

EDUCATION REVIEW COMMITTEE

REAL ESTATE COMMISSION
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AGENDA

Date: Thursday, December 12, 2002

Time: 10:00 a.m.

Place: Kapuaiwa Room
HRH Princess Victoria Kamamalu Building
1010 Richards Street, Second Floor
Honolulu, Hawaii

1. Call to Order, Public Notice, Quorum
2. Chair's Report
3. Senior Real Estate Specialist's Report
 - a. Announcements, Introduction, Correspondence, and Additional Distribution
 - b. Minutes of Meetings
4. Continuing Education Administration, Curriculum, Courses, Providers, and Instructors
 - a. Administrative Issues – Renewals/CE requirements/2002 Salespersons Statistics
 - b. Applications
 - 1) 2003-2004 Continuing Education Providers and Courses Ratification List
 - 2) Course – “Hawaii Condominium Principles”, Author/Owner: Thomas J. Douma, Provider: Thomas J. Douma, Course Category: Real Estate Law and Risk Management, Clock Hours: 3
 - c. Continuing Education Core Course – Draft outline of 2003-2004 Real Estate Update and Ethics portion of core course
 - d. Elective Courses
 - e. ARELLO Certification Program
 - f. Other Jurisdictions
 - g. Continuing Education Review Panel
 - h. Core course request – Brian Thomas – **Deferred from November 13, 2002 meeting**
5. Prelicensing Education Administration, Curriculum, Schools, Instructors, and Equivalency
 - a. Administrative Issues
 - b. Applications
 - 1) 2003-2004 Prelicensing Education Schools and Instructors Ratification List
 - 2) Prelicense School – Hudson Real Estate School, Principal – Jon Hudson, effective date January 1, 2003 **Deferred from November 13, 2002 meeting and request appearance of Mr. Hudson.**
 - c. Broker Curriculum and Resources
 - d. Education Equivalency
 - e. Other Jurisdictions

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6. Administration of Examinations
 - a. Promissor
 - b. Uniform Section Equivalency
 - c. ARELLO Examination Certification Program
 - d. Test Development and Scenario Exam Items
 - e. Exam Monitoring
 - f. Instructor Workshop

7. Educator's Forum
 - a. Hawaii Association of REALTORS®
 - b. Hawaii Chapter of Real Estate Educators Association
 - c. Hawaii Association of Real Estate Schools (HARES)
 - d. Public and Private Institutions of Higher Education

8. Program of Work, FY03
 - a. Advice, Education, and Referral
 - b. Meetings and Symposium
 - c. Annual Report, Quarterly Bulletin, and School Files
 - d. Neighbor Island Outreach – Friday, January 10, 2003, Kahului, Maui, and Hawaii Island
 - e. Interactive Participation with Organizations
 - f. Real Estate Seminars
 - g. Legislative Participation, Research and Report
 - h. Instructor's Development Workshop
 - i. Evaluation and Education System for CE and Prelicensing Instructors
 - j. Real Estate Specialists' Office for the Day - report
 - k. Real Estate Speakership Program
 - l. New Technology Program and REC Web Site
 - m. Records Management
 - n. Information Distribution System
 - o. New Salesperson and New Broker Startup Kits
 - p. Cooperative Education, Research, and Administration Program
 - q. Division and Department Programs
 - r. Staff and Commissioner Development
 - s. Real Estate Reference Library

9. Special Issues – Kathy Howe – follow-up on her written concerns re continuing education

10. ARELLO, REEA and Other Organizations

11. Open Forum

12. Budget and Finance Report

13. Next Meeting: **Friday**, January 10, 2003
11:00 a.m.
Conference Room
REALTORS Association of Maui
551 Ala Makani Place
Kahului, Maui

14. Adjournment