

**CONDOMINIUM REVIEW COMMITTEE MEETING**  
REAL ESTATE COMMISSION  
[www.hawaii.gov/hirec](http://www.hawaii.gov/hirec)

AGENDA

Date: Wednesday, December 12, 2012

Time: Upon adjournment of the Laws and Rules Review Committee meeting scheduled to convene at 9:00 a.m.

Place: Queen Liliuokalani Conference Room  
King Kalakaua Building  
335 Merchant Street, First Floor  
Honolulu, Hawaii

The Commission may move into Executive Session to consider and evaluate personal information relating to individuals applying for licensure in accordance with Section 92-5(a)(1), HRS, and to consult with the Commission's attorney on questions and issues pertaining to the Commission's powers, duties, privileges, immunities, and liabilities in accordance with Section 92-5(a)(4), HRS.

1. Call to Order, Public Notice, Quorum
2. Chair's Report
3. Senior Condominium Specialist's Report
  - a. Introductions, Announcements, Correspondence, and Additional Distribution
  - b. Minutes of Previous Meetings
4. Condominium Governance and Management
  - a. Mediation & Arbitration
  - b. AOUO Registrations
  - c. Ad Hoc Committee on Condominium Education and Research
  - d. Condominium Seminars and Symposium
  - e. Education Calendar
  - f. Start-up Kit for New AOUOs
  - g. Case Law Review
  - h. Condominium Related Articles
    - 1) *CAI Hawaii (October 2012)*
      - a) "Meetings of Board of Directors of Community Associations in Hawaii" By M. Anne Anderson, Esq. and Paul A. Ireland Koftinow, Law Clerk
      - b) "Reserve Study Is a Risk Management Tool" By Mike Price, CMCA, AMS, RS with input from Ron Tsukamaki, CPCU, ARM, FPE
    - 2) *Community Association Management Insider (December 2012)* - "Don't Let Member's Contractor Expose Association to Liability"
5. CPR Registration and Developer's Public Reports
  - a. Condominium Projects and Developer's Public Reports
    - 1) November 2012
    - 2) Project Statistics
    - 3) CPR Project
    - 4) Owner-Occupant
  - b. CPR Workshops and Meetings

- c. Consultants – Report on Condominium Consultant’s Forum/Information Session Nov. 1, 2012
  - d. Related Articles
6. Program of Work, FY13
- a. Condominium Laws and Education
  - b. Advice, Education, and Referral
  - c. Hawaii Condominium Bulletin
  - d. CMA Registrations
  - e. Rulemaking, Chapter 107
  - f. Meetings
  - g. Government and Legislative Participation & Report
  - h. Legislative Acts and Resolutions
  - i. Interactive Participation with Organizations
  - j. Neighbor Island Outreach
  - k. Consumer Education
  - l. Rulemaking, Chapter 53, Fees
  - m. Condominium Specialist Office for the Day
  - n. Condominium Speakership Program
  - o. Technology Program and Website
  - p. Records Management
  - q. Cooperative Education, Research, and Administrative Program
  - r. Division and Department Programs
  - s. Staff and Commissioners Development
  - t. Condominium Reference Library
7. Condominium Organizations Forum
- a. Community Associations Institute Hawaii Chapter
  - b. Hawaii Council of Association of Apartment Owners
  - c. Hawaii Independent Condominium and Cooperative Owners
  - d. Condominium Council of Maui
  - e. Hawaii Association of REALTORS®
  - f. Institute of Real Estate Management Hawaii Chapter / Oahu ARM Committee
  - g. Hawaii State Bar Association / Real Property & Financial Services
  - h. Land Use Research Foundation
  - i. Others
8. Budget and Finance Report
9. Next Meeting: Wednesday, January 9, 2013  
Upon adjournment of the Laws and Rules Review Committee meeting scheduled to convene at 9:30 am  
Realtors Association of Maui, Inc.  
441 Ala Makani Place  
Kahului, Maui, HI 96732