

**EDUCATION REVIEW COMMITTEE**  
REAL ESTATE COMMISSION  
[www.hawaii.gov/hirec](http://www.hawaii.gov/hirec)

**AGENDA**

Date: Wednesday, September 12, 2012

Time: Upon adjournment of the Condominium Review Committee Meeting, upon adjournment of the Laws and Rules Review Committee meeting which convenes at 9:30 a.m.

Place: Hawaii Innovation Center at Hilo  
117 Keawe Street  
Hilo, HI 96720

The Commission may move into Executive Session to consider and evaluate personal information relating to individuals applying for licensure in accordance with Section 92-5(a)(1), HRS, and to consult with the Commission's attorney on questions and issues pertaining to the Commission's powers, duties, privileges, immunities, and liabilities in accordance with Section 92-5(a)(4), HRS.

1. Call to Order, Public Notice, Quorum
2. Chair's Report
3. Senior Real Estate Specialist's Report
  - a. Announcements, Introduction, Correspondence, and Additional Distribution
  - b. Minutes of Previous Meeting – Minutes of August 8, 2012
4. Continuing Education Administration, Curriculum, Courses, Providers, and Instructors
  - a. Administrative Issues – New Salespersons Licensed in 2012
  - b. Applications
    - 1) 2011-2012 Continuing Education Providers and Courses Ratification List
    - 2) Course – “Are You My Agent?”; Author/Owner: Curtis Hall; Provider: Hawaii Island REALTORS® fka Hawaii Island Board of REALTORS®; Course Categories: Real Estate Law, Risk Management; Clock Hours: 3
    - 3) Course – “Avoiding REALTOR® Road Kill: Disclosure Issues”; Author/Owner: Curtis Hall; Provider: Hawaii Island REALTORS® fka Hawaii Island Board of REALTORS®; Course Categories: Real Estate Law, Risk Management; Clock Hours: 3
    - 4) Course – “The Functional Side of the Code of Ethics for the Everyday Real Estate Practitioner;” Author/Owner: Curtis Hall; Provider: Hawaii Island REALTORS® fka Hawaii Island Board of REALTORS®; Course Categories: Contracts, Risk Management; Clock Hours: 3
    - 5) Provider – PSRE LLC dba Performance School of Real Estate Finance; Administrator – Kellie Flanagan
    - 6) Course – “Broker Awareness, Part 2: Broker Practice and Risk Management”; Author/Owner: Hawaii Association of REALTORS®; Provider: Hawaii Association of REALTORS®; Course Category: Broker Management; Clock Hours: 6
    - 7) Course – “Americans with Disabilities Act – Questions & Answers Updated”; Author/Owner: Scott A. Sherley; Provider: Real Class Inc.; Course Categories: Property Management, Property Ownership and Development, Risk Management, Broker Management; Clock Hours: 3
  - c. Continuing Education Core Course
  - d. Elective Courses
  - e. Evaluation and Education Program
    - 1) Abe Lee Seminars (9)
    - 2) Seiler School of Real Estate (6)
  - f. ARELLO Certification Program
  - g. Continuing Education Review Panel
5. Prelicensing Education Administration, Curriculum, Schools, Instructors, and Equivalency
  - a. Administrative Issues

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- b. Applications
  - c. Broker Curriculum and Resources
  - d. Salesperson's Curriculum and Resources
  - e. Evaluation and Education
  - f. Education Equivalency
  - g. Other
6. Administration of Examinations
- a. PSI
    - 1) Licensing Examination Statistics – August 2012
    - 2) School Pass/Fail Rates – August 2012
    - 3) School Summary by Test Category – August 2012
  - b. Uniform Section Equivalency
  - c. Test Development
  - d. Exam Monitoring
  - e. Instructor Workshop
  - f. Examination Contract
7. Educator's Forum
- a. Hawaii Association of REALTORS®
  - b. Public and Private Institutions of Higher Education
8. Program of Work, FY13
- a. Advice, Education, and Referral
  - b. Meetings and Symposium
  - c. Annual Report, Quarterly Bulletin, and School Files – August 2012 Real Estate Commission Bulletin distributed
  - d. Neighbor Island Outreach
  - e. Interactive Participation with Organizations
  - f. Real Estate Seminars – “When Geek Meets Greek: Online Ethics in a Social Media Age”, Nobu Hata, e-PRO, SFR
  - g. Legislative Participation, Research and Report
  - h. Instructor's Development Workshop
  - i. Real Estate Specialists' Office for the Day
  - j. Real Estate Speakership Program
  - k. New Technology Program and REC Web Site
  - l. Records Management
  - m. Information Distribution System
  - n. New Salesperson and New Broker Startup Kits
  - o. Cooperative Education, Research, and Administration Program
  - p. Division and Department Programs
  - q. Staff and Commissioner Development
  - r. Real Estate Reference Library
  - s. Ad Hoc Committee on Education (ACE) – Report of August 28, 2012 meeting
9. Special Issues
10. ARELLO, REEA and Other Organizations
11. Budget and Finance Report
12. Next Meeting: Wednesday, October 10, 2012  
Upon adjournment of the Condominium Review Committee Meeting, which is upon adjournment of the Laws and Rules Review Committee meeting, which convenes at 9:00 a.m.  
King Kalakaua Building  
Queen Liliuokalani Conference Room  
335 Merchant Street, 1<sup>st</sup> Floor  
Honolulu, HI 96813
13. Adjournment

Individuals who require special needs accommodations are invited to call the Senior Real Estate Specialist at 586-2643, at least **4 working days** in advance of the meeting.