

**BOARD OF DENTAL EXAMINERS**  
Professional & Vocational Licensing Division  
Department of Commerce and Consumer Affairs  
State of Hawaii

**MINUTES OF MEETING**

The agenda for this meeting was filed with the Office of the Lieutenant Governor, as required by Section 92-7(b), Hawaii Revised Statutes ("HRS").

Date: Monday, September 17, 2012

Time: 9:00 a.m.

Place: Queen Liliuokalani Conference Room  
King Kalakaua Building  
335 Merchant Street, 1<sup>st</sup> Floor  
Honolulu, Hawaii 96813

Present: Mark Baird, D.D.S., Chairperson, Dental Member  
Cheryl Nakagawa, R.D.H., Vice Chairperson, Dental Hygiene Member  
Mark Chun, D.M.D., Dental Member  
Marian Grey, Public Member  
Paul Guevara, D.M.D., M.D.S., Dental Member  
Marilyn Nonaka, R.D.H., Dental Hygiene Member  
Garrett Ota, D.D.S., Dental Member  
Robert Sherman, D.M.D., Dental Member  
Melanie Vallejos, D.D.S., Dental Member  
Candace Wada, D.D.S., Dental Member  
Stephen Levins, Esq., Deputy Attorney General  
James Kobashigawa, Executive Officer  
Sandra Matsushima, Executive Officer  
Terry Akasaka-Toyama, Secretary

Guests: Gayle Chang, RDH, HDHA  
Loren Liebling, Hawaii Dental Association ("HDA")  
Curt Shimizu, D.D.S., HDA  
Jo Ann Uchida Takeuchi, Deputy Director, DCCA

1. Call to Order: There being a quorum present, Chair Baird called the meeting to order at 9:15 a.m.

*The following agenda item was taken as the next order of business:*

4. Approval of Board Meeting And Executive Session Minutes of July 23, 2012: It was moved by Ms. Grey, seconded by Dr. Guevara, and unanimously carried to approve the July 23, 2012 Board meeting minutes with the following amendments:
- On page 10, under Applications c. Application for Community Service License – Dentist – Michael Olmstead, the paragraph should read as follows:

"After discussion, it was moved by Dr. Wada, seconded by Ms. Nakagawa, and unanimously carried to direct Mr. Kobashigawa to determine if the supervised dental assistants will be working on live patients. If so, the Board believes that would constitute the practice of dentistry which would require a Community Service Dental license. Since Dr. Olmstead [stated] subsequently informed Mr. Kobashigawa that the supervised dental assistants would be working on live patients and he does not meet the requirements of passing the National Board Dental Examination Part II within the last five years or being in active practice of clinical dentistry of not less than one thousand hours per year for the three years immediately prior to the date of request, Dr. Olmstead's application for a community service license would be denied." (underlined material is to be added while bracketed material is to be deleted)

- At the top of page 11, add the following:

6. New Business: a. Discussion on Fees.

This matter was deferred for discussion with the Regulated Industries Complaints Office.  
(underlined material is to be added)

It was moved by Dr. Wada, seconded by Ms. Grey, and unanimously carried approve the executive session minutes of the July 23, 2012 meeting.

*The following agenda item was taken as the next order of business:*

3. Introduction of DCCA Director, Ms. Keali'i S. Lopez: Ms. Jo Ann Uchida Takeuchi, Deputy Director of DCCA, appeared before the Board in place of Director Lopez.
- Ms. Uchida Takeuchi thanked the Board members for their public service and the important role they play in protecting the health, safety, and welfare of the public.

*The Board returned to their regular order of business.*

2. Additions/Revisions to Agenda: It was moved by Ms. Nakagawa, seconded by Dr. Guevara, and unanimously carried to add the following to the agenda:
- Under Correspondence, add k. Letter from Dr. Arthur Kamisugi
  - Under Correspondence, add l. Letter from the American Academy of Sleep Medicine
  - Under Executive Officer's Report on Matters Related to the Board of Dental Examiners, add c. Dental Assisting National Board
  - Under Announcements, add b. Swearing in Ceremony

5. Applications:

a. Ratifications

It was moved by Dr. Vallejos, seconded by Dr. Guevara, and unanimously carried to ratify the following:

Approved Dentist

- CHAU, Mary
- CHENG, Jared
- ESRASON, Finn
- LEE, Peter
- MATIASEVICH, Bradford
- OLSON, Jeffrey
- TAKIGUCHI, Ashley

