

HO'IKE KAUA'I

COMMUNITY
TELEVISION

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Teresa Tico

Lyndon Yamane

STAFF

J Robertson
Managing Director

Renee Someda

William "BC" Charles

Jim Lucas

Robert "Boots" Riggan

Isaac Worth

January 30, 2006

Mark Recktenwald, Director
Dept. Commerce & Consumer Affairs
335 Merchant Street, Room 101
Honolulu, Hawaii, 96813

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DIRECTOR'S OFFICE
COMMERCE AND
CONSUMER AFFAIRS

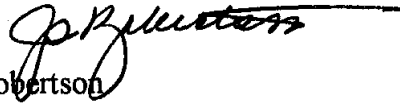
Dear Director Recktenwald,

Per the Department instructions in Decision and Order 291 Ho'ike: Kauai Community Television, Inc. submits the following reports:

- 1) Annual Activity Report
- 2) Year End Activity Report
- 3) Executive Summary of Activity Reports
- 4) Executive Summary Comparative Analysis

We look forward to setting a date with you and your staff for the Annual Review of Ho'ike with the Department. If you have any questions or require additional details please call the Ho'ike office at 246-1556.

Sincerely,



J S Robertson
Managing Director

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FILE

**Annual Review
Of
Ho'ike: Kauai Community Television
2005**

**Annual Activity Report
Year-End Activity Report
Executive Summary
Executive Summary Comparison**

Submitted January 31,2006

to the

Department of Commerce and Consumer Affairs

Mark Recktenwald, Director

Ho'ike: Kauai Community Television, Inc.

Annual Activity Report - 2005

CATEGORIES	FIRST QUARTER	SECOND QUARTER	THIRD QUARTER	FOURTH QUARTER	2005 TOTAL
PUBLIC ACCESS PROGRAMS					
Total Hours	655	630	1068	1201	3554
Total Hours of Original Programs	210	192	199	165	766
Total Hours of Local Original	116	81	89	96	382
Total Hours of Repeat Programs	445	438	869	1036	2788
Total Hours of Programs not aired	0	0	0	0	0
GOVERNMENT ACCESS PROGRAMS					
Total Hours	881	1009	1218.25	1353	4461.25
Total Hours of Local Original	115	104	142	133	494
Total Hours of State Legislature (non-local)	171	170	18.25	20	379.25
Total Hours of Repeat Programs	595	735	1058	1200	3588
Total Hours of Programs not aired	0	0	0	0	0
EDUCATIONAL ACCESS PROGRAMS (UHTV)					
Total Hours	2160	2184	2208	2208	8760
Total Hours of Local Original	1728	1830	1766	1766	7090
Total Hours of Repeat Programs	432	354	442	442	1670
Total Hours of Programs not aired	0	0	0	0	0
EDUCATIONAL ACCESS PROGRAMS (DOE)					
Total Hours	2160	2184	2208	2208	8760
Total Hours of Local Original	1080	1092	1104	1104	4380
Total Hours of Repeat Programs	1080	1092	1104	1104	4380
Total Hours of Programs not aired	0	0	0	0	0
SUMMARY OF POWER OUTAGES					
FACILITY USE					
Total number of users	512	396	575	589	2072
EDUCATION AND TRAINING					
Total Number of Students to Earn Certification	1	1	17	3	22
Total Number of Students failing to be Certified	3	4	2	2	11
Total Number of Students in DOE Workshops	26	76	0	24	126
SUMMARY OF COMPLAINTS					
SEE ATTACHMENT "A"					
SUMMARY OF MARKETING & OUTREACH					
SEE ATTACHMENT "B"					
SUMMARY OF REVENUES (other than OTWH)					
SEE ATTACHMENT "C"					

Summary of Complaints

FIRST QUARTER

No Complaints Received

SECOND QUARTER

No Complaints Received

THIRD QUARTER

No Complaints Received

FOURTH QUARTER

NO Complaints Received

ATTACHMENT "B"

Outreach Marketing

Ho'ike: Kauai Community Television

FIRST QUARTER

Managing Director visits the State Legislature to meet with Representatives and Senators related to pending PEG bills.

Provided written and oral testimony on pending legislation to House and Senate committees

Meet with Hawaii's PEG centers to discuss common concerns and methods of improving services to each community.

Participate as an elected member of the Alliance for Community Media Western Region Board. Involved with public policy issues related to the 9 member states as well as planning a national conference.

Formal presentation made by *the* Managing Director to the President, Vice-President's, and managers statewide of American Savings Bank on functions and community contributions of Ho'ike.

Managing Director attends the Cable Advisory Commission meeting.

Participate as a presenter at the annual 'Olelo Youth Xchange Film Festival on Oahu.

SECOND QUARTER

Meet with Hawaii's PEG centers to discuss common concerns and methods of improving Services to each community.

Participate as an elected member of the Alliance for Community Media Western Region Board. Involved with public policy issues related to the 9 member states as well as planning a national conference,

Provided written and oral testimony on pending legislation to House and Senate committees

The Managing Director presides as Host and Master of Ceremonies for the Miss Kauai and Miss Garden Isle Scholarship pageants at the Kauai Community College Performing Arts Center.

Ho'ike provides production support to the Kauai Board of Realtors at various Vacation Rental public meetings.

Managing Director attends the Cable Advisory Commission meeting.

