

EDUCATION REVIEW COMMITTEE
REAL ESTATE COMMISSION
Professional and Vocational Licensing Division
Department of Commerce and Consumer Affairs
State of Hawaii
www.state.hi.us/hirec

MINUTES OF MEETING

The agenda for this meeting was filed with the Lieutenant Governor's Office as required by Section 92-7(b), Hawaii Revised Statutes.

Date: Wednesday, October 9, 2002

Time: 10:00 a.m.

Place: HRH Princess Victoria Kamamalu Building
1010 Richards Street, Second Floor
Honolulu, Hawaii

Present: Patricia Choi, Chair
Vern Yamanaka, Vice Chair
Louis Abrams, Member
Marshall Chinen, Member
Mitchell Imanaka, Member
Kathleen Kagawa, Member
Iris Okawa, Member
Peter Rice, Member

Alan Taniguchi, Executive Officer
Diane Choy Fujimura, Senior Real Estate Specialist
Lorene Arata, Real Estate Specialist
Cynthia Yee, Senior Condominium Specialist
Cheryl Leong, Condominium Specialist
David Grupen, Condominium Specialist
Shari Wong, Deputy Attorney General
Karyn Takahashi, Recording Secretary

Marsha Shimizu, Hawaii Association of REALTORS®
Mary Begier, Hawaii Association of REALTORS®

Excused: John Ohama, Member

Call to Order: Chair Choi called the meeting to order at 10:00 a.m., at which time quorum was established.

Chair's Report: No report presented.

Sr. Real Estate Specialist's Report: Additions to the Agenda

Upon a motion by Commissioner Yamanaka, seconded by Commissioner Okawa, it was voted on and unanimously carried to add the following to the agenda:

4. Continuing Education Administration, Curriculum, Courses, Providers, and Instructors
 - a. Administrative Issues
 - 4) FY 2003 CE, Prelicense and Equivalency Statistics

5. Prelicensing Education Administration, Curriculum, Schools, Instructors, and Equivalency
 - a. Administrative Issues
 - 1) FY 2003 CE, Prelicense and Equivalency Statistics
8. Program of Work, FY03
 - h. Instructor's Development Workshop – Hawaii Association of REALTORS® Instructor's Development Workshop – October 14, 2002, Radisson Prince Kuhio Hotel

The following was distributed as additional distribution:

4. Continuing Education Administration, Curriculum, Courses, Providers, and Instructors
 - a. Administrative Issues
 - 3) Request from Duplanty School of Real Estate, Gretchen Duplanty, Administrator – course offering of Real Estate Law Update and Ethics 2001 – 2002 plus three (3) modules

Minutes of Meetings

Upon a motion by Commissioner Yamanaka, seconded by Commissioner Ohama, it was voted on and unanimously carried to accept the minutes of the September 4, 2002, Education Review Committee meeting as distributed.

Continuing Education: Administrative Issues

Renewals/CE Requirements/2002 Salespersons Statistics

Senior Specialist Fujimura reported that as of October 7, 2002, 3,363 licensees completed their continuing education requirement and 1,077 real estate salespersons were licensed this year.

FY 2003 CE, Prelicense Education and Equivalency Statistics

Continuing education statistics for the first quarter of FY 2003 were distributed to the Commissioners for their information.

Follow-up – Memo to CE Providers regarding record keeping and monitoring of classes and attendees

A copy of a memorandum sent to all current continuing education providers regarding record keeping and monitoring of classes and attendees was distributed to the Commissioners for their information.

Request from Duplanty School of Real Estate, Gretchen Duplanty, Administrator – course offering of Real Estate Law Update and Ethics 2001 – 2002 plus three (3) modules

Senior Specialist Fujimura stated that the request is to offer a combination of three core course modules to create an elective course.

Senior Specialist Fujimura reiterated the Commission approved and certified the core course as a package and that the proposed course is a different matter. It is taking parts of the already approved and certified core course and creating a new course, subject to submission of a Continuing Education Course Certification application.

Senior Specialist Fujimura added that originally, the provider submitted a course offering for a seven-hour course which included the four-hour core course and the three additional modules. Students would receive seven credits. The provider then amended the seven-hour course to an offering of the standard core course and an elective course for three continuing education elective clock hour credits.

Vice Chair Yamanaka stated that he has reviewed the request and is in support of the idea of getting more of the modules out to the licensees. He stated that the process of the request may be flawed – a course application should have been submitted; however, the concept of combining three modules as an elective course would be good. He added that the Commission needs to create an opportunity to get more of the modules out to licensees.

Commissioner Rice stated that in theory the module was to be added to the core course and the core course was created by the Commission. Specialist Arata stated that there was a core course committee.

Deputy AG Wong stated that the Commission could decide that the course offering was not timely as it was not submitted in the proper manner.

Commissioner Imanaka questioned if we should take action now as we are in renewals. He also noted the proposed course offering date (October 30, 2002) and stated a decision should be made.

Deputy AG Wong stated that if the Committee is in support of packaging the modules, they may approve the request contingent on submission of the appropriate application form.

Executive Session: Upon a motion by Commissioner Imanaka, seconded by Commissioner Rice, it was voted on and unanimously carried to enter into executive session, pursuant to Section 92-5(a)(4), HRS, "To consult with the board's attorney on questions and issues pertaining to the board's powers, duties, privileges, immunities and liabilities;".

