

**BOARD OF PROFESSIONAL ENGINEERS, ARCHITECTS,
SURVEYORS AND LANDSCAPE ARCHITECTS**

Professional and Vocational Licensing Division
Department of Commerce and Consumer Affairs
State of Hawaii

MINUTES OF MEETING

The agenda for this meeting was filed with the Office of the Lieutenant Governor, as required by Section 92-7(b), Hawaii Revised Statutes.

Date: Thursday, April 11, 2013

Time: 8:30 a.m.

Place: King Kalakaua Conference Room
King Kalakaua Building
335 Merchant Street, 1st Floor
Honolulu, Hawaii 96813

Present: Norman Hong, Chair, Architect Member
Ross Okuda, Vice Chair, Mechanical Engineer Member
Raymond Skelton, Secretary, Public Member
Demetrio Constantino, Public Member
Dan Hirota, Land Surveyor Member
Joel Kurokawa, Landscape Architect Member
Howard Lau, Structural Engineer Member
Jay Manzano, Public Member
Shelli McCelvey, Landscape Architect Member
Paul Murray, Land Surveyor Member
Clayton Pang, Electrical Engineer Member
Roberto Yumol, Architect Member
Rodney Tam, Deputy Attorney General
James Kobashigawa, Executive Officer
Sandra Matsushima, Executive Officer
Terry Akasaka-Toyama, Secretary

Call to Order: There being a quorum present, Chair Hong called the meeting to order at 9:00 a.m.

Agenda: Additions and Revisions: It was moved by Mr. Lau, seconded by Mr. Yumol, and unanimously carried to add the following to the agenda:

- Under New Business, b. NCEES Matters, add NCEES Brochure.
- Under New Business, c. NCARB Matters, add CEO Update.
- Under Correspondence, add a. Letter from Daniel Bogue, P.E., b. E-mail from Thomas Lach, P.E., and c. Letter from Michael Lau.

Approval of
Minutes:

It was moved by Mr. Skelton, seconded by Mr. Yumol, and unanimously carried to approve the minutes of the March 14, 2013 Board meeting.

Chapter 91,
Adjudicatory
Matters:

At 9:02 a.m., Chair Hong recessed the Board's meeting to discuss the following adjudicatory matter pursuant to Chapter 91, HRS:

- a. In the Matter of the Architect's License of Michael R. Davis – Settlement Agreement Prior to Filing of Petition for Disciplinary Action and Board's Final Order

It was moved by Mr. Lau, seconded by Mr. Pang, and unanimously carried to accept the above Settlement Agreement and Board's Final Order.

- b. In the Matter of the Architect's License of Donald R. Botsai – Hearings Officer's Findings of Fact, Conclusions of Law and Recommended Order

It was moved by Mr. Lau, seconded by Mr. Skelton, and carried (ayes from Constantino, Hirota, Kurokawa, Lau, Manzano, McCelvey, Murray, Okuda, and Skelton, while Hong, Pang, and Yumol recused themselves from voting) to accept the above Hearings Officer's Findings of Fact, Conclusions of Law and Recommended Order.

At 9:10 a.m., the Board came out of Chapter 91, HRS, and returned to its regular order of business.

Applications:

- a. Ratifications

None.

- b. Professional Engineer Committee Recommendations

Mr. Lau presented the PROFESSIONAL ENGINEER COMMITTEE REPORT and recommended action as follows:

APPROVE CIVIL ENGINEER BY ENDORSEMENT

- BOWLES, Seth
- CLAGUE, James Jr.
- COCHRAN, Jason
- ELLIOT, Robert
- FONG, Kevin

- HARRISON, Stephanie
- KILE, Mark
- NGUYEN, Tien
- STOKES, Gerald Jr.
- STORESUND, Rune
- TRIPP, Russell
- ZOLVINSKI, Zachary

APPROVE ELECTRICAL ENGINEER BY ENDORSEMENT

- BABAZADEHASBAGH, Erfan
- HORNE, Christopher
- HUBBARD, William
- MOORE, William
- NIKOLAKOPULOS, Matthias
- SCHAUB, Steven

APPROVE MECHANICAL ENGINEER BY ENDORSEMENT

- de BARRENA-SAROBÉ, Luis
- THOMPSON, William

APPROVE STRUCTURAL ENGINEER BY ENDORSEMENT

- ABBOTT, Richard
- ASHLEY, Charles Jr.
- BAILEY, Wendy
- GADOW, Douglas
- HARRIS, Marcia
- JOBES, Caleb
- NAGUIB, Wassim
- PARADA, Jose
- TERICH, Timothy
- ZAHN, Michael

