

MOTOR VEHICLE REPAIR INDUSTRY BOARD
Professional and Vocational Licensing Division
Department of Commerce and Consumer Affairs
State of Hawaii

MINUTES OF MEETING

The agenda for this meeting was filed with the Office of the Lieutenant Governor, as required by section 92-7(b), Hawaii Revised Statutes ("HRS").

Date: Thursday, January 17, 2013
Time: 1:30 p.m.
Place: Queen Liliuokalani Conference Room
King Kalakaua Building, 1st Floor
335 Merchant Street
Honolulu, Hawaii 96813

Present: Steve J.T. Chow, Esq., Public Member, Chairperson
Roy Sasuga, Public Member, Vice-Chairperson
Swee Berkey, Public Member
Warren Higa, Industry Member
Alan Nakamura, Industry Member
Michael Tetsutani, Industry Member
Marie Weite, Public Member

Christine Rutkowski, Executive Officer
Alice Worthy, Secretary

Excused: Rodney J. Tam, Deputy Attorney General

Guests: Rosemary Sumajit, Honolulu Community College ("HCC")
Michael Barros, HCC
Jo Ann Uchida Takeuchi, Deputy Director, DCCA

Call to Order: With the presence of quorum, Chairperson Chow called the meeting to order at 1:35 p.m.

Welcome New Board Member: Chairperson Chow welcomed new public member Marie Weite, and asked Ms. Weite to give a brief summary of her background. Board members introduced themselves and welcomed Ms. Weite to the Board.

Introduction of Deputy Director: Deputy Director Jo Ann Uchida Takeuchi introduced herself to the Board. She was formerly CEO of RICO, and has held her current position as Deputy Director since February 2012.

She stated that the director's office has an open door policy; that it's important to interact with the members and to understand their roles regarding the overall licensing process.

Deputy Director Takeuchi stated that an orientation for all chairpersons was held in December of 2011, where representatives from various state agencies attended and provided information relative to the board

members and their duties. It was such a success that an orientation for all board members was held in October of last year. The program was similar to the one held for the chairpersons.

She assured the members that the director's office is cognizant of their busy schedules and thanked the members for their time. She extended an open invitation to the members to contact the director's office via their executive officer if they have any questions. She stated that it is important to keep the line of communication open

She then asked the members if they had any questions.

Chair Chow asked questions regarding settlement agreements and decisions that come before the board. Mr. Nakamura asked whether RICO investigators are specialized in any of the specific areas; Deputy Director Takeuchi said they are not, but that they work with the Advisory Committee members.

Chairperson Chow thanked Deputy Director Takeuchi for visiting with the Board.

Agenda Additions/
Revisions:

The Executive Officer requested that the following item be added to the agenda under Item 9. New Business: 2013 Legislative Session.

Upon a motion by Mr. Sasuga, seconded by Mr. Tetsutani, it was unanimously carried to add the following item to the agenda under item 9.c. New Business: 2013 Legislative Session.

Chairperson Chow announced that the agenda would be taken out of order.

Other
Organizations:

Honolulu Community College – University of Hawaii MV Certification Program FY 2013 (“Program”)

Mr. Barros reported that the HCC campus is being reorganized and as part of that reorganization, the division that handles non-credit activities will now come under the direction of Rosemary Sumajit. He said that based on the Board's authorization to have the ASE preparation class delivered under the College's non-credit section, Ms. Sumajit will now be the coordinator for the program's contract. Mr. Barros introduced Ms. Sumajit to the Board.

With regard to the website that was proposed in 2010, Mr. Barros confirmed that the website was funded by the Program, but that the website never got off the ground. Mr. Barros stated that Ms. Sumajit and her staff will work with the Board in resolving this issue.

Chairperson Chow announced that the Board would return to the order of the agenda.

Minutes of Previous Meeting: Minutes of the November 29, 2012 Meeting

It was moved by Mr. Sasuga, seconded by Ms. Berkey (Ms. Weite abstained), and unanimously carried to approve the minutes as circulated.

Chair's Report: None.

Executive Officer's Report: There was discussion on the Board's legislative delegate for the 2013 legislative session. Board members briefly discussed the upcoming legislative session and the possibility that Board input may be required on bills that could impact the Board's program of work. The Board further discussed the logistics involved in convening a meeting, establishing a quorum of members, the requirement to file an agenda, etc., and the impact on the Board's ability to deliver its comments in a timely manner.

