

EDUCATION REVIEW COMMITTEE

REAL ESTATE COMMISSION

www.hawaii.gov/hirec

AGENDA

Date: Wednesday, February 11, 2004

Time: Upon adjournment of the Laws and Rules Review Committee meeting, which convenes at 9:30 a.m.

Place: King Kalakaua Building
Queen Lili'uokalani Room
335 Merchant Street, 1st floor
Honolulu, HI 96813

1. Call to Order, Public Notice, Quorum
2. Chair's Report
3. Senior Real Estate Specialist's Report
 - a. Announcements, Introduction, Correspondence, and Additional Distribution
 - b. Minutes of Meeting
4. Continuing Education Administration, Curriculum, Courses, Providers, and Instructors
 - a. Administrative Issues
 - b. Applications
 - 1) 2003-2004 Continuing Education Providers and Courses Ratification List
 - 2) Course – “Residential Property Management,” Author/Owner: Ralph S. Foulger; Provider: Century 21 Real Estate School; Course Category: Property Management; Clock Hours: 3
 - 3) Course – “Disclosures in Residential Real Estate,” Author/Owner: Ralph S. Foulger; Provider: Century 21 Real Estate School; Course Category: Real Estate Law; Clock Hours: 3
 - 4) Course – “Fundamentals of Commercial Real Estate,” Author/Owner: Eugene Trowbridge, Esq./Data Connection, Inc.; Provider: Hawaii CCIM Chapter; Course Categories: Investment and Finance; Clock Hours: 6
 - 5) Course – “Group Ownership and Disposition Strategies,” Author/Owner: Eugene Trowbridge, Esq./Data Connection, Inc.; Provider: Hawaii CCIM Chapter; Course Categories: Investment and Property Ownership and Development; Clock Hours: 6
 - 6) Core Course – “Agency, Ethics, ADA & Fair Housing Law Update,” Author/Owner: Eugene Trowbridge, Esq./Data Connection, Inc.; Provider: Hawaii CCIM Chapter; Course Categories, Ethics, Fair Housing, Agency and Disclosure; Clock Hours: 4
 - c. Continuing Education Core Course – Update – ProSchools, Inc.
 - d. Elective Courses
 - e. ARELLO Certification Program
 - f. Other Jurisdictions
 - g. Continuing Education Review Panel
 - h. Education Evaluation Task Force
5. Prelicensing Education Administration, Curriculum, Schools, Instructors, and Equivalency
 - a. Administrative Issues – Seiler School of Real Estate – Independent Study Course Evaluation Forms (30)
 - b. Applications – School – Dower School of Real Estate Windward; Principal – David L.S. Catanzaro; Salesperson and Broker curricula
 - c. Broker Curriculum and Resources – Update
 - d. Education Equivalency
 - e. Other

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6. Administration of Examinations
 - a. Promissor
 - b. Uniform Section Equivalency
 - c. ARELLO Examination Certification Program
 - d. Test Development and Scenario Exam Items
 - e. Exam Monitoring
 - f. Instructor Workshop
7. Educator's Forum
 - a. Hawaii Association of REALTORS®
 - b. Hawaii Association of Real Estate Schools (HARES)
 - c. Public and Private Institutions of Higher Education
8. Program of Work, FY04
 - a. Advice, Education, and Referral
 - b. Meetings and Symposium
 - c. Annual Report, Quarterly Bulletin, and School Files – 2003 Annual Report
 - d. Neighbor Island Outreach – Big Island
 - e. Interactive Participation with Organizations
 - f. Real Estate Seminars
 - g. Legislative Participation, Research and Report
 - h. Instructor's Development Workshop
 - i. Evaluation and Education System for CE and Prelicensing Instructors
 - j. Real Estate Specialists' Office for the Day
 - k. Real Estate Speakership Program
 - l. New Technology Program and REC Web Site
 - m. Records Management
 - n. Information Distribution System
 - o. New Salesperson and New Broker Startup Kits
 - p. Cooperative Education, Research, and Administration Program
 - q. Division and Department Programs
 - r. Staff and Commissioner Development
 - s. Real Estate Reference Library
9. Special Issues
10. ARELLO, REEA and Other Organizations
 - a. ARELLO and REEA Report
 - b. South Carolina New Post Licensing Curriculum
11. Open Forum
12. Budget and Finance Report – Real Estate Education Fund Report – December 31, 2003
13. Next Meeting: Wednesday, March 10, 2004
Upon adjournment of the Laws and Rules Review Committee Meeting, which convenes at 9:00 a.m.
King Kalakaua Building
Queen Liliuokalani Conference Room
335 Merchant Street, 1st Floor
Honolulu, Hawaii
14. Adjournment

Individuals who require special needs accommodations are invited to call the Senior Real Estate Specialist at 586-2643, at least **4 working days** in advance of the meeting.