

BOARD OF PROFESSIONAL ENGINEERS, ARCHITECTS,  
SURVEYORS AND LANDSCAPE ARCHITECTS  
Professional and Vocational Licensing Division  
Department of Commerce and Consumer Affairs  
State of Hawaii

MINUTES OF MEETING

The agenda for this meeting was filed with the Office of the Lieutenant Governor, as required by Section 92-7(b), Hawaii Revised Statutes.

Date: Thursday, December 13, 2012

Time: 9:00 a.m.

Place: King Kalakaua Conference Room  
King Kalakaua Building  
335 Merchant Street, 1<sup>st</sup> Floor  
Honolulu, Hawaii 96813

Present: Norman Hong, Chair, Architect Member  
Michael Chu, Landscape Architect Member  
Demetrio Constantino, Public Member  
Dan Hirota, Land Surveyor Member  
Howard Lau, Structural Engineer Member  
Jay Manzano, Public Member  
Paul Murray, Land Surveyor Member  
Clayton Pang, Electrical Engineer Member  
Roberto Yumol, Architect Member  
Rodney Tam, Deputy Attorney General ("DAG")  
James Kobashigawa, Executive Officer  
Sandra Matsushima, Executive Officer  
Terry Akasaka-Toyama, Secretary

Excused: Shelli McCelvey, Landscape Architect Member  
Ross Okuda, Vice Chair, Mechanical Engineer Member  
Raymond Skelton, Secretary, Public Member

Call to Order: There being a quorum present, Chair Hong called the meeting to order at 9:00 a.m.

Agenda: Additions and Revisions: It was moved by Mr. Manzano, seconded by Mr. Hirota, and unanimously carried to add the following to the agenda:

- Under Correspondence, add b. letter from Kang Myung Kim
- Under New Business, NCARB Matters, add Member Board Chairs/Member Board Executives Conference

The following agenda items were moved as the next order of business:

Chapter 91, HRS,  
Adjudicatory  
Matters:

- a. In the Matter of the Professional Engineer's License of Danny E. Doss – Settlement Agreement Prior to Filing of Petition for Disciplinary Action and Board's Final Order
- b. In the Matter of the Architect's License of Victor A. Zamparelli – Settlement Agreement Prior to Filing of Petition for Disciplinary Action and Board's Final Order
- c. Appearance of Mark Heyd – Request for Reinstatement

Executive  
Session:

At 9:10 a.m., it was moved by Mr. Lau, seconded by Mr. Hirota, and unanimously carried to move into executive session.

Mr. Heyd was excused from the meeting room.

At 9:15 a.m. it was moved by Mr. Lau, seconded by Mr. Hirota, and unanimously carried to move out of executive session.

Mr. Heyd reentered the meeting room.

At 9:20 a.m. Mr. Heyd left the meeting room.

- a. In the Matter of the Professional Engineer's License of Danny E. Doss – Settlement Agreement Prior to Filing of Petition for Disciplinary Action and Board's Final Order

It was moved by Mr. Lau, seconded by Mr. Pang, and unanimously carried to accept this Settlement Agreement

- b. In the Matter of the Architect's License of Victor A. Zamparelli – Settlement Agreement Prior to Filing of Petition for Disciplinary Action and Board's Final Order

It was moved by Mr. Lau, seconded by Mr. Pang, and unanimously carried to accept this Settlement Agreement.

- c. Appearance of Mark Heyd – Request for Reinstatement

It was moved by Mr. Lau, seconded by Mr. Chu, and unanimously carried to reinstate Mr. Heyd's architect license.

At 9:23 a.m., the Board returned to its regular order of business.

Approval of  
Minutes:

It was moved by Mr. Lau, seconded by Mr. Constantino, and unanimously carried to approve the minutes of the November 8, 2012 Board meeting.

Applications:

a. Ratifications

It was moved by Mr. Lau, seconded by Mr. Pang, and unanimously carried to ratify the following:

APPROVED CIVIL ENGINEER BY ENDORSEMENT

- ADAMS, Kay
- NASCIMENTO, Guilherme

APPROVED ELECTRICAL ENGINEER BY ENDORSEMENT

- HATCH, Robert
- ROEUNG, Sothol
- RAPIER, Clint

APPROVED MECHANICAL ENGINEER BY ENDORSEMENT

- HENSKI, Miroslaw

APPROVED STRUCTURAL ENGINEER BY ENDORSEMENT

- NASCIMENTO, Guilherme
- PATEL, Dasharath

b. Professional Engineer Committee Recommendations

Mr. Lau presented the PROFESSIONAL ENGINEER COMMITTEE REPORT and recommended action as follows:

