

BOARD OF PROFESSIONAL ENGINEERS, ARCHITECTS,
SURVEYORS AND LANDSCAPE ARCHITECTS
Professional and Vocational Licensing Division
Department of Commerce and Consumer Affairs
State of Hawaii

MINUTES OF MEETING

The agenda for this meeting was filed with the Office of the Lieutenant Governor, as required by Section 92-7(b), Hawaii Revised Statutes.

Date: Thursday, October 6, 2011

Time: 9:00 a.m.

Place: King Kalakaua Conference Room
King Kalakaua Building
335 Merchant Street, 1st Floor
Honolulu, Hawaii 96813

Present: Shelli McCelvey, Chair, Landscape Architect Member
Demetrio Constantino, Public Member
Michael Chu, Landscape Architect Member
Dan Hirota, Land Surveyor Member
Howard Lau, Structural Engineer Member
Jay Manzano, Public Member
Ross Okuda, Secretary, Mechanical Engineer Member
Clayton Pang, Electrical Engineer Member
Raymond Skelton, Public Member
Marc Ventura, Architect Member
Robert Yanabu, Civil Engineer Member
Roberto Yumol, Architect Member
Rodney Tam, Esq., Deputy Attorney General
James Kobashigawa, Executive Officer
Sandra Matsushima, Executive Officer
Jennifer Fong, Secretary

Excused: Norman Hong, Vice Chair, Architect Member
Paul Murray, Land Surveyor Member

Call to Order: There being a quorum present, Chair McCelvey called the meeting to order at 9:00 a.m.

Agenda: Additions and Revisions: It was moved by Mr. Yumol, seconded by Mr. Skelton, and unanimously carried to add the following to the agenda:

- Under Correspondence, add a. E-mail from Glenn Miura Regarding Site Plan Stamping.

Approval of
Minutes:

It was moved by Mr. Lau, seconded by Mr. Pang, and unanimously carried to approve the minutes of the September 8, 2011 Board meeting.

Applications:

a. Ratifications

None.

b. Professional Engineer Committee

Mr. Okuda presented the PROFESSIONAL ENGINEER COMMITTEE REPORT and recommended action as follows:

APPROVE CHEMICAL ENGINEER BY ENDORSEMENT

- RUSCAK, Michael

APPROVE CIVIL ENGINEER BY ENDORSEMENT

- BLUE, Victor
- NOWACKI, Andrew
- WORD, JR., Thomas
- ZHOU, Runrun

APPROVE ELECTRICAL ENGINEER BY ENDORSEMENT

- AVERY, Sean
- BYERS, Thoms
- GARNER, Kenneth
- PACK, Ryan

APPROVE MECHANICAL ENGINEER BY ENDORSEMENT

- BARTEE, Lucas
- GRACIANO, Humberto
- KETTERER, Albert

APPROVE STRUCTURAL ENGINEER BY ENDORSEMENT

- BOYLE, Ian
- MARTIN, William

APPROVE ENGINEER BY EXAM (PE)

- TOBA, Daniel

DEFER CIVIL ENGINEER BY ENDORSEMENT

- MARTIN, William
- PHILLIPS, Michael

DEFER INDUSTRIAL ENGINEER BY ENDORSEMENT

- HARTER, Thomas

DEFER MECHANICAL ENGINEER BY ENDORSEMENT

- HENSKI, Miroslaw

DEFER STRUCTURAL ENGINEER BY ENDORSEMENT

- DOUMA, Andrew

DEFER ENGINEER BY EXAM (PE)

- CABULISAN, John (CE)

It was moved by Mr. Yumol, seconded by Mr. Skelton, and unanimously carried to accept the PROFESSIONAL ENGINEER COMMITTEE REPORT.

c. Professional Architect Committee

Mr. Ventura presented the PROFESSIONAL ARCHITECT COMMITTEE REPORT and recommended action as follows:

APPROVE ARCHITECT BY ENDORSEMENT

- AULD, JR., James
- KNIGHT, Andrew
- LEISHMAN, Michael
- SHATTUCK, James

APROVE ARCHITECT BY EXAM

- WANG, Karen

It was moved by Mr. Lau, seconded by Mr. Skelton, and unanimously carried to accept the PROFESSIONAL ARCHITECT COMMITTEE REPORT.

d. Professional Land Surveyor Committee

None.

e. Professional Landscape Architect Committee

None.