Production Services and Media Education provide direct educational assistance to 11 schools on Kauai. This includes specific instruction on video production and consultation on projects intended for the Kauai Youth Film Festival. 126 students were **involved**

THIRD QUARTER

Board of Directors and staff attend the Alliance for community Media National Conference in Monterey, California. This provided a unique venue for cooperative mentoring with access centers from across the nation.

Ho'ike receives the Hometown Video Festival National Award for Community Events at the 9 ACM National Conference. The production "Lights on Rice Street parade" was the effort of 10 volunteers with Ho'ike direction.

Participate as an elected member of the Alliance for Community Media Western Region Board. Involved with public policy issues related to the 9 member states as well as planning a national conference.

Meet with Hawaii's PEG centers to discuss common concerns and methods of improving services to each community,

Ho'ike provides production services and promotional support to the Kauai Economic Opportunity organization in the celebration of their 40th Anniversary of service to the community.

Ho'ike provides production and broadcast support for community meetings regarding the proposed Kauai Bike Pathway.

Managing Director participates in the Kauai Chamber of Commerce Media and Public Relations committee. This includes production support for Quarterly meetings and keynote presentations.

FOURTH QUARTER

Managing Director attends the Alliance for Community Media Western Region Conference in Laverne, California. This includes moderating a panel on promoting excellence in community production skills with experts from the film and tv industry in Los Angeles.

Managing Director attends WAVE Awards ceremony to accept finalist award in non-professional community events for "Lights on Rice Street parade" program.

Participate as an elected member of the Alliance for Community Media Western Region Board. Involved with public policy issues related to the 9 member states as well as planning a national conference-

Managing Director attends ACM Western Region planning session for **2006**. The meeting dealt with legislative issues, advancement of technology in the industry, and future conference planning. The focus of the conferences would be adjusted to focus more on technology and program development.

Meet with Hawaii's PEG centers to discuss common concerns and methods of improving services to each community.

Managing Director hosts annual Salvation Army Thanksgiving luncheon for the community at the Hanapepe Center.

Managing Director participates in the Kauai Chamber of Commerce Media and Public Relations committee. This includes production support for Quarterly meetings and keynote presentations.

ATTACHMENT "B"

Outreach Marketing

Ho'ike: Kauai Community Television

FIRST QUARTER	SECOND QUARTER	THIRD QUARTER	FOURTH QUARTER
<p>Managing Director and Production Services Administrator attend the Waimea High School Career Fair promoting media literacy and public access opportunities.</p>	<p>Ho'ike partners with the Kauai Children's Discovery Museum providing video training and support for the Malama Ho'opili project (funded by NOAA, Castle Trust, and Weinberg Foundation).</p>	<p>Managing Director participates on the Kauai Salvation Army Advisory Board.</p>	<p>Ho'ike organizes a volunteer crew of 12 to video the annual "Lights on Rice Street parade" with more than 10,000 residents in attendance and a record number of float entries. It is used as a holiday broadcast.</p>
<p>Managing Director and Production Services Administrator attend the Kapaa High School Career Fair promoting media literacy and public access opportunities.</p>	<p>Managing Director assists the Kauai Film Commissioner in the Kauai contribution to the Hawaii Student Film Festival</p>	<p>Ho'ike partners with the Kauai Children's Discovery Museum providing video training and support for the Malama Ho'opili project (funded by NOAA, Castle Trust, and Weinberg Foundation).</p>	<p>Ho'ike Board of Directors hold annual Recognition Dinner recognizing the Youth and Adult Producer's of the Year and Honoring the Hometown Video Festival National Award winning volunteer crew for "Lights on Rice Street parade".</p>
<p>Managing Director and Production Services Administrator conduct classroom experience for students during the Kapaa Middle School Career Day Expo. This includes demonstrations in equipment and media creation.</p>	<p>Managing Director participates in the Kauai Chamber of Commerce Media and Public Relations committee. This includes production support for Quarterly meetings and keynote presentations.</p>	<p>Ho'ike provides partnership support in search of grants by the Boys & Girls Club of Kauai for the development of digital media education at their operational sites.</p>	<p>Ho'ike partners with the Kauai Children's Discovery Museum providing video training and support for the Malama Ho'opili project (funded by NOAA, Castle Trust, and Weinberg Foundation),</p>
<p>Managing Director and Assistant attend workshop conducted by Hawaii Community Foundation on state of giving in Hawaii.</p>	<p>Managing Director participates on the Kauai Salvation Army Advisory Board.</p>	<p>Managing Director and Media Education meet with Storybook Theatre to participate in and plan the Kauai Children's International Media Festival. This includes promotional support and partnership in grant applications.</p>	<p>Media Education provides video training and consulting to 5th grade media class at Hanalei School. 24 students took advantage of the opportunity.</p>
<p>Managing Director, Production Services, and Media Education partner with Ke Kula o Niihau o Kekaha in integrating and implementing video production skills for Hawaiian language charter school.</p>	<p>Managing Director meets and confers with Kauai Film Commissioner on mutual interests and methods of improving film climate and community awareness. Kauai Film Commission provides material support for the Ho'ike Youth Film Festival.</p>	<p>Media Education provides video training and consulting to Special Education program and standard Media classes at Kapaa High School</p>	<p>Ho'ike created a partnership with the Kauai Island News for the publishing of the program schedule. The partnership includes Oceanic Time Warner Cable Kauai. The schedule will be printed on a full page of the weekly newspaper throughout 2006.</p>
<p>Ho'ike provides production support for Peter Apo's Aloha presentation for the island of Kauai</p>	<p>Managing Director and Media Education meet with Storybook Theatre to participate in and plan the Kauai Children's International Media Festival. This includes promotional support and partnership in grant applications.</p>	<p>Ho'ike partners with the Kauai Children's Discovery Museum providing video training and support for the Malama Ho'opili project (funded by NOAA Castle Trust, and Weinberg Foundation).</p>	<p>Managing Director participates in the Kauai Chamber of Commerce Media and Public Relations committee. This includes production support for Quarterly meetings and keynote presentations.</p>
<p>Managing Director meets with staff of Kamehameha Schools on Kauai to discuss and develop agreement for Career <i>Education and</i> Lifelong Learning program.</p>	<p>Managing Director meets with the Kauai Finance Director to explain general media production costs and discuss pending government projects.</p>		<p>Ho'ike partners with the Kauai Children's Discovery Museum providing video training and support for the Malama Ho'opili project (funded by NOAA, Castle Trust, and Weinberg Foundation).</p>

