

EDUCATION REVIEW COMMITTEE
REAL ESTATE COMMISSION
www.hawaii.gov/hirec

AGENDA

Date: Wednesday, November 9, 2011

Time: Upon adjournment of the Condominium Review Committee Meeting, upon adjournment of the Laws and Rules Review Committee meeting which convenes at 9:00 a.m.

Place: King Kalakaua Building
335 Merchant Street, 1st Floor
Queen Liliuokalani Conference Room
Honolulu, HI 96813

The Commission may move into Executive Session to consider and evaluate personal information relating to individuals applying for licensure in accordance with Section 92-5(a)(1), HRS, and to consult with the Commission's attorney on questions and issues pertaining to the Commission's powers, duties, privileges, immunities, and liabilities in accordance with Section 92-5(a)(4), HRS.

1. Call to Order, Public Notice, Quorum
2. Chair's Report
3. Senior Real Estate Specialist's Report
 - a. Announcements, Introduction, Correspondence, and Additional Distribution
 - b. Minutes of Previous Meeting – Minutes of October 12, 2011
4. Continuing Education Administration, Curriculum, Courses, Providers, and Instructors
 - a. Administrative Issues
 - b. Applications
 - 1) 2011-2012 Continuing Education Providers and Courses Ratification List
 - 2) Course – “Property Management;” Author/Owner: Great Lakes Institute of Real Estate; Provider: Great Lakes Institute of Real Estate; Course Category: Property Management; Clock Hours: 3
 - 3) Course – “Real Estate Valuation;” Author/Owner: Great Lakes Institute of Real Estate; Provider: Great Lakes Institute of Real Estate; Course Category: Other – Real Estate Valuation; Clock Hours: 3
 - 4) Course – “Commercial Brokerage and Leasing;” Author/Owner: Great Lakes Institute of Real Estate; Provider: Great Lakes Institute of Real Estate; Course Category: Other – Commercial Brokerage Management and Leasing; Clock Hours: 3
 - c. Continuing Education Core Course
 - d. Elective Courses
 - e. Evaluation and Education Program
 - f. ARELLO Certification Program
 - g. Continuing Education Review Panel
5. Prelicensing Education Administration, Curriculum, Schools, Instructors, and Equivalency
 - a. Administrative Issues
 - b. Applications
 - c. Broker Curriculum and Resources
 - d. Salesperson's Curriculum and Resources
 - e. Evaluation and Education Program
 - f. Education Equivalency
 - g. Other
6. Administration of Examinations
 - a. PSI

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- 1) Licensing Examination Statistics – October 2011
 - 2) School Pass/Fail Rates – October 2011
 - 3) School Summary by Test Category – October 2011
 - b. Uniform Section Equivalency
 - c. Test Development
 - d. Exam Monitoring
 - e. Instructor Workshop
 - f. Examination Contract
7. Educator's Forum
 - a. Hawaii Association of REALTORS®
 - b. Public and Private Institutions of Higher Education
8. Program of Work, FY12
 - a. Advice, Education, and Referral
 - b. Meetings and Symposium
 - c. Annual Report, Quarterly Bulletin, and School Files – November 2011 Bulletin to be distributed
 - d. Neighbor Island Outreach
 - e. Interactive Participation with Organizations
 - f. Real Estate Seminars
 - g. Legislative Participation, Research and Report
 - h. Instructor's Development Workshop
 - i. Real Estate Specialists' Office for the Day
 - j. Real Estate Speakership Program
 - k. New Technology Program and REC Web Site
 - l. Records Management
 - m. Information Distribution System
 - n. New Salesperson and New Broker Startup Kits
 - o. Cooperative Education, Research, and Administration Program
 - p. Division and Department Programs
 - q. Staff and Commissioner Development
 - r. Real Estate Reference Library
9. Special Issues
10. ARELLO, REEA and Other Organizations
11. Budget and Finance Report
12. Next Meeting: Wednesday, December 7, 2011
Upon adjournment of the Condominium Review Committee Meeting, which is upon adjournment of the Laws and Rules Review Committee meeting, which convenes at 9:00 a.m.
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335 Merchant Street, 1st floor
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13. Adjournment

Individuals who require special needs accommodations are invited to call the Senior Real Estate Specialist at 586-2643, at least **4 working days** in advance of the meeting.