

BOARD OF PRIVATE DETECTIVES & GUARDS

January 17, 2014

SECURITY GUARD CONTINUING EDUCATION REQUIREMENTS

HRS Section 463-10.5 (Act 208 (SLH 2010))

INTRODUCTION

In 2010, the Legislature established new training and continuing education requirements for guards in HRS section 463-10.5. See, Act 208 (SLH 2010). The new training requirements became effective on July 1, 2013.

Effective June 30, 2014, registered guards are required to obtain at least four (4) hours of continuing education prior to each renewal. These four hours are required to be obtained in the classroom.

CONTINUING EDUCATION COURSE CURRICULA

The following are the course curricula for the continuing education requirements and the minimum amounts of time that each topic should be covered. There are seven (7) general topics that must be covered:

1. Professional image and aloha training (minimum duration: 35 minutes)
2. Active shooter (minimum duration: 40 minutes)
 - a. Introduction to active shooters
 - b. Active shooter in the vicinity
 - c. What to do when law enforcement arrives
 - d. Managing the consequences of an active shooter
3. Workplace violence (minimum duration: 45 minutes)
 - a. Recognizing potential workplace violence
 - b. Indicators of dangerous behavior
 - c. Proactive response and notification of management
4. Fire safety (minimum duration: 30 minutes)
 - a. Fire: causes, prevention, and response
 - b. Different types of fires and fire extinguishers
 - c. Basic evacuation procedures

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5. Bloodborne pathogen exposure awareness (minimum duration: 30 minutes)
 - a. Various diseases, fluids, and routes of transmission
 - b. Methods to prevent exposure
 - c. Personal protective equipment
 - d. Disease and vaccination information for HIV, hepatitis B, hepatitis C, tuberculosis, etc.

6. Professional ethics (minimum duration: 30 minutes)
 - a. Ethics and professionalism
 - b. Avoiding conflicts of interest

7. Civil liability (minimum duration: 30 minutes)
 - a. Lawsuits, claims, and liability
 - b. Duty of care
 - c. Civil rights violations awareness

**GUIDELINES FOR CONTINUING EDUCATION
CURRICULUM REVIEW SUBMITTAL**

- Outline the major topics as required in the Board's approved curricula including all sub topics and the corresponding time allotment and duration of topic discussions.
- Indicate where (Page number, PowerPoint slide number) each required element is covered in your program. The specific Hawaii content set forth in the approved curriculum shall be covered in its entirety and it is incumbent on the provider to verify that the program meets the requisite training.
- Indicate and meet the required time allotment for each topic discussion.
- Lesson plans, training manual or printed PowerPoint presentation which includes a narrative of what students will be taught and a description of topic discussions.
- The 4 hours continuing education training required shall be universally applicable to all areas of security and should not be site specific. Site specific discussions may be added beyond the four hour mandatory program but it should not be included in the 4 hours.