

**BOARD OF NURSING**  
**Education Committee**  
Professional & Vocational Licensing Division  
Department of Commerce & Consumer Affairs  
State of Hawaii

MINUTES OF EDUCATION COMMITTEE MEETING

The agenda for this meeting was filed with the Office of the Lieutenant Governor as required by section 92-7(b), Hawaii Revised Statutes.

Date: Thursday, November 1, 2012

Time: Immediately following Board meeting

Place: Queen Liliuokalani Conference Room  
King Kalakaua Building, First Floor  
335 Merchant Street  
Honolulu, Hawaii 96813

Members Present: Denise Cohen, MS, APRN, Chair  
Cecilia P.S. Mukai, Ph.D, APRN  
Lorraine Fleming, APRN

Staff Present: Lee Ann Teshima, Executive Officer ("EO")  
Shari Wong, Deputy Attorney General ("DAG")  
Lisa Kalani, Secretary

Call to Order: The Chair called the meeting to order at 10:35 a.m.

Approval of the Agenda: Upon a motion by Dr. Mukai, seconded by Dr. Fleming it was voted on and unanimously carried to add the following to today's agenda:

**Additions**

4. Hawaii Nursing Schools/Program
  - b. Quarterly Reports - Review/Discussion/Decision
    - iii. Hawaii Community College

**Additional Distribution**

3. Approval of the Minutes of the September 6, 2012 Meeting
4. Hawaii Nursing Schools/Program
  - b. Quarterly Reports - Review/Discussion/Decision
    - ii. University of Phoenix

Approval of the Minutes: The Chair called for a motion for the September 6, 2012 meeting minutes.

Upon a motion by Dr. Fleming, seconded by Dr. Mukai, it was voted on and unanimously carried to approve the September 6, 2012 minutes as circulated.

Hawaii Nursing  
Schools/Programs:

**Annual Reports – Review/Discussion/Decision**

Upon a motion by Dr. Fleming, seconded by Dr. Mukai, it was voted on and carried to recommend to the Board to accept the annual reports for the following nursing programs:

- Hawaii Community College
- University of Phoenix
- Kauai Community College
- Kapiolani Community College
- UH @ Manoa
- UH @ Manoa – MEPN
- Chaminade

The Chair recused herself.

Upon a motion by Dr. Mukai, seconded by Dr. Fleming, it was voted on and carried to recommend to the Board to accept the annual report for the following nursing program:

- UH – Maui College

Dr. Mukai recused herself.

Upon a motion by Dr. Fleming, seconded by the Chair, it was voted on and carried to recommend to the Board to accept the annual report for the following nursing program:

- UH – Hilo

Dr. Fleming recused herself.

Upon a motion by Dr. Mukai, seconded by the Chair, it was voted on and carried to recommend to the Board to accept the annual report for the following nursing program:

- Hawaii Pacific University

**Quarterly Reports – Review/Discussion/Decision**

Dr. Fleming recused herself.

Hawaii Pacific University

Upon a motion by the Chair, seconded by Dr. Mukai, it was voted on and carried to recommend to the Board to accept the quarterly report for the period covering April – June 2012 and based on the information provided, to have Hawaii Pacific University submit their next report for the biennium covering the period July 2012 – January 2013, due no later than February 28, 2013 for the Committee's consideration at their March 7, 2013 meeting.

University of Phoenix

Upon a motion by the Chair, seconded by Dr. Mukai, it was voted on and unanimously carried to accept the quarterly report for the period covering July – September 2012 with the next quarterly report due in January 2013 for the Committee's consideration at their March meeting.

Hawaii Community College

Upon a motion by the Chair, seconded by Dr. Fleming, it was voted on and unanimously carried to accept the quarterly report for the period covering July – September 2012 with the next quarterly report due in January 2013 for the Committee's consideration at their March meeting.

**Change in Curriculum**

Kapiolani Community College

The Committee reviewed the plan to revise/improve the curriculum for the AS in Nursing Transition Program for Kapiolani Community College. This program is for LPNs that want to advance to an AS in Nursing (ADN), making them eligible to sit for the NCLEX-RN exam.

After some discussion, upon a motion by the Chair, seconded by Dr. Mukai, it was voted on and unanimously carried to accept the proposal to revise the curriculum for Kapiolani Community College's AS Transition Program.

**U.S. Department of Education**

Hawaii Pacific University

The Committee reviewed a letter from the U.S. Department of Education regarding Hawaii Pacific University's response to an audit report.

The Committee determined that no action was necessary.

Old Business:

**Proposed Amendments to HAR Title 16, Chapter 89**

The Committee reviewed and discussed the following proposed amendments:

- For clarification, amend the § 16-89-2, definition of "Contact hour" to read as follows:

"Contact hour" means ~~[a minimum of]~~ sixty minutes of actual organized instruction. Contact hour equivalencies shall be as follows:

- (1) 1 continuing education unit = 10 contact hours;
- (2) 1 continuing medical education credit = 60 minutes.

Academic credit will be converted to contact hours as follows:

- (1) One quarter academic credit equals 12.5 contact hours; and
- (2) One semester academic credit equals 15 contact hours.

~~[Contact hour equivalencies shall be as follows: 1 continuing education unit = 10 contact hours; 1 continuing medical education credit = 60 minutes; 1 American Medical Association credit = 60 minutes.]~~

- For clarification, amend the definition of "Continuing education" to read as follows:

"Continuing education" consists of ~~[a refresher course in subchapter 18 only]~~educational

activities that serve to maintain, develop, or increase the knowledge, skills, and professional performance and relationships a nurse uses to provide services for patients, the public, or the profession. The content of continuing education is that body of knowledge and skills generally recognized and accepted by the profession as within the basic nursing sciences, the discipline of clinical medicine, and the provision of health care to the public. The goal for any continuing education activity is to improve patient care.

- For clarification, amend § 16-89-132(b)(3) to read as follows:  
Successfully complete a ~~[refresher]~~ board approved continuing education course or courses ~~[which must first be approved by the board]~~. The course shall consist of at least ~~[eighty (80)]~~ sixty clock hours of didactic and ~~[eighty (80)]~~ sixty clock hours of clinical practice recognized by an approved provider and designed for the practical nurse or registered nurse who is returning to practice after more than five years absence from nursing practice. The nurse shall submit appropriate documentation to verify successful completion of the ~~[refresher]~~ continuing education course.
- Delete §16 89-132(d) since already defined under §16 89-2, under the definition of "Contact hour".

#### **Definition of "continuing education", "contact hours" and "AMA Category 2 CEs" – Deferred from the April 5 and May 3, 2012 meetings**

After some discussion, it was the consensus of the Committee that AMA Category II CEs are not applicable to nurses.

#### **Out-of-State Nursing Programs**

The Chair deferred this discussion.

#### Next Meeting:

Thursday, January 3, 2013  
Immediately following the Board of Nursing meeting  
Queen Liliuokalani Conference Room  
King Kalakaua Building, 1st Floor  
Honolulu, Hawaii 96813

The Committee would like the following items on the agenda for the January meeting:

- Annual Report Form – Review/Discussion of Comments received
- Licensure of MEPN Students

Adjournment:                   The meeting was adjourned at 12:05

Reviewed and Approved by:

Taken by:

/s/ Lee Ann Teshima \_\_\_\_\_  
Lee Ann Teshima  
Executive Officer

/s/ Lisa Kalani \_\_\_\_\_  
Lisa Kalani  
Secretary

LAT:fn

11/20/12

- Minutes approved as is.
- Minutes approved with changes; see minutes of \_\_\_\_\_.