

**EDUCATION REVIEW COMMITTEE**  
**REAL ESTATE COMMISSION**  
Professional and Vocational Licensing Division  
Department of Commerce and Consumer Affairs  
State of Hawaii  
www.hawaii.gov/hirec

MINUTES OF MEETING

The agenda for this meeting was filed with the Lieutenant Governor's Office as required by Section 92-7(b), Hawaii Revised Statutes.

Date: December 6, 2006

Time: Upon adjournment of the Laws and Rules Review Committee meeting, which convened at 9:00 a.m.

Place: Queen Liliuokalani Conference Room  
King Kalakaua Building  
335 Merchant Street, First Floor  
Honolulu, Hawaii

Present: Carol Mae Ball, Chair / Broker / Maui Commissioner  
Annette Aiona, Vice Chair / Broker / Hawaii Island Commissioner  
Louis Abrams, Broker / Kauai Commissioner  
William S. Chee, Broker / Honolulu Commissioner  
Frances T. Gendrano, Salesperson / Honolulu Commissioner  
Stanley Kuriyama, Broker / Honolulu Commissioner  
Trudy Nishihara, Broker / Honolulu Commissioner  
Michele Sunahara Loudermilk, Public / Honolulu Commissioner  
Mark Suiso, Public / Honolulu Commissioner

Calvin Kimura, Supervising Executive Officer  
Neil Fujitani, Executive Officer  
Diane Choy Fujimura, Senior Real Estate Specialist  
Lorene Kimura, Real Estate Specialist  
Cynthia Yee, Senior Condominium Specialist  
Cheryl Leong, Condominium Specialist  
David Grupen, Condominium Specialist  
Shari Wong, Deputy Attorney General  
Karyn Takahashi, Recording Secretary

Myoung Oh, Hawaii Association of REALTORS®  
Barbara Suzuki

Call to Order: Chair Ball called the meeting to order at 9:25 a.m., at which time quorum was established.

Chair's Report: Chair Ball stated the Commission may move into Executive Session to consider and evaluate personal information relating to individuals applying for licensure in accordance with Section 92-5(a)(1), HRS, and/or to consult with the Commission's attorney on question and issues pertaining to the Commission's powers, duties, privileges, immunities, and liabilities in accordance with Section 92-5(a)(4), HRS.

Real Estate Specialist's Report: Additional Distribution  
The following was distributed as additional distribution:

12. Budget and Finance Report

### Minutes

Upon a motion by Commissioner Abrams, seconded by Commissioner Nishihara, it was voted on and unanimously carried to accept the minutes of the November 8, 2006, Education Review Committee meeting as distributed.

Continuing Education: Administrative Issues

#### **New Salesperson Licensees**

Senior Specialist Fujimura reported that there were 58 new salesperson licensees in November 2006. As of December 5<sup>th</sup>, there were 1,861 new real estate salesperson licenses issued in 2006—this reflects the number of licensees who are deemed as having completed the 10 hour continuing education requirement, pursuant to Section 16-99-89(c), Hawaii Administrative Rules.

#### **Number of Licensees Who Have Completed CE**

Senior Specialist Fujimura reported that as of December 5<sup>th</sup>, 10,623 licensees have completed their ten-hour continuing education requirement for this biennium.

### Applications

#### **Provider – Shari S. Motooka-Higa**

Upon a motion by Commissioner Nishihara, seconded by Commissioner Loudermilk, it was voted on and unanimously carried to recommend approval of Shari S. Motooka-Higa as a continuing education provider, effective January 1, 2007.

**Course – “Advanced Concepts for Today’s Senior Homeowners;”  
Author/Owner: Shari S. Motooka-Higa; Provider: Shari S. Motooka-Higa  
(pending approval); Course Categories: Finance and Risk Management;  
Clock Hours: 3**

Upon a motion by Commissioner Aiona, seconded by Commissioner Nishihara, it was voted on and unanimously carried to recommend approval of “Advanced Concepts for Today’s Senior Homeowners” as a three clock hour continuing education elective course under the course categories Finance and Risk Management, effective January 1, 2007.

