

BOARD OF PROFESSIONAL ENGINEERS, ARCHITECTS,  
SURVEYORS AND LANDSCAPE ARCHITECTS  
Professional and Vocational Licensing Division  
Department of Commerce and Consumer Affairs  
State of Hawaii

MINUTES OF RULES COMMITTEE MEETING

The agenda for this meeting was filed with the Office of the Lieutenant Governor, as required by Section 92-7(b), Hawaii Revised Statutes.

Date: Thursday, July 14, 2011

Time: 8:30 a.m.

Place: King Kalakaua Conference Room  
King Kalakaua Building  
335 Merchant Street, 1<sup>st</sup> Floor  
Honolulu, Hawaii

Present: Mike Miura, Rules Committee Chair  
Dan Hirota, Surveyor Member  
Shelli McCelvey, Landscape Architect Member  
Carol Sakata  
James Kobashigawa, Executive Officer  
Sandra Matsushima, Executive Officer

Excused: Marc Ventura, Architect Member

Call to Order: The meeting was called to order at 8:40 a.m.

Discussion on Amendments To Chapter 16-115, HAR, & Chapter 464, HRS: The Committee reviewed the minutes of last month's meeting and discussed the following:

1. §16-115-5 currently requires evidence of current licensure be displayed at the licensee's place of business. The Committee recommends evidence of current licensure be available upon request rather than be displayed at the place of business since the pocket I.D. card (verifying current licensure) states that the card should be with the licensee;
2. §16-115-2, definition of "supervise", "supervision", "supervision of design", or "under the supervision of". The Committee recommends amending (2) to read:  
  
"(2) Substantially redraft, redraw, redesign, or recalculate as applicable the plans, specifications, and other related documents;"

3. Regarding restoration of license, the Committee reviewed Draft #6 and concurred with imposing a penalty fee of \$300 after failing to renew within two (2) years of the expiration date; \$600 penalty fee after failing to renew within three (3) years of the expiration date; and \$900 penalty fee after failing to renew within four (4) years of the expiration date. After failing to renew within five (5) years of the expiration date, the license shall lapse and a person shall apply as a new applicant and meet the current requirements for licensure, or apply via endorsement and pay a penalty fee of \$2,000 and meet the continuing education requirement, if applicable. However, the Committee is no longer recommending that the licensure exam be retaken again.
4. Regarding exam irregularities, the Committee will continue to review both NCARB's and NCEES's policies and is awaiting information on CLARB's policy.

Next Meeting: The next Rules Committee meeting is scheduled for:

Thursday, August 11, 2011  
8:30 a.m.  
King Kalakaua Building  
King Kalakaua Conference Room, 1<sup>st</sup> Floor

Adjournment: The meeting was adjourned at 9:25 a.m.

Taken and recorded by:



James Kobashigawa  
Executive Officer

JK:tat

8/2/11

Minutes approved as is.

Minutes approved with changes; see minutes of 8/11/11.