Chair Chow requested for volunteers to participate and assist in Legislative matters that involve the Board's program of work. The Chair also said that last year Mr. Higa was the designee. Mr. Nakamura said that he would not be able to help due to his commitment to his small business. Mr. Tetsutani stated that his experiences reveal that there is little advanced notice for hearings and it is difficult to determine how long a hearing will last. The Chair stated that if a bill involves industry practices, as industry member would be needed to assist. Mr. Tetsutani agreed.

After discussion, it was moved by Mr. Sasuga, seconded by Ms. Weite, and unanimously carried to appoint Chairperson Chow as the Board's representative for non-industry issues, and appoint Mr. Tetsutani as the Board's representative for industry issues, with Mr. Nakamura as Mr. Tetsutani's backup. These members are authorized to handle legislative matters on behalf of the Board, including being the contact person to comment on bills, and deliver testimonies at the legislature as needed.

Licensing: Ratifications

The Board members reviewed the ratification lists for motor vehicle repair dealer and motor vehicle mechanic licenses. Upon a motion by Mr. Sasuga, seconded by Mr. Nakamura, it was unanimously carried to ratify the lists (attached).

Applications: Leif Whyland – Motor Vehicle Mechanic

At 2:26 p.m., it was moved by Ms. Weite, seconded by Mr. Sasuga, and unanimously carried to enter into Executive Session to consider and evaluate personal information relating to the individual applying for licensure in accordance with Chapter 92-5(a) (1).

EXECUTIVE SESSION

At 2:34 p.m., it was moved by Mr. Sasuga, seconded by Ms. Weite, and unanimously carried to return to the Board's regular order of business.

Board members reviewed the application and documents submitted by applicant. After a brief discussion, it was moved by Mr. Sasuga, seconded by Ms. Weite, and unanimously carried to approve the application for a motor vehicle mechanic's license for Leif Whyland.

New Business: June 30, 2013 License Renewal – Should Courtesy Renewal Applications Be Mailed to Licensees?

The Executive Officer explained that during the renewal period renewal applications and reminder postcards are mailed to licensees. The division is looking at going paperless and asking if the Board would consider doing away with mailing the renewal applications to licensees. Instead a postcard regarding the renewal would be sent to them.

In response to a question whether certified mechanics can renew online, the Executive Officer said that certified mechanics cannot renew online.

After a brief discussion, it was moved by Ms. Weite, seconded by Mr. Higa, and unanimously carried to do away with the requirement that renewal applications be mailed to licensees, and that only reminder postcards will be mailed to licensees.

Oct. – Dec. 2012 Circuit Court Judgments and Final Orders – Darrell M. Yazaki

Copies of the Oct.-Dec. 2012 list of circuit court judgments and final orders against unlicensed activity were given to members for their information.

2013 Legislation Session

The appointment of a Board member to represent the Board at the 2013 legislative session was discussed under item 7. Executive Officer's Report.

Next Meeting: Thursday, March 21, 2013
1:30 p.m.
Queen Liliuokalani Conference Room
King Kalakaua Building, 1st Floor
Honolulu, Hawaii 96813

Adjournment: The meeting adjourned at 2:55 p.m.

Taken and recorded by:

/s/ Alice Worthy

Alice Worthy, Secretary

Reviewed and approved by:

/s/ Christine Rutkowski

Christine Rutkowski
Executive Officer

CR:aw
2/19/13

Minutes approved as is.

Minutes approved with changes; see minutes of _____.

LTYPE	LIC NUM	BP NAME PART 1
RD	4202	DAMITIO ENTERPRISES LLC
RD	4203	FAITH COLLISION CENTER OF HAWAII
RD	4204	ENVY HAWAII LLC
RD	4205	OHANA AUTO SERVICE CORP
RD	4206	PERFORMANCE AUTO REPAIR

MC	8511	DARWIN T <CARLSON<
MC	8512	RODNEY C <SARIBAY<
MC	8513	ADRIAN A <PADILLA<
MC	8514	TAYLOR M <TAKAHASHI<
MC	8515	RODNEY <RABANG<
MC	8516	ROMUALDO M M <RUIZ<
MC	8517	WENDELL I <HIEDA<
MC	8518	COLBY P <VIEIRA<