

BOARD OF NURSING
Education Committee
Professional & Vocational Licensing Division
Department of Commerce & Consumer Affairs
State of Hawaii

MINUTES OF EDUCATION COMMITTEE MEETING

The agenda for this meeting was filed with the Office of the Lieutenant Governor as required by section 92-7(b), Hawaii Revised Statutes.

Date: Thursday, July 7, 2011

Time: 11:00 a.m.

Place: Queen Liliuokalani Conference Room
King Kalakaua Building, 1st Floor
335 Merchant Street
Honolulu, Hawaii 96813

Members Present: Denise Cohen, MS, APRN, Chair
Cecilia P.S. Mukai, Ph.D, APRN

Staff Present: Lee Ann Teshima, Executive Officer ("EO")
Lesley Matsumoto, Secretary

Call to Order: The Chair called the meeting to order at 11:08 a.m.

Approval of the Agenda: Upon a motion by Dr. Mukai, seconded by the Chair, it was voted on and unanimously carried to approve the agenda as circulated.

Approval of The Minutes: Upon a motion by Dr. Mukai, seconded by the Chair, it was voted on and unanimously carried to approve the June 2, 2011 minutes as circulated.

Hawaii Nursing Schools/ Programs: Review and Consideration of Proposed Revisions to the Annual Report Form
The Committee continued their discussion of revisions to the annual report form and after some consideration, made the following changes:

Amended Faculty Information as follows:

"Number of Compensated Nursing Faculty for the period covering July 1, 20__ through June 30, 20__."

"Continuing Nursing Faculty Competency Declaration:"

"A review of the nursing faculty for the period covering July 1, 20__ to June 30, 20__ (complete dates) who will be continuing, indicates that"

Upon a motion by Dr. Mukai, seconded by the Chair, it was voted on and unanimously carried to recommend to the Board the finalized Annual Report Form and to place the form on the Board's website.

Consideration of a Uniform Quarterly Report Form

Dr. Mukai provided a draft for consideration of a uniform quarterly report form for nursing programs that are required to submit quarterly reports for low pass rates.

Upon a motion by Dr. Mukai, seconded by the Chair, it was voted on and unanimously carried to recommend use of the attached Quarterly Report Form to the Board.

Next Meeting: Thursday, August 11, 2011, immediately Following the Board Meeting


Adjournment: The meeting was adjourned at 11:35 p.m.

Reviewed and approved by:

Taken by:



Lee Ann Teshima
Executive Officer



Lesley Matsumoto
Secretary

LAT:lm

7/28/11

- Minutes approved as is.
 Minutes approved with changes; see minutes of _____.