

DEPARTMENT OF COMMERCE AND CONSUMER AFFAIRS

NOTICE OF PUBLIC COMMENT MEETINGS

STATEWIDE PUBLIC, EDUCATION & GOVERNMENT (“PEG”) ACCESS SERVICES

East Hawaii – Hilo

DATE: Wednesday, February 1, 2006
TIME: 4:00 p.m. to 6:00 p.m.
LOCATION: State Office Building-Hilo
Conference Rooms A, B, C
75 Aupuni Street

Lihue, Kauai

DATE: Wednesday, February 8, 2006
TIME: 4:00 p.m. to 6:00 p.m.
LOCATION: State Office Building
2nd Floor, Rooms A, B, C
3060 Eiwa Street

Kahului, Maui

DATE: Wednesday, February 15, 2006
TIME: 4:00 p.m. to 6:00 p.m.
LOCATION: Maui Community College
Ka`a`ike Building, Room 105 B/C/D
310 West Kaahumanu Avenue

Honolulu, Oahu

DATE: Wednesday, February 22, 2006
TIME: 4:00 p.m. to 6:00 p.m.
LOCATION: King Kalakaua Building-DCCA
Queen Lili`uokalani Conference Rm
335 Merchant Street

Purpose:

The Department of Commerce and Consumer Affairs (“DCCA”) Cable Television Division (“CATV”) is seeking to obtain the public’s general input and comments on issues relating to public access television services, whether the department should seek an exemption from the requirement that those services be procured through a competitive bid process and, if not, what requirements the department should include in any request for proposal.

1. Please comment on the services that are provided by the Public, Education, and Government (“PEG”) organization in your respective county: Akaku (Maui), Ho`ike (Kauai), Na Leo (Hawaii) and `Olelo (Oahu). Examples would include but not be limited to the following:
 - A. Do their hours of operation satisfy your needs?
 - B. The availability and quality of their equipment?
 - C. The quality of training provided.
 - D. How knowledgeable is their staff?
 - E. Overall quality of services provided to their clients.
2. If a Request for Proposal (“RFP”), which is a competitive bid process, for PEG services was issued by the DCCA, what requirements do you think should be included? Please comment on these as well as other items that should be considered. Examples would include but not be limited to the following:

- A. Operational Management and Administration
 1. Operation of Access Channels
 2. Provision and Care of Facilities and Equipment
 3. Programming policies and practices
 4. Provide additional Media Services
 5. Training for equipment utilization
 6. Support Services
 7. Train and Organize Producers/Volunteers
 8. Outreach, Ascertainment and Promotion
 9. Customer Service and Complaints
 10. Operating Policies and Procedures
 11. Reporting Requirements
 12. Strategic and Operational Planning
 13. Facilitated Production

- B. Financial Management
 1. Budgeting
 2. Financial Statements and Auditing
 3. Policies and Procedures, Training Manual
 4. Insurance
 5. Reporting requirements
 6. Funding

All interested persons will be afforded the opportunity to submit their comments, both orally and in writing, at the time of the public comment meetings. Whether interested persons wish to present oral testimony or not, all testimony should be written and submitted to the CATV Division via the following:

- Email to cabletv@dcca.hawaii.gov
- Fax: (808) 586-2625
- U.S. Mail to: Cable Television Division
Department of Commerce and Consumer Affairs
P.O. Box 541
Honolulu, Hawaii 96809

Deadline to submit written comments to DCCA is Friday, February 24, 2006.

Copies of this notice may be obtained at:

- DCCA's website at www.hawaii.gov/dcca/areas/catv/main/press_releases/ (Internet access is available at State Public Libraries)
- DCCA's office:
Cable Television Division
335 Merchant Street, Room 101
Honolulu, Hawaii 96813

Individuals who require special needs accommodations may request assistance by writing or contacting Ms. Patti Kodama at the address above or at (808) 586-2620 at least seven (7) working days prior to the scheduled public comment meeting.