APPROVE ENGINEER BY EXAM (PE)

- CHANG, Mun-Won (EE)
- TYAU, Joshua (SE)

APPROVE ENGINEER BY EXAM (FE)

- ANDRIATSIVOAFETRA, Nambininandro
- CHANG, Mun-Won

DEFER CIVIL ENGINEER BY ENDORSEMENT

- CURRIE, Evan
- SILVESTRE, Roman

DEFER ELECTRICAL ENGINEER BY ENDORSEMENT

- TEUFEL, John III
- WATERS, Vincent

DEFER MECHANICAL ENGINEER BY ENDORSEMENT

- FORD, Sean

DEFER STRUCTURAL ENGINEER BY ENDORSEMENT

- HOLTEN, David
- KLEIN, Kenneth

DENY CIVIL ENGINEER BY ENDORSEMENT

- ROKACH, Abraham

It was moved by Mr. Pang, seconded by Mr. Constantino, and unanimously carried to accept the PROFESSIONAL ENGINEER COMMITTEE REPORT.

c. Professional Architect Committee Recommendations

Mr. Yumol presented the PROFESSIONAL ARCHITECT COMMITTEE REPORT and recommended action as follows:

APPROVE ARCHITECT BY ENDORSEMENT

- CARTER, Timothy
- GREGORY, Bert III
- KAUFMAN, Sally
- McLEOD, Christopher
- MUSSER, David
- PAYAN, Robert
- REBORA, Stephen
- THORNTON, Robert
- VALERIUS, Bradley

APPROVE ARCHITECT BY EXAM

- HIGA, Christi Anne
- LUM, Jamie
- LUM, Trenton
- MAHELONA, Nalani
- UGAI, Takao

It was moved by Mr. Lau, seconded by Mr. Pang, and unanimously carried to accept the PROFESSIONAL ARCHITECT COMMITTEE REPORT.

d. Professional Land Surveyor Committee Recommendations

None.

e. Professional Landscape Architect Committee Recommendations

Mr. Kurokawa presented the PROFESSIONAL LANDSCAPE ARCHITECT COMMITTEE REPORT and recommended action as follows:

APPROVE LANDSCAPE ARCHITECT BY ENDORSEMENT

- ARATA, Warren (state-constructed exam)
- CRIGHTON, Roland (state-constructed exam)

It was moved by Ms. McCelvey, seconded by Mr. Lau, and unanimously carried to accept the PROFESSIONAL LANDSCAPE ARCHITECT COMMITTEE REPORT.

Old Business:

a. Rules Committee Report

Mr. Kobashigawa summarized the minutes of the March 14, 2013 Rules Committee meeting.

At the meeting, Ms. Sakata requested that the third paragraph of the February 14, 2013 Rules Committee minutes be clarified by adding the following (added material underlined):

"Regarding language setting time frames to complete exams, the Committee recommended that an applicant will need to pass the FE, PE, FS, PS and state-

constructed surveyor exams within five (5) years of approval. Also, an applicant shall have five (5) years from the date of passing the first section of the A.R.E. and L.A.R.E. to complete the exams. For the A.R.E., each section passed is good for five (5) years. Any section passed beyond five (5) years has to be retaken."

By consensus, the Committee approved the clarification.

In addition, based on an inquiry from the Hawaii County, the Committee discussed the interpretation of section 16-115-9, Hawaii Administrative Rules ("HAR"), and whether it needed to be amended.

Hawaii County inquired as to whether only each sheet of "design drawings" need to be stamped or does each sheet of reports, specifications, maps, surveys, and descriptions have to also be stamped.

After lengthy discussion, the Committee interpreted section 16-115-9, HAR, to mean that only each sheet of the "design drawings" need to be stamped and will recommend this to the Board. Therefore, no changes need to be made to this section.

It was moved by Mr. Yumol, seconded by Mr. Lau, and unanimously carried to approve the minutes of the March 14, 2013 Rules Committee meeting.

New Business: a. Consideration of Amendments to Chapter 16-115, Hawaii Administrative Rules

It was moved by Mr. Lau, seconded by Mr. Skelton, and unanimously carried to accept the proposed amendments to the Board's rules as heard at today's public hearing.

b. NCEES Matters

- Licensure Exchange

The April 2013 issue of the "Licensure Exchange" was circulated to the members for their information.

- Agreement for Examination Administration Services

The Board currently has a contract with NCEES regarding the administration of exams. NCEES has received comments from some state boards indicating that a contract between them would no longer be required since the board will not be invoiced for any of the fees associated with the administration of the exams. In lieu of a contract, some state boards are accepting a letter from NCEES that details the services that will continue to be provided to the active member board.

