

EDUCATION REVIEW COMMITTEE

REAL ESTATE COMMISSION

www.hawaii.gov/hirec

AGENDA

Date: Wednesday, June 14, 2006

Time: Upon adjournment of the Laws and Rules Review Committee meeting, which convenes at 9:00 a.m.

Place: King Kalakaua Building
Queen Lili'uokalani Conference Room
335 Merchant Street, 1st Floor
Honolulu, HI 96813

1. Call to Order, Public Notice, Quorum
2. Chair's Report
3. Senior Real Estate Specialist's Report
 - a. Announcements, Introduction, Correspondence, and Additional Distribution
 - b. Minutes of Meeting
4. Continuing Education Administration, Curriculum, Courses, Providers, and Instructors
 - a. Administrative Issues – New Salesperson Licensees
 - b. Applications
 - 1) Provider – Reef, Inc. dba Hawaii Institute of Real Estate, Yuki Kajiwara - Administrator
 - 2) Course – “Fair Housing;” Author/Owner: Dearborn Real Estate Education; Provider: Reef, Inc. dba Hawaii Institute of Real Estate (pending); Course Categories: Other – Fair Housing; Clock Hours: 3
 - 3) Course – “Real Estate and Taxes! What Every Agent Should Know;” Author/Owner: Dearborn Real Estate Education; Provider: Reef, Inc. dba Hawaii Institute of Real Estate (pending); Course Category: Real Estate Law; Clock Hours: 3
 - 4) Course – “Introduction to Commercial Real Estate Sales;” Author/Owner: Dearborn Real Estate Education; Provider: Reef, Inc. dba Hawaii Institute of Real Estate (pending); Course Category: Investment; Clock Hours: 3
 - 5) Course – “Introduction to Commercial Real Estate Sales;” Author/Owner: Dearborn Real Estate Education; Provider: Dower School of Real Estate Windward; Course Categories: Contracts, Investment, Property Management, Finance; Clock Hours: 3
 - 6) Course – “Commercial Real Estate – Understanding Investments;” Author/Owner: Dearborn Real Estate Education; Provider: Dower School of Real Estate Windward; Course Categories: Investment, Finance, Property Ownership and Development, Risk Management; Clock Hours: 3
 - 7) Course – “Principles of Commercial Real Estate Finance;” Author/Owner: Dearborn Real Estate Education; Provider: Dower School of Real Estate Windward; Course Categories: Investment, Real Estate Law, Finance, Risk Management; Clock Hours: 3
 - 8) Course – “DROA, Addendum and Disclosures;” Author/Owner: David Catanzaro; Provider: Dower School of Real Estate Windward; Course Categories: Contracts, Real Estate Law, Risk Management; Clock Hours: 3
 - 9) Provider – REALTORS Land Institute, Idaho Chapter #42, J. Douglas Ferguson - Administrator
 - c. Continuing Education Core Course
 - d. Elective Courses – “Duties in Conflict: Handling the In-House Transaction”, Lynn Madison – Instructor; Provider: Hawaii Association of REALTORS - Evaluations
 - e. Evaluation and Education Program
 - f. ARELLO Certification Program
 - g. Other Jurisdictions
 - h. Continuing Education Review Panel

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5. Prelicensing Education Administration, Curriculum, Schools, Instructors, and Equivalency
 - a. Administrative Issues
 - b. Applications – Substitute Instructor – Sherald K. Butler, Salesperson and Broker curricula, Vitousek Real Estate School, Paige Vitousek, Principal
 - c. Broker Curriculum and Resources
 - d. Salesperson's Curriculum
 - e. Evaluation and Education Program
 - 1) Abe Lee Seminars; Salesperson Independent Study On-Line (11)
 - 2) ProSchools, Inc., Salesperson Independent Study On-Line (2)
 - 3) Seiler School of Real Estate; Salesperson Independent Study On-Line (8)
 - 4) Vitousek Real Estate School; Salesperson Independent Study On-Line (2)
 - f. Education Equivalency
 - g. Other
6. Administration of Examinations
 - a. Promissor
 - 1) Licensing Examination Statistics – February 2006
 - 2) School Summary Reports
 - 3) Broker exam statistics
 - b. Uniform Section Equivalency
 - c. ARELLO Examination Certification Program
 - d. Test Development
 - e. Exam Monitoring
 - f. Instructor Workshop
7. Educator's Forum
 - a. Hawaii Association of REALTORS®
 - b. Hawaii Association of Real Estate Schools (HARES)
 - c. Public and Private Institutions of Higher Education
 - d. Hawaii Island Board of REALTORS®
 - e. Kona Board of REALTORS®
8. Program of Work, FY06
 - a. Advice, Education, and Referral
 - b. Meetings and Symposium
 - c. Annual Report, Quarterly Bulletin, and School Files – *Bulletin, June 2006, will be distributed*
 - d. Neighbor Island Outreach
 - e. Interactive Participation with Organizations
 - f. Real Estate Seminars
 - g. Legislative Participation, Research and Report
 - h. Instructor's Development Workshop
 - i. Real Estate Specialists' Office for the Day
 - j. Real Estate Speakership Program
 - k. New Technology Program and REC Web Site
 - l. Records Management
 - m. Information Distribution System
 - n. New Salesperson and New Broker Startup Kits
 - o. Cooperative Education, Research, and Administration Program – Real Estate Commission-Sponsored Investigator/Attorney Workshop, November 14-17, 2006
 - p. Division and Department Programs
 - q. Staff and Commissioner Development
 - r. Real Estate Reference Library
 - s. Education Evaluation Task Force
 - t. Program of Work and Budget, FY07
9. Special Issues

Individuals who require special needs accommodations are invited to call the Senior Real Estate Specialist at 586-2643, at least **4 working days** in advance of the meeting.

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10. Open Forum
11. Budget and Finance Report
12. Next Meeting: Wednesday, July 12, 2006
Upon adjournment of the Laws and Rules Review Committee Meeting,
which convenes at 9:00 a.m.
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Queen Liliuokalani Conference Room, 1st Floor
335 Merchant Street
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13. Adjournment