Upon a motion by Commissioner Imanaka, seconded by Commissioner Rice, it was voted on and unanimously carried to move out of executive session.

Continuing Education: Administrative Issues

Request from Duplanty School of Real Estate, Gretchen Duplanty, Administrator – course offering of Real Estate Law Update and Ethics 2001 – 2002 plus three (3) modules

Commissioner Yamanaka moved to recommend approval of the combination of three (3) modules to create a three clock hour continuing education elective course with the understanding that the Commission's core course was originally approved and certified in a module format. Because the provider represented that the proposed continuing education elective course of three (3) modules as specified (Residential Sales – Ethics, Residential Property Management,

Condominium Property Management) is a one-time offering, the Commission approves the proposed elective course, subject to submission of a Continuing Education Course Certification application and applicable fees. Commissioner Imanaka seconded the motion. The motion was voted on and unanimously carried.

Applications

Course – “Introduction to Broker Management”, Author/Owner: Jay J. Spadinger, Provider: Akahi Real Estate Network LLC, Course Category: Real Estate Law and Risk Management, Course Clock Hours: 3

Upon a motion by Commissioner Abrams, seconded by Commissioner Kagawa, it was voted on and unanimously carried to recommend approval of “Introduction to Broker Management” as a three clock hour continuing education elective course under the course categories Real Estate Law and Risk Management.

Continuing Education Review Panel

Senior Specialist Fujimura reported that they have two confirmed panel members – Michael Ching and Judy Sykes. She requested that the Commissioners continue to submit names of individuals interested in becoming a part of the continuing education review panel. If they are willing, they would be responsible for reviewing the course content. These individuals will serve voluntarily and will not receive compensation.

Vice Chair Yamanaka inquired if Ms. Shimizu, Hawaii Association of REALTORS®, would be interested in being a member of the panel and if she had any individuals she could recommend for the panel.

Prelicense Education: Administrative Issues

Seiler School of Real Estate Independent Study Course Evaluation Forms (8)

Eight evaluations were distributed to the Commissioners for their information.

FY 2003 CE, Prelicense Education and Equivalency Statistics

Prelicense education and equivalency statistics for they first quarter of FY 2003 was distributed to the Commissioners for their information.

Educator’s Forum: **Hawaii Association of REALTORS®** – No discussion presented.

Hawaii Chapter of Real Estate Educators Association – No discussion presented.

Hawaii Association of Real Estate Schools (HARES) – No discussion presented.

Public and Private Institutions of Higher Education – No discussion presented.

Program of Work: Annual Report, Quarterly Bulletin, and School Files

Senior Specialist Fujimura reported that the next issue of the *Bulletin* is anticipated to be distributed at the end of October.

She added that the articles will be primarily based on renewal deadlines and on-line renewals, as well as including the following: an article on mold from the Department of Health, Tax Department article, administrative actions, continuing education schedule and meeting schedule.

Neighbor Island Outreach

The next neighbor island outreach is scheduled for January 10, 2003, on the island of Maui.

Instructors' Development Workshop – Hawaii Association of REALTORS® Instructor's Development Workshop – October 14, 2002, Radisson Prince Kuhio Hotel

This workshop is scheduled for Monday, October 14, 2002, at the Radisson Prince Kuhio Hotel. It is entitled "Teaching with Technology Workshop" and the facilitator is Randall van Reken, ABR, DREI, CFP.

Ms. Shimizu stated that this workshop is geared for GRI instructors and more advanced instructors. The workshop will cover the use of technology in teaching.

At this time, Specialist Arata stated that in May 2002 instructor Russ Goode suggested that an IDW covering technology in teaching would be good for instructors such as himself to attend. This workshop would be a great opportunity for him.

Upon a motion by Commissioner Abrams, seconded by Commissioner Imanaka, it was voted on and unanimously carried to recommend approval of the "Teaching with Technology Workshop" instructor's development workshop.

Interactive Participation with Organizations – Report on Hawaii Association of REALTORS® Pacific Rim Conference

A report on the Hawaii Association of REALTORS® Pacific Rim Conference was distributed to the Commissioners for their information.

Chair Choi inquired on the attendance of this conference. Ms. Shimizu responded that there were a total of 850 attendees, with a majority from Hawaii and a few from Australia and Japan.

Chair Choi inquired if this was an increase. Ms. Shimizu replied yes, at past conferences there were approximately 300 – 500 attendees. Chair Choi asked the reason for the increase. Ms. Shimizu stated that HAR responded to members' concerns, for instance the conference was condensed into two days and new speakers and topics were included.

Chair Choi reported that there was a good response to the Real Estate Commission "Hot Topics" session, and inquired if there was any feedback on the session. Ms. Shimizu replied that it was a good opportunity for members to be able to talk with the Commissioners. Chair Choi stated that they received good feedback and would like to do it again in the future with a more structured format.

Budget and Finance Report: None.

Next Meeting: Wednesday, November 13, 2002
10:00 a.m.
HRH Princess Victoria Kamamalu Building
1010 Richards Street, Second Floor
Honolulu, Hawaii

Adjournment: With no further business to discuss, Chair Choi adjourned the meeting at 10:38 a.m.

Respectfully submitted by:

/s/ Diane Choy Fujimura
Diane Choy Fujimura
Senior Real Estate Specialist

November 13, 2002
Date

[] Minutes approved as is.
[] Minutes approved with changes.