

EDUCATION REVIEW COMMITTEE

REAL ESTATE COMMISSION
www.state.hi.us/hirec

AGENDA

Date: Wednesday, August 14, 2002

Time: 10:00 a.m.

Place: Kapuaiwa Room
HRH Princess Victoria Kamamalu Building
1010 Richards Street, Second Floor
Honolulu, Hawaii

1. Call to Order, Public Notice, Quorum
2. Chair's Report
3. Senior Real Estate Specialist's Report
 - a. Announcements, Introduction, Correspondence, and Additional Distribution
 - b. Minutes of Meetings
4. Continuing Education Administration, Curriculum, Courses, Providers, and Instructors
 - a. Administrative Issues
 - 1) FY 2002 CE, Prelicense Education and Equivalency Statistics
 - 2) Renewals/CE requirements/2002 Salespersons Statistics
 - 3) Lynn W. Carlson – Request for Distinguished Real Estate Instructor (DREI) workshop at 2002 REEA conference to meet IDW requirement
 - 4) Written request from Hawaii Association of REALTORS® to waive Instructors Development Workshop (IDW) requirement for John H. Campbell
 - b. Applications
 - 1) 2001-2002 Continuing Education Providers and Courses Ratification List
 - 2) Course – “Agency, Ethics, and Fair Housing,” Author/Owner: Hawaii Association of REALTORS®, Provider: Hawaii Association of REALTORS®, Course Category: Risk Management, Course Clock Hours: 6 hours for 3 hours of CE credit
 - 3) Course – “Contracts,” Author/Owner: Hawaii Association of REALTORS®, Provider: Hawaii Association of REALTORS®, Course Category: Contracts, Course Clock Hours: 6 hours for 3 hours of CE credit
 - 4) Course – “Landlord Training Program: Keeping Illegal Activity Out of Rental Property,” Author/Owner: Campbell DeLong Resources, Inc., Provider: Hawaii Association of REALTORS®, Course Category: Property Management, Course Clock Hours: 8 (6 hours of CE credit)
 - c. Continuing Education Core Course
 - d. Elective Courses
 - e. ARELLO Certification Program
 - f. Other Jurisdictions
5. Prelicensing Education Administration, Curriculum, Schools, Instructors, and Equivalency
 - a. Administrative Issue
 - 1) FY 2002 CE, Prelicense Education and Equivalency Statistics
 - 2) Follow-up with Rick Seiler, Seiler School of Real Estate – Independent Study Course Evaluation Form, and Evaluation Forms Submitted (9)
 - 3) Vitousek Real Estate School – Independent Study Course Evaluation Form (1)
 - b. Applications
 - 1) Gerald Gordon – Prelicense Substitute Instructor, Century 21 Real Estate School
 - 2) Paige Vitousek – Prelicense Independent Study Course Instructor, Vitousek Real Estate School
 - 3) Ricardo D. Seiler – Prelicense Independent Study Course Instructor, Seiler School of Real Estate

EDUCATION REVIEW COMMITTEE AGENDA

Page 2

- c. Broker Curriculum and Resources
 - d. Education Equivalency
 - e. Other Jurisdictions
6. Administration of Examinations
- a. CAT*ASI
 - b. Uniform Section Equivalency
 - c. ARELLO Examination Certification Program
 - d. Test Development and Scenario Exam Items
 - e. Exam Monitoring
 - f. Instructor Workshop
 - g. PSI Report
7. Educator's Forum
- a. Hawaii Association of REALTORS®
 - b. Hawaii Chapter of Real Estate Educators Association
 - c. Hawaii Association of Real Estate Schools (HARES)
 - d. Public and Private Institutions of Higher Education
8. Program of Work, FY03
- a. Advice, Education, and Referral
 - b. Meetings and Symposium
 - c. Annual Report, Quarterly Bulletin, and School Files
 - 1) *July Bulletin*
 - 2) *August School Files*
 - d. Neighbor Island Outreach – Hawaii Island and Maui
 - e. Interactive Participation with Organizations - Report on REEA Conference, June 16-19, 2002
 - f. Real Estate Seminars
 - g. Legislative Participation, Research and Report
 - h. Instructor's Development Workshop
 - i. Evaluation and Education System for CE and Prelicensing Instructors
 - j. Real Estate Specialists' Office for the Day
 - k. Real Estate Speakership Program
 - l. New Technology Program and REC Web Site
 - m. Records Management
 - n. Information Distribution System
 - o. New Salesperson and New Broker Startup Kits
 - p. Cooperative Education, Research, and Administration Program
 - q. Division and Department Programs
 - r. Staff and Commissioner Development
 - s. Real Estate Reference Library
9. Special Issues
10. ARELLO, REEA and Other Organizations – 2002 ARELLO Communication Awards – REC Submission
11. Open Forum
12. Budget and Finance Report
13. Next Meeting: Wednesday September 4, 2002
10:00 a.m.
Sheraton Waikiki Hotel
2255 Kalakaua Avenue
Honolulu, Hawaii
14. Adjournment
- Individuals who require special needs accommodations are invited to call the Senior Real Estate Specialist at 586-2645 at least **4 working days** in advance of the meeting