

**EDUCATION REVIEW COMMITTEE**  
REAL ESTATE COMMISSION  
Professional and Vocational Licensing Division  
Department of Commerce and Consumer Affairs  
State of Hawaii  
[www.hawaii.gov/hirec](http://www.hawaii.gov/hirec)

MINUTES OF MEETING

The agenda for this meeting was filed with the Lieutenant Governor's Office as required by Section 92-7(b), Hawaii Revised Statutes.

Date: July 9, 2008

Time: Upon adjournment of the Condominium Review Committee meeting, which is upon adjournment of the Laws and Rules Review Committee meeting, which convened at 9:00 a.m.

Place: Queen Liliuokalani Conference Room  
King Kalakaua Building  
335 Merchant Street, First Floor  
Honolulu, Hawaii

Present: Frances T. Gendrano, Vice Chair / Broker / Honolulu Commissioner  
Louis Abrams, Broker / Kauai Commissioner  
Annette Aiona, Broker / Hawaii Island Commissioner  
William S. Chee, Broker / Honolulu Commissioner  
Stanley Kuriyama, Broker / Honolulu Commissioner  
Trudy Nishihara, Broker / Honolulu Commissioner  
Mark Suiso, Public / Honolulu Commissioner  
Michele Sunahara Loudermilk, Public / Honolulu Commissioner

Neil K. Fujitani, Supervising Executive Officer  
Diane Choy Fujimura, Senior Real Estate Specialist  
Amy Endo, Real Estate Specialist  
David J. Grupen, Real Estate Specialist  
Cynthia Yee, Senior Condominium Specialist  
Cheryl Leong, Condominium Specialist  
Benedyne Stone, Condominium Specialist  
Shari Wong, Deputy Attorney General  
Karyn Takahashi, Recording Secretary

Others: Marsha Shimizu, Hawaii Association of REALTORS®

Absent: Carol Mae Ball, Chair / Broker / Maui Commissioner

Call to Order: Vice Chair Gendrano called the meeting to order at 9:34 a.m., at which time quorum was established.

Chair's Report: Vice Chair Gendrano stated the Committee may move into Executive Session to consider and evaluate personal information relating to individuals applying for licensure in accordance with Section 92-5(a)(1), HRS.

Chair Ball was excused from today's meeting. Prior notice of her non-attendance was received.

Real Estate  
Specialist's Report:

Additions to Agenda

Upon a motion by Commissioner Kuriyama, seconded by Commissioner Nishihara, it was voted on and unanimously carried to add the following to the agenda:

8. Program of Work, FY08
  - h. Instructor's Development Workshop
    - 1) Hawaii Association of REALTORS' proposal for IDW

Minutes of June 10, 2008

Upon a motion by Commissioner Aiona, seconded by Commissioner Abrams, it was voted on and unanimously carried to accept the minutes of the June 10, 2008, Education Review Committee meeting as distributed.

Continuing Education: Administrative Issues

**New Salesperson Licensees - 2008**

A report on the number of new salesperson licensees for 2008 was distributed to the Commissioners for their information. Senior Specialist Fujimura reported that as of June 30, 2008, there are 778 new salesperson licensees in 2008. The total number of 778 new salesperson licensees reflects the number of licensees who are deemed as having completed the 10 hour continuing education requirement, pursuant to Section 16-99-89(c), Hawaii Administrative Rules.

Prelicense Education: Evaluation and Education Program

Copies of evaluations of the independent study course from the following prelicense school was distributed to the Commissioners for their information:

1. Abe Lee Seminars; Salesperson Independent Study On-Line (9)

Administration of  
Examinations:

Pearson VUE

**Licensing Examination Statistics – May 2008**

Examination statistics for May 2008 were distributed to the Commissioners for their information.

**School Pass/Fail Rates – May 2008**

School pass/fail rate statistics for May 2008 were distributed to the Commissioners for their information.

**School Summary Reports – May 2008**

Copies of the May 2008 performance summary reports, by school, were distributed to the Commissioners for their information. The report is derived from statistics for first time test takers.

Exam Monitoring

**Report – Big Island test center, June 21, 2008**

Specialist Endo monitored the Big Island test center on June 21, 2008, and met with Pearson VUE's Area Manager John Fleck and the Committee acknowledged receipt of her evaluation.

