

**EDUCATION REVIEW COMMITTEE**  
**REAL ESTATE COMMISSION**  
Professional and Vocational Licensing Division  
Department of Commerce and Consumer Affairs  
State of Hawaii  
[www.hawaii.gov/hirec](http://www.hawaii.gov/hirec)

MINUTES OF MEETING

The agenda for this meeting was filed with the Lieutenant Governor's Office as required by Section 92-7(b), Hawaii Revised Statutes.

Date: June 10, 2009

Time: Upon adjournment of the Condominium Review Committee meeting, which is upon adjournment of the Laws and Rules Review Committee meeting, which convened at 9:00 a.m.

Place: Queen Liliuokalani Conference Room  
King Kalakaua Building  
335 Merchant Street, First Floor  
Honolulu, Hawaii

Present: Carol Mae Ball, Chair / Broker / Maui Commissioner  
Frances T. Gendrano, Vice Chair / Broker / Honolulu Commissioner  
Louis Abrams, Broker / Kauai Commissioner  
William S. Chee, Broker / Honolulu Commissioner  
Stanley Kuriyama, Broker / Honolulu Commissioner  
Michele Sunahara Loudermilk, Public / Honolulu Commissioner  
Trudy Nishihara, Broker / Honolulu Commissioner  
Mark Suiso, Public / Honolulu Commissioner

Neil K. Fujitani, Supervising Executive Officer  
Amy Endo, Real Estate Specialist  
David J. Grupen, Real Estate Specialist  
Cynthia Yee, Senior Condominium Specialist  
Cheryl Leong, Condominium Specialist  
Benedyne Stone, Condominium Specialist  
Shari Wong, Deputy Attorney General  
Sonia Ines, Office Assistant

Absent: Annette Aiona, Broker / Hawaii Island Commissioner

Others: Aron Espenueva, Hawaii Association of REALTORS®  
Marsha Shimizu, Hawaii Association of REALTORS®

Call to Order: The Chair called the meeting to order at 10:50 a.m., at which time quorum was established.

Chair's Report: The Chair stated the Committee may move into Executive Session to consider and evaluate personal information relating to individuals applying for licensure in accordance with Section 92-5(a)(1), HRS.

Commissioner Aiona was excused from the meeting. Prior notification of her non-attendance was received.

Real Estate  
Specialist's Report: Minutes of Meeting

Upon a motion by Commissioner Loudermilk, seconded by Commissioner Nishihara, it was voted on and unanimously carried to accept the minutes of the May 6, 2009, Education Review Committee meeting.

Continuing Education: Continuing Education Core Course

**Final, 2009-2010 Commission Core Course, Part A, "2009 Real estate Law Update and Personal Transactions"; Clock Hours: 2**

Upon a motion by Commissioner Nishihara, seconded by Commissioner Gendrano, it was voted on and unanimously carried to approve "2009 Real Estate Law Update and Personal Transactions" as a two hour continuing education Core Course, Part A.

**Train-the-Trainer memorandum – May 1, 2009**

Commissioner Nishihara stated that the Oahu Train-the-Trainer session was very educational and informative. She further noted that the course was well written.

**Continuing Education Hours**

Staff is requesting guidance from the Committee on how to treat the mandatory core course. The mandatory core course is divided into core part A worth two hours and core part B worth two hours, of which both parts were offered thru May 31<sup>st</sup>. However, since May 31<sup>st</sup>, the core course parts are no longer being offered and any licensee wishing to reactive a license must now take four elective continuing education courses. Can a licensee receive two hours from course part A or B and use that to apply to the renewal required continuing education hours or must both core course parts A and B be taken or risk not receiving the full four continuing education hours?

Upon a motion by Commissioner Loudermilk, seconded by Commissioner Nishihara, it was voted on and unanimously carried that the core part A worth two hours and core part B worth two hours should be taken in the year designated, it is considered one course, and must be completed in the biennium as a whole.

Prelicense Education: Evaluation and Education Program

Copies of evaluations of the independent study course from the following prelicense school was distributed to the Commissioners for their information:

- Abe Lee Seminars; Independent Study On-Line (2)

Administration of  
Examinations: Pearson VUE

**Licensing Examination Statistics – April 2009**

Examination statistics for April 2009 were distributed to the Commissioners for their information.

### **School Pass/Fail Rates – April 2009**

School pass/fail rate statistics for April 2009 were distributed to the Commissioners for their information.

### **School Summary Reports – April 2009**

Copies of the April 2009 performance summary reports, by school, were distributed to the Commissioners for their information. The report is derived from statistics for first time test takers.

### **Examination Contract**

Staff reported that the current examination contract with Pearson VUE is expiring on June 30, 2009. PSI Services LLC is the new examination administrator and will start administering the examinations starting July 1, 2009. All valid completion certificates issued by Pearson VUE will be honored by the Commission and accepted by PSI.

PSI provided an invitation, which was sent to all prelicensing schools, announcing this transition and inviting the schools to participate in an open house on June 30, 2009, from 3:00 p.m. – 5:00 p.m. at the new Honolulu test location at the Ala Moana Pacific Center, Suite 1135.

Educator's Forum:

### **Hawaii Association of REALTORS®**

Marsha Shimizu reported that the Hawaii Association of REALTORS® will be offering two IDWs this biennium. The first one, to be offered this year, will be geared more for the new instructor. The second IDW, to be offered next year, will be geared to the more seasoned instructor. She will submit the proposal for the meeting.

**Hawaii Association of Real Estate Schools (HARES)** – No discussion presented.

**Public and Private Institutions of Higher Education** – No discussion presented.

Program of Work:

### Neighbor Island Outreach / Real Estate Specialists' Office for the Day

The next Neighbor Island Outreach and Real Estate Specialists' Office for the Day is scheduled for the island of Kauai on July 8, 2009, at the Kauai State Office Building.

### Education Evaluation Task Force - Reports of meetings held April 9, 2009 and May 8, 2009

The reports for the EETF meetings held on April 9 and May 8, 2009, were distributed to the Commissioners for their information. The EETF did a good job in guiding the revisions of the core course, Part A.

### Program of Work and Budget, FY10

A draft copy of the Program of Work and Budget for FY10 was distributed to the Commissioners for their review and comment.

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Open Forum: None.

Budget and Finance: No report.

Next Meeting: Wednesday, July 8, 2009  
Upon adjournment of the Condominium Review Committee Meeting, which is upon adjournment of the Laws and Rules Review Committee meeting, which convenes at 9:30 a.m.  
Kauai State Office Building  
3060 Eiwa Street, Conference Rooms A, B and C  
Lihue, HI 96766

Adjournment: With no further business to discuss, Chair Ball adjourned the meeting at 11:07 a.m.

Reviewed and approved by:

/s/ Neil K. Fujitani  
Neil K. Fujitani  
Supervising Executive Officer

July 8, 2009  
Date

[ X ] Minutes approved as is.  
[ ] Minutes approved with changes, see minutes of \_\_\_\_\_