

EDUCATION REVIEW COMMITTEE
REAL ESTATE COMMISSION
Professional and Vocational Licensing Division
Department of Commerce and Consumer Affairs
State of Hawaii
www.hawaii.gov/hirec

MINUTES OF MEETING

The agenda for this meeting was filed with the Lieutenant Governor's Office as required by Section 92-7(b), Hawaii Revised Statutes.

Date: Wednesday, February 11, 2004

Time: Upon adjournment of the Laws and Rules Review Committee meeting, which convened at 9:00 a.m.

Place: Queen Liliuokalani Conference Room
King Kalakaua Building
335 Merchant Street, 1st Floor
Honolulu, Hawaii

Present: Trudy Nishihara, Vice Chair
Kathleen Kagawa, Member
John Ohama, Member
Iris Okawa, Member
Peter Rice, Member

Calvin Kimura, Supervising Executive Officer
Alan Taniguchi, Executive Officer
Diane Choy Fujimura, Senior Real Estate Specialist
Lorene K. A. Kimura, Real Estate Specialist
Ryan Yamashiro, Real Estate Specialist
Cynthia Yee, Senior Condominium Specialist
Cheryl Leong, Condominium Specialist
David Grupen, Condominium Specialist
Gordon Arakaki, Recodification Attorney
Shari Wong, Deputy Attorney General
Karyn Takahashi, Recording Secretary

Others: Nicki Thompson, Hawaii Association of REALTORS®
Joanna Markle, Hawaii Association of REALTORS®
Marsha Shimizu, Hawaii Association of REALTORS®

Excused: Vern Yamanaka, Chair
Louis Abrams, Member
Marshall Chinen, Member
Mitchell Imanaka, Member

Call to Order: Vice Chair Nishihara called the meeting to order at 9:50 a.m., at which time quorum was established.

Vice Chair's Report: No report.

Sr. Real Estate
Specialist's Report:

Announcements, Introduction, Correspondence, and Additional Distribution

The following was distributed as additional distribution:

4. Continuing Education Administration, Curriculum, Courses, Providers, and Instructors
 - b. Applications
 - 2) Course – “Residential Property Management,”
Author/Owner: Ralph S. Foulger; Provider: Century 21 Real Estate School; Course Category: Property Management; Clock Hours: 3
 - 3) Course – “Disclosures in Residential Real Estate,”
Author/Owner: Ralph S. Foulger; Provider: Century 21 Real Estate School, Course Category: Real Estate Law; Clock Hours: 3
 - c. Continuing Education Core Course – Update – ProSchools, Inc.
8. Program of Work, FY04
 - c. Annual Report, Quarterly Bulletin, and School Files – February 2004 School Files

Minutes of Meeting

Upon a motion by Commissioner Okawa, seconded by Commissioner Rice, it was voted on and unanimously carried to accept the minutes of the January 6, 2004, Education Review Committee meeting as distributed.

Continuing Education: **Applications**

2003-2004 Continuing Education Providers and Courses Ratification List

Upon a motion by Commissioner Rice, seconded by Commissioner Ohama, it was voted on and unanimously carried to recommend approval of the following registrations/certifications:

<u>Registration/Certification</u>	<u>Effective Date</u>
Providers	
Century 21 Real Estate School (Administrator: Ralph S. Foulger)	January 9, 2004
Kapiolani Community College (Administrator: Edward V. Valdez)	January 30, 2004

Course – “Residential Property Management,” Author/Owner: Ralph S. Foulger; Provider: Century 21 Real Estate School; Course Category: Property Management; Clock Hours: 3

Upon a motion by Commissioner Ohama, seconded by Commissioner Rice, it was voted on and unanimously carried to recommend approval of “Residential Property Management” as a three clock hour continuing education elective course under the course category Property Management.

Course – “Disclosures in Residential Real Estate,” Author/Owner: Ralph S. Foulger, Provider: Century 21 Real Estate School; Course Category: Real Estate Law; Clock Hours: 3

Upon a motion by Commissioner Okawa, seconded by Commissioner Rice, it was voted on and unanimously carried to recommend approval of “Disclosures in Residential Real Estate” as a three clock hour continuing education elective course under the course category Real Estate Law.

Course – “Fundamentals of Commercial Real Estate,” Author/Owner: Eugene Trowbridge, Esq./Data Connection, Inc.; Provider: Hawaii CCIM Chapter; Course Categories: Investment and Finance, Clock Hours: 6

Upon a motion by Commissioner Rice, seconded by Commissioner Okawa, it was voted on and unanimously carried to recommend approval of “Fundamentals of Commercial Real Estate” as a six clock hour continuing education elective course under the course categories Investment and Finance.

