

EDUCATION REVIEW COMMITTEE
REAL ESTATE COMMISSION
Professional and Vocational Licensing Division
Department of Commerce and Consumer Affairs
State of Hawaii
www.state.hi.us/hirec

MINUTES OF MEETING

The agenda for this meeting was filed with the Lieutenant Governor's Office as required by Section 92-7(b), Hawaii Revised Statutes.

Date: Wednesday, March 12, 2003

Time: 10:00 a.m.

Place: Kapuaiwa Room
HRH Princess Victoria Kamamalu Building
1010 Richards Street, Second Floor
Honolulu, Hawaii

Present: Patricia Choi, Chair
Vern Yamanaka, Vice Chair
Louis Abrams, Member
Marshall Chinen, Member
Mitchell Imanaka, Member
Kathleen Kagawa, Member
Iris Okawa, Member
Peter Rice, Member

Calvin Kimura, Supervising Executive Officer
Alan Taniguchi, Executive Officer
Diane Choy Fujimura, Senior Real Estate Specialist
Russell Wong, Real Estate Specialist
Lorene Arata, Real Estate Specialist
Cynthia Yee, Senior Condominium Specialist
Cheryl Leong, Condominium Specialist
David Grupen, Condominium Specialist
Shari Wong, Deputy Attorney General
Karyn Takahashi, Recording Secretary

Excused: John Ohama, Member

Others: Suzanne King, Honolulu Board of REALTORS®
Stephanie Ripple, Honolulu Board of REALTORS®

Call to Order: Chair Choi called the meeting to order at 10:00 a.m., at which time quorum was established.

Chair's Report: None.

Sr. Real Estate
Specialist's Report:

Announcements, Introduction, Correspondence, and Additional Distribution

The following was distributed as additional distribution:

4. Continuing Education Administration, Curriculum, Courses, Providers, and Instructors
 - c. Continuing Education Core Course
8. Program of Work, FY03
 - h. Instructor's Development Workshop – Honolulu Board of REALTORS® IDW proposal

Minutes of Meetings

Upon a motion by Commissioner Yamanaka, seconded by Commissioner Abrams, it was voted on and unanimously carried to accept the minutes of the February 12, 2003, Education Review Committee meeting as distributed.

Continuing Education:

Administrative Issues – New CE Core Course Application and amended CE Elective Course Application

A copy of the new continuing education core course application and amended continuing education elective course application was distributed to the Commissioners for their information.

Applications – Course – “Intermediate Internet Research”, Author/Owner: Abe Lee, Provider: Abe Lee Seminars, Course Category: Technology and the Licensee, Clock Hours: 3

Senior Specialist Fujimura reported that the course was originally titled “Advanced Internet Research;” however, after review of the course materials and a prior 2000 course, “Computer, Internet and the Licensee,” also submitted by Mr. Lee and conversations with Mr. Lee, it was agreed that the content was more appropriate as an intermediate level course. Mr. Lee changed the title to “Intermediate Internet Research.” Senior Specialist Fujimura added that the prior beginning internet research course offered by Mr. Lee a couple of years ago was quite popular. Licensees are more computer savvy at this time and the content of the proposed course appears to be at a slightly higher level than the prior course; therefore, the title change appears appropriate.

Upon a motion by Commissioner Yamanaka, seconded by Commissioner Imanaka, it was voted on and unanimously carried to recommend approval of “Intermediate Internet Research” as a three clock hour continuing education elective course, under the course category Technology and the Licensee.

Commissioner Okawa stated that when she first read the content of this course, she believed it was a beginners level course and had some concerns; however, after Senior Specialist Fujimura’s explanation, she feels better that it is categorized as an intermediate level course.

Continuing Education Core Course

A copy of an informational flyer sent to all current continuing education providers explaining the 2003-2004 core course format was distributed to the Commissioners for their information.

Act 47 (SLH 1999) – Product of Previous Subcommittee’s Recommendations on CE

A copy of Act 47 (SLH 1999) was distributed to the Commissioners.

SEO Kimura reported that with the renewed discussion on continuing education he wanted to make sure that everyone understands what occurred in 1999 via Act 47.

SEO Kimura placed emphasis on the responsibilities of principal brokers and the need for the Commission to come up with policies and procedures.

Prelicense Education: Broker Curriculum and Resources

Senior Specialist Fujimura stated that the broker curriculum is currently being updated and that Commissioner Yamanaka is the lead Commissioner for this assignment. She added that funds are available to hire a vendor.