Approved Dental Hygienist

- CABACUNGAN, Sharon
- CONNORS, Toni
- HARDWICK, Shyla
- ISHAM, Tiffany
- LINNELL, Briann
- PEREZ-FRANCISCO, Patricia
- SCHMID, Renee
- TARABOCHIA, Brandi
- THOMSEN, Sheila
- WESTFALL, Fallon
- ZOU-FAJARDO, Celia

Approved Certification in the Administration of Intra-Oral  
Infiltration and Block Anesthesia

- CABACUNGAN, Sharon
- CHASE, Bernita
- HUNTLEY, Jennifer
- TARABOCHIA, Brandi

Approved Temporary License – Dentist

**Kokua Kalihi Valley Comprehensive Family Svcs**

- PONO, Kelly

6. Old Business: a. Report of Investigative Committee on Use of BOTOX and  
Dermal Fillers/Correspondence from Dr. Craig Fujioka

It was moved by Dr. Wada, seconded by Dr. Sherman, and  
unanimously carried to defer this matter to the next meeting  
pending information from the upcoming American  
Association of Dental Board's Annual Meeting.

b. American Association of Dental Boards Survey on Allowable  
Procedures

It was moved by Dr. Sherman, seconded by Dr. Guevara,  
and unanimously carried to defer this matter to the next  
meeting.

c. Discussion on Amending Board's Application Forms

It was moved by Dr. Sherman, seconded by Dr. Wada, and  
unanimously carried to defer this matter to the next meeting  
as the Committee has no report yet.

d. E-mail from Nic van der Lee Relating to Dental Assistants  
Performing Intra-Oral Scanning on Patients for Crown, Inlay,  
and Only Design as Part of CAD/CAM

It was moved by Dr. Chun, seconded by Dr. Sherman, and  
unanimously carried to defer this matter to the next meeting  
for further research.

e. E-mail from California Center for Advanced Dental Studies Relating to Exemption Pursuant to Sections 448-1 and 447-3, HRS

The California Center for Advanced Dental Studies ("CCADS") inquired as to what type of license would be required for out-of-state or out-of-country dentists, hygienists and assistants if they are teaching for their program and involved with hands-on clinic work with live patients?

As a follow-up, Mr. Kobashigawa reported that the California Center for Advanced Dental Studies decided to offer their courses in other states, and not in Hawaii.

f. May 2012 Academy of General Dentistry ("AGD") Transcript

- Arizona – a bill was passed allowing the State Board of Dental Examiners' executive director, or the executive director's designee, to enter into a stipulation agreement with a person under the board's jurisdiction for the treatment, rehabilitation, and monitoring of chemical substance abuse or misuse.
- Oklahoma – a bill, still waiting to be signed by the Governor, would allow the Oklahoma Board of Dentistry to employ an executive director to the board plus legal counsel and other advisors as necessary. In addition, this bill would allow the president of the board to issue a temporary license to practice dentistry for 30 days to dentists who meet the necessary requirements. These temporary licenses may be extended; however, cannot exceed 90 days.
- Tennessee – a new law was passed that requires the governor to consult with interested dental groups including, but not limited to, the Tennessee Dental Association, the Tennessee Dental Hygienists Association, and the Tennessee Dental Assistants' Association prior to making appointments to the Board of Dentistry.
- Utah – a new law allows the Utah Board of Dentistry, along with other professional licensing boards, to recommend to the appropriate legislative committee whether the board supports a change to its respective licensing act.

- Massachusetts – a bill was introduced that would establish a subcommittee of dental hygienists within the Board of Registration in Dentistry.

7. New Business: a. Matters Related to the American Association of Dental Boards ("AADB")

- Open Forum at the AADB Annual Meeting

Dr. Sherman will be attending the AADB Annual Meeting and will report on issues being discussed by the Board such as use of Botox and the military licensing issue.

- The Bulletin

The September 2012 issue of "The Bulletin" was distributed to the members for their information.

- Announcement for AADB Executive Director Position

AADB is seeking applicants for the Executive Director position.

b. Matters Relating to the Central Regional Dental Testing Service ("CRDTS")

- CRDTS Workshop and Annual Meeting

Ms Matsushima submitted a report which was distributed to the Board for their information.

