

MOTOR VEHICLE REPAIR INDUSTRY BOARD  
Professional and Vocational Licensing Division  
Department of Commerce and Consumer Affairs  
State of Hawaii

MINUTES OF MEETING

The agenda for this meeting was filed with the Office of the Lieutenant Governor, as required by section 92-7(b), Hawaii Revised Statutes ("HRS").

Date: Wednesday, July 18, 2012

Time: 9:30 a.m.

Place: Queen Liliuokalani Conference Room  
King Kalakaua Building, 1<sup>st</sup> Floor  
335 Merchant Street  
Honolulu, Hawaii 96813

Present: Steve J.T. Chow, Esq., Public Member, Chairperson  
Roy Sasuga, Public Member, Vice-Chairperson  
Swee Berkey, Public Member  
Alan Nakamura, Industry Member  
Michael Tetsutani, Industry Member

Christine Rutkowski, Executive Officer  
Rodney J. Tam, Deputy Attorney General  
Alice Worthy, Secretary

Excused: Warren Higa, Industry Member

Guests: None.

Call to Order: With the presence of quorum, Chairperson Chow called the meeting to order at 9:32 a.m.

Agenda Additions/  
Revisions: None.

Welcome New  
Board Member: Chairperson Chow welcomed new member Michael Tetsutani, and asked him to give a brief summary of his background.

Mr. Tetsutani stated that he has been in the industry for well over 30 years, starting out as a lot attendant, and working his way up through the ranks holding various positions within the industry. Mr. Tetsutani is currently employed at BMW of Honolulu as its Service and Parts Director. Mr. Tetsutani hopes that with his experience he can give back to the community by serving as a Board member.

Members and staff were introduced. Both the Chairperson and Executive Officer answered questions from Mr. Tetsutani regarding the Board and its function.

Election of Officers:

The Executive Officer asked if there were any volunteers for the position of Chairperson.

It was moved by Mr. Sasuga, seconded by Mr. Nakamura, and unanimously carried to retain the current Chairperson. Mr. Chow accepted the position. He then asked for volunteers for Vice-Chair.

It was moved by Mr. Nakamura, seconded by Ms. Berkey, and unanimously carried to retain the current Vice-Chairperson. Mr. Sasuga accepted the position.

Minutes of Previous Meeting:

Minutes of the May 16, 2012 Meeting

It was moved by Mr. Sasuga, seconded by Mr. Nakamura, and unanimously carried to approve the minutes as circulated.

Chair's Report:

None.

Executive Officer's Report:

Hawaii State Ethics Commission

*The High Road*, March 2012 - The publication was summarized and discussed.

Copies of the Gifts Disclosure Packet were given to members for their information.

Licensing:

Ratification

The Board members reviewed the ratification lists for motor vehicle repair dealer and motor vehicle mechanic licenses. Upon a motion by Mr. Sasuga, seconded by Ms. Berkey, it was unanimously carried to ratify the lists (attached).

New Business:

Undated Letter from Stafford L. Montgomery, Montgomery Motors Ltd., Regarding State of Hawaii Motorcycle Licensing Examination

Mr. Montgomery stated that he has worked with HCC in the preparation of the State's annual motorcycle exam and would like to assist again. Copies of the letter were given to members for their information. Members agreed by consensus to have the Executive Officer respond to the letter by thanking Mr. Montgomery for his past assistance and to inform him that if his assistance is needed, he will be contacted.

Change in Meeting Schedule

The Executive Officer confirmed that the remaining two Board meetings have been rescheduled for September 27, 2012 and November 29, 2012 at 1:30 p.m.; both meetings are on a Thursday. The 2013 meeting schedule will reflect the new meeting day and time.

Ms. Berkey stated that she would not be available for the September 27<sup>th</sup> meeting.

Unfinished  
Business:

2012 Legislative Session

H.B. 1543, S.D. 1, C.D. 1

At the May 16, 2012 meeting, the Board discussed this matter and the potential impact on repair dealers, depending on the scope of review DCCA performs. The Board authorized the Executive Officer to submit the Board's comments regarding the bill citing to the Board's concerns regarding impact to small businesses.

The Executived Officer reported that DCCA's scope of review will not encompass small business repair dealers. Therefore, the Board's concerns are ameliorated.

The Executive Officer reported that the Governor signed the bill into law.

Other  
Organizations:

Honolulu Community College – University of Hawaii - Motor Vehicle Certification Program FY 2013 – ASE Automotive Preparation Courses via HCC's Continuing Education and Life-Long Learning Division ("CELL")

Members were provided copies of HCC's draft proposal regarding the implementation of the ASE preparation courses.

After a brief discussion, it was agreed to invite Mr. Barros to the September 27, 2012 Board meeting to answer questions the members have regarding the proposal and to do a demonstration on the "Halawai" software.

Next Meeting:

Thursday, September 27, 2012  
1:30 p.m.  
PVL Examination Room, Room 330  
King Kalakaua Building, 3<sup>rd</sup> Floor  
Honolulu, Hawaii 96813

Adjournment:           The meeting adjourned at 10:39 a.m.

Taken and recorded by:

/s/ Alice Worthy

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Alice Worthy, Secretary

Reviewed and approved by:

/s/ Christine Rutkowski

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Christine Rutkowski  
Executive Officer

CR:aw  
8/10/12

[ X] Minutes approved as is.

[ ] Minutes approved with changes; see minutes of \_\_\_\_\_.

LTYPE	LIC NUM	BP NAME PART 1
RD	4186	IZZI AUTO SERVICES LLC
RD	4187	ADD-ONS INC
RD	4188	IVAN'S PSYCLES & REPAIRS LLC
RD	4189	1320 AUTOMOTIVE LLC

MC	8482	HO KWANG <CHA<
MC	8483	JOSEPH <BORJA<
MC	8484	MICHAEL R <MOSS< JR
MC	8485	DAVID <SRISOURAJ<
MC	8486	ROGER <MORI<
MC	8487	RICHARD C <PASCUAL<
MC	8488	RODELIO G <ASUNCION<
MC	8489	DONNY E <SOUZA<
MC	8490	HUSEIN <ELWIR<