

EDUCATION REVIEW COMMITTEE

REAL ESTATE COMMISSION
www.hawaii.gov/hirec

AGENDA

Date: Wednesday, September 8, 2004

Time: Upon adjournment of the Laws and Rules Review Committee meeting,
which convenes at 9:30 a.m.

Place: **Conference Rooms A, B & C**
State Office Building
3060 Eiwa Street
Lihue, Kauai

1. Call to Order, Public Notice, Quorum
2. Chair's Report
3. Senior Real Estate Specialist's Report
 - a. Announcements, Introduction, Correspondence, and Additional Distribution
 - b. Minutes of Meeting
4. Continuing Education Administration, Curriculum, Courses, Providers, and Instructors
 - a. Administrative Issues
 - b. Applications
 - 1) Course – “The Accredited Staging Professional Course;” Author/Owner: Barb Schwarz, Stagedhomes.com; Provider: TBA; Course Category: Other (Staging); Clock Hours: 14 (6 credits for the 14 clock hours, a two-day course)
 - 2) Course – “Condominium Principles and Disclosure Law”; Author/Owner: Thomas J. Douma, Provider: Thomas J. Douma; Course Category: Real Estate Law; Clock Hours: 3
 - c. Continuing Education Core Course
 - 1) Evaluations on file
 - d. Elective Courses
 - e. ARELLO Certification Program
 - f. Other Jurisdictions
 - g. Continuing Education Review Panel
 - h. Education Evaluation Task Force – report
5. Prelicensing Education Administration, Curriculum, Schools, Instructors, and Equivalency
 - a. Administrative Issues – Evaluation forms (7) – Seiler School of Real Estate
 - b. Applications
 - 1) Guest lecturer - Russell W.H. Chee, Hawaii Institute of Real Estate, Yuki Kajiwara, Principal
 - c. Broker Curriculum and Resources – Online Broker Curriculum RFP sent out to interested parties on September 1, 2004, responses due by September 24, 2004
 - d. Education Equivalency
 - e. Other
 - f. Washington – Brokerage Management Curriculum
6. Administration of Examinations
 - a. Promissor
 - 1) Licensing Examination Statistics
 - 2) July 2004 School Summary Reports

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- b. Uniform Section Equivalency
 - c. ARELLO Examination Certification Program
 - d. Test Development and Scenario Exam Items – Revised Broker Content Outline
 - e. Exam Monitoring
 - f. Instructor Workshop
7. Educator's Forum
- a. Hawaii Association of REALTORS®
 - b. Hawaii Association of Real Estate Schools (HARES) – next meeting October 15, 2004, 12 noon, Yum Yum Tree
 - c. Public and Private Institutions of Higher Education
8. Program of Work, FY05
- a. Advice, Education, and Referral
 - b. Meetings and Symposium
 - c. Annual Report, Quarterly Bulletin, and School Files
 - d. Neighbor Island Outreach
 - e. Interactive Participation with Organizations – Pacific Rim Real Estate Conference, September 16-17, 2004
 - f. Real Estate Seminars
 - g. Legislative Participation, Research and Report
 - h. Instructor's Development Workshop
 - i. Evaluation and Education System for CE and Prelicensing Instructors
 - j. Real Estate Specialists' Office for the Day
 - k. Real Estate Speakership Program
 - l. New Technology Program and REC Web Site
 - m. Records Management
 - n. Information Distribution System
 - o. New Salesperson and New Broker Startup Kits
 - p. Cooperative Education, Research, and Administration Program
 - q. Division and Department Programs – New salesperson licensees 2004
 - r. Staff and Commissioner Development
 - s. Real Estate Reference Library
9. Special Issues
10. ARELLO, REEA and Other Organizations
11. Open Forum
12. Budget and Finance Report
13. Next Meeting: Wednesday, October 13, 2004
Upon adjournment of the Laws and Rules Review Committee Meeting, which convenes at 9:00 a.m.
Queen Liliuokalani Conference Room
King Kalakaua Building
335 Merchant Street, First Floor
Honolulu, Hawaii
14. Adjournment

Individuals who require special needs accommodations are invited to call the Senior Real Estate Specialist at 586-2643, at least **4 working days** in advance of the meeting.