- Board's Hygiene Examination Review Committee ("ERC") Member

Ms. Gayle Chang submitted a report which was distributed to the members for their information.

c. Matters Relating to the American Board of Dental Examiners ("ADEX")

- ADEX House of Representatives Meeting

The 8<sup>th</sup> ADEX House of Representatives Meeting will be held on November 11, 2012 in Rosemont, IL.

- Discussion on ADEX Exam Content

Mr. Kobashigawa indicated he received an inquiry on whether the Board would continue to require the perio portion of the exam for licensure as some States will no longer require it.

After discussion, it was moved by Dr. Sherman, seconded by Dr. Chun, and unanimously carried that the Board should continue to maintain requiring the perio portion of the ADEX exam for licensure.

d. Matters Relating to the North East Regional Board of Dental Examiners, Inc. ("NERB")

- Mr. Kobashigawa informed NERB that according to their website, the Board automatically receives exam scores, which it hasn't.

In reply, NERB informed Mr. Kobashigawa that exam information can be retrieved from their website.

- Mr. Kobashigawa informed NERB that the Board has recommended Ms. Nonaka to be a NERB examiner. No word yet whether she has been accepted.

e. Western Regional Examining Board ("WREB")

- Fall 2012 Board Newsletter

The Fall 2012 issue of WREB's Board Newsletter was distributed to the members for their information.

f. Request for Approval of Continuing Education Course

- Local Anesthesia Course w/Sandra Kramer

Ms. Janet Primiano of Healthcare Compliance Systems requested for approval of their Intra-Oral Infiltration & Block Anesthesia certification and refresher courses presented by Ms. Sandra Kramer. As students need to study and prepare before attending the certification course, an additional 8 hours was requested to be included in the acceptable course hours.

After discussion, it was moved by Ms. Nakagawa, seconded by Dr. Wada and carried (ayes from Baird, Chun, Grey, Guevara, Nakagawa, Ota, Sherman, Vallejos, and Wada, while Nonaka opposed) to approve the following:

- ✓ *Intra-Oral Infiltration & Block Anesthesia certification*  
24 CE hours
- ✓ *Refresher course with clinical*  
8 CE hours
- ✓ *Lecture only*  
5 CE hours

- Physicians Compliance Connection LLC

Physicians Compliance Connection ("PCC") is requesting to be a course provider for several continuing education ("CE") courses.

After discussion, it was moved by Dr. Guevara, seconded by Dr. Wada, and unanimously carried to defer this matter and request PCC to submit documentation on the courses they're intending to provide.

g. Ratify Approval of Continuing Education Course

- 2012-2013 Medical-Dental-Legal Update  
American Educational Institute, Inc. ("AEI")  
8 CE hours

Mr. Kobashigawa reported that the Board previously approved the 2011-2012 course for 8 of the 20 CE requested. For the 2012-2013 course, AEI inquired which course topics would be approved?

It was moved by Ms. Nakagawa, seconded by Ms. Grey, and unanimously carried to defer this matter for further discussion.

h. Request for Waiver of Continuing Education Requirement – Catherine Pare'

Ms. Pare' is a dental hygiene audit candidate and requested for a waiver of the CE requirement as she is retired from practice.



After discussion, it was moved by Dr. Chun, seconded by Dr. Sherman, and unanimously carried to grant a waiver of the CE requirement to Ms Pare' as she is retired.

*The following agenda item was moved as the next order of business:*

j. Orientation for Board Members

All Board members are invited to attend an orientation on October 24, 2012 where there will be presentations by various agencies regarding Ethics in Government; Sunshine Law/Uniform Information Practices Act; Handling Complaints/Disciplinary Actions; Contested Case Hearings; Personal Liability/Procedures for Administrative Rulemaking; and Role of Board/Commission members.

*The Board moved to the following as the next order of business:*

8. Correspondence: h. E-mail from Minnesota Dental Association ("MDA")

The MDA inquired on dental assisting duties to which, by consensus of the Board, will be replied with the following answers:

*Can dental assistants place retraction cord? NO*

*Can they do final impressions for crown and bridge? NO*

*Does the Board have a specific standpoint on digital impressions with CERE or CAD/CAM technology? NO*

After further discussion, by consensus of the Board, since the Board deferred the e-mail from Nic van der Lee relating to dental assistants performing intra-oral scanning on patients for crown, inlay, and only design as part of CAD/CAM it was suggested that Dr. Chun continue to do research on CAD/CAM, although the law does not allow it even though it is actually non-invasive.

