products such as paper for printing;
  - f. Using more environmentally friendly products or biodegradable products;
  - g. Providing transportation alternatives such as car sharing or park and rides;
  - h. Conserving water;
  - i. Ensuring your venue has an environmental sustainability policy; and/or
  - j. Incorporating energy efficient practices.
2. **Hawaiian Cultural Support.** The HTA supports efforts that “honor and perpetuate the Hawaiian culture and community” in line with the goal and objectives of the Hawaiian Culture strategic initiative of the *TSP*. As such, the HTA encourages applicants to use best efforts to spell Hawaiian terms correctly, including proper use of Hawaiian diacritical markings following the standard established in the Pūku‘i and Elbert “Hawaiian Dictionary,” as well as “Māmaka Kaiao – A Modern Hawaiian Dictionary.” The HTA has a “Style & Resource Guide,” clarifying facts about the islands, providing guidance for the depiction of sites and culture, and sharing insights into promoting Hawai‘i sensitively and safely, which is available at: <http://www.hawaiiourismauthority.org/maemae>.

#### IV. PROGRAM SPECIFICATIONS

The HTA and the County, through this RFP, are seeking programs or projects that meet the proposal guidelines as articulated above in *Section III. Proposal Guidelines* of this solicitation and the following program specifications:

- A. **Eligible Applicants.** Applicant must be a legal organization or government agency registered with the State of Hawai‘i or the Federal Internal Revenue Service and in good standing with these agencies.

Organizations currently receiving funds from the HTA or the County, through any HTA or County program, must also be in good standing and up to date on all required reporting requirements and contract deliverables in order to apply.

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B. **Project Impact(s).** The proposed program or project must identify a targeted goal and a process for measuring the following four (4) items:

1. *Number of on-island residents attending and/or participating in the proposed project.*
2. *Number of neighbor island residents attending participating in the proposed project.*
3. *Number of out-of-state visitors attending and/or participating in the proposed project detailed by U.S. state and international country.*
4. *Visitor satisfaction.*

Additional measures are also encouraged. All measures should relate to one (1) or more of the objectives for the CPEP as described above in *Section III.A. County Product Enrichment Program* of this solicitation.

C. **Project Term.** This program is intended to support projects occurring during calendar year 2013.

D. **Award Limits.** To ensure support for multiple programs throughout the County, applicants may request an award of no more than \$40,000.

E. **Future HTA Funding.** Starting in 2012, HTA CPEP-funded projects may receive CPEP funding for up to four (4) years. Project evaluation criteria includes the organization's year-over-year progress for the project's sustainability.

F. **Multiple Applications to the CPEP.** Multiple proposals from an organization for *different and separate projects* will be accepted and considered independently of each other. If multiple proposals meet the established criteria and adequate funds are available, they may be funded.

G. **Applications to Other HTA Programs.** The HTA solicits proposals for its Product Enrichment Program which support community-based programs that enhance the visitor's experience, as well as create opportunities for economic development, natural resource management, and perpetuation of the Hawaiian culture. Included in the HTA's Product Enrichment Program are the County Product Enrichment Program, Community-Based Natural Resources Program, and Kūkulu Ola – Living Hawaiian Culture Program. The HTA also solicits proposals under its Signature Events program, which support events and festivals that HTA seeks to align its brand, have a high exposure with national and international media coverage, provide significant economic impact and perpetuate Hawai'i's unique identity as a people, place and culture. The objectives and criteria of each program differ. (A document entitled "Product Enrichment Program & Signature Events – 2013 Requests for Proposals" explaining each program is available on the HTA website at [www.hawaiiitourismauthority.org](http://www.hawaiiitourismauthority.org).)

Organizations may apply for different and separate projects to any of the Product Enrichment programs (i.e. CPEP, Kūkulu Ola: Living Hawaiian Culture Program, Natural Resources Program); however, organizations may not apply for funding from

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more than one (1) HTA Product Enrichment program for the same project.

Furthermore, organizations may apply for funding for the same project from either one of the Product Enrichment programs and Signature Events program. For example, *organization A* may apply for funding for *project B* under both CPEP and Signature Events, however, *organization A* may not apply for funding for *project B* under both CPEP and the Kūkulu Ola: Living Hawaiian Culture Program which are both Product Enrichment Programs. In addition, a project may not receive funding from more than one (1) HTA program in the same year. A project may not receive funding from both the County Department of Research and Development's Supplemental Awards in any program area, and the HTA CPEP program for the same project in the same year. The HTA reserves the right to disqualify an application from consideration under an HTA program if that project has been awarded funds under another HTA or County program.

