

ADDENDUM TO
SUMMARY OF PROCEEDINGS
REAL ESTATE LICENSE COMMISSION
STATE OF HAWAII
205 Empire Bldg., Honolulu, Hawaii
MARCH 24, 1960

The CHAIRMAN, MR. AARON M. CHANEY, called this meeting of the Oahu members to order at 9:00 a.m. on March 29, 1960 at the COMMISSION office.

Present were: Aaron M. Chaney, Chairman
James C. Ching, Member
Yukio Kashiwa, Member
Hirotoshi Yamamoto, Member
Robt E. Bekeart, Executive Secretary
Hannah Furuta, Recording Secretary

This special meeting was authorized by the neighboring island members at the March 24, 1960 meeting of the COMMISSION for the purpose of taking up certain items presented on the agenda of the regularly scheduled meeting upon which a decision could not be rendered because time did not permit a full discussion of the problem under study.

CRIMINAL RECORDS CHECK

The EXECUTIVE SECRETARY introduced Mr. WILLIAM A. WONG, DIRECTOR, CRIME STATISTICS AND IDENTIFICATION, DEPARTMENT OF THE ATTORNEY GENERAL. MR. WONG appeared before the COMMISSION members present at the request of the CHAIRMAN and reiterated the position taken by his bureau in a letter of February 9, 1960 in which he stated that he could not offer a criminal records check against applicants for salesman and broker licenses as he has been doing in the past.

- In a discussion with Mr. WONG the following facts were disclosed.
1. The reason they were servicing us in the past on a name check only basis was the limited number of applicants were generally local residents.
 2. Check by fingerprints would be accurate and complete, use of aliases are always correlated.
 3. Statute requires the bureau to "maintain such systems as shall be in keeping with the most approved and modern methods of identification and of the collection and compilation of such statistics."
 4. All civil service employees are fingerprinted.
 5. Government officials such as DEPUTY ATTORNEYS GENERAL, JUSTICES OF THE COURTS, BARBER BOARD and BOARD OF MASSAGE applicants are fingerprinted.
 6. Applicants to take examinations before BOARD OF ACCOUNTANTS and law graduates taking the bar examinations are not required to be fingerprinted.
 7. Only criminal records are reflected in the reports from the bureau.
 8. Bad credit is not shown, but passing of bad checks, etc. appear if a charge has been made against a person.

9. Fingerprint cards may be returned to owner but bureau would prefer to keep same as part of their files.
10. It requires approximately 10 minutes to take a full set of fingerprints on standard FBI card as used in California and Nevada real estate licensing agencies.
11. The bureau is still plagued with the problem of an insufficient appropriation in order to hire the proper technicians to perform required tasks.
12. Mr. WONG's bureau will process RELCO applicants only with fingerprints. He will require clerical assistance from RELCO.
13. Mr. WONG's office will not process the lists of applicants for March examinations without positive fingerprint identification.

After Mr. WONG's departure the members present discussed the matter further. Due to the time factor of March applicants waiting to hear the results and the inadvisability of getting into the requirement of fingerprints without some prior public and licensee education, it was agreed that the CHAIRMAN and Oahu members make an appeal in person to the ATTORNEY GENERAL to accept applicant lists without fingerprint check for the March examinees only and that a policy would be formulated for future applicants. The EXECUTIVE SECRETARY was directed to make an early appointment with the ATTORNEY GENERAL, and acquaint Mr. WONG with our course of action.

The CHAIRMAN also directed the Staff to reinstitute credit check of applicants through the Credit Bureau of Hawaii as part of the regular application procedure.

NEW POSITION OF TYPIST I

The EXECUTIVE SECRETARY apprised the COMMISSION of the urgent need for additional clerical help and listed the areas in which the new hire would be assigned, as follows: assume bond control (now handled by record clerk); service investigator - type routine enforcement letters, file, scan advertisements for violations; serve as typing pool for general office under supervision of Administrative Secretary; do messenger work; relieve licensing clerk and record clerk in their absence.

Membership voted in favor of creating this new position and EXECUTIVE SECRETARY was directed to start proceedings to initiate the new position on a permanent basis.

EQUIPMENT PURCHASE AUTHORIZATION

Purchase of an electric pencil sharpener, at approximately \$36.85, was approved in light of the large number of pencils that have to be made serviceable for use in examinations.

Two (2) File Cabinets, approximately \$108.25 each, were approved for purchase.

A key cabinet for office key control, at approximately \$40.80, was approved.

The CHAIRMAN suggested the possibility of having our examination booklets sent out to a printer, which would result in savings in material cost and staff time. Mr. YAMAMOTO was of the opinion that our examination booklets should not be contracted out to a print shop. CHAIRMAN stated that if we are to continue to prepare our own examination booklets we should look into other duplicating equipment to purchase the best possible machine to serve all of our needs before deciding on the model for purchase. Staff was directed to make such a study and select a machine that will best serve our needs for years to come.

Staff was directed to conduct a similar search for photocopy equipment that will meet all of our needs.

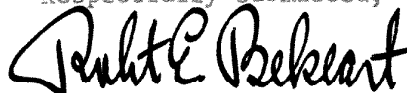
RECORD OF MEETING

The EXECUTIVE SECRETARY was directed to send copy of the minutes of this special meeting to neighbor island members for their comment and vote of acceptance of the Oahu members' actions.

ADJOURNMENT

Meeting adjourned at 10:30 a.m.

Respectfully submitted,



Robt E. Bekeart
Executive Secretary