b. Letter from Professional Protection Plan for Dentists Relating to Use of Botox

By consensus of the Board, this matter will be deferred to the next meeting.

c. Letter from PDR Network Related to FDA Required REMS Program for Serious Drug Risk

PDR Network informed the Board that the U.S. Food and Drug Administration ("FDA") has determined that a Risk Evaluation and Mitigation Strategy ("REMS") is necessary for all extended-release/long-acting opioid analgesic drug products to ensure that the benefits continue to outweigh the risks of adverse outcomes such as misuse, abuse, addiction, overdose, and death.

k. Letter from Dr. Arthur Kamisugi

Dr. Kamisugi, an audit candidate, submitted certificates from a course provider not approved by the Board or from an approved organization. As the courses were offered on the mainland from a reputable company, he assumed the courses would be acceptable.

By consensus of the Board, Dr. Kamisugi needs to submit additional courses taken from approved sponsors to fulfill his CE audit.

On a separate note, another audit candidate, Shiva Mohtasham, took several live-time webinars. It was questioned whether live/interactive webinar courses would be considered as an "in-class" type of course as normally an instructor is available to interact with. Also how could this type of course be verified as being live/interactive? The burden would be on the licensee to provide documentation showing that the course taken was live/interactive.

After discussion, it was moved by Ms. Nonaka, seconded by Dr. Guevara, and unanimously carried that the Board will accept webinar courses as "in-class" type of courses provided the criteria and certificate state that the course was live-time/interactive. Catalogued webinars would be considered as online type of courses.

l. Letter from the American Academy of Sleep Medicine ("AASM")

The AASM asked for the Board's opinion whether diagnosis of sleep apnea was within the scope of practice for a licensed dentist.

The Board previously discussed this matter and determined that dentists can work with a physician on the appliance for treatment and would refer patients to a physician for diagnosis.

By consensus of the Board, they will continue with the previous determination.

9. Executive Officer's Report on Matters Related to the Board of Dental Examiners:
- a. American Association of Dental Administrators ("AADA") Annual Conference  
AADA will be having their Annual Conference October 15-16, 2012 in San Francisco, CA. Mr. Kobashigawa and Ms. Matsushima will be attending this conference.
  - b. Commission on Dental Accreditation ("CODA") Accredited Dental Programs  
For the Board's information, Mr. Kobashigawa circulated a list of accredited dental programs which he downloaded from CODA's website.
  - c. Dental Assisting National Board ("DANB")  
Highlights from the August 10-11, 2012 DANB Annual Meeting were circulated to the members for their information.
10. Public Comment On Matters Related To the Board Of Dental Examiners:
- For clarification, Mr. Liebling reiterated that for a webinar course to be acceptable as in-class credit, the certificate needs to state that the course was live-time/interactive. Any catalogued courses would be considered as online.
- Mr. Liebling also thanked the Board for clustering all executive session matters to the end of the meeting. In that way the guests do not have to keep going in and out of the meeting room or be kept waiting outside not knowing how long the executive session will be.
11. Announcements:
- a. Interim Appointment of Dr. Staphe Fujimoto  
Dr. Fujimoto was recently appointed to the Board on an interim basis and will be replacing Dr. Dan Fujii.

b. Swearing in Ceremony

Mr. Kobashigawa announced that there will be a swearing in ceremony for those who were confirmed this past legislative session on October 11, 2012 at Washington Place.

Recess: At 11:15 a.m., Chair Baird called for a recess.

Reconvene: At 11:23 a.m., the Board returned to its regular order of business.

*The following agenda items were moved as the next order of business:*

7. New Business: i. Report by Military Applications Committee  
(continued)
8. Correspondence: a. Letter from Dr. Michael E. Korale  
(continued)
- b. Letter from Col. James J. Closmann
  - c. Letter from CDR Andrew Alamar
  - d. E-mail from Captain Lee Niemeyer
  - e. E-mail from Anetta Mollohan
  - f. E-mail from Dr. Brandi Noordmans
  - g. E-mail from Lieutenant Colonel Christensen Sicat Hsu

Executive Session: At 11:23 a.m., it was moved by Dr. Guevara, seconded by Ms. Nakagawa, and unanimously carried to enter into executive session pursuant to HRS §§ 92-4 and 92-5(a)(4) to consult with the Board's attorney on questions and issues pertaining to the Board's powers, duties, privileges, immunities, and liabilities.