Old Business:

a. Rules Committee Report

Mr. Yumol summarized the minutes of the September 8, 2011 Rules Committee Meeting.

The Committee discussed the following:

1. Regarding exam irregularities, the Committee recommends adding a new section 16-115-10.5 Exam irregularities as follows:

§16-115-10.5 Examination Irregularities. (a) Possessing, reproducing, or disclosing nonpublic examination questions, answers, or other information regarding the content of the examination without authorization before, during, or after the examination administration. Fraud, deceit, dishonesty, and other irregular behavior in connection with taking any Board examination is strictly prohibited. Irregular behavior includes, but is not limited to copying or allowing the copying of examination answers; failing to work independently; unauthorized access to materials; presence of unauthorized devices in testing room; communicating with other examinees or any outside parties by way of telephones, computers, the internet, or any other means during the course of an examination; surrogate testing or other dishonest conduct; disrupting other examinees; creating any safety concerns; and failing to cease work on the examination when time is called.
(b) The board reserves the right to pursue all available remedies for examination irregularities, including canceling results, suspension of test eligibility, and pursuing administrative, civil and/or criminal remedies.

2. §16-115-5, Display of certificate. The Committee recommends amending the section as follows:

§16-115-5 Display of certificate. Every licensee who, as an individual or as a member of a [firm, partnership, corporation, or limited liability company] business entity, conducts an office or other place of business for the practice of the licensee's profession, shall display the licensee's certificate [together with evidence of current validation] in a conspicuous manner[,] in the licensee's principal office or place of business. Evidence of current validation shall be made available upon request.

After discussion, it was moved by Mr. Pang seconded by Mr. Hirota, and unanimously carried to approve #1 and #2 of the Committee's recommendations.

It was moved by Mr. Skelton, seconded by Mr. Yumol, and unanimously carried to approve the September 8, 2011 Rules Committee minutes.

The proposed amendment to §16-115-54 was distributed to the Board for review.

Regarding the recommendation to amend §16-115-54 to include references to the ARE, Deputy Attorney General Tam noted that there is no definition for "ARE" and suggested that the Board keep the current references to the NCARB architectural licensing examination.

Mr. Kobashigawa informed the Board that early eligibility to take the ARE would only be applicable to a person who holds a bachelor's, master's, or higher degree in architecture from a school or college approved by the board as of satisfactory standing, and be enrolled in IDP. Early eligibility to take the ARE would not apply to persons holding other degrees.

After discussion, it was moved by Mr. Hirota, seconded by Mr. Pang, and unanimously carried to approve the proposed draft amendments to §16-115-54 with the Deputy Attorney General's recommendation.

New Business:

- a. NCEES Matters
 - NCEES Council approved setting the fee for the FE/FS exams at \$250 (includes the administration of the FE and

FS exams at Pearson VUE test centers) and will be effective once the FE/FS exams are transitioned to computer-based testing ("CBT").

For member boards that contract with NCEES' Examination Administration Services, the cost for the PE/PS exams will be \$250 + \$100 for administration for a total fee of \$350. For member boards that administer the PE/PS exams using their own staff or other vendors, the cost for the PE/PS exams will be \$250 + any additional fees assessed for the exam administration. These fees will become effective upon the implementation of the FE/FS exams to CBT.

