

THE BOARD OF EXAMINERS IN OPTOMETRY
Professional & Vocational Licensing Division
Department of Commerce and Consumer Affairs
State of Hawaii

MINUTES OF MEETING

The agenda for this meeting was filed with the Office of the Lieutenant Governor, as required by Section 92-7(b), Hawaii Revised Statutes ("HRS").

- Date: Monday, December 3, 2012
- Time: 8:30 a.m.
- Place: King Kalakaua Conference Room
King Kalakaua Building
335 Merchant Street, 1st Floor
Honolulu, Hawaii 96813
- Present: Kevin K. Lui, O.D., Chair
Reid Saito, O.D. Vice Chair
Gayle Chang, Public Member
Jere Loo, O.D.
Geoffrey Reynolds, O.D.
Joy Shimabuku, Public Member
Peter J. Shoji, O.D.
Sandra Matsushima, Executive Officer ("EO")
Jennifer Fong, Secretary
- Guests: None.
- Agenda: The agenda for this meeting was filed with the Office of the Lieutenant Governor, as required by section 92-7(b), Hawaii Revised Statutes ("HRS").
1. Call to Order: There being a quorum present, Chair Lui called the meeting to order at 8:38 a.m.
 2. Additions/Revisions to Agenda: None.
 3. Approval of Board Meeting Minutes of the September 24, 2012 Meeting: It was moved by Vice Chair Saito, seconded by Dr. Reynolds, and unanimously carried to approve the September 24, 2012 Board meeting minutes with the following amendments:
 - On page 4, the fourth paragraph should read as:

"Chair Lui said ~~he was unsure but that printing out a copy of the report may require full~~ the detail of the report depends on the level of access to OE Tracker." (underlined material to be added, while bracketed material is to be deleted)

4. Continuing Education:

a. Continuing Education Course Report

Ms. Shimabuku moved to approve the following continuing education courses:

<u>Index #</u>	<u>Program Title/Sponsor</u>	<u>CE</u>	<u>TPA Hours</u>
12-024	International Vision Expo & Conference West 2012 Reed Exhibitions/The Vision Council	244	143
12-029	Holiday CE Program Jenkins Eye Care	2	2
13-001	Ocular Emergencies and their treatment Hawaiian Eye Center, Inc.	2	2
13-002	Visual Field Case Studies Hawaiian Eye Center, Inc.	1	1
13-003	Intro to Neuro-ophthalmology Hawaiian Eye Center, Inc.	1	1
13-004	Glaucoma update and case studies Hawaiian Eye Center, Inc.	2	2
13-005	Complications of Cataract Surgery Hawaiian Eye Center, Inc.	2	2
13-006	Eyelid Lumps and Bumps Hawaiian Eye Center, Inc.	1	1
13-007	The OR Experience: Laser-Assisted Cataract Surgery (LenSx) Hawaiian Eye Center, Inc.	2	2
13-008	HOA Optometric Winter Seminar Hawaii Optometric Association	10	10

Dr. Reynolds seconded the motion, it was voted on and unanimously carried.

6. Applications: a. Ratification List

Upon a motion by Dr. Shoji, seconded by Dr. Reynolds, it was voted on and unanimously carried to ratify the following:

Approved for Optometrist License

- CUROSH, Lauren
- MATSUURA, Marjorie
- PHAM, Thien

Approved for TPA Certification

- DURHAM, Michelle
- KIM, Marisa
- MURAKAMI, Jana

7. New Business: a. Discussion on the Association of Regulatory Boards of Optometry ("ARBO")
OE Tracker

Dr. Reynolds distributed copies of Chair Lui's "OE Tracker Implementation Notes" and information regarding submitting attendance data and access fees to the Board. He reported that he has spoken to Sierra Rice at ARBO as well as other state board representatives. Dr. Reynolds made the following report:

- ✓ He has spoken to Sierra Rice at ARBO, representatives of other state boards and continuing education course providers.
- ✓ As of January 2013, OE Tracker will be required in five states (North Dakota, Wyoming, Arkansas, Tennessee and Georgia). 11 states including Hawaii do not use OE Tracker at all.
- ✓ OE Tracker is being used by states in two ways: it is mostly used for auditing purposes, however, two states use it for automatic data transfer during license renewal (i.e. online renewal website is linked directly to OE Tracker). Use of OE Tracker for those two states is not mandatory.
- ✓ Hawaii is a member of ARBO. OE Tracker is a service which is included in the membership dues of ARBO member boards.

- ✓ Currently, ARBO charges a fee of \$20 per optometrist per year for complete access to their OE Tracker account which includes being able to review their CE attendance information electronically, receive complete access to their course history, track the number of hours they've earned and the hours required for license renewal in each jurisdiction and print a CE transcript or paper certificate to use as proof of attendance.
- ✓ If an optometrist chooses not to pay the \$20 annual fee, they can still log into their OE Tracker account, but they will only be able to review the number of CE hours they have earned listed by date of attendance. They will not be able to print certificates.

Dr. Loo asked if the board members would still have to review CE courses if the Board decides to implement OE Tracker.

Chair Lui said yes, however, the Board will need to notify OE Tracker of the outcome of all reviews so the information can be incorporated into the licensee's OE Tracker transcript. He acknowledged that the use of OE Tracker might require more administrative work by the staff.

EO Matsushima noted that the Board's position has always been that it is the licensee's responsibility to fulfill the CE requirement and provide the required documentation to the Board.

Chair Lui noted that the course approval process is difficult, therefore, it might provide hardship for local CE course providers.

Dr. Reynolds noted that the Hawaii demographic is not similar to North Dakota, Wyoming, Arkansas or Tennessee. Georgia is similar to Hawaii in that they do have large cities with some rural areas. He has left a message for the Georgia staff to discuss how they are using the system. He will report back to the Board after he speaks to the Georgia staff.

Vice Chair Saito suggested that if the Board decides to implement OE Tracker, it should be done in phases with the first phase being to let licensees know that the system is available but use is not required.

EO Matsushima noted that the board office still receives calls from licensees asking for information because they are not computer literate and/or do not have access to the internet. Also, it would be difficult for the Board to justify requiring licensees to be members of a specific organization.

By consensus, the Board deferred discussion on OE Tracker and will seek more information and details at the 2013 ARBO Meeting.

7. Next Meeting: Monday, January 28, 2013
8:30 a.m.
Queen Liliuokalani Conference Room
King Kalakaua Building
335 Merchant Street, 1st Floor
Honolulu, Hawaii 96813

8. Adjournment: With no further business to discuss, Chair Lui adjourned the meeting at 9:28 a.m.

Taken by:

/s/ Jennifer Fong

Jennifer Fong
Secretary

Reviewed by:

/s/ Sandra Matsushima

Sandra Matsushima
Executive Officer

12/12/12

[] Minutes approved as is.

[] Minutes approved with changes; see minutes of January 28, 2013.