- H. **Multiple Locations.** If the same, or very similar, project is scheduled for multiple islands, the applicant must submit a separate application to each appropriate County which will be evaluated based on each County's individual criteria. A proposal may only reflect work to be done in the County to which the application is submitted.
- I. **Matching Funds Requirement.** A minimum of one to one (1:1) in matching funds to the amount of funds requested has been set. Matching funds can be in the form of cash or a combination of cash and in-kind contributions. If the match includes in-kind contributions, a **minimum of 35%** of the match must be in the form of cash.

**Matching** funds shall *not* come from other state government sources including other HTA programs or the HTA's major contractors such as, but not limited to, the Hawai'i Visitors and Convention Bureau or its island chapters, including the Big Island Visitors Bureau. The project may be *supported* by other state government funds, but these funds may not be used as part of the required match to the HTA funds.

Demonstration of support from other organizations or individuals also serves to confirm broad based community support and a reasonable budget – two (2) of the judging criteria - and would significantly strengthen the proposal. Any contribution to the project other than cash is considered "in-kind" and will be considered as matching funds, if included. This would include, but not be limited to: volunteer hours, supplies, or services contributed to the project. A reasonable dollar value must be attached to the in-kind contribution. Please refer to the Research and Statistics Office of the Hawai'i State Department of Labor and Industrial Relations for wage estimates by occupation.

Acceptable proof of matching funds includes, but is not limited to: a letter of commitment, a copy of a check, receipts of deposit, bank statement, or a copy of an agreement between the applicant and another sponsor. A list of sponsors and/or in-kind contributions is *not* acceptable proof. **Applicants awarded funding will need to provide the County with proof of matching funds prior to contract execution.**

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- J. **Project Income.** If the proposed project generates revenue, project income may be used for one or more of the following: 1) unanticipated costs directly related to implementing the proposed project during the approved project period; 2) costs related to enhancing or expanding the effectiveness or reach of the project; or 3) ensuring the sustainability of the project.
- K. **Evaluation Committee and Review Process.** Proposals will be evaluated by the CPEP Committee whose members are selected by the County and include representatives of the County and the HTA as well as community representatives from throughout the County. All committee members may participate in decision-making on award recommendations provided they have no direct personal interest in the proposal in question. Proposals will be evaluated as detailed in *Section V, Project Evaluation Criteria*.
- L. **Future RFP Schedules.** Another RFP for the 2013 CPEP is not planned at this time.
- M. **Technical Assistance Programs.** Applicants awarded funds through this RFP must agree to attend County mandated training seminars on the contracting process or other relevant topics.
- N. **Deadline for Submissions.** No proposal in response to this RFP shall be considered if received after the stated due date and time.

**PROPOSALS ARE DUE BY 4:30 P.M. HST, ON MONDAY, NOVEMBER 5, 2012 AND SHALL BE DELIVERED OR MAILED TO:**

*Hilo: County of Hawai'i, Department of Research and Development  
25 Aupuni Street, Suite 1301  
Hilo, HI 96720*

*Kona: County of Hawai'i, Mayor's Office  
75-5044 Ane Keohokalole Highway, Bldg C (2<sup>nd</sup> Floor)  
Kailua-Kona, HI 96740*

Proposals must include the reference number (RFP No. CPEP 2013) and the organization's name and address on the outside of the envelope. Applicants are advised to make and confirm prior arrangements to ensure timely delivery. For purposes of this RFP, the Department's date and time stamp shall serve as the official time.

- O. **Points of Contact.** The Points of Contact for questions related to this RFP are:  
**County of Hawai'i CPEP Program Manager**  
**STEPHANIE DONOHO**, Tourism Specialist, Dept. of Research and Development  
 Telephone: (808) 961-8505; Email: [sdonoho@co.hawaii.hi.us](mailto:sdonoho@co.hawaii.hi.us)  
**HTA CPEP Program Manager**  
**CAROLINE ANDERSON**, Tourism Brand Manager, Hawai'i Tourism Authority  
 Telephone: (808) 973-2273; Email: [canderson@hawaiiitourismauthority.org](mailto:canderson@hawaiiitourismauthority.org)

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**V. PROJECT EVALUATION CRITERIA**

The following criteria will be used to evaluate how well a proposal (in accordance with the *Proposal Outline*, page 2-7) demonstrates the ability to meet the objectives of this program:

- A. Organization Capacity ..... **15 points**
  - Ability to produce, implement and execute the event/program; an established network; and successful and satisfactory performance on other HTA or County contracts or agreements, if applicable.
  