**Course – “Commercial Real Estate Financing in Hawaii;”  
Author/Owner/Provider: Lorman Business Center, Inc.; Course Category:  
Real Estate Law; Clock Hours: 6**

Upon a motion by Commissioner Chee, seconded by Commissioner Nishihara, it was voted on and unanimously carried to recommend approval of “Commercial Real Estate Financing in Hawaii” as a six clock hour continuing education elective course under the course category Real Estate Law, subject to submission of an unamended Statement of Ethical Teaching Practices by David Farmer. Course will be effective on January 1, 2007 or upon receipt of the unamended Statement of Ethical Teaching Practices by David Farmer.

Prelicensure Education: Applications

**Independent Study Course – Broker –Vitousek Real Estate School;  
Principal, Paige Vitousek**

Upon a motion by Commissioner Abrams, seconded by Commissioner Chee, it was voted on and unanimously carried to recommend approval of Vitousek Real Estate School to offer the broker prelicensure independent study course, effective January 1, 2007.

Evaluation and Education Program

**Abe Lee Seminars; Salesperson Independent Study On-Line (6)  
Seiler School of Real Estate; Salesperson Independent Study On-Line (4)**

Copies of evaluations of independent study courses from the following prelicensure schools were distributed to the Commissioners for their information:

1. Abe Lee Seminars
2. Seiler School of Real Estate

Administration of  
Examinations:

Promissor

**Hawaii Real Estate Educator's Forum, 10/25/06 – Report**

A report on Promissor's Hawaii Real Estate Educator's Forum held on October 25, 2006, was distributed to the Commissioners for their information.

**Licensing Examination Statistics – October 2006**

Examination statistics for October 2006 were distributed to the Commissioners for their information.

**School Summary Reports – October 2006**

A copy of the October 2006 performance summary report, by school, was distributed to the Commissioners for their information. The report is derived from statistics for first time test takers.

Test Development

**Test Development Committee Meetings, October 23-24, 2006 – Report**

A report on Promissor's Test Development Committee Meetings held on October 23-24, 2006 and Promissor's Commissioner Meeting held on October 27, 2006, was distributed to the Commissioners for their information.

Exam Monitoring

**Maui Test Site**

Chair Ball recently visited the Maui test site as a test participant and provided Promissor feedback/comments/suggestions on what she observed at the test site. Mr. Ho Mun, Promissor, responded and did put into effect some of Chair Ball's suggestions.

PSI Information

A copy of PSI's products and services overview was distributed to the Commissioners for their information.

Educator's Forum: **Hawaii Association of REALTORS®** – No discussion presented.

**Hawaii Association of Real Estate Schools (HARES)** – No discussion presented.

**Public and Private Institutions of Higher Education** – No discussion presented.

Program of Work: Interactive Participation with Organizations

**Hawaii Association of REALTORS® Pacific Rim Conference, October 11-12, 2006 – Report**

Reports on the HAR Pacific Rim Conference from Commissioners Ball and Aiona were distributed to the Commissioners for their information.

Real Estate Seminars

**Hawaii Association of REALTORS® Contract**

Senior Specialist Fujimura reported that the contract dated March 5, 1993, with the Hawaii Association of REALTORS® to produce, administer and deliver IDWs and real estate related workshops, courses, seminars or events, that has been extended every two years, can no longer be extended. She reported that she is currently working on an RFP to solicit bids for a new contract.

**Consumer Education**

Information on the NeighborWorks® Center for Homeownership Education and Counseling was distributed to the Commissioners for their information. Senior Specialist Fujimura reported that the EETF will be reviewing this information and discussing the consumer education project.

Open Forum: None.

Budget and Finance Report: Upon a motion by Commissioner Nishihara, seconded by Commissioner Abrams, it was voted on and unanimously carried to recommend approval of the Real Estate Education Fund report for period ending September 30, 2006.

Next Meeting: Wednesday, January 10, 2007  
Upon adjournment of the Laws and Rules Review Committee Meeting, which convenes at 9:30 a.m.  
REALTORS Association of Maui  
441 Ala Makani Place  
Kahului, Maui, Hawaii

Adjournment:               With no further business to discuss, Chair Ball adjourned the meeting at 9:43 a.m.

Reviewed and approved by:

          /s/ Diane Choy Fujimura            
Diane Choy Fujimura  
Senior Real Estate Specialist

          January 10, 2007            
Date

[   X   ]       Minutes approved as is.  
[       ]       Minutes approved with changes, see minutes of \_\_\_\_\_.