Guests were excused from the meeting room.

At 1:15 p.m., it was moved by Ms. Nakagawa, seconded by Dr. Wada, and unanimously carried to move out of executive session.

7. New Business: i. Report by Military Applications Committee  
(continued)

The Military Applications Committee met on August 16, 2012. Dr. Guevara, Chair of the Committee, reported on what was discussed at the meeting.

It was moved by Ms. Nakagawa, seconded by Dr. Wada, and unanimously carried to accept the following recommendations regarding Act 248, SLH 2012:

**Act 248, S.L.H. 2012**

1. For dentist and dental hygienist: Provide a certified copy of a dental or dental hygiene degree, certificate of graduation or an official transcript from a CODA accredited school;
2. For dentist: Provide official verification of having successfully passed the American Board of Dental Examiners (ADEX) examination;

For dental hygienist: Provide official verification of having successfully passed one of the following clinical examinations given after February 1, 2005, by the:

- Western Regional Examining Board (WREB);
- Central Regional Dental Testing Service, Inc. (CRDTS);
- Southern Regional Testing Agency, Inc.(SRTA); or
- North East Regional Board of Dental Examiners, Inc. (NERB).

3. For dentist and dental hygienist: If licensed, provide a copy of an active, unrestricted dental or dental hygiene practice license in another state;
4. For dentist and dental hygienist: Provide official documentation from the Commanding Officer, copy of orders, or other documentation indicating active duty or previous military service;
5. For dentist and dental hygienist: Submit a self-query report from the NPDB;
6. For dentist and dental hygienist: Renewal will tie in with the same biennial renewal period; and
7. For dentist and dental hygienist: Each case will need to be reviewed and approved on a case-by-case basis.

It was moved by Ms. Nakagawa, seconded by Dr. Vallejos, and carried (ayes from Baird, Guevara, Nakagawa, Nonaka, Ota, Sherman, Vallejos, and Wada, nay from Chun and Grey abstained) to accept the following recommendations regarding Act 247, SLH, 2012:

**Act 247, S.L.H. 2012**

1. For dentist and dental hygienist: Provide a certified copy of a dental or dental hygiene degree, certificate of graduation or an official transcript from a CODA accredited school;
2. For dentist and dental hygienist: Provide official verification of having successfully passed one of the following clinical licensing examinations:
  - American Board of Dental Examiners (ADEX);
  - Central Regional Dental Testing Service, Inc. (CRDTS);
  - North East Regional Board of Dental Examiners, Inc. (NERB);
  - Southern Regional Testing Agency, Inc.(SRTA);
  - Western Regional Examining Board (WREB);
  - Council of Interstate Testing Agencies, Inc. (CITA); or
  - Any equivalent State exam.
3. For dentist and dental hygienist: Provide a copy of an active, unrestricted dental or dental hygiene practice license in another state;
4. For dental hygienist: Provide certification in the administration of intra-oral infiltration local anesthesia and intra-oral block anesthesia from an CODA accredited school or certification program approved by the Board; if none, issue a temporary license while pursuing the certification;
5. For dentist and dental hygienist: Submit a self-query report from the NPDB;

6. For dentist and dental hygienist: A temporary license shall be limited to being a spouse of an active duty service individual for the term while stationed in Hawaii, for the duration of the duty, unless the dentist or dental hygienist has fully satisfied all of the requirements for a (permanent) license in Hawaii, in which case the status of the license shall be changed from temporary to permanent. If the spouse and the active duty personnel are no longer married or the active duty personnel is transferred to another duty station, the temporary license will terminate;
7. For dentist and dental hygienist: Provide official documentation from the Commanding Officer, copy of orders, or other documentation to verify being a spouse of an active duty military personnel, that the military personnel is stationed in Hawaii, and that the spouse resides in Hawaii;
8. For dentist and dental hygienist: Report that the applicant has not committed an act in any jurisdiction that would have constituted grounds for the limitation, suspension, or revocation of a license; has never been censured or had other disciplinary action taken; has not had an application for licensure denied; has not refused to practice dentistry or dental hygiene for which the non-resident military spouse seeks licensure; has not been disciplined by a licensing or credentialing entity in another jurisdiction; is not the subject of an unresolved complaint, review procedure, or disciplinary proceeding conducted by a licensing or credentialing entity in another jurisdiction; and has not surrendered membership on any professional staff in any professional association, society, or faculty for another state or licensing jurisdiction while under investigation or to avoid adverse action for acts or conduct similar to acts or conduct which would constitute grounds for disciplinary action in this State;
9. For dentist and dental hygienist: Renewal for a permanent or temporary license will tie in with the same biennial renewal period; and
10. For dentist and dental hygienist: Each case will need to be reviewed and approved on a case-by-case basis.

