

REAL ESTATE APPRAISER ADVISORY COMMITTEE

Professional and Vocational Licensing Division
Department of Commerce and Consumer Affairs
State of Hawaii

MINUTES OF MEETING

The agenda for this meeting was filed with the Office of the Lieutenant Governor, as required by Section 92-7(b), Hawaii Revised Statutes.

Date: Wednesday, October 3, 2012

Time: 10:00 a.m.

Place: Queen Liliuokalani Conference Room
King Kalakaua Building
335 Merchant Street, 1st Floor
Honolulu, Hawaii 96813

Present: Alan Conboy, Industry Member, Chairperson
Paul Cool, Industry Member, Vice-Chairperson
Beverly Kaku, Public Member
Richard Stellmacher, Industry Member
James Wong, Public Member
Patrick Yamada, Financial Institution Member
James Paige, Deputy Attorney General
Alan Taniguchi, Executive Officer
Lori Nishimura, Secretary

Guests: None

Call to Order: There being a quorum present, the meeting was called to order at 10:00 a.m. by Chairperson Conboy.

Additions/
Revisions to the
Agenda: Executive Officer Taniguchi requested to add an applicant for licensure, 1. Jennifer Meek (CGA), under agenda item 4.a. Review of Applications. There were no objections.

Approval of the
August 1, 2012
Public Hearing and
Meeting Minutes: After discussion, it was moved by Vice-Chairperson Cool, seconded by Mr. Stellmacher, and unanimously carried to approve the August 1, 2012 public hearing and meeting minutes.

New Business: a. Review of Applications

After discussion, it was moved by Mr. Stellmacher, seconded by Vice-Chairperson Cool, and unanimously carried to approve the following application for licensure:

1. Jennifer Meek (CGA)

b. Approval/Ratification of Courses

It was moved by Ms. Kaku, seconded by Mr. Stellmacher, and unanimously carried to ratify the approval of the following CAP approved courses:

Course Provider: **American Society of Farm
Managers and Rural Appraisers**

Index #: Course Title & Approved Hours:

12-198 Introduction to Appraisal Review (A360)
14 CE w/o exam

Course Provider: **Ike Pono Institute of Appraising**

Index #: Course Title & Approved Hours:

12-196 Residential Reporting: Hitting All of the Bases
7 CE

12-197 2012-2013 7-hr National USPAP Update Course
7 CE

Course Provider: **Van Education Center**

Index #: Course Title & Approved Hours:

12-199 Basic Appraisal Procedures
30 QE/CE w/ exam
29 CE w/o exam

It was moved by Vice-Chairperson Cool, seconded by Mr. Stellmacher, and unanimously carried to approve the following non-CAP approved course, based on the initial review and recommendation by Vice-Chairperson Cool:

Index# Course Provider, Title & Approved Hours:

12-195 Appraisal Institute
 International Financial Reporting Standards for the
 Real Property Appraiser
 15 CE w/ exam
 13 CE w/o exam

c. Administrative Rule Amendments to Chapter 16-114, Hawaii
Administrative Rules, Effective 8/27/12

Executive Officer Taniguchi reported the Administrative Rule Amendments to Hawaii Administrative Rules (“HAR”) Chapter 16-114, was adopted on August 27, 2012. Copies of HAR 16-114, reflecting these amendments, were provided to committee members.

Unfinished
Business:

None.

Correspondence:

None.

Announcements:

Members were advised of the 2013 Advisory Committee Meeting Schedule as follows:

- February 6, 2013
- April 3, 2013
- June 13, 2013
- August 7, 2013
- October 2, 2013
- December 4, 2013

Next Meeting:

Wednesday, December 5, 2012
10:00 a.m.
Queen Liliuokalani Conference Room
King Kalakaua Building
335 Merchant Street, 1st Floor
Honolulu, Hawaii 96813

Adjournment: There being no further business to discuss, it was moved by Mr. Yamada, seconded by Mr. Wong, and unanimously carried to adjourn the meeting at 10:07 a.m.

Taken and recorded by:

/s/ Lori Nishimura

Lori Nishimura
Secretary

Reviewed and Approved by:

/s/ Alan Taniguchi

Alan Taniguchi
Executive Officer

AT:ln

10/16/12

Minutes approved as is.

Minutes approved with changes. See Minutes of _____.