

**EDUCATION REVIEW COMMITTEE**  
**REAL ESTATE COMMISSION**  
[www.hawaii.gov/hirec](http://www.hawaii.gov/hirec)

AGENDA

Date: Wednesday, October 12, 2011

Time: Upon adjournment of the Condominium Review Committee Meeting, upon adjournment of the Laws and Rules Review Committee meeting which convenes at 9:00 a.m.

Place: King Kalakaua Building  
335 Merchant Street, 1<sup>st</sup> Floor  
Queen Liliuokalani Conference Room  
Honolulu, HI 96813

The Commission may move into Executive Session to consider and evaluate personal information relating to individuals applying for licensure in accordance with Section 92-5(a)(1), HRS, and to consult with the Commission's attorney on questions and issues pertaining to the Commission's powers, duties, privileges, immunities, and liabilities in accordance with Section 92-5(a)(4), HRS.

1. Call to Order, Public Notice, Quorum
2. Chair's Report
3. Senior Real Estate Specialist's Report
  - a. Announcements, Introduction, Correspondence, and Additional Distribution
  - b. Minutes of Previous Meeting – Minutes of September 7, 2011
4. Continuing Education Administration, Curriculum, Courses, Providers, and Instructors
  - a. Administrative Issues
  - b. Applications
    - 1) 2011-2012 Continuing Education Providers and Courses Ratification List
    - 2) Provider – Great Lakes Institute of Real Estate, Administrator – Christopher George
    - 3) Course – “Real Estate Licensee’s Guide for New Homebuyers;” Author/Owner: Abe Lee; Provider: Abe Lee Seminars; Course Categories: Finance, Other – Assisting New Homebuyers; Clock Hours: 3 (Deferred from August 10, 2011 ERC)
    - 4) Course – “Residential Property Management in Hawaii;” Author/Owner: Bryan P. Andaya; Provider: Eddie Flores Real Estate Continuing Education; Course Categories: Property Management, Broker Management; Clock Hours: 3 (Deferred from August 10, 2011 ERC)
    - 5) Course – “Commercial Property Management;” Author/Owner: Bryan P. Andaya; Provider: Eddie Flores Real Estate Continuing Education; Course Category: Property Management; Clock Hours: 3
    - 6) Course – “Condominium and Planned Communities;” Author/Owner/Provider: Hawaii Association of REALTORS®; Course Categories: Real Estate Law, Property Ownership and Development; Clock Hours: 6
    - 7) Course – “Hawaii legislative Update 2011: 2011 Real Estate Law Update & Federal Law Overview;” Author/Owner: Scott A. Sherley; Provider: ERA School of Real Estate; Course Categories: Real Estate Law, Property Management, Finance; Clock Hours: 3
  - c. Continuing Education Core Course
  - d. Elective Courses
  - e. Evaluation and Education Program – Abe Lee Seminars (8)
  - f. ARELLO Certification Program
  - g. Continuing Education Review Panel
5. Prelicensing Education Administration, Curriculum, Schools, Instructors, and Equivalency
  - a. Administrative Issues
  - b. Applications
  - c. Broker Curriculum and Resources

EDUCATION REVIEW COMMITTEE AGENDA  
Page 2

- d. Salesperson's Curriculum and Resources
  - e. Evaluation and Education Program
  - f. Education Equivalency
  - g. Other
6. Administration of Examinations
- a. PSI
    - 1) Licensing Examination Statistics – September 2011
    - 2) School Pass/Fail Rates – September 2011
    - 3) School Summary by Test Category – September 2011
  - b. Uniform Section Equivalency
  - c. Test Development
  - d. Exam Monitoring
  - e. Instructor Workshop
  - f. Examination Contract
7. Educator's Forum
- a. Hawaii Association of REALTORS®
  - b. Public and Private Institutions of Higher Education
8. Program of Work, FY12
- a. Advice, Education, and Referral
  - b. Meetings and Symposium
  - c. Annual Report, Quarterly Bulletin, and School Files – October 2011 School Files to be distributed
  - d. Neighbor Island Outreach
  - e. Interactive Participation with Organizations
  - f. Real Estate Seminars
  - g. Legislative Participation, Research and Report
  - h. Instructor's Development Workshop – REEA IDW
  - i. Real Estate Specialists' Office for the Day – Report – West Hawaii Association of REALTORS®
  - j. Real Estate Speakership Program
  - k. New Technology Program and REC Web Site
  - l. Records Management
  - m. Information Distribution System
  - n. New Salesperson and New Broker Startup Kits
  - o. Cooperative Education, Research, and Administration Program
  - p. Division and Department Programs
  - q. Staff and Commissioner Development
  - r. Real Estate Reference Library
9. Special Issues – Letter dated 9/22/11 from REALTORS® Association of Maui, Inc. – CE course on agency
10. ARELLO, REEA and Other Organizations
11. Budget and Finance Report
12. Next Meeting: Wednesday, November 9, 2011  
Upon adjournment of the Condominium Review Committee Meeting, which is upon adjournment of the Laws and Rules Review Committee meeting, which convenes at 9:00 a.m.  
King Kalakaua Building  
Queen Liliuokalani Conference Room  
335 Merchant Street, 1<sup>st</sup> floor  
Honolulu, HI 96813
13. Adjournment

Individuals who require special needs accommodations are invited to call the Senior Real Estate Specialist at 586-2643, at least **4 working days** in advance of the meeting.