ATTACHMENT "B"

Outreach Marketing

Ho'ike: Kauai Community Television

FIRST QUARTER

Managing Director meets with and assists in planning for the annual Kauai Senior Extravaganza with the County of Kauai Office on Elderly Affairs, Office of Parks and Recreation and nine Senior Centers.

Managing Director participates in the Kauai Chamber of Commerce Media and Public Relations committee. This includes production support for Quarterly meetings and keynote presentations.

Managing Director participates on the Kauai Salvation Army Advisory Board.

Managing Director meets regularly with the Kauai County Public Information Officer on means of improving County communications with residents via the Government channel.

SECOND QUARTER

Ho'ike conducts first ever Kauai Youth Film Festival generating 47 entries from students at 11 Kauai Schools. Entries were received for PSA's, News, Mini-Documentaries, and Hawaiian Language. Awards were given to winners in each category.

Ho'ike produces two public performances of the Kauai Youth Film Festival Awards Ceremonies. community Theatre's in Waimea and Kilauea were used for the events. Admission was free for the more than 250 people attending.

Managing Director attends the Cable Advisory Commission meeting.

Managing Director hosts the Kauai Senior Extravaganza at the War Memorial Convention Hall. This program is sponsored by the County of Kauai (OEA and Parks & Rec.) for nine Senior centers. The Extravaganza is a day-long festival of cultural interest specific to each community.

Managing Director confers with State Senator Gary Hooser on pending legislation and the current success at Ho'ike.

THIRD QUARTER

Managing Director meets with secretary of the Chatter Commission for the creation and development of taping and broadcast of the meetings through 2006.

FOURTH QUARTER

Managing Director participates on the Kauai Salvation Army Advisory Board.

The Ho'ike internet website www.hoike.org provided direct access to information about the organization. Schedules, forms, and pertinent information along with records of the meetings of the Board of Directors is available with easy access. There are also links to other PEG sources.

Ho'ike continued to provide an Interactive Video Bulletin Board during non-programming hours. This informative message board serves 217 non-profit and community organizations offering an essential tool for media access and an extended reach into the community they serve. The bulletin board includes program schedule information.

Ho'ike continued the partnership with the Kauai Community School for Adults providing bulletin board information on class offerings and website support for program descriptions and schedules.

A full color brochure is available at the center describing the features and opportunities that exist. The pamphlet information includes education and training as well as currently available check out equipment.

Program schedules were printed weekly in the Garden Island Newspaper
Promotion information and program descriptions were printed in the Garden Island.

Ho'ike produced Kauai's first "Youth Film Festival" with 47 entries received from 11 High Schools, Middle Schools and Elementary schools. Two public award ceremonies were conducted in Waimea and Kilauea. Awards and recognition was given to all participants.

Ho'ike provided workshops and individual video counseling at Waimea High School, Kapaa High School, Kapaa Middle School, Island School, Eleele School, Hanalei School, Kapaa School, Kalaheo School, Waimea Canyon School and Ke Kula o Niihau o Kekaha.

Ho'ike provided program support and video workshops for the Kauai Children's Discovery Museum, the Boys and Girls Clubs of Kauai, and the Storybook Theatre's "Children's International Media and Film Festival"

Ho'ike regularly participated in the Kauai Chamber of Commerce Media and Public Relations Committee and provided media and broadcast support for programs to the community at large.

Ho'ike participated in Career Fair demonstrations at Waimea High School, Kapaa High School, and Kapaa Middle School.

Ho'ike was engaged and active with the Kauai Film Commission developing a stronger partnership.

Ho'ike provided facility support in the production of the weekly program "Open Mic" offering residents an opportunity to exercise uncensored free speech.

Ho'ike provided facility support in the production of the monthly program "Community Camera" offering residents and community organizations a long-form format of expression of ideas, events and issues.

Ho'ike provided production support for community and town hall meetings that dealt with timely and important matters for the residents.

Ho'ike actively participated in the Salvation Army Advisory Board and community giving events.

Ho'ike actively participated with the Kauai Food Bank providing a venue for promotion and information.

Ho'ike supports and participates in the Storybook Theatre's Hawaii International Children's Media Festival

ATTACHMENT "C"

Summary of Revenues

Ho'ike: Kauai Community Television

FIRST QUARTER

Contract with the County of Kauai. To provide video production and captioning services for meetings of the County council, Planning Commission, Police Commission, special hearings and workshops and the Mayor's "Kuleana" program.

