

EDUCATION REVIEW COMMITTEE

REAL ESTATE COMMISSION
www.hawaii.gov/hirec

AGENDA

Date: Wednesday, February 9, 2005

Time: Upon adjournment of the Laws and Rules Review Committee meeting,
which convenes at 9:00 a.m.

Place: King Kalakaua Building
Queen Lili`uokalani Conference Room
335 Merchant Street, 1st Floor
Honolulu, HI 96813

1. Call to Order, Public Notice, Quorum
2. Chair's Report
3. Senior Real Estate Specialist's Report
 - a. Announcements, Introduction, Correspondence, and Additional Distribution
 - b. Minutes of Meeting
4. Continuing Education Administration, Curriculum, Courses, Providers, and Instructors
 - a. Administrative Issues – 2005-2006 CE Certificates Memorandum
 - b. Applications
 - 1) 2005-2006 Continuing Education Providers and Courses Ratification List
 - 2) Course – “Construction Defect Claims in Hawaii;” Author/Owner/Provider: Lorman Business Center, Inc.; Course Categories: Contracts and Dispute Resolution; Clock Hours: 6
 - c. Continuing Education Core Course
 - d. Elective Courses
 - e. ARELLO Certification Program
 - f. Other Jurisdictions
 - g. Continuing Education Review Panel
 - h. Education Evaluation Task Force – Report on February 3, 2005 meeting
5. Prelicensing Education Administration, Curriculum, Schools, Instructors, and Equivalency
 - a. Administrative Issues – Evaluations – Seiler School of Real Estate (14)
 - b. Applications – Instructor – J. Robert Lightbourn, Salesperson and Broker Curricula
 - c. Broker Curriculum and Resources
 - d. Salesperson’s Curriculum
 - e. Education Equivalency
 - f. Other
6. Administration of Examinations
 - a. Promissor
 - 1) Licensing Examination Statistics
 - 2) December 2004 School Summary Reports
 - b. Uniform Section Equivalency
 - c. ARELLO Examination Certification Program
 - d. Test Development and Scenario Exam Items
 - e. Exam Monitoring
 - f. Instructor Workshop

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7. Educator's Forum
 - a. Hawaii Association of REALTORS®
 - b. Hawaii Association of Real Estate Schools (HARES)
 - c. Public and Private Institutions of Higher Education

8. Program of Work, FY05
 - a. Advice, Education, and Referral
 - b. Meetings and Symposium
 - c. Annual Report, Quarterly Bulletin, and School Files – January/February 2005 *Bulletin*, February 2005 *School Files*
 - d. Neighbor Island Outreach
 - e. Interactive Participation with Organizations
 - f. Real Estate Seminars
 - g. Legislative Participation, Research and Report
 - h. Instructor's Development Workshop
 - i. Evaluation and Education System for CE and Prelicensing Instructors
 - j. Real Estate Specialists' Office for the Day
 - k. Real Estate Speakership Program
 - l. New Technology Program and REC Web Site
 - m. Records Management
 - n. Information Distribution System
 - o. New Salesperson and New Broker Startup Kits
 - p. Cooperative Education, Research, and Administration Program
 - q. Division and Department Programs – New salesperson licensees 2004
 - r. Staff and Commissioner Development
 - s. Real Estate Reference Library

9. Special Issues

10. ARELLO, REEA and Other Organizations – REEA Annual Conference June 19-22, 2005

11. Open Forum

12. Budget and Finance Report

13. Next Meeting: Wednesday, March 9, 2005
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14. Adjournment

Individuals who require special needs accommodations are invited to call the Senior Real Estate Specialist at 586-2643, at least **4 working days** in advance of the meeting.