

EDUCATION REVIEW COMMITTEE

REAL ESTATE COMMISSION
www.hawaii.gov/hirec

AGENDA

Date: Tuesday, June 10, 2003

Time: Upon adjournment of the Laws and Rules Review Committee meeting, which convenes at 9:00 a.m.

Place: Princess Victoria Kamamalu Building
1010 Richards Street, Kapuaiwa Room
Honolulu, Hawaii

1. Call to Order, Public Notice, Quorum
2. Chair's Report
3. Senior Real Estate Specialist's Report
 - a. Announcements, Introduction, Correspondence, and Additional Distribution
 - b. Minutes of Meeting
4. Continuing Education Administration, Curriculum, Courses, Providers, and Instructors
 - a. Administrative Issues
 - b. Applications
 - 1) 2003-2004 Continuing Education Providers and Courses Ratification List
 - 2) Course – “Federal Fair Housing, Rentals”, Author/Owner: ERA School of Real Estate/Scott A. Sherley, Provider: ERA School of Real Estate, Course Category: Property Management, Clock Hours: 3 (Pending provider certification)
 - 3) Core Course – “Federal Fair Housing, Sales,” Author/Owner: ERA School of Real Estate/Scott A. Sherley, Provider: ERA School of Real Estate, Course Category: Fair Housing, Clock Hours: 4 (Pending provider certification)
 - 4) Core Course – “Agency – Made Easy”, Author/Owner: Oliver E. Frasca, Esq., GRI, Provider: Honolulu Board of REALTORS®, Course Category: Agency and Disclosure, Clock Hours: 4
 - c. Continuing Education Core Course – No response to Request for Proposals as of May 30, 2003 deadline
 - d. Elective Courses
 - e. ARELLO Certification Program
 - f. Other Jurisdictions
 - g. Continuing Education Review Panel
 - h. Subcommittee to Evaluate Continuing Education – Letter soliciting participation to be mailed. Recommendations for names of participants?
5. Prelicensing Education Administration, Curriculum, Schools, Instructors, and Equivalency
 - a. Administrative Issues
 - b. Applications – Instructor – Donald G. Baxter, Salesperson and Broker Curriculums, Coldwell Banker Pacific Properties School
 - c. Broker Curriculum and Resources – Second Request for Proposals letter sent out 6/2/03, to identical list of recipients of first RFP mailing.
 - d. Education Equivalency
 - e. Other
6. Administration of Examinations
 - a. Promissor
 - b. Uniform Section Equivalency
 - c. ARELLO Examination Certification Program

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- d. Test Development and Scenario Exam Items
 - e. Exam Monitoring
 - f. Instructor Workshop
7. Educator's Forum
- a. Hawaii Association of REALTORS®
 - b. Hawaii Association of Real Estate Schools (HARES)
 - c. Public and Private Institutions of Higher Education
8. Program of Work, FY03
- a. Advice, Education, and Referral
 - b. Meetings and Symposium
 - c. Annual Report, Quarterly Bulletin, and School Files - May 2003 issue of Bulletin distributed
 - d. Neighbor Island Outreach - Kauai
 - e. Interactive Participation with Organizations
 - f. Real Estate Seminars
 - g. Legislative Participation, Research and Report
 - h. Instructor's Development Workshop
 - i. Evaluation and Education System for CE and Prelicensing Instructors
 - j. Real Estate Specialists' Office for the Day – Kona Board of REALTORS®, May 8, 2003, report
 - k. Real Estate Speakership Program
 - l. New Technology Program and REC Web Site
 - m. Records Management
 - n. Information Distribution System
 - o. New Salesperson and New Broker Startup Kits
 - p. Cooperative Education, Research, and Administration Program
 - q. Division and Department Programs
 - r. Staff and Commissioner Development
 - s. Real Estate Reference Library
 - t. Program of Work and Budget, FY04
9. Special Issues
10. ARELLO, REEA and Other Organizations
- a. REEA Report
 - b. Virginia Real Estate Commission increase CE
11. Open Forum
12. Budget and Finance Report – Real Estate Education Fund Report
13. Next Meeting: Wednesday, July 9, 2003
Upon adjournment of the Laws and Rules Review Committee Meeting, which convenes at 9:00 a.m.
Kapuaiwa Room
HRH Princess Victoria Kamamalu Building
1010 Richards Street, Second Floor
Honolulu, Hawaii
14. Adjournment

Individuals who require special needs accommodations are invited to call the Senior Real Estate Specialist at 586-2645, at least **4 working days** in advance of the meeting.