8. Correspondence: a. Letter from Dr. Michael E. Korale  
(continued)

Dr. Korale submitted a letter and application for a dental license pursuant to Act 248, SLH 2012, as he is an active duty dentist.

After discussion, it was moved by Dr. Chun, seconded by Dr. Wada, and unanimously carried that Dr. Korale is not eligible for a dental license under Act 248, SLH 2012, as he has not passed the ADEX exam. Although the Board is supportive of the military, it is the Board's understanding that

Act 248 does not change its exam requirement and Act 248 only addresses military training, education or service for consideration of substantial equivalency to state standards. Accordingly, an applicant pursuant to Act 248, SLH 2012, must meet the Board's current exam requirement of passing the ADEX dental exam for licensure.

b. Letter from Col. James J. Closmann

Colonel Closman submitted a letter and application for a dental license pursuant to Act 248, SLH 2012, as he is an active duty dentist.

It was moved by Dr. Chun, seconded by Dr. Wada, and unanimously carried that Colonel Closman is not eligible for a dental license under Act 248, SLH 2012, as he has not passed the ADEX exam.

c. E-mail from CDR Andrew Alamar

Commander Alamar would like to apply for a dental license pursuant to Act 248, SLH 2012, as he is an active duty dentist and plans to retire in 2014.

It was moved by Dr. Chun, seconded by Dr. Wada, and unanimously carried to inform Commander Alamar that he will need to pass the ADEX exam to obtain licensure pursuant to Act 248, SLH 2012.

d. E-mail from Captain Lee Niemeyer

Captain Niemeyer submitted an e-mail on behalf of himself and Lieutenant Kalen Lee to apply for dental licenses pursuant to Act 248, SLH 2012, as they are both active duty dentists. Applications were also submitted by both.



It was moved by Dr. Chun, seconded by Dr. Wada, and unanimously carried that both Captain Niemeyer and Lieutenant Lee are not eligible for dental licenses pursuant to Act 248, SLH 2012, as they have not passed the ADEX exam.

e. E-mail from Anetta Mollohan

Ms. Mollohan inquired whether she would be eligible for a dental hygiene license as she is a military spouse.

It was moved by Dr. Chun, seconded by Dr. Wada, and unanimously carried that Ms. Mollohan would be eligible for consideration of a dental hygiene license pursuant to Act 247, SLH 2012.

f. E-mail from Dr. Brandi Noordmans

Dr. Noordmans inquired whether she would be eligible for a dental license pursuant to Act 248, SLH 2012, as she is in the Naval Reserves.

It was moved by Dr. Chun, seconded by Dr. Wada, and unanimously carried to inform Dr. Noordmans that pursuant to Act 248, SLH 2012, she has to pass the ADEX exam to be eligible for licensure.

g. E-mail from Lieutenant Colonel Christensen Sicat Hsu

Lieutenant Colonel Hsu would like to apply for a dental license pursuant to Act 248, SLH 2012, as he is an active duty dentist.

It was moved by Dr. Chun, seconded by Dr. Wada, and unanimously carried that Lieutenant Colonel Hsu is not eligible for a dental license pursuant to Act 248, SLH 2012, as he has not passed the ADEX exam.

12. Next Meeting: Monday, November 19, 2012  
9:00 a.m.  
Queen Liliuokalani Conference Room  
King Kalakaua Building  
335 Merchant Street, 1<sup>st</sup> Floor  
Honolulu, Hawaii 96813

13. Adjournment: It was moved by Ms. Nakagawa, seconded by Dr. Wada, and unanimously carried to adjourn the meeting at 1:25 p.m.

Taken and recorded by:

/s/ Terry Akasaka-Toyama  
Terry Akasaka-Toyama  
Secretary

Reviewed and approved by:

/s/ James Kobashigawa  
James Kobashigawa  
Executive Officer

JK:tat

9/28/12

Minutes approved as is.

Minutes approved with changes; see minutes of \_\_\_\_\_.