

**EDUCATION REVIEW COMMITTEE**  
**REAL ESTATE COMMISSION**  
[www.hawaii.gov/hirec](http://www.hawaii.gov/hirec)

AGENDA

Date: Wednesday, September 7, 2011

Time: Upon adjournment of the Condominium Review Committee Meeting, upon adjournment of the Laws and Rules Review Committee meeting which convenes at 9:30 a.m.

Place: West Hawaii Association of REALTORS®  
74-5620 Palani Court, #106  
Kailua-Kona, HI 96740

The Commission may move into Executive Session to consider and evaluate personal information relating to individuals applying for licensure in accordance with Section 92-5(a)(1), HRS, and to consult with the Commission's attorney on questions and issues pertaining to the Commission's powers, duties, privileges, immunities, and liabilities in accordance with Section 92-5(a)(4), HRS.

1. Call to Order, Public Notice, Quorum
2. Chair's Report
3. Senior Real Estate Specialist's Report
  - a. Announcements, Introduction, Correspondence, and Additional Distribution
  - b. Minutes of Previous Meeting – Minutes of August 10, 2011
4. Continuing Education Administration, Curriculum, Courses, Providers, and Instructors
  - a. Administrative Issues
  - b. Applications
    - 1) 2011-2012 Continuing Education Providers and Courses Ratification List
    - 2) Course – "Legal Aspects of Condominium and Homeowners' Associations in Hawaii;" Author/Owner: Lorman Business Center, Inc.; Provider: Lorman Education Services; Course Category: Real Estate Law; Clock Hours: 6
    - 3) Course – "Real Estate Licensee's Guide for New Homebuyers"; Author/Owner: Abe Lee; Provider: Abe Lee Seminars; Course Categories: Finance, Other – Assisting New Homebuyers; Clock Hours: 3
    - 4) Course – "The Settlement Process – HUD-1, RESPA, and the GFE;" Author/Owner/Provider: David Catanzaro/REMI School of Real Estate; Course Categories: Contracts, Real Estate Law, Finance, Broker Management, Other – RESPA, Consumer Protection; Clock Hours: 3 – Staff Request for Reconsideration
    - 5) Course – "Foreclosure Resolution Law in Hawaii;" Author/Owner/Provider: David Catanzaro/REMI School of Real Estate; Course Categories: Contracts, Real Estate Law, Finance, Dispute Resolution; .Clock Hours: 6 – Staff Request for Reconsideration
  - c. Continuing Education Core Course
  - d. Elective Courses
  - e. Evaluation and Education Program
  - f. ARELLO Certification Program
  - g. Continuing Education Review Panel
5. Prelicensing Education Administration, Curriculum, Schools, Instructors, and Equivalency
  - a. Administrative Issues
  - b. Applications
  - c. Broker Curriculum and Resources
  - d. Salesperson's Curriculum and Resources
  - e. Evaluation and Education Program
  - f. Education Equivalency
  - g. Other

6. Administration of Examinations
  - a. PSI
    - 1) Licensing Examination Statistics – August 2011
    - 2) School Pass/Fail Rates – August 2011
    - 3) School Summary by Test Category – August 2011
  - b. Uniform Section Equivalency
  - c. Test Development
  - d. Exam Monitoring
  - e. Instructor Workshop
  - f. Examination Contract
7. Educator's Forum
  - a. West Hawaii Association of REALTORS®
  - b. Hawaii Association of REALTORS®
  - c. Public and Private Institutions of Higher Education
8. Program of Work, FY12
  - a. Advice, Education, and Referral
  - b. Meetings and Symposium
  - c. Annual Report, Quarterly Bulletin, and School Files
  - d. Neighbor Island Outreach
  - e. Interactive Participation with Organizations
  - f. Real Estate Seminars
  - g. Legislative Participation, Research and Report
  - h. Instructor's Development Workshop – options for 9/14/11 live IDW
  - i. Real Estate Specialists' Office for the Day
  - j. Real Estate Speakership Program
  - k. New Technology Program and REC Web Site
  - l. Records Management
  - m. Information Distribution System
  - n. New Salesperson and New Broker Startup Kits
  - o. Cooperative Education, Research, and Administration Program
  - p. Division and Department Programs
  - q. Staff and Commissioner Development
  - r. Real Estate Reference Library
9. Special Issues
10. ARELLO, REEA and Other Organizations
11. Budget and Finance Report
12. Next Meeting: Wednesday, October 12, 2011  
Upon adjournment of the Condominium Review Committee Meeting, which is upon adjournment of the Laws and Rules Review Committee meeting, which convenes at 9:00 a.m.  
King Kalakaua Building  
Queen Liliuokalani Conference Room  
335 Merchant Street, 1<sup>st</sup> floor  
Honolulu, HI 96813
13. Adjournment