

REAL ESTATE APPRAISER ADVISORY COMMITTEE

Professional and Vocational Licensing Division
Department of Commerce and Consumer Affairs
State of Hawaii

MINUTES OF MEETING

The agenda for this meeting was filed with the Office of the Lieutenant Governor, as required by Section 92-7(b), Hawaii Revised Statutes.

Date: Wednesday, August 1, 2012

Time: 10:05 a.m.

Place: Queen Liliuokalani Conference Room
King Kalakaua Building
335 Merchant Street, 1st Floor
Honolulu, Hawaii 96813

Present: Alan Conboy, Industry Member, Chairperson
Paul Cool, Industry Member, Vice-Chairperson
Richard Stellmacher, Industry Member
James Wong, Public Member
Patrick Yamada, Financial Institution Member
James Paige, Deputy Attorney General
Alan Taniguchi, Executive Officer
Lori Nishimura, Secretary

Excused: Beverly Kaku, Public Member

Guests: Jo Ann M. Uchida Takeuchi, Deputy Director, DCCA

Call to Order: There being a quorum present, the meeting was called to order at 10:05 a.m. by Chairperson Conboy.

Additions/
Revisions to the
Agenda: None.

Introduction of
Jo Ann M. Uchida
Takeuchi, Deputy
Director, DCCA: Jo Ann M. Uchida Takeuchi, Deputy Director of the Department of Commerce and Consumer Affairs ("DCCA") introduced herself to the committee. Ms. Takeuchi was the Complaints and Enforcement Officer for the Regulated Industries Complaints Office ("RICO"). Ms. Takeuchi, on behalf of the Director and Department, thanked

the committee for their “enormous commitment of time”, and their attention to detail, especially with rule making. She stated that the line of communication is always open and that questions will be followed up.

Deputy Director Takeuchi informed the committee that the Department is planning to hold an orientation, “maybe in a couple of months”, for all members of the Boards and Commissions for DCCA. This half day orientation will include presentations by various agencies on topics such as the sunshine law, ethics, complaints handling, and rule making. She stated that an orientation was held last year, but attendance was limited to the Board’s/Commission’s Chairperson. She further stated that the orientation was well received and therefore, they have decided to invite all members of the Boards and Commissions. Chairperson Conboy commented that it was a good idea to invite all members.

Approval of the
June 14, 2012
Meeting Minutes:

After discussion, it was moved by Vice-Chairperson Cool, seconded by Mr. Stellmacher, and unanimously carried to approve the minutes of the June 14, 2012 meeting.

New Business:

a. Review of Applications

After discussion, it was moved by Mr. Stellmacher, seconded by Vice-Chairperson Cool, and unanimously carried to approve the following applications for licensure:

1. Kelley A. Davis (SLA)
2. Jason Kamimoto (CRA)

b. Review of Courses

It was moved by Chairperson Conboy, seconded by Vice-Chairperson Cool, and unanimously carried to ratify the approval of the following course renewal:

Course Provider: Appraisal Institute

Index #: Course Title & Approved Hours:

- | | |
|--------|---|
| 12-185 | Fundamentals of Separating Real and Personal
Property from Intangible Business Assets
15 CE w/ exam
14 CE w/o exam |
|--------|---|

It was moved by Chairperson Conboy, seconded by Vice-Chairperson Cool, and unanimously carried to ratify the approval of the following CAP approved course:

Course Provider: **Career Webschool dba Cengage Learning, Inc.**

Index #: **Course Title & Approved Hours:**

12-194 Residential Sales Comparison and Income
 Approaches, Internet
 30 QE/CE w/ exam
 28.5 CE w/o exam

It was moved by Mr. Stellmacher, seconded by Vice-Chairperson Cool, and unanimously carried to approve the following non-CAP approved courses, based on the initial review and recommendation by Vice-Chairperson Cool:

Index# **Course Provider, Title & Approved Hours:**

12-186 Appraisal Institute
 Marketability Studies: Advanced Considerations and
 Applications
 7 CE

12-187 Appraisal Institute
 Uniform Appraisal Dataset Aftereffects: Efficiency vs.
 Obligation
 7 CE

12-188 Appraisal Institute
 2012 Annual Meeting Sessions – Day 1
 2 CE

12-189 Appraisal Institute
 2012 Annual Meeting Sessions – Day 2
 8 CE

12-190 Appraisal Institute
 2012 Annual Meeting Sessions – Day 3
 6 CE

It was moved by Mr. Stellmacher, seconded by Vice-Chairperson Cool, and unanimously carried to approve the following non-CAP approved courses, based on the initial review and recommendation by Chairperson Conboy:

Index# Course Provider, Title & Approved Hours:

- 12-191 Real Property Tax Division, County of Maui
IAAO Course 311 – Residential Modeling Concepts
30 CE w/exam

- 12-192 Allterra Group LLC
2012 Appraiser Town Hall Meeting/Re-Engineering
the Appraisal Process
7 CE

- 12-193 Allterra Group LLC
2012 Keynote/Valuation Visionaries
7 CE

c. Administrative Rule Amendments

Discussion ensued on the public hearing, which occurred prior to this meeting, on the proposed Hawaii Administrative Rules chapter 16-114. No testimonies or comments were received. It was moved by Mr. Stellmacher, seconded by Vice-Chairperson Cool, and unanimously carried to adopt the proposed administrative rules.

Unfinished

Business: None.

Correspondence: None.

Announcements: None.

Next Meeting: Wednesday, October 3, 2012
10:00 a.m.
Queen Liliuokalani Conference Room
King Kalakaua Building
335 Merchant Street, 1st Floor
Honolulu, Hawaii 96813

Adjournment: There being no further business to discuss, it was moved by Mr. Stellmacher, seconded by Vice-Chairperson Cool, and unanimously carried to adjourn the meeting at 10:17 a.m.

Taken and recorded by:

/s/ Lori Nishimura

Lori Nishimura
Secretary

Reviewed and Approved by:

/s/ Alan Taniguchi

Alan Taniguchi
Executive Officer

AT:ln

08/15/12

[X] Minutes approved as is.

[] Minutes approved with changes. See Minutes of _____.