- NCEES is soliciting nominations for the NCEES national awards to be presented at the 2012 Annual Meeting in St. Louis, Missouri on August 22-25, 2012. The awards are the Distinguished Service Award, the Distinguished Service Award with Special Commendation, the Meritorious Service Award, and the Distinguished Exam Service Award.
- Mr. Kobashigawa noted that at the NCEES Board of Directors August 11, 2011 meeting, the Board nominated Richard Suzuki to become an Emeritus Member of NCEES. Last week, Mr. Suzuki attended an exam development meeting at the NCEES headquarters in Clemson.
- Mr. Kobashigawa will be an observer during the NCEES exams scheduled for October 28-29, 2011.

b. NCARB Matters

- The implementation of IDP 2.0 is the most significant update since its inception in the 1970s. The third and final phase will be implemented by April 2012. The current training requirements will be replaced with four experience categories and 17 experience areas. IDP 2.0 is the result of a task analysis conducted by NCARB.
- The submission deadline for the NCARB Grant Award is October 11, 2011. The grants are designed to award schools implementing new programs that merge practice and education in a classroom, seminar, or studio setting. The 2011 NCARB Grant award amount is \$75,000, which will be awarded among the winners.

- NCARB will be increasing the membership dues effective July 2013.
- The 2011 MBE Workshop is scheduled for November 4-5, 2011 in Arlington, VA.
- The 2012 Regional Meeting is scheduled for March 8-10, 2012 in Seattle, WA.

c. CLARB Matters

- The administration of the CLARB graphic exams are scheduled for December 5-6, 2011.
- There are new members on the Board of Directors including President Denise Husband and Russell Chung on the Nominating Committee.
- The 2012 Spring Meeting will be held February 24-25, 2012 in Florida.
- In September 2012, the exam will change from five sections to four sections. Anyone that is in the process of taking the exam should complete them by June 2012 to ensure that they receive credit for their sections.

d. Approval of Regulated Industries Complaints Office ("RICO") Professional Engineers, Architects, Surveyors and Landscape Architects Advisory Committee

It was moved by Mr. Ventura, seconded by Mr. Chu, and unanimously carried to approve the following licensees to RICO's EASLA Advisory Committee, which also includes any additional interim appointees that RICO deems necessary to aid in its investigations:

- Lawrence S. Agena
- Barry J. Baker
- Russell Y.J. Chung
- Samuel S. Dannaway
- Francis T. Hino
- James K.P. Kwong
- Laurel Jie An Mau
- Mike Y. Miura
- Richard M. Moss

- Lennox K. Nishimura
- Ken T. Nomura
- Nancy L. Peacock
- Arnaldo J. Prepose
- Richard L. Quinn
- Carol S. Sakata
- Alan J. Shimamoto
- Rodney T. Yamamoto
- Roy K. Yamashiro

Correspondence: a. E-mail from Glenn Miura Regarding Site Plan Stamping

Mr. Miura, an architect, stated that he recently submitted a site plan with his stamp and the modular unit was stamped by a structural engineer but his submittal was turned down by the Hilo Building Department. He asked if this arrangement was okay.

Mr. Chu stated that he has submitted site plans with his landscape architect stamp and they have been accepted. He believes the process would be the same for other professions.

By consensus, the Board determined that an architect can stamp for a site plan that lays out the structure on a property.

Announcements: b. 2012 Meeting Schedule

Tentatively, the meeting dates for 2012 are as follows:

January 12, 2012
February 9, 2012
March 8, 2012
April 12, 2012
May 10, 2012
June 14, 2012
July 12, 2012
August 9, 2012
September 13, 2012
October 11, 2012
November 8, 2012
December 13, 2012

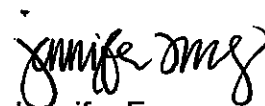
b. The American Architecture Award for 2011

Mr. Kobashigawa was informed that the American Architecture Awards are considered the highest and most esteemed recognition for the best new building design produced by leading architects, urban planners, and landscape architects in the United States. One of the 2011 winning projects, the Waipolu Gallery and Studio, was designed by Ted Garduque, a former Board member.

Next Meeting: Thursday, November 10, 2011
9:00 a.m.
King Kalakaua Room
King Kalakaua Building
335 Merchant Street, 1st Floor
Honolulu, Hawaii 96813

Adjournment: The meeting was adjourned at 9:55 a.m.

Taken and recorded by:



Jennifer Fong
Secretary

Reviewed and approved by:



James Kobashigawa
Executive Officer

10/11/11

Minutes approved as is.

Minutes approved with changes; see minutes _____.