

EDUCATION REVIEW COMMITTEE
REAL ESTATE COMMISSION
Professional and Vocational Licensing Division
Department of Commerce and Consumer Affairs
State of Hawaii

MINUTES OF MEETING

The agenda for this meeting was filed with the Lieutenant Governor's Office as required by Section 92-7(b), Hawaii Revised Statutes.

Date: Wednesday, February 14, 2001

Time: 10:00 a.m.

Place: Kapuaiwa Room
HRH Princess Victoria Kamamalu Building
1010 Richards Street, Second Floor
Honolulu, Hawaii

Present: Charles Aki, Chair
Patricia Choi, Vice Chair
Mitchell Imanaka, Member
John Ohama, Member
Iris Okawa, Member
Peter Rice, Member

Calvin Kimura, Supervising Executive Officer
Alan Taniguchi, Executive Officer
Lorene K. Arata, Real Estate Specialist
Cynthia Yee, Senior Condominium Specialist
Gina Watumull, Condominium Specialist
Shari Wong, Deputy Attorney General
Karyn Takahashi, Recording Secretary

Marsha Shimizu, Hawaii Association of REALTORS®
Kay Lorraine, Hawaii CCIM Chapter
Barbara Dew, Coldwell Banker Pacific Properties, Ltd.

Excused: Michael Ching, Member
Casey Choi, Member
Alfredo Evangelista, Member

Call to Order: Chair Aki called the meeting to order at 10:04 a.m., at which time quorum was established.

ERC Chair Report: Chair Aki welcomed Ms. Barbara Dew, former Commission Chair, to the meeting and wished everyone a "Happy Valentine's Day!"

SEO's Report: **Announcements, Introduction, Correspondence, and Additional Distribution**

The following were distributed as additional distribution:

8. Program of Work, FY01
 - g. Real Estate Seminars – Debbie Long Ethics Course: Seminar, IDW, and/or CE Course

Minutes of Meetings

Upon a motion by Commissioner Rice, seconded by Commissioner P. Choi, it was voted on and unanimously carried to accept the minutes of the January 12, 2001 Education Review Committee meeting as circulated.

Continuing Education: Applications

Provider – Exchange Educators, LLC, a division of Professional Exchange Accommodators, LLC (Administrator: Connie McConico)

Specialist Arata reported that a proof of surety bond coverage and a Certificate of Good Standing issued by the Business Registration Division were still pending for this application.

Upon a motion by Commissioner P. Choi, seconded by Commissioner Imanaka, it was voted on and unanimously carried to recommend approval of Exchange Educators, LLC, a division of Professional Exchange Accommodators, LLC, as a continuing education provider subject to the submission of proof of surety bond coverage and a Certificate of Good Standing issued by the Business Registration Division.

Provider – Hawaii CCIM Chapter (Administrator: Kay Lorraine)

Ms. Kay Lorraine was present to answer any questions.

Specialist Arata reported that a proof of surety bond coverage and a Certificate of Good Standing issued by the Business Registration Division were still pending for this application.

Ms. Lorraine stated that a copy of the surety bond was faxed to her this morning and she will be submitting an original shortly. She added that the Certificate of Good Standing is expected to come in today or tomorrow and she will be submitting it shortly thereafter.

SEO Kimura stated to Ms. Lorraine that he was happy that CCIM is applying to be a continuing education provider and providing commercial management courses to licensees. Ms. Lorraine responded that the current CCIM President intends to expand by offering one or two additional courses this year.

Upon a motion by Commissioner Ohama, seconded by Commissioner P. Choi, it was voted on and unanimously carried to recommend approval of Hawaii CCIM Chapter as a continuing education provider subject to the submission of proof of surety bond coverage and a Certificate of Good Standing issued by the Business Registration Division.

Course – “Understanding Vacation Ownership/Time Share,” Author/Owner: Abe Lee (Provider: Abe Lee Seminars), Course Category: Property Ownership and Development, Course Clock Hours: 3 Hours

Commissioner Imanaka stated that he had concerns about this course as the course touches upon the law. Commissioner Imanaka also voiced concerns about the information regarding exit programs. As a cautionary note, Commissioner Imanaka recommended that Mr. Lee have the course reviewed by a licensed attorney.

Upon a motion by Commissioner Imanaka, seconded by Commissioner Ohama, it was voted on and unanimously carried to recommend approval of "Understanding Vacation Ownership/Time Share" as a three clock hour continuing education course under the course category of Property Ownership and Development. Also, as a cautionary note, recommend that the Author make sure all information is accurate, with particular attention to information regarding exit programs, by having the course reviewed by a licensed attorney.