APPROVE CIVIL ENGINEER BY ENDORSEMENT

- AHN, Woosuk
- ASSI, Mustapha
- BLAIR, Roger
- FISHER, Mark
- HALDANE, Andrew
- NELSON, James

- PALFFY, Andrew
- SERA, Ramon
- VALENTINE, Teresa

APPROVE ELECTRICAL ENGINEER BY ENDORSEMENT

- BEANLAND, Michael
- CHEN, Linus
- GARCIA, Jayme
- HOLLIDAY, Michael
- ISHII, Amanda-Joy
- JOYCE, Joshua
- LEATHERBURY, William
- NEUFFER, Gerald
- NEUPANE, Pankaj

APPROVE INDUSTRIAL ENGINEER BY ENDORSEMENT

- KIRKMAN, David

APPROVE MECHANICAL ENGINEER BY ENDORSEMENT

- BALAJADIA, Ernesto
- CLARCQ, Fletcher
- DAFFINRUD, Thomas
- DAVENPORT, Scott
- LORENZ, Randy
- POELING, Thomas Jr.
- ROBINSON, Randy
- STRAUSS, Daniel
- TOWNSLEY, Paul

APPROVE STRUCTURAL ENGINEER BY ENDORSEMENT

- COBEEN, Kelly
- DE VERA, Abelardo
- HERRMANN, Brett
- LANE, Andrew
- NEUMAN, Aaron
- RATANAPEANCHAI, Yothin
- STARLIN, John
- SZRAMEK, Michael

APPROVE ENGINEER BY EXAM (PE)

- DOO, Steven (CE)

APPROVE ENGINEER BY EXAM (FE)

- CLARK, James

DEFER CIVIL ENGINEER BY ENDORSEMENT

- GUTIERREZ, Joseph
- STARLIN, John
- SZRAMEK, Michael

DEFER MECHANICAL ENGINEER BY ENDORSEMENT

- MCLEOD, Kenneth

DEFER STRUCTURAL ENGINEER BY ENDORSEMENT

- BOLDUC, William
- ROKACH, Abraham

DEFER ENGINEER BY EXAM (PE)

- ARISMENDEZ-HERRERA, Maren (CE)
- MAGRAS, Jan (CE)
- RABY, Landon (CE)

It was moved by Mr. Murray, seconded by Mr. Yumol, and unanimously carried to accept the PROFESSIONAL ENGINEER COMMITTEE REPORT.

c. Professional Architect Committee Recommendations

Mr. Yumol presented the PROFESSIONAL ARCHITECT COMMITTEE REPORT and recommended action as follows:  
APPROVE ARCHITECT BY ENDORSEMENT

- CATTANI, Aaron
- GARDNER, Jeffrey
- GIANSETTO, Laile
- GOTO, Shintaro
- HUSNI, Mona
- KJELLBERG, Andrew

- KONARSKI, Janet
- LIBBY, Roland Jr.
- PEMBERTON, Christopher
- PULTS, Steven
- SAITO, Michael

APPROVE ARCHITECT BY EXAM

- MURPHY, Soonjung
- PIEN, Roxanne

It was moved by Mr. Manzano, seconded by Mr. Hirota, and unanimously carried to accept the PROFESSIONAL ARCHITECT COMMITTEE REPORT.

d. Professional Land Surveyor Committee Recommendations

Mr. Murray presented the PROFESSIONAL LAND SURVEYOR COMMITTEE REPORT and recommended action as follows:

APPROVE LAND SURVEYOR BY ENDORSEMENT

- DRUMMOND, Daniel (state-constructed exam)

APPROVE LAND SURVEYOR BY EXAM

- HIPOLITO, Carlos Jr. (FS)

It was moved by Mr. Hirota, seconded by Mr. Manzano, and unanimously carried to accept the PROFESSIONAL LAND SURVEYOR COMMITTEE REPORT.

e. Professional Landscape Architect Committee Recommendations

None.

Old Business:

a. Rules Committee Report

Mr. Kobashigawa summarized the minutes of the November 8, 2012 Rules Committee meeting.

In regards to the Committee's recommendation to allow exam

candidates to apply directly and be approved by NCEES to sit for the exams (based on the Board's qualification requirements), that still needs to be addressed by the Board.

In regards to clarifying the educational requirements for exam and licensure, a draft still needs to be prepared.

In regards to draft language regarding acceptance of other types of experience, such as industrial exemption, federal and military, Mr. Kobashigawa informed the Committee that language was previously prepared to allow the Board to accept other experiences on a two for one basis.

Mr. Miura requested that all previously approved proposed amendments be consolidated and prepared for the Committee's and Board's review.

It was moved by Mr. Chu, seconded by Mr. Lau, and unanimously carried to approve the minutes of the November 8, 2012 Rules Committee meeting.

Recess: At 9:35 a.m., Chair Hong called for a recess.