Mr. Tam indicated that in reviewing the Board's contract with NCEES and the sample letter that NCEES provided which the boards could use in lieu of the contract, there was an indemnification clause that was included in the contract, but not the letter. Also, since there is no end date to the contract, Mr. Tam felt comfortable keeping with the existing contract.

Mr. Kobashigawa reported that NCEES will be making modifications to the contract.

By consensus of the Board, this matter will be deferred until NCEES has prepared the new changes to the contract which Mr. Tam can then review.

- Software Engineering

A new discipline exam for software engineering will be offered beginning with the April 2013 exam administration. This discipline does not apply to those who develop websites as it does not affect health, safety and welfare.

- Webinar on Computer-Based Testing

Mr. Kobashigawa informed the Board that NCEES presented a webinar relating to the new procedures and changes needed to implement computer-based testing.

- NCEES Brochure

NCEES developed a brochure to promote licensure that was distributed to the members for their information.

On a separate note, Mr. Lau indicated that he had been selected to sit on the site selection committee for upcoming Western Zone meetings.

c. NCARB Matters

- NCARB News Clips

A series of special reports from NCARB will share education, internship, examination and continuing education-related findings from its *2012 Practice Analysis of Architecture*. One report titled "The Education Report" is now available and presents data and key insights to architecture education.

- Discussion on Criminal Background Checks

NCARB inquired with the state boards whether criminal background checks were required for licensure.

Most jurisdictions don't do background checks or have an honor system. Texas will be requiring federal/state review by finger printing everyone they regulate starting September 1, 2013.

- Letter of Invitation to NCARB

Mr. Kobashigawa reported that a letter was sent to NCARB by Chair Hong on behalf of the Board inviting them to attend a Board meeting. No response has been received yet.

- CEO Update

The March 2013 issue of "CEO Update" was circulated to the members for their information.

On a separate note, a flyer from AIA Honolulu was circulated to the members announcing that April is architecture month and the free public events available courtesy of AIA Honolulu. To register and obtain more information see their website at www.aiahonolulu.org.

d. CLARB Matters

- Member Board E-News

- ✓ For the April 2013 L.A.R.E. administration, CLARB revised the exam resources webpage to make it easier for candidates to understand the exam resources available as well as clarifying CLARB's role in providing the exam-related resources. The L.A.R.E. Orientation Guide was also updated and sample exams are now available for each section.
- ✓ Alberta and the District of Columbia are both considering becoming CLARB members. CLARB has been providing information to the Alberta Association of Landscape Architects throughout the past year.

- Region V Conference Call

Mr. Kurokawa made his report last month regarding this conference call.

Correspondence: a. Letter from Daniel Bogue, P.E.

Mr. Bogue inquired whether he would qualify for licensure based upon his licenses from other states as a civil engineer to do design of scaffolding, concrete shoring and concrete forming.

By consensus of the Board, for this type of work a structural engineer license would be required.

b. E-mail from Thomas Lach, P.E.

Mr. Lach's area of expertise concentrates around a particular industry that involves designing lighting poles/grids, reinforced concrete foundations and maintenance walkways.

By consensus of the Board, this type of work would require a structural engineer license.

c. Letter from Michael Lau

Mr. Lau is an architect continuing education ("CE") audit candidate who was not able to provide sufficient CE hours fulfilling the 16-hour requirement. He requested an extension to June 2013 to fulfill the CE requirement.

It was moved by Mr. Yumol, seconded by Mr. Skelton, and unanimously carried to deny Mr. Lau's request for an extension to fulfill the architect CE requirement.

Announcements: a. Nominations for Board Vacancies

Mr. Kobashigawa reported that Mr. Richard Suzuki and Mr. Craig Murayama were nominated to fill the civil engineer and architect member vacancies.

Next Meeting: Thursday, May 9, 2013
9:00 a.m.
King Kalakaua Conference Room
King Kalakaua Building
335 Merchant Street, 1st Floor
Honolulu, Hawaii 96813

Adjournment: There being no further business to discuss, the meeting was adjourned at 9:45 a.m.

Taken and recorded by:
/s/ Terry Akasaka-Toyama
Terry Akasaka-Toyama
Secretary

Reviewed and approved by:

/s/ James Kobashigawa

James Kobashigawa
Executive Officer

JK:tat
4/23/13

[X] Minutes approved as is.

[] Minutes approved with changes; see minutes of _____.