

BOARD OF NURSING
Education Committee
Professional & Vocational Licensing Division
Department of Commerce & Consumer Affairs
State of Hawaii

MINUTES OF EDUCATION COMMITTEE MEETING

The agenda for this meeting was filed with the Office of the Lieutenant Governor as required by section 92-7(b), Hawaii Revised Statutes.

Date: Thursday, November 3, 2011

Time: 8:30 a.m.

Place: Queen Liliuokalani Conference Room
King Kalakaua Building, 1st Floor
335 Merchant Street
Honolulu, Hawaii 96813

Members Present: Denise Cohen, MS, APRN, Chair
Cecilia P.S. Mukai, Ph.D, APRN

Staff Present: Lee Ann Teshima, Executive Officer ("EO")
Shari Wong, Deputy Attorney General ("DAG")
Lesley Matsumoto, Secretary

Call to Order: The Chair called the meeting to order at 8:30 a.m.

Approval of The Minutes: Upon a motion by Dr. Mukai, seconded by the Chair, it was voted on and unanimously carried to approve the September 1, 2011 minutes as circulated.

Hawaii Nursing Schools/Programs:

Annual Reports

The Chair stated that she reviewed the annual reports for the following nursing programs and recommend approval for:

- Hawaii Community College
- Hawaii Pacific University
- UH @Hilo

The Chair stated that the additional information for Kapiolani Community College's annual report is needed, specifically, the CVs for the instructors did not indicate teaching assignments and for Kauai Community College, still waiting for clarification for instructor Tazelaar.

Dr. Mukai stated that she reviewed the annual reports for the following nursing programs and recommend approval for:

- Chaminade University
- UH @ Manoa
- UH @ Manoa – MEPN
- UH Maui College

Dr. Mukai stated that additional information for the University of Phoenix is needed, specifically CVs for new faculty and information regarding their credit equivalencies.

The Committee determined that the request for information should be submitted for consideration by the Board at their December meeting.

Quarterly Reports

Kauai Community College (April – June, 2011) – Deferred from August 11 and September 1, 2011 Committee Meetings

The Committee is still waiting for the CV for instructor Tazelaar.

Hawaii Pacific University (July – September 2011)

The Committee request that the quarterly report be submitted for the Board's consideration at their December 1, 2011 meeting.

University of Phoenix (July – September 2011)

The Committee request that the quarterly report be submitted for the Board's consideration at their December 1, 2011 meeting.

New Business:

Hawaii Pacific University – Self-Study Report

The self-study report was made available for the Committee members.

The Chair asked to review the report and recommended that the Committee acknowledge receipt of the report.

Kapiolani Community College – Curriculum Revision

It was the consensus of the Committee to accept the curriculum revisions proposed by Kapiolani Community College.

Next Meeting: Thursday, January 5, 2012 – Immediately following the Board Meeting

The Chair recommended that the Committee start working on the following:

- Review/Discussion/Revisions to the Annual Report Form
- Begin Review/Discussion to HAR Subchapters Regarding Nursing Programs

Adjournment: The meeting was adjourned at 9:10 a.m.

Taken by:



Lee Ann Teshima
Executive Officer

LAT:lm

12/1/11

- Minutes approved as is.
 Minutes approved with changes; see minutes of _____.