Amount
1,200.00

Sales of tapes
725.29

Class tuition
480.00

Donations
0.37

Interest
2,055.61

TOTAL

4,461.27

SECOND QUARTER

Contract with the County of Kauai. To provide video production and captioning services for meetings of the County council, Planning Commission, Police Commission. special hearings and workshops and the Mayor's "Kuleana" program.

Amount
24,159.00

Sales of tapes
1,543.13

Class tuition
72.00

Donations
1,000.03

Interest
2,807.14

TOTAL

29,581.30

THIRD QUARTER

Contract with the County of Kauai. To provide video production and captioning services for meetings of the County council. Planning Commission, Police Commission, special hearings and workshops and the Mayor's "Kuleana" program.

Amount
35,756.00

Sales of tapes
2,199.46

Class tuition
420.00

Donations
651.54

Interest
2,496.57

TOTAL

41,523.57

FOURTH QUARTER

Contract with the County of Kauai. To provide video production and captioning services for meetings of the County council, Planning Commission, Police Commission, special hearings and workshops and the Mayor's "Kuleana" program.

Amount
0

Sales of tapes
511.59

Class tuition
105.00

Donations
0.23

Interest
2,311.56

TOTAL

2928.38

Ho'ike: Kauai Community Television, Inc.

Year End Activity Report - 2005

Key Measures of Performance

Summary

Provide an exceptional tele-production and educational facility for use by all citizens and groups on Kauai on a non-discriminatory basis.

	2001	2002	2003	2004	2005
Number of individual visits to the facility	2231	2889	3052	2630	2158
Number of internet users served	2571	3379	4380	5357	4594
Number of interactive IVBB users	n/a	4393	4040	3111	3276

Provide studio and equipment to citizens and organizations wishing to videotape and cablecast productions.

	2001	2001	2003	2004	2005
Number of studio hours provided	850	1200	539	606	609
Number of studio uses	n/a	n/a	135	153	150
Number of equipment package checkouts	161	382	545	530	408
Number of editing reservations or checkouts	n/a	n/a	322	301	232
Number of organizations served	65	119	128	171	217

Provide training courses to Kauaians wishing to learn television production, post-production, electronic graphics, audio production and media literacy.

	2001	2002	2003	2004	2005
Number of training courses held	8	10	16	16	13
Number of workshops held	0	0	2	3	6
Number of people trained	86	128	100	92	33
Number of Basic Video certifications issued	77	111	82	49	22
Number of youth trained	34	38	23	20	126

Award grants for television productions and scholarships for production classes to needy Kauaians.

	2001	2002	2003	2004	2005
Number of production grants awarded	2	4	10	13	6
Number of scholarships awarded	9	24	17	25	34

Provide television access services to individuals and groups.

	2001	2002	2003	2004	2005
Number of Premier programs cablecast	1176	2792	1701	1236	1195
Number of 1" run Ho'ike programs cablecast	433	994	477	590	534
Number of Kauai programs cablecast	n/a	n/a	900	685	587
Number of imported programs cablecast	647	1798	799	551	608
Number of remote productions	79	83	80	34	89

Position	2000	2001	2002	2003	2004	2005
	Administration	Administration	Administration	Administration	Administration	Administration
Managing Director	30	30	30	30	30	30
Production Services	35	40	40	30	30	25
Media Education	30	5	15	20	20	10
Programmer	0	40	40	40	40	30
Administrative Clerk	85	95	70	70	70	65
(percent of total)	0.35	0.19	0.39	0.40	0.38	0.32
	State Common	State Common	State Common	State Common	State Common	State Common
Managing Director	15	10	10	15	10	5
Production Services	10	5	5	5	5	5
Media Education	0	15	5	5	5	0
Programmer	0	0	0	5	5	5
Administrative Clerk	0	0	0	0	0	0
(percent of total)	0.5	0.03	0.04	0.06	0.05	0.03
	Education	Education	Education	Education	Education	Education
Managing Director	10	5	10	10	5	10
Production Services	5	10	5	10	10	15
Media Education	40	75	10	10	10	25
Programmer	0	0	5	5	5	10
Administrative Clerk	0	0	5	5	5	5
(percent of total)	0.1	0.24	0.07	0.08	0.07	0.13
	Government	Government	Government	Government	Government	Government
Managing Director	10	10	10	10	10	10
Production Services	15	15	10	15	10	15
Media Education	15	0	5	5	5	5
Programmer	60	10	5	10	10	15
Administrative Clerk	0	0	5	5	5	5
(percent of total)	0.2	0.35	0.07	0.1	0.08	0.1
	Public	Public	Public	Public	Public	Public
Managing Director	10	15	10	10	15	15
Production Services	15	10	20	20	25	25
Media Education	15	0	50	45	45	50
Programmer	40	40	40	25	25	30
Administrative Clerk	15	5	10	10	10	15
(percent of total)	0.18	0.14	0.26	0.23	0.24	0.27
	Outreach	Outreach	Outreach	Outreach	Outreach	Outreach
Managing Director	25	30	30	25	30	30
Production Services	20	20	20	20	20	15
Media Education	15	5	15	15	15	10
Programmer	0	10	10	15	15	10
Administrative Clerk	0	0	10	10	10	10
(percent of total)	0.12	0.05	0.17	0.13	0.18	0.15