Course – “Group Ownership and Disposition Strategies,” Author/Owner: Eugene Trowbridge, Esq./Data Connection, Inc.; Provider: Hawaii CCIM Chapter, Course Categories: Investment and Property Ownership and Development, Clock Hours: 6

Upon a motion by Commissioner Ohama, seconded by Commissioner Kagawa, it was voted on and unanimously carried to recommend approval of “Group Ownership and Disposition Strategies” as a six clock hour continuing education elective course under the course categories Investment and Property Ownership and Development.

Core Course – “Agency, Ethics, ADA & Fair Housing Law Update,” Author/Owner: Eugene Trowbridge, Esq./Data Connection, Inc., Provider: Hawaii CCIM Chapter, Course Categories: Ethics, Fair Housing, Agency and Disclosure; Clock Hours: 4

Upon a motion by Commissioner Okawa, seconded by Commissioner Ohama, it was voted on and unanimously carried to recommend approval of “Agency, Ethics, ADA & Fair Housing Law Update” as a four clock hour continuing education core course for the 2003 – 2004 biennium under the course categories Ethics, Fair Housing, and Agency and Disclosure.

Continuing Education Core Course

Update – ProSchools, Inc.

The draft of the Commission's 2003-2004 core course, which incorporated comments received from the Education Evaluation Task Force, was distributed. Senior Specialist Fujimura reported that the course was substantially reorganized after comments were received at the January 26, 2004, Education Evaluation Task Force meeting.

Upon a motion by Commissioner Ohama, seconded by Commissioner Kagawa, it was voted on and unanimously carried to recommend approval of the 2003-2004 core course materials subject to review by Commissioner Nishihara and based on final comments received from Education Evaluation Task Force ad hoc committee for the core course no later than February 20, 2004.

At this time, Senior Specialist Fujimura announced that "train the trainer" sessions will be held on Maui on Monday, March 15, 2004 at the REALTORS® Association of Maui, and on Oahu on Tuesday, March 16, 2004 in the Queen Liliuokalani Room, King Kalakaua Building, 335 Merchant Street, First Floor. She added that these sessions will also be an instructors development workshop. All interested schools, providers, and instructors are invited free of charge. ProSchools representatives will be conducting the workshops, going through the entire course—it will be very educational.

Prelicensure Education: **Administrative Issues**

Seiler School of Real Estate – Independent Study Course Evaluation Forms (30)

Copies of evaluations of Seiler School of Real Estate's independent study course were distributed to the Commissioners for their information.

Applications

School – Dower School of Real Estate Windward; Principal – David L.S. Catanzaro; Salesperson and Broker curricula

Upon a motion by Commissioner Ohama, seconded by Commissioner Kagawa, it was voted on and unanimously carried to recommend approval of Dower School of Real Estate Windward as a prelicense school offering the salesperson and broker curricula.

Educator's Forum: **Hawaii Association of REALTORS®** – No discussion presented.

Hawaii Association of Real Estate Schools (HARES) – No discussion presented.

Public and Private Institutions of Higher Education – No discussion presented.

Program of Work: **Annual Report, Quarterly Bulletin, and School Files**

2003 Annual Report

A copy of the Real Estate Commission 2003 Annual Report was distributed to the Commissioners. A copy can also be found of the Commission's web site—www.hawaii.gov/hirec.

February 2004 School Files

A copy of the February 2004 issue of *School Files* was distributed to the Commissioners. A copy can also be found on the Commission's web site—www.hawaii.gov/hirec.

Legislative Participation, Research and Report

Recodification Attorney Gordon Arakaki reported that the recodification bill will be heard tomorrow morning. He added that he recently met with Representative Hiraki and reported that Representative Hiraki will wait for the Senate version of the bill to cross over to the House for review.

ARELLO, REEA and
Other Organizations:

South Carolina New Post Licensing Curriculum

SEO reported that South Carolina Real Estate Commission has implemented a New Real Estate Postlicensing Curriculum. Thirty classroom hours have to be completed within the first year of being licensed. Mandatory post licensing education is a growing trend as studies reflect that the licensee needs education at the beginning of licensure and it has the greatest impact on overall knowledge and ethical practice.

Budget and Finance: Upon a motion by Commissioner Rice, seconded by Commissioner Ohama, it was voted on and unanimously carried to accept the Real Estate Education Fund Report for the month ending December 31, 2003.

Open Forum: No discussion.

Next Meeting: Wednesday, March 10, 2004
Upon adjournment of the Laws and Rules Review Committee Meeting, which convenes at 9:00 a.m.
Queen Liliuokalani Conference Room
King Kalakaua Building
335 Merchant Street, 1st Floor
Honolulu, Hawaii

Education Review Committee
Minutes of the February 11, 2004 Meeting
Page 6

Adjournment: With no further business to discuss, Vice Chair Nishihara adjourned the meeting
at 10:15 a.m.

Reviewed by:

/s/ Diane Choy Fujimura
Diane Choy Fujimura
Senior Real Estate Specialist

March 10, 2004
Date

[X] Minutes approved as is.
[] Minutes approved with changes.

DCF:kt
021904