Reconvene: At 9:49 a.m., the Board returned to its regular order of business.

New Business: a. NCEES Matters

- Board of Directors Meeting

The NCEES Board of Directors Meeting was held November 9-10, 2012 in Chatham, MA.

- ✓ 2013 Western Meeting is scheduled for April 18-20, 2013 in San Francisco, CA.
- ✓ The Board of Directors approved a motion to fund two delegates from each member board to the 2012-2013 zone and annual meetings. It is anticipated that this decision will be revisited each year to encourage more participation from member boards and to address any annual surplus.

- ✓ Other than Casio introducing a new sub-model calculator (fx-115 ES PLUS), there are no changes to the approved list of calculators for the examinations.
- ✓ Northern Mariana Islands requested reinstatement of their NCEES membership which was approved pending payment of their delinquent fees.

- 2013 NCEES Board Presidents' Assembly

The Board Presidents' Assembly is scheduled for February 8-9, 2013 in Atlanta, GA. Mr. Pang and Mr. Kobashigawa will be attending.

- NCEES Credentials Evaluations

The NCEES board of directors recently designated the organization's Credentials Evaluations service as the official educational credentials evaluator for its Records program. Beginning December 1, 2012, all NCEES Records applicants with degrees earned outside the U.S. from programs not accredited by ABET, must have their educational background evaluated by NCEES Credentials Evaluations. Evaluations performed by any other service will no longer be accepted.

- Summary of October 2012 Exam Activities

	<u>FE</u>	<u>FS</u>	<u>PE</u>	<u>PS</u>
<i>Examinees Scheduled:</i>	86	5	84	6
<i>Examinees Present:</i>	83	4	78	6

	<u>SE (lateral)</u>	<u>SE (vertical)</u>
<i>Examinees Scheduled:</i>	10	10
<i>Examinees Present</i>	9	9

- NCEES Western Zone Positions

They are looking for nominations for the secretary-treasurer position.

- 2012 NCEES Engineering Award Book

The NCEES Engineering Award for Connecting Professional Practice and Education recognizes engineering programs for their unique collaborations bringing together students and licensed professional engineers. The Florida Atlantic University Department of Civil Engineering and Geomatics Engineering was awarded \$25,000 grand prize. Five additional winners received awards of \$7,500 each.

b. NCARB Matters

- Member Board Chairs/Member Board Executives Conference

Mr. Kobashigawa reported on the NCARB Member Board Chairs ("MBC")/Member Board Executives ("MBE") Conference held on November 1-3, 2012 in Boston, MA. Attendees received information and discussed the following:

1. Review of the recently completed practice analysis;
2. Implementation of provisions related to electronic seals and signatures into Model Law;
3. Whether to add provisions related to reactivation of license into Model Law;
4. Data collection sharing with NCARB by Member Boards;
5. Increase of NCARB record holders due to amnesty program;
6. Collaboration with collaterals:
  - a) With AIA regarding continuing education record keeping and quality of courses, and definition of welfare;
  - b) With AIA to create a student IDP coordinator;

- c) With NAAB regarding NCARB Awards submittal of programs/projects from the schools.
7. Creation of Intern Think Tank task force to address IDP requirements;
  8. Development of "Destination: Architect", a video, power point presentation on architect licensure which can be used by Member Boards. This is also on YouTube.
  9. NCARB Awards program awarded a total of \$75,000 to three schools;
  10. Legislative issues:
    - a) Trend of contractor led design/build projects outpacing architect led design/build projects;
    - b) Within the last three years, loss of 40% revenues for architectural firms and 30% less employees;
    - c) New delivery method of public/private partnership in that government and developers are partnering to build and operate projects;
  11. Licensing issues:
    - a) Military licensing;
    - b) Licensing of interior designers;
    - c) Incidental practice;
    - d) Unlicensed activity;
  12. Develop a definition of welfare to implement in Model Law;
  13. Does NCARB need to develop Model Law related to investigations and discipline? Most states handle this differently;

14. Unlicensed practice;

15. Future of licensure – Movement to dilute the architect's scope of work, such as consolidation of boards in Iowa, allowing a contractor to replace an architect in North Dakota, re-defining of "public building" in Arkansas, movement to eliminate the architect license in New Hampshire, laws not requiring an architect for two-story buildings in North Dakota, movement to appoint a consumer board in Georgia;

16. Moral character/ethics – Does NCARB need to develop an ethics exam?

17. Alternatives to IDP – 38 states accept alternatives;

18. Reorganization of NCARB senior management organization;

19. Addressing problems with A.R.E. practice exam for those with old computers;

20. NCARB's inability to reach agreements with other countries due to states' rights whereas the other countries have the authority;

21. NCARB outreach initiatives to firms and supervisors;  
and

22. Alternative meeting format and delving of materials for board meetings;

- NCARB Fast Facts

Through the use of Facebook and Twitter, NCARB uses these social media to spread information on internship requirements and licensure.