Equipment Usage By Group and Type

1/1/2005 to 12/31/2005

		Number of Uses	Hours of Use	Dollar Value
AnalogEdit				
Council Room	County Council Room Remote Package	16	90.00	\$2,275.00
Planning Comm	Planning Commission Remote Package	6	39.50	\$975.00
Group Totals AnalogEdit		22	129.50	\$3,250.00
Audio/Misc				
Audio Cable	XLR-Female to Mini-Female Cable 10'	1	4.00	\$0.50
Audio Cable	1/4 Male to RCA-Male Audio Cable 10'	2	576.00	\$36.00
Audio Cable	1/4-Male to 1/4-Female Cable 10'	1	4.00	\$0.50
Audio Cable	1/4-Male to 1/4-Male Audio Cable	2	520.00	\$32.50
Audio Cable	1/4-Male to RCA-Female Cable 10'	1	240.00	\$30.00
Audio Cable	XLR -Male toRCA-Female Cable 10'	2	326.00	\$20.38
Audio Cable #1	XLR-Female to Mini-Male Cable 10'	53	2,915.75	\$335.49
Audio Cable #2	XLR-Female to XLR-Male 10' Cable	116	7,851.25	\$606.00
Audio Cable #4	RCA Male to RCA Male - L&R 36"	3	125.00	\$5.21
Beachtek Adpt	Beachtek XLR Audio Adapter	13	740.50	\$771.88
Boom Pole	Boom Pole for Shotgun Microphones	9	545.50	\$90.98
Boom Stand	Boom Stand for Microphones.	24	1,462.00	\$243.84
Extension Cords	Extension Cords	14	548.50	\$68.66
Headphones	Headphones for check out	148	10,002.75	\$833.99
Portacom	Intercom/Six Station/Two Channel/Wired	114	457.00	\$475.38
Group Totals Audio/Misc		503	26,318.25	\$3,551.31
Batteries				
Battery 1hr DV	Sony Infolithium Battery for Mini-DV	23	1,052.00	\$131.56
Battery 8 Hour	Battery 8 Hour for the Sony TRV-310/66	2	91.00	\$18.96
Battery 8hr-38	Battery 8 Hour for Sony TRV-38 Mini-DV	85	4,743.00	\$988.35
Battery 8hr-70	Battery 8 Hour for Sony TRV-70 Mini-DV	121	7,278.00	\$1,516.85
Battery PDX-10	Battery 8 Hour for Sony PDX-10	190	10,341.00	\$2,153.95
Group Totals Batteries		421	23,505.00	\$4,809.67
Cameras				
Lens-2X -TRV-70	Sony 2X Extender Lens for TRV-70	10	665.00	\$138.76
Lens-Wide Angle	Wide Angle Lens for TRV-70	2	15.00	\$3.13
Mini-DV PDX-10	Mini-DV/DVCAM camera & shotgun mic	193	10,711.00	\$51,319.02
Mini-DV TR-70	Sony Mini-DV Video Camera	123	6,971.25	\$32,198.94
Mini-DV-TR-38	Sony Mini-DV Video Camera	92	4,848.00	\$24,158.34
Group Totals Cameras		420	23,210.25	\$107,818.19
Captioning				
Caption Bay # 1	All equipment in Caption Bay # 1	1	5.00	\$0.00
Group Totals Captioning		1	5.00	\$0.00
Computers				
G-5 I Mac #1	G-5 I-Mac NLE	40	160.50	\$8,025.00
G-5 I-Mac #2	G-5 I-Mac NLE	21	89.00	\$4,450.00
Group Totals Computers		61	249.50	\$12,475.00
E-Mac				
E-Mac #1	E-Mac NLE System	92	338.00	\$16,900.00
E-Mac #2	E-Mac NLE System	41	170.50	\$8,525.00
Group Totals E-Mac		133	508.50	\$25,425.00
I-Mac #1				
I-Mac #1	I-Mac System - Former Edit Bay #5	13	50.83	\$2,541.67

Equipment Usage By Group and Type

1/1/2005 to 12/31/2005

		Number of Uses	Hours of Use	Dollar Value
Group Totals I-Mac #1		13	50.83	\$2,541.67
I-Mac #2				
I-Mac #2	I-Mac System - Former Edit Bay #3	1	2.50	\$125.00
Group Totals I-Mac #2		1	2.50	\$125.00
Lighting				
Light Reflector	Folding Reflectors	8	498.50	\$25.99
Lowel Light #3	Lowel Three Light Kit	8	628.50	\$786.25
Lowel Light #4	Lowel Four Light Kit	17	458.00	\$954.16
Power Strips	Various Electric Power Strips	3	20.00	\$1.66
Sand Bags	Sand Bags for Lowell Light Kits	16	293.00	\$18.34
Group Totals Lighting		52	1,898.00	\$1,786.40
Microphone				
Handheld Omni	Studio Hand Held Omni Microphone	7	1,024.50	\$213.55
Handheld-Omni	Omni-Microphones for checkout	1	94.50	\$19.79
HandheldCardiod	Cardiod Microphone for Checkout	53	3,065.25	\$638.98
Lavalier	Lavalier Microphones with Mini Jack	6	537.00	\$112.10
Lavalier -XLR	Lavalier with XLR	43	3,665.00	\$763.36
Shotgun/ Senhizr	Shotgun Microphones	42	2,583.25	\$1,615.13
Shotgun/Azden	Azden SGM2X Shotgun/Omni Microphone	48	3,425.00	\$2,855.80
Wireles Lav.	Wireless Lavalier	19	1,246.50	\$779.43
Group Totals Microphone		219	16,641.00	\$6,998.14
PCR				
PCR	Production Control Room	120	478.00	\$47,800.00
Group Totals PCR		120	478.00	\$47,800.00
ScrPly #1				
Screenplay #1	Screen Play -Check out Screenplay #1	23	584.50	\$2,433.39
Group Totals ScrPly #1		23	584.50	\$2,433.39
ScrPly #3				
Screenplay #3	Screen Play - Wood Cabinet	1	172.00	\$8,600.00
Group Totals ScrPly #3		1	172.00	\$8,600.00
Studio				
Studio	Four Camera Live Switch Studio	150	587.50	\$88,125.00
Group Totals Studio		150	587.50	\$88,125.00
Tripods				
Tripod Apron	Bogen Tripod Apron	2	12.00	\$1.00
Tripods	Tripods With Out Remote Control-Bogen	12	989.50	\$618.77
Tripods - 501	Bogen 501/3221 tripod with case	168	8,096.50	\$11,158.25
Tripods DV	Velbon Fluid Head Tripods/Black	102	7,631.50	\$4,770.23
Tripods- 745B	Tripod - 745B-501head3433 legs & case	76	4,306.50	\$9,870.31
Group Totals Tripods		360	21,036.00	\$26,418.56
Wireless				
WirelesIntercom	Radio Shack Wireless Intercom Set (2)	1	8.00	\$5.00
Wireless U-100	Audio Technica U-100 Wireless	14	924.00	\$963.55
Group Totals Wireless		15	932.00	\$968.55
Grand Totals		2493	115,308.33	\$343,125.88

