

EDUCATION REVIEW COMMITTEE

REAL ESTATE COMMISSION
www.hawaii.gov/hirec

AGENDA

Date: Wednesday, November 10, 2004

Time: Upon adjournment of the Laws and Rules Review Committee meeting,
which convenes at 9:30 a.m.

Place: REALTORS' Association of Maui, Inc.
441 Ala Makani Place
Kahului, HI 96732

1. Call to Order, Public Notice, Quorum
2. Chair's Report
3. Senior Real Estate Specialist's Report
 - a. Announcements, Introduction, Correspondence, and Additional Distribution
 - b. Minutes of Meeting
4. Continuing Education Administration, Curriculum, Courses, Providers, and Instructors
 - a. Administrative Issues
 - 1) CE Completions
 - 2) CE Statistics FY 2005, 1st Quarter (7/1/04-9/30/04)
 - b. Applications
 - c. Continuing Education Core Course
 - 1) Evaluations on file
 - 2) 2005-2006 Core Course RFP
 - d. Elective Courses
 - e. ARELLO Certification Program
 - f. Other Jurisdictions
 - g. Continuing Education Review Panel
 - h. Education Evaluation Task Force – Next meeting Monday, November 22, 2004
5. Prelicensing Education Administration, Curriculum, Schools, Instructors, and Equivalency
 - a. Administrative Issues – Prelicense Statistics FY 2005, 1st Quarter (7/1/04-9/30/04)
 - b. Applications
 - c. Broker Curriculum and Resources – follow-up discussion
 - d. Salesperson's Curriculum – RFP
 - e. Education Equivalency
 - f. Other
6. Administration of Examinations
 - a. Promissor
 - 1) Licensing Examination Statistics
 - 2) September 2004 School Summary Reports
 - b. Uniform Section Equivalency
 - c. ARELLO Examination Certification Program
 - d. Test Development and Scenario Exam Items
 - e. Exam Monitoring – Evaluation forms (3)
 - f. Instructor Workshop

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7. Educator's Forum
 - a. Hawaii Association of REALTORS®
 - b. Hawaii Association of Real Estate Schools (HARES)
 - c. Public and Private Institutions of Higher Education

8. Program of Work, FY05
 - a. Advice, Education, and Referral
 - b. Meetings and Symposium
 - c. Annual Report, Quarterly Bulletin, and School Files – October 2004 *Bulletin*/November 2004 *School Files*
 - d. Neighbor Island Outreach
 - e. Interactive Participation with Organizations – Articles for the Hawaii Realtor Journal 2005-2006 - Schedule
 - f. Real Estate Seminars
 - g. Legislative Participation, Research and Report
 - h. Instructor's Development Workshop
 - i. Evaluation and Education System for CE and Prelicensing Instructors
 - j. Real Estate Specialists' Office for the Day
 - k. Real Estate Speakership Program
 - l. New Technology Program and REC Web Site
 - m. Records Management
 - n. Information Distribution System
 - o. New Salesperson and New Broker Startup Kits
 - p. Cooperative Education, Research, and Administration Program
 - q. Division and Department Programs – New salesperson licensees 2004
 - r. Staff and Commissioner Development
 - s. Real Estate Reference Library

9. Special Issues

10. ARELLO, REEA and Other Organizations

11. Open Forum

12. Budget and Finance Report

13. Next Meeting: Thursday, December 9, 2004
Upon adjournment of the Laws and Rules Review Committee Meeting, which convenes at 9:00 a.m.
Queen Lili'uokalani Conference Room
King Kalakaua Building
335 Merchant Street, 1st Floor
Honolulu, HI 96813

14. Adjournment

Individuals who require special needs accommodations are invited to call the Senior Real Estate Specialist at 586-2643, at least **4 working days** in advance of the meeting.