

## EDUCATION REVIEW COMMITTEE

REAL ESTATE COMMISSION  
www.hawaii.gov/hirec

### AGENDA

Date: Thursday, August 11, 2005

Time: Upon adjournment of the Laws and Rules Review Committee meeting, which convenes at 9:00 a.m.

Place: Queen Lili`uokalani Conference Room  
King Kalakaua Building  
335 Merchant Street, 1<sup>st</sup> Floor  
Honolulu, HI 96813

1. Call to Order, Public Notice, Quorum
2. Chair's Report
3. Senior Real Estate Specialist's Report
  - a. Announcements, Introduction, Correspondence, and Additional Distribution
  - b. Minutes of Meeting
4. Continuing Education Administration, Curriculum, Courses, Providers, and Instructors
  - a. Administrative Issues
  - b. Applications
    - 1) Provider – Charles Barnes School of Real Estate; Administrator – Charles Barnes
    - 2) National Course – “The Real Estate Professional’s Guide to Indoor Air Quality;” Provider: Hawaii Association of REALTORS®; Clock Hours: 3
    - 3) National Course – “Real Estate Investment, The 1031 Exchange: The Investor and You;” Provider: Hawaii Association of REALTORS®; Clock Hours: 3
    - 4) National Course – “Duties in Conflict – Handling the In-Office Transaction;” Provider: Hawaii Association of REALTORS®; Clock Hours: 3
  - b. Continuing Education Core Course – email from Beth Holiday
  - c. Elective Courses
  - d. ARELLO Certification Program
  - e. Other Jurisdictions
  - f. Continuing Education Review Panel
  - g. Education Evaluation Task Force
5. Prelicensing Education Administration, Curriculum, Schools, Instructors, and Equivalency
  - a. Administrative Issues
    - 1) Century 21 Real Estate School – change of name, principal, 46 hour requirement for salesperson’s curriculum, RICO investigator evaluation
    - 2) Evaluations – Independent Study
      - a. Seiler School of Real Estate (5)
      - b. Abe Lee Seminars (5)
  - b. Applications – 2005 – 2006 Prelicensing Education Schools and Instructors Ratification List
  - c. Broker Curriculum and Resources
  - d. Salesperson’s Curriculum
  - e. Education Equivalency
  - f. Other

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6. Administration of Examinations
  - a. Promissor
    - 1) Licensing Examination Statistics
    - 2) June 2005 School Summary Reports
  - b. Uniform Section Equivalency
  - c. ARELLO Examination Certification Program
  - d. Test Development
  - e. Exam Monitoring
  - f. Instructor Workshop
7. Educator's Forum
  - a. Hawaii Association of REALTORS®
  - b. Hawaii Association of Real Estate Schools (HARES)
  - c. Public and Private Institutions of Higher Education
8. Program of Work, FY06
  - a. Advice, Education, and Referral
  - b. Meetings and Symposium
  - c. Annual Report, Quarterly Bulletin, and School Files – *School Files* July 2005
  - d. Neighbor Island Outreach – Lihue, Kauai
  - e. Interactive Participation with Organizations
  - f. Real Estate Seminars
  - g. Legislative Participation, Research and Report
  - h. Instructor's Development Workshop
  - i. Evaluation and Education System for CE and Prelicensing Instructors
  - j. Real Estate Specialists' Office for the Day
  - k. Real Estate Speakership Program
  - l. New Technology Program and REC Web Site
  - m. Records Management
  - n. Information Distribution System
  - o. New Salesperson and New Broker Startup Kits
  - p. Cooperative Education, Research, and Administration Program
  - q. Division and Department Programs
  - r. Staff and Commissioner Development
  - s. Real Estate Reference Library
9. Special Issues
10. ARELLO, REEA and Other Organizations
11. Open Forum
12. Budget and Finance Report
13. Next Meeting: Wednesday, September 14, 2005  
Upon adjournment of the Laws and Rules Review Committee Meeting,  
which convenes at 9:30 a.m.  
Kauai County Planning Commission  
Mo'ikeha Building, Meeting Room #2  
4444 Rice Street  
Lihue, HI 96766
14. Adjournment

Individuals who require special needs accommodations are invited to call the Senior Real Estate Specialist at 586-2643, at least **4 working days** in advance of the meeting.