Ho'ike: Kauai Community Television, Inc.

4211 Rice Skeet #103, Lihue Hawaii, 96766 –Ph246-1556 –Fax:246-3832

OPERATIONAL PLAN 2005

Administration

- Maximize the benefit of resources to the community
- Practice sound management and fiscal procedures and policies
- Maintain flexibility in light of changing market and technological trends
- Explore alternative revenue generating opportunities
- Increase grant applications
- Increase participation in Alliance for Community Media
- Continue collaboration with Hawaii PEG Access organizations
- Continue long range planning strategies

Production

- Expand the community use of equipment
- Encourage broader diversity of program content
- Provide live studio broadcast capabilities
- Increase satellite center locations
- Increase inventory to support satellite centers
- Continue extended volunteer opportunities
- Explore and implement mobile production/training potential
- Design and prepare for Center for Art, Education & Technology

Education

- Continue training support for youth activities and organizations
- Increase advanced editing workshops
- Introduce new production skills (i.e. sports broadcasting)
- Expand and enrich educational partnerships with Kauai schools
- Extend outreach training to distant communities
- Continue workshops and industry expert programs

Programming

- Emphasize and support increased diversity of voice
- Initiate live broadcasts from studio
- Expand program capacity in public access arena
- Increase programming efficiency via facil data management
- Encourage increased program diversity within government access
- Expand non-traditional educational program access
- Provide viable alternative uses of access capability (IVBB and messaging)

Community

- Continue effective partnerships with non-profit and community organizations
- Participate in training and promotional partnerships with projects for "at risk" youth
- Provide no-cost or low-cost training to non-profit organizations
- Provide facilitated production to increase community awareness and impact
- Participate in community-based activities and projects
- Provide production assistance to business organizations (Chamber of Commerce, etc.)

Ho'ike: Kauai Community Television, Inc.

Executive Summary - 2005

Equipment Usage By Group and Type

1/1/2005 to 12/31/2005

		Number of Uses	Hours of Use	Dollar Value
AnalogEdit				
Council Room	County Council Room Remote Package	16	90.00	\$2,275.00
Planning Comm	Planning Commission Remote Package	6	39.50	\$975.00
Group Totals AnalogEdit		22	129.50	\$3,250.00
Audio/Misc				
Audio Cable	XLR-Female to Mini-Female Cable 10'	1	4.00	\$0.50
Audio Cable	1/4 Male to RCA-Male Audio Cable 10'	2	576.00	\$36.00
Audio Cable	1/4-Male to 1/4-Female Cable 10'	1	4.00	\$0.50
Audio Cable	1/4-Male to 1/4-Male Audio Cable	2	520.00	\$32.50
Audio Cable	1/4-Male to RCA-Female Cable 10'	1	240.00	\$30.00
Audio Cable	XLR -Male toRCA-Female Cable 10'	2	326.00	\$20.38
Audio Cable #1	XLR-Female to Mini-Male Cable 10'	53	2,915.75	\$335.49
Audio Cable #2	XLR-Female to XLR-Male 10' Cable	116	7,851.25	\$606.00
Audio Cable #4	RCA Male to RCA Male - L&R 36"	3	125.00	\$5.21
Beachtek Adpt	Beachtek XLR Audio Adapter	13	740.50	\$771.88
Boom Pole	Boom Pole for Shotgun Microphones	9	545.50	\$90.98
Boom Stand	Boom Stand for Microphones	24	1,462.00	\$243.84
Extension Cords	Extension Cords	14	548.50	\$68.66
Headphones	Headphones for check out	148	10,002.75	\$833.99
Portacom	Intercom/Six Station/Two Channel/Wired	114	457.00	\$475.38
Group Totals Audio/Misc		503	26,318.25	\$3,551.31
Batteries				
Battery 1hr DV	Sony Infolithium Battery for Mini-DV	23	1,052.00	\$131.56
Battery 8 Hour	Battery 8 Hour for the Sony TRV-310/66	2	91.00	\$18.96
Battery 8hr-38	Battery 8 Hour for Sony TRV-38 Mini-DV	85	4,743.00	\$988.35
Battery 8hr-70	Battery 8 Hour for Sony TRV-70 Mini-DV	121	7,278.00	\$1,516.85
Battery PDX-10	Battery 8 Hour for Sony PDX-10	190	10,341.00	\$2,153.95
Group Totals Batteries		421	23,505.00	\$4,809.67
Cameras				
Lens-2X -TRV-70	Sony 2X Extender Lens for TRV-70	10	665.00	\$138.76
Lens-Wide Angle	Wide Angle Lens for TRV-70	2	15.00	\$3.13
Mini-DV PDX-10	Mini-DV/DVCAM camera & shotgun mic	193	10,711.00	\$51,319.02
Mini-DV TR-70	Sony Mini-DV Video Camera	123	6,971.25	\$32,198.94
Mini-DV-TR-38	Sony Mini-DV Video Camera	92	4,848.00	\$24,158.34
Group Totals Cameras		420	23,210.25	\$107,818.19
Captioning				
Caption Bay # 1	All equipment in Caption Bay # 1	1	5.00	\$0.00
Group Totals Captioning		1	5.00	\$0.00
Computers				
G-5I Mac #1	G-5 I-Mac NLE	40	160.50	\$8,025.00
G-5I-Mac #2	G-5 I-Mac NLE	21	89.00	\$4,450.00
Group Totals Computers		61	249.50	\$12,475.00
E-Mac				
E-Mac #1	E-Mac NLE System	92	338.00	\$16,900.00
E-Mac #2	E-Mac NLE System	41	170.50	\$8,525.00
Group Totals E-Mac		133	508.50	\$25,425.00
I-Mac #1				
I-Mac #1	I-Mac System - Former Edit Bay #5	13	50.83	\$2,541.67