- B. Project Components
  - Meets HTA’s and the County’s CPEP goal and objectives..... **5 points**
  - Fulfills expectation of a quality destination experience ..... **5 points**
    - Unique (to Hawai‘i) activities/experiences.
    - Friendly interaction with residents.
    - Variety of activities/experiences.
    - Variety of cuisine and dining options.
    - Good value for the money.
  - Executable marketing & promotional plan..... **10 points**
    - Ability to increase visitor and resident attendance and/or participation in the project. Plan should include effective and timely promotional efforts to reach post-arrival visitors, pre-arrival visitors, and residents. Demonstrate efforts to support the statewide and/or island’s brand.
  - Work Plan and Timeline ..... **5 points**
    - Reasonable work plan and timeline to execute event/program.
  - Community Support and Involvement ..... **10 points**
    - Demonstrates broad based community support, value, and authenticity.
    - Demonstrates partnerships.
  - Project Sustainability ..... **10 points**
    - Demonstrates an adequate plan or strategy for future project sustainability (i.e., ongoing funding, community impacts, attendee satisfaction, plans to look for/leverage other sources of funding, efforts to maximize available funds, etc.)
  
- C. Project Impact
  - Clear plan to acquire the required measures and targets listed below:..... **10 points**
    1. Number of on-island residents attending and/or participating in the proposed project.
    2. Number of neighbor island residents attending and/or participating in the proposed project.
    3. Number of out-of-state visitors attending and/or participating in the proposed project detailed by U.S. state and international country.
    4. Satisfaction level of attendees (majority are satisfied).
  - Visitor to resident ratio mix of 25:75..... **5 points**
  - Additional Measures ..... **5 points**
    - Reasonable and significant measures identified demonstrating positive impact on Hawai‘i’s community and visitor industry future.

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- D. Project Budget ..... **20 points**
- Demonstrates organizational financial capability.
  - Valid sources of revenue.
  - Reasonableness of estimated expenses comparable to similar event/activity.
  - A minimum of 1:1 match or better on requested funds, with at least 35% of the match in other cash.

**Extra Points. Ability to address only one (1) of the following priority program areas:**

Hawaiian Music Celebration (Spring Shoulder) (10 points total):

- Features Hawaiian music as the primary focus of the event to occur between April 1 and May 31, 2013.

The Hawai'i Culinary Experience (Fall Shoulder) (10 points total):

- Features Hawai'i's culinary experience, Hawai'i's edible agricultural products, fresh and/or value-added, and related experiences as the primary focus of the event to occur between August 15 and October 31, 2013.

New projects and events (10 points total)

- Development of new programs and experiences that have not previously received CPEP funding and have been in existence for 3 years or less (as of January 1, 2013)

Hula Throughout the Year (Year-Round) (5 points total):

- Features Hawaiian dance (hula) as the focus of the event.

Shoulder Season (Spring Shoulder or Fall Shoulder) (5 points total):

- Other major programming (not listed above) to occur between Spring Shoulder (April 1 to May 31, 2013) or Fall Shoulder (last week of August through first half of December).

Ongoing experiences available year-round (5 points total):

- Offering of ongoing experiences available year-round.

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## VI. TIMELINE

Subject to the terms and conditions previously described herein, including any amendment to this RFP, the following is the timeline for this RFP process:

- October 1: RFP Application Period Opens
- October 5: Deadline to submit questions or concerns (4:30 P.M., HAST)
- October 10: CPEP 2013 Workshop – Hilo – 2-4 PM  
County of Hawai'i, Office of Aging  
1055 Kinoole Street, Suite 101, Hilo, HI 96720
- October 11: CPEP 2013 Workshop – Kona – 2-4 PM  
County Council Chambers, West Hawai'i Civic Center (WHCC)  
75-5044 Ane Keohokalole Highway, Kailua-Kona, HI 96740
- October 12: Responses to submitted questions which require a change in the RFP will be distributed via email and/or posted on the County website <http://www.hawaiicountyrandd.net/tourism/2013-hta-cpep-rfp/> and the HTA website [www.hawaiitourismauthority.org](http://www.hawaiitourismauthority.org)
- November 5: Deadline to submit proposals to the County by 4:30 P.M., HAST
- December 3: Review and discussion of proposals by the CPEP Committee to select awardees
- December 6: Scheduled date for award and rejection letters to be issued
- December 17: Mandatory CPEP 2013 Contractor Meetings  
Kona: WHCC, Liquor Control Conference Room – 9-11 AM  
75-5044 Ane Keohokalole Highway, Kailua-Kona, HI 96740  
Hilo – County of Hawai'i, Office of Aging – 2-4 PM  
1055 Kinoole Street, Suite 101, Hilo, HI 96720

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