

**BOARD OF CHIROPRACTIC EXAMINERS**  
Professional & Vocational Licensing Division  
Department of Commerce and Consumer Affairs  
State of Hawaii

**MINUTES OF MEETING**

The agenda for this meeting was filed with the Office of the Lieutenant Governor, as required by §92-7(b), Hawaii Revised Statutes (HRS).

Date: Thursday, November 1, 2012

Time: 9:00 a.m.

Place: King Kalakaua Conference Room  
King Kalakaua Building  
335 Merchant Street, 1<sup>st</sup> Floor  
Honolulu, Hawaii 96813

Present: Robert E. Klein, D.C., F.A.C.O., Vice-Chair  
James A. Pleiss, D.C., D.A.B.C.O.  
Kathleen T. Kang-Kaulupali, Pharm. D., Member  
Lawrence A. Redmond, D.C.  
Lynn Bhanot, Executive Officer (“EO”)  
Elmira K. Tsang, Deputy Attorney General (“DAG”)  
Wilma Balon, Secretary  
Edna Magnaye, Secretary

Excused: Lina M. Kikuta, Member

Call to Order: There being a quorum present, the meeting was called to order by Dr. Klein at 9:08 a.m.

Additions/  
Revisions: It was moved by Dr. Pleiss, seconded by Ms. Kang-Kaulupali, and unanimously carried to revise the agenda under item (4) to add “Election of Board Chairperson”.

Approval of  
Meeting Minutes: Minutes of the September 6, 2012 Board Meeting

It was moved by Dr. Pleiss, seconded by Ms. Kang-Kaulupali, and unanimously carried to approve the minutes of September 6, 2012 with the following amendment:

On page 1 under Present:, the first line should read as follows:

Robert E. Klein, D.C., F.A.C.O., **Vice-Chair**

DAG Tsang entered the meeting room at 9:13 a.m.

Election of Board  
Chairperson:

EO Bhanot requested Board members to indicate their interest and/or to nominate another Board member(s) for the position of Chairperson; Dr. Klein was nominated for the position of Chairperson, there were no other nominations. It was moved by Dr. Pleiss, seconded by Ms. Kang-Kaulupali, and unanimously carried for Dr. Klein to be elected to the position of Chairperson of the Board.

Election of Board  
Vice-Chairperson:

EO Bhanot requested Board members to indicate their interest and/or to nominate another Board member(s) for the position of Vice-Chairperson; Dr. Pleiss was nominated for the position of Vice-Chairperson, there were no other nominations. It was moved by Ms. Kang-Kaulupali, seconded by Dr. Klein, and unanimously carried for Dr. Pleiss to be elected to the position of Vice-Chairperson of the Board.

Executive Officer's  
Report:

A. 2013 Board Meeting Schedule

EO Bhanot informed members of the 2013 Board meeting schedule that was distributed in their packets. She asked members to check for any conflicts with their personal schedules to avoid quorum problems. The Board is scheduled to hold meetings on:

January 3, 2013  
March 7, 2013  
May 2, 2013  
July 11, 2013  
September 5, 2013  
November 7, 2013

Licensing:

A. Ratifications of Issued License

1. ENNILA, Kelsey R.
2. FORD, Sarah P.
3. KELDER, Jeanette Y.
4. LIEURANCE, John A.
5. MARTIN, Kristopher R.

It was moved by Dr. Pleiss, seconded by Ms. Kang-Kaulupali, and unanimously carried to ratify the above staff approval of licensee(s).

Executive Session: At 9:32 a.m., it was moved by Dr. Redmond, seconded by Dr. Pleiss, and unanimously carried to enter into Executive Session pursuant to HRS §92-4 and 92-5(a)(1) and (4), to consider and evaluate personal information relating to individuals applying for licensure and to consult with the Board's attorney on questions and issues pertaining to the Board's powers, duties, privileges, immunities, and liabilities.

#### EXECUTIVE SESSION

At 9:39 a.m., it was moved by Ms. Kang-Kaulupali, seconded by Dr. Pleiss, and unanimously carried to return to open session. The room was reopened to the public.

#### B. Applications

##### 1. SKELTON, Robert B.H.

It was moved by Dr. Redmond, seconded by Dr. Pleiss and unanimously carried to provide Robert B.H. Skelton, D.C. a Board authorization form requiring him to take the SPEC examination offered by the National Board of Chiropractic Examiners.

#### New Business: A. National Board of Chiropractic Examiners: Ethics and Boundaries Examination

EO Bhanot provided the NBCE's Ethics and Boundaries Essay Examination for the Board's information. EO Bhanot informed members that NBCE re-introduced a tool for use by state regulatory boards, the Ethics and Boundaries Examination. This exam, which was originally offered in a traditional pen-and-paper, multiple-choice format, now consists of five computerized essay questions. The exam is currently available at computerized testing centers throughout the United States.

Discussion followed. Dr. Redmond indicated since the Ethics and Boundaries exam is increasingly being used by other states, it would be helpful for the Board to obtain feedback from other states on the usefulness as an exam. Also, the Board is interested in the essay scoring method.

It was suggested by EO Bhanot for Dr. Klein and Dr. Pleiss to inquire at the NBCE Part IV Exam they are participating in from November 9-11, 2012 to obtain feedback NBCE received from the other states.

Continuing

Education ("CE"): A. Ratification of CE Courses – New Applications and Re-registrations:

See attached list(s).

It was moved by Dr. Pleiss, seconded by Dr. Redmond, and unanimously carried to ratify the approval of the following CE courses:

Index No. HI 12-257 – HI 12-268

It was moved by Dr. Pleiss, seconded by Ms. Kang-Kaulupali, and unanimously carried to approve the following CE courses with adjusted hours in that the non-approved hours do not comply with the provisions of Chapter 76, subchapter 6, HAR:

Index No. HI 12-269, 93 hours available/28 hours maximum out of 101 hours offered.

B. Other CE Courses

None.

Next Meeting: Thursday, January 3, 2013  
9:00 a.m.  
King Kalakaua Conference Room  
335 Merchant Street, 1<sup>st</sup> Floor  
Honolulu, HI 96813

Adjournment: There being no further business to discuss, the meeting adjourned at 9:52 a.m.

Taken and recorded by:

/s/Wilma Balon

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Wilma Balon, Secretary

Reviewed and approved by:

/s/Lynn R. Bhanot

\_\_\_\_\_  
Lynn R. Bhanot, Executive Officer

LRB:wb

11/26

( X ) Minutes approved as is.

( ) Minutes approved with changes; see minutes of \_\_\_\_\_.