Equipment Usage By Group and Type
1/1/2005 to 12/31/2005

		Number of Uses	Hours of Use	Dollar Value
Group Totals I-Mac #1		13	50.83	\$2,541.67
I-Mac #2				
I-Mac #2	I-Mac System - Former Edit Bay #3	1	2.50	\$125.00
Group Totals I-Mac #2		1	2.50	\$125.00
Lighting				
Light Reflector	Folding Reflectors	8	498.50	\$25.99
Lowel Light #3	Lowel Three Light Kit	8	628.50	\$786.25
Lowel Light #4	Lowel Four Light Kit	17	458.00	\$954.16
Power Strips	Various Electric Power Strips	3	20.00	\$1.66
Sand Bags	Sand Bags for Lowell Light Kits	16	293.00	\$18.34
Group Totals Lighting		52	1,898.00	\$1,786.40
Microphone				
Handheld Omni	Studio Hand Held Omni Microphone	7	1,024.50	\$213.55
Handheld-Omni	Omni-Microphones for checkout	1	94.50	\$19.79
HandheldCardiod	Cardiod Microphone for Checkout	53	3,065.25	\$638.98
Lavalier	Lavalier Microphones with Mini Jack	6	537.00	\$112.10
Lavalier -XLR	Lavalier with XLR	43	3,665.00	\$763.36
Shotgun/ Senhzer	Shotgun Microphones	42	2,583.25	\$1,615.13
Shotgun/Azden	Azden SGM2X Shotgun/Omni Microphone	48	3,425.00	\$2,855.80
Wireles Lav.	Wireless Lavalier	19	1,246.50	\$779.43
Group Totals Microphone		219	15,641.00	\$6,998.14
PCR				
PCR	Production Control Room	120	478.00	\$47,800.00
Group Totals PCR		120	478.00	\$47,800.00
ScrPly #1				
Screenplay #1	Screen Play -Check out Screenplay #1	23	584.50	\$2,433.39
Group Totals ScrPly #1		23	584.50	\$2,433.39
ScrPly #3				
Screenplay #3	Screen Play - Wood Cabinet	1	172.00	\$8,600.00
Group Totals ScrPly #3		1	172.00	\$8,600.00
Studio				
Studio	Four Camera Live Switch Studio	150	587.50	\$88,125.00
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Group Totals Wireless		15	932.00	\$968.55
Grand Totals		2493	115,308.33	\$343,125.88

"A" Course Title	Number of Sessions Offered	Total Number of Students Enrolled	Total Number of Students Completing the Course	Percentage of Students Completing the Course
Basic Video Producer	11	33	22	67
DOE Media Workshop	12	126	126	100
Ke Kula o Niihau o Kekaha	1	8	8	100
Final Cut Express Editing	3	12	12	100
PDX-10 Camera Upgrade	2	4	4	100
Totals	29	183	150	82
"B" First Run vs. Repeat	Total Hours of Programming	Total Hours of First Run Programming	Total Hours of Repeat Programming	Total Hours of Programming Submitted but not aired
Public	3554	766	2788	0
Education (2 channels)	17,520	11,470	6050	0
Government	4461	873	3588	0
Totals	25535	13109	12426	0
"C" Local vs. Non Local Programming	Total Hours of Programming	Total Hours of Locally Produced Programs	Total Hours of Non-Locally Produced Programs	Total Hours of Bulletin Board Programming
Public	3554	1390	1398	5206
Education (2 channels)	17,520	0	17,520	0
Government	4461	3703	758	4299
Totals	25535	5093	19676	9505
"D" PEG Producer Programming	Total Hours of Programs Submitted for Play	Total Hours of Programs created by PEG Trained & Certified Producers	Total Hours of "Open Mic" programs	Total Hours of Programs Developed by PEG
Public	766	1390	832	12
Education (2 channels)	11,470	0	0	0
Government	873	0	0	494
Totals	13109	1390	832	506

Year ending December 31, 2005

**Executive Summary
of Complaints**

Ho'ike: Kauai Community Television

ISSUE

OF COMPLAINTS

ACTION TAKEN

NOCOMPLAINTSRECEIVED

Ho'ike: Kauai Community Television, Inc.

