

## EDUCATION REVIEW COMMITTEE

REAL ESTATE COMMISSION  
www.hawaii.gov/hirec

### AGENDA

Date: Wednesday, September 13, 2006

Time: Upon adjournment of the Laws and Rules Review Committee meeting,  
that convenes at 9:00 a.m.

Place: King Kalakaua Building  
Queen Lili`uokalani Conference Room  
335 Merchant Street, 1<sup>st</sup> Floor  
Honolulu, HI 96813

The Board may move into Executive Session to consider and evaluate personal information relating to individuals applying for licensure in accordance with Section 92-5(a)(1), HRS, and to consult with the Board's attorney on questions and issues pertaining to the Board's powers, duties, privileges, immunities, and liabilities in accordance with Section 92-5(a)(4), HRS.

1. Call to Order, Public Notice, Quorum
2. Chair's Report
3. Senior Real Estate Specialist's Report
  - a. Announcements, Introduction, Correspondence, and Additional Distribution
  - b. Minutes of Meeting
4. Continuing Education Administration, Curriculum, Courses, Providers, and Instructors
  - a. Administrative Issues
    - 1) New Salesperson Licensees
    - 2) Number of Licensees Who Have Completed CE
  - b. Applications – 2005-2006 Continuing Education Providers and Courses Ratification List
  - c. Continuing Education Core Course
  - d. Elective Courses
  - e. Evaluation and Education Program
  - f. ARELLO Certification Program
  - g. Continuing Education Review Panel
  - h. Nevada Real Estate Division
    - 1) Continuing Education Requirements
    - 2) Post-licensing Education Requirements
5. Prelicensing Education Administration, Curriculum, Schools, Instructors, and Equivalency
  - a. Administrative Issues
    - 1) Dower School of Real Estate Windward – Letter re combining live classroom and independent study delivery methods for prelicense courses (deferred from 8/9/06 meeting)
    - 2) Dower School of Real Estate Windward – Written response re holding joint salespersons and brokers prelicense classes
    - 3) All Islands Real Estate School – written response re holding joint salespersons and brokers prelicense classes
    - 4) Jay Spadinger, Prelicense Instructor, Akahi Real Estate Network, LLC – Letter re eliminating Instructor Exam requirement
  - b. Applications
    - 1) Prelicense Guest Lecturer – Patsy K. Saiki, Coldwell Banker Pacific Properties Real Estate School, Barbara Dew, Principal

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- 2) Prelicense Guest Lecturer – Toni Tudor, Coldwell Banker Pacific Properties Real Estate School, Barbara Dew, Principal
        - 3) Prelicense Guest Lecturer – Gordon E. Broff, All Islands Real Estate School, Carol Egan, Principal
        - 4) Prelicense Instructor – LaJuana Jean Duncan, Vitousek Real Estate School, Paige Vitousek, Principal
      - c. Broker Curriculum and Resources
      - d. Salesperson's Curriculum and Resources
      - e. Evaluation and Education Program
        - 1) Abe Lee Seminars; Salesperson Independent Study On-Line (12)
        - 2) Seiler School of Real Estate; Salesperson Independent Study On-Line (2)
        - 3) Vitousek Real Estate School (2)
      - f. Education Equivalency
      - g. Other
6. Administration of Examinations
  - a. Promissor
    - 1) Licensing Examination Statistics – July 2006
    - 2) School Summary Reports
    - 3) Broker exam statistics
  - b. Uniform Section Equivalency
  - c. ARELLO Examination Certification Program
  - d. Test Development
  - e. Exam Monitoring
  - f. Instructor Workshop
7. Educator's Forum
  - a. Hawaii Association of REALTORS®
  - b. Hawaii Association of Real Estate Schools (HARES)
  - c. Public and Private Institutions of Higher Education
  - d. Hawaii Island Board of REALTORS®
8. Program of Work, FY07
  - a. Advice, Education, and Referral
  - b. Meetings and Symposium
  - c. Annual Report, Quarterly Bulletin, and School Files
  - d. Neighbor Island Outreach – Maui, January 10?, 2007
  - e. Interactive Participation with Organizations
  - f. Real Estate Seminars
  - g. Legislative Participation, Research and Report
  - h. Instructor's Development Workshop
  - i. Real Estate Specialists' Office for the Day
  - j. Real Estate Speakership Program
  - k. New Technology Program and REC Web Site
  - l. Records Management
  - m. Information Distribution System
  - n. New Salesperson and New Broker Startup Kits
  - o. Cooperative Education, Research, and Administration Program
  - p. Division and Department Programs
  - q. Staff and Commissioner Development
  - r. Real Estate Reference Library
  - s. Education Evaluation Task Force – Next meeting 10/4/06
9. Special Issues

Individuals who require special needs accommodations are invited to call the Senior Real Estate Specialist at 586-2643, at least **4 working days** in advance of the meeting.

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10. ARELLO, REEA and Other Organizations
11. Open Forum
12. Budget and Finance Report
13. Next Meeting: Tuesday, October 10, 2006  
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14. Adjournment