- CEO Update

Mr. Kobashigawa reported that available to Member Board Members and Member Board Executives in the Registration Boards section of NCARB's website, there is

a link for the *CEO Update* which provides useful information for the Board's meetings and interactions with their community of stakeholders.

- IDP E-News

NCARB has implemented new opportunities for interns to earn experience hours. The academic internship experience, originally capped at 930 hours, will now have no cap. Interns will also have the opportunity to earn IDP experience through construction work. More information is available in the November 2012 *IDP Guidelines*.

- Destination Architect

NCARB introduced **Destination: Architect**, an educational resource that can be used when giving presentations about the path to licensure. **Destination: Architect** maps out key components of licensure and includes both short videos and companion PowerPoint presentations with talking points. Its modular design allows you to select the content that will best suit your particular audience, timing, and presentation needs. Also available on YouTube channel is a series of five short videos to help aspiring architects proactively plan and prepare for meeting licensure requirements.

- Continuing Education Update

As of October 2012, 12 states have adopted/implemented NCARB's continuing education ("CE") standard while 15 states/territories are in progress/under consideration of implementing NCARB's CE standard.

c. CLARB Matters

- CLARB has two new resources for Sections 3 and 4 of the L.A.R.E. that are available to boards and exam candidates.

There is a YouTube video that provides an in-depth look at the both sections. CLARB has also updated the handout that contains FAQs, important dates, and links to available resources.

- The 2013 Spring Meeting is scheduled for March 1-2, 2013 in Scottsdale, AZ.
- 2013 L.A.R.E. Administration Dates:  
  
**April 8-20, 2013** (registration opens on December 31, 2012 and closes on March 29, 2013)  
  
**August 19-30, 2013** (registration opens on May 13, 2013 and closes on August 9, 2013)  
  
**December 2-14, 2013** (registration opens on August 26, 2013 and closes on November 22, 2013)

d. Small Business Regulatory Review Board Meeting Related to Proposed Rules Amendments

The Small Business Regulatory Review Board ("SBRRB") met in December and reviewed the Board's proposed rule amendments. Mr. Hong testified on behalf of the Board at the meeting with Mr. Kobashigawa and Ms. Matsushima also present.

After hearing testimonies from other supporters of the proposed rule amendments, the SBRRB approved the amendments.

e. Architect Continuing Education Audit

The Board is conducting a random audit of architects to ensure they have complied with the CE requirement.

After discussion, it was moved by Mr. Yumol, seconded by Mr. Lau, and unanimously carried that if a candidate is lacking credits, they may be referred to RICO for investigation.

Executive  
Officer's  
Report:

a. AIA Amendment to the Code of Ethics

Supervisors must assist interns with their IDP record in a timely manner.

b. Letter from Marie Kimmey

Mr. Kobashigawa reported that Ms. Kimmey submitted a letter in support of the Board's proposed rules amendment that was forwarded to SBRRB.

c. Circuit Court Judgments for Unlicensed Activity

A July – September 2012 listing of Circuit Court judgments and final orders against unlicensed activities was circulated to the Board for their information.

Correspondence: a. E-mail from Gregory P. Parsons

Mr. Parson requested clarification on the PE examination requirement for licensure as a structural engineer, which would be the 16-hour structural engineering PE exam or combination of civil and structural II PE exams.

As such, Mr. Parson's application is still considered deferred.

b. Letter from Kang Myung Kim

After discussion, it was moved by Mr. Yumol, seconded by Mr. Lau and carried (ayes from Chu, Constantino, Hirota, Hong, Lau, Manzano, Murray, and Yumol while Pang recused himself) to defer this matter and request Mr. Kim to submit a doctor's note

Announcement: a. Resignation by Robert Yanabu

Mr. Kobashigawa informed the Board that Mr. Yanabu submitted a letter of resignation as he could not fulfill his obligation as a Board member for personal reasons.

Next Meeting: Thursday, January 17, 2013  
9:00 a.m.  
King Kalakaua Conference Room  
King Kalakaua Building  
335 Merchant Street, 1<sup>st</sup> Floor  
Honolulu, Hawaii 96813

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Adjournment: The meeting was adjourned at 10:40 a.m.

Taken and recorded by:

/s/ Terry Akasaka-Toyama

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Terry Akasaka-Toyama  
Secretary

Reviewed and approved by:

/s/ James Kobashigawa

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James Kobashigawa  
Executive Officer

1/7/13

Minutes approved as is.

Minutes approved with changes; see minutes \_\_\_\_\_.