Executive Summary Comparison - 2005

"A" Education Class Name	Number of Sessions offered			Total Number of Students Enrolled			Total Number of Students Completing the Class			Percentage of Students Completing the Class		
	2003	2004	2005	2003	2004	2005	2003	2004	2005	2003	2004	2005
Basic Video Producer	11	11	11	54	59	33	40	49	22	75%	83%	67
Youth Digital 8 Producer	0	1	n/a	0	11	0	0	11	0	n/a	100%	n/a
Mini-DV Camera	2	n/a	2	10	n/a	4	10	n/a	4	100%	n/a	100
PD-150 Camera Course	1	0		9	0	0	9	0	0	100%	n/a	n/a
Final Cut Express/Præditing—	n/a	3	3	n/a	13	12	n/a	13	12	n/a	100%	100
Studio Productions	1	1	0	4	7	0	4	7	0	100%	100%	n/a
Studio Upgrade	0	1	0	0	2	0	0	2	0	n/a	100%	n/a
Field Production	4	0	0	14	0	0	14	0	0	100%	n/a	n/a
Ke Kula Niihau o Kekaha	n/a	1	1	n/a	6	8	n/a	6	8	n/a	100%	100
DOE Media Workshop						126			126			100
Totals	19	18	29	91	98	183	77	88	172	85%	90%	82

Basic Video Courses converted to Mini-DV camera in 2004

-- Final Cut Express/Præditing was introduced in 2004

* Mini-DV course became PDX-10 upgrade workshop in 2005

"B" First Run vs. Repeat	Total Hours of Programming			Total Hours of First Run Programming			Total Hours of Repeat Programming			Total Hours of Programming Submitted but not Aired		
	2003	2004	2005	2003	2004	2005	2003	2004	2005	2003	2004	2005
Public	3869	3052	3554	965	1037	766	2904	2015	2788	0	0	0
Education (2 channels)***	8754	14,061	17,520	5400	6193	11,470	3354	8468	6050	0	0	0
Government	4006	3247	4461	836	695	873	3170	2552	3588	0	0	0
Totals	16,629	20,360	25,535	7,201	7,925	13,109	9,428	13,035	12,426	0	0	0

--- 2004 reflects the addition of a second Education channel

"C" Local vs. Non Local Programming	Total Hours of programming			Total Hours of Locally Produced Programming			Total Hours of Non-Locally Produced Programming			Total Hours of Bulletin Board Programming		
	2003	2004	2005	2003	2004	2005	2003	2004	2005	2003	2004	2005
Public	3869	3052	3554	3070	1752	1390	799	1300	1398	4867	5679	5206
Education (2 channels)***	8754	14,061	17,520	366	315	0	8388	13,746	17,520	6442	3403	0
Government	4006	3247	4461	3386	2728	3703	620	519	758	5370	5485	4299
Totals	16,629	20,360	25,535	6,822	4,795	5,093	9,807	15,565	19,676	16,679	14,567	9,505

"D" PEG Producer Programming	Total Hours of Programming Dropped for Play			Total Hours of Programming Created by PEG Trained & Certified Producers			Total Hours of Programming Created by "Open Mic"			Total Hours of Programming Developed by PEG		
	2003	2004	2005	2003	2004	2005	2003	2004	2005	2003	2004	2005
Public	836	917	766	2205	1402	1390	384	608	832	444	125	12
Education (2 channels)***	8754	364	11,470	0	0	0	0	0	0	0	0	0
Government	639	2615	873	24	0	0	0	0	0	3343	632	494
Totals	10,229	3,896	13,109	2,229	1,402	1,390	384	608	832	3,787	757	506

**Executive Summary
Comparative Analysis**

ISSUE	NUMBER OF COMPLAINTS			ACTION/RESOLUTION
	2003	2004	2005	
Records	11	4	0	
access to records	5	2	0	all issues deemed as appropriate by OIP
costs related to record requests	3	1	0	all costs set and approved by the OIP
contesting response	3	0	0	resolution determined by OIP
accuracy of records	0	1	0	statements accurately reflected in the minutes
 Board of Directors	 1	 8	 0	
open meetings	1	0	0	agenda changed to include public comments
BOD election process	0	8	0	all processes determined fair, open, & impartial (DCCA)
 Facility Access	 1	 2	 0	
denied use of facility	1	2	0	decision confirmed appropriate by DCCA
 Programs	 3	 0	 0	
program channel placement	2	0	0	appropriate control of channel deemed by DCCA
adherence to schedule	1	0	0	repeat of program ran delayed (premier ran as scheduled)
 Operations	 0	 2	 0	
misinforming public as a non-profit	0	1	0	Ho'ike is in fact a bona fide 501 c 3 non-profit
long form programs	0	1	0	9 hour meeting was submitted on 6 different tapes

In 2003 - 15 of the 16 complaints were generated by a single household

In 2004 - all of the 16 complaints were generated by a single household