Commissioner Yamanaka moved to have Staff develop a Request for Proposal to hire a vendor to update the current broker’s curriculum, that the subcommittee formed for continuing education evaluation and clarifying and providing guidance regarding principal broker responsibilities, also work on the broker’s curriculum with the selected vendor. Commissioner Okawa seconded the motion. The motion was voted on and unanimously carried.

Administration of Examinations:

Promissor – Workshops and Meetings, March 13 to 17, 2003

A flyer regarding the Promissor Educators Forum scheduled for Monday, March 17, 2003, was distributed to the Commissioners for their information.

Specialist Arata stated that Commissioner Choi will attend the educators forum and Commissioners Yamanaka and Abrams will attend the item writing workshop. Commissioner Rice may attend item writing on Friday.

Specialist Arata stated that all Commissioners are welcome to attend the educators forum and added that there will be a test center managers meeting on Saturday.

Educator’s Forum:

Hawaii Association of REALTORS® – No discussion presented.

Hawaii Association of Real Estate Schools (HARES) – No discussion presented.

Public and Private Institutions of Higher Education – No discussion presented.

Program of Work: Neighbor Island Outreach – Kailua-Kona, Thursday, May 8, 2003

The next neighbor island outreach is scheduled for Thursday, May 8, 2003, on the island of Hawaii. Standing committee meetings will convene in the Kona Board of REALTORS® Conference Room, located at 75-240 Nani Kailua Drive, Suite 157, Kailua-Kona, at the following times:

9:30 a.m.	Condominium Review Committee
10:30 a.m.	Laws and Rules Review Committee
11:00 a.m.	Education Review Committee

Instructor's Development Workshop – Honolulu Board of REALTORS® IDW Proposal

Ms. Suzanne King, Honolulu Board of REALTORS®, stated that each year the Hawaii Association of REALTORS® puts on an IDW in conjunction with national instructors; however, to satisfy IDW requirements HBR contacted the community college system and was referred to the Wo Learning Champions program. They are currently working with Wo to create an IDW, which will be open to any and all instructors who want to attend. Ms. King requested a current list of prelicense schools and instructors so HBR can mail IDW invitations.

Ms. King added that HBR is planning to videotape the IDW session.

Ms. King stated that they are attempting to tailor the IDW to address the issues brought up by evaluations from students and the needs of instructors. She is in contact with Senior Specialist Fujimura to see if the Commission has any issues that they want covered at the IDW.

Specialist Arata inquired if the workshop will be held at the Board of REALTORS® office. Ms. King replied yes.

Commissioner Yamanaka moved to recommend approval of the Honolulu Board of REALTORS® Instructors Development Workshop scheduled for May 2, 2003. Commissioner Abrams seconded the motion.

Senior Specialist Fujimura stated that she is glad to hear that HBR is planning to videotape the session. Ms. King replied that they have received a good quote from the videographer for videotaping and possibly for streaming video for the internet.

Chair Choi inquired if there will be a fee for the IDW. Ms. King replied that Wo does not charge a fee; however, HBR will be charging a nominal fee of no more than \$40.00 to recoup expenditures.

The motion was voted on and unanimously carried.

At this time, Ms. King inquired if it was ok to begin advertising the IDW. Senior Specialist Fujimura replied they may begin advertising, but they must state that it is pending approval by the Real Estate Commission.

ARELLO, REEA & Other Organizations ARELLO Distance Education Certification Council Report and 2002 Survey Report

The ARELLO Distance Education Certification Council Report and 2002 Survey Report was distributed to the Commissioners for their information.

REEA Annual Conference, June 22 – 25, 2003

Upon a motion by Commissioner Yamanaka, seconded by Commissioner Imanaka, it was voted on and unanimously carried to recommend approval of one staff member and one Commissioner to participate at the Real Estate Educators Association Annual Conference, to be held on June 22-25, 2003, at Philadelphia, Pennsylvania, subject to REEF budget and DCCA approval. The Chair of the Real Estate Commission and the Supervising Executive Officer shall determine the attendees.

Open Forum: Ms. King reported that the neighbor island executive officers get together every quarter and they are currently in the process of setting up a meeting in April. No topics are determined at this time.

Next Meeting: **MONDAY**, April 7, 2003
10:00 a.m.
Kapuaiwa Room
HRH Princess Victoria Kamamalu Building
1010 Richards Street, Second Floor
Honolulu, Hawaii

Adjournment: With no further business to discuss, Chair Choi adjourned the meeting at 10:19 a.m.

Respectfully submitted by:

/s/ Diane Choy Fujimura
Diane Choy Fujimura
Senior Real Estate Specialist

April 7, 2003
Date

[X] Minutes approved as is.
[] Minutes approved with changes.