2001 - 2002 Continuing Education Providers and Courses Ratification List

Upon a motion by Commissioner P. Choi, seconded by Commissioner Imanaka, it was voted on and unanimously carried to recommend approval of the following registrations/certifications:

<u>Registration/Certification</u>	<u>Effective Date</u>
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Nationally Certified Courses

"Creative Residential Finance" (Owner/Author: Hawaii Association of REALTORS®)	01/19/01
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"RS 204 Creating Wealth Through Residential Real Estate Investments" (Owner/Author: Hawaii Association of REALTORS®)	02/14/01
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Prelicense Education: **Applications – 2001 – 2002 Prelicensing Education Schools and Instructors Ratification List**

Upon a motion by Commissioner P. Choi, seconded by Commissioner Imanaka, it was voted on and unanimously carried to recommend approval of the following reregistrations/recertification:

<u>Registration/Certification</u>	<u>Effective Date</u>
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Instructor

M. Russell Goode, Jr. (Salesperson/Broker Curriculum)	01/01/01
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Prelicensing Education Equivalency

EO Taniguchi reported that after research, he uncovered information regarding education equivalency for California salespersons. He stated that if a California salesperson is current and active and was licensed after January 1, 1986, they qualify for the Education Equivalency. Research indicates that all salesperson applicants must complete a 45-hour prelicensing course to sit for the exam in California. Footnote #1 on the bottom of the Out-of-State Equivalency List needs to be amended.

Administration of Examinations:

ASI - Update

The latest candidate satisfaction update from ASI was distributed to the Commissioners for their information.

SEO Kimura stated that currently, the biggest concern with ASI is their change in ownership.

SEO Kimura also reported that tentatively they hoping to schedule an item writing workshop in May 2001.

Program of Work: **Interactive Participation with Organizations – NAR Midyear Meeting**

SEO Kimura reported that NAR will be holding their Midyear meeting in Washington, DC, from May 15 – 19, 2001. He stated that he has spoken with Commission Chair Ohama and they feel that due to the number of regulatory issues being covered at the meeting, it is important that the Commission have representation at the meeting.

Upon a motion by Commissioner P. Choi, seconded by Commissioner Rice, it was voted on and unanimously carried to recommend approval for one staff member or one commissioner to participate at the National Association of REALTORS® Midyear Legislative Meetings & Trade Expo to be held on May 15 – 19, 2001, in Washington, DC, subject to REEF budget and DCCA approval. The Chair of the Real Estate Commission and the Supervising Executive Officer shall determine the attendee.

Real Estate Seminars – Debbie Long Ethics Course: Seminar, IDW, and/or CE Course

SEO Kimura reported that Ms. Long contacted him regarding providing ethics training/program for the Hawaii Association of REALTORS® and/or the Commission, as she will be in Hawaii, on Maui, in May 2001 providing a workshop for the National Council of Engineer Examiners. The National Council of Engineer Examiners has agreed to pay for her travel expenses to Hawaii.

SEO Kimura stated that this would be a great opportunity to provide an ethics seminar, IDW, and/or continuing education course at a cost saving. Ms. Marsha Shimizu, Hawaii Association of REALTORS®, stated that Ms. Long is a very good instructor and she has been a guest speaker at many NAR conventions.

SEO Kimura reported that it would be best for the Commission to work with the Hawaii Association of REALTORS®, through Ms. Shimizu, in coming up with a proposal to offer an ethics course as the Commission currently has a contract with the Hawaii Association of REALTORS® to provide education.

Upon a motion by Commissioner Ohama, seconded by Commissioner P. Choi, it was voted on and unanimously carried to recommend Staff to work with the Hawaii Association of REALTORS® to come up with a proposal for Debbie Long to present an ethics seminar in May 2001 for IDW and/or continuing education credit.

Educator's Forum: **Hawaii Association of REALTORS®** – Ms. Marsha Shimizu reported that a continuing education curriculum task group has been formed to evaluate their last core course. The group is being asked for their input on problem/red flag areas. A meeting is scheduled for Wednesday, February 28, 2001.

Hawaii Chapter of Real Estate Educators Association – no discussion presented.

Hawaii Association of Real Estate Schools (HARES) – no discussion presented.

Public and Private Institutions of Higher Education – no discussion presented.

Open Forum: At this time, Ms. Barbara Dew thanked the Commission for creating a simplified guest lecturer application form and she stated that she is planning to submit applications for five guest lecturers.

Ms. Dew stated that she has two requests for the Commission: 1) Although a short application form for guest lecturer has been created, the fee is approximately \$140 per guest lecturer and she believes the fee is quite high and 2) She requested that the Commission consider self certification of prelicense instructors and guest lecturers, which would then be in line with continuing education instructors.

SEO Chair responded that although the guest lecturer application form has been revamped, the fee is dictated by Chapter 53, Hawaii Administrative Rules. He also responded that the Commission will be looking into having principals self certify prelicense instructors and guest lecturers, which would be in line with their goal of streamlining.

Next Meeting: Wednesday, March 14, 2001
10:00 a.m.
Kapuaiwa Room
HRH Princess Victoria Kamamalu Building
1010 Richards Street, Second Floor
Honolulu, Hawaii

Adjournment: With no further business to discuss, Chair Aki adjourned the meeting at 10:37 a.m.

Respectfully submitted by:

/S/
Calvin Kimura
Supervising Executive Officer

Date

[X] Minutes approved as is.
[] Minutes approved with changes.

CK:kt
02/16/01