Specialist Endo specifically pointed out the need for additional security measures in regard to the computer monitor and the candidate's belongings. The computer stations are situated next to each other and either a barrier or security screen should be provided for each monitor. Additionally, the candidate's belongings are stacked in the middle of the testing room during the examination and is a distraction for those still taking the examination. Mr. Fleck agreed with the specialist's recommendations and will provide a remedy for the situation.

Educator's Forum: **Hawaii Association of REALTORS®** – No discussion presented.

**Hawaii Association of Real Estate Schools (HARES)** – No discussion presented.

**Public and Private Institutions of Higher Education** – No discussion presented.

Program of Work: Annual Report, Quarterly Bulletin, and School Files

The June 2008 issue of *School Files* was previously distributed and a copy may be viewed on the Commission's website: [www.hawaii.gov/hirec](http://www.hawaii.gov/hirec).

Neighbor Island Outreach

The August 2008 committee meetings are scheduled to be held on the island of Kauai. The meetings will be held on August 13, 2008, in the Conference Room of the Lihue Public Library beginning at 9:30 a.m.

Interactive Participation with Organizations

**Hawaii Association of REALTORS® 2008 Pac Rim Real Estate Conference, September 18-19, 2008 - Waikoloa**

It was reported that the Hawaii Association of REALTORS® is willing to provide the Commission with a room to hold a 90-minute breakout session with topics of their choice. The session would be held on the first day of the conference—Thursday, September 18, 2008.

Upon a motion by Commissioner Nishihara, seconded by Commissioner Kuriyama, it was voted on and unanimously carried to hold a breakout session on Thursday, September 18, 2008, at the Hawaii Association of REALTORS® 2008 Pac Rim Real Estate Conference – Waikoloa, subject to budget and DCCA approval. Topics may include, but not be limited to, renewals, introduction of the online CE program, broker's forum, and overview of the Commission's program of work. Participating Staff will be the SEO, Senior Real Estate Specialist and both Real Estate Specialists. Participating Commissioners to be determined by Commission Chair and SEO.

Instructor's Development Workshop

**Request for IDW approval from Hogan School of Real Estate, Inc.**

Senior Specialist Fujimura reported that this IDW is scheduled to be held in Arizona.

Upon a motion by Commissioner Abrams, seconded by Commissioner Chee, it was voted on and unanimously carried to approve Hogan School of Real Estate, Inc.'s Instructor Development Workshop as a Commission approved IDW for the 2007 – 2008 biennium.

**Hawaii Association of REALTORS<sup>®</sup> proposal for IDW**

Senior Specialist Fujimura reported that HAR is contracted with the Commission to provide two IDWs and one real estate related seminar by 2009. At this time, HAR is submitting a proposal to hold two IDWs. The first workshop will be held on August 21, 2008, on Oahu and the second workshop will be held on September 18, 2008, in conjunction with the HAR Pac Rim Conference on the island of Hawaii.

The proposed presentation is "Making Marketing Magic with Microsoft PowerPoint 2007" conducted by Mr. Doug Devitre. Chair Ball attended this presentation at the 2008 REEA Conference and reported that it was an excellent IDW.

Upon a motion by Commissioner Abrams, seconded by Commissioner Nishihara, it was voted and unanimously carried to approve the Hawaii Association of REALTORS<sup>®</sup> proposal of \$11,800.00 for two IDW sessions. The first workshop will be held on August 21, 2008, on O'ahu and the second workshop will be held on September 18, 2008, in conjunction with their Pac Rim Conference on the island of Hawaii.

It was reported that HAR is planning a real estate seminar in October. Possible topics are risk management and legal update.

New Technology Program and REC Web Site

Specialist Grupen reported that the anticipated launch date of the Commission's online CE program is August 25, 2008. The online program will provide many electronic functions for the CE providers. Also, with this new program, licensees will be able to review their CE history and print course completion certificates for the past two bienniums. An added benefit is that principal brokers will be able to review the CE histories of all their associated licensees.

Education Evaluation Task Force

The next EETF meeting is scheduled for Friday, September 5, 2008, which will be the last meeting for 2008. The task force is planning to determine the topics for the 2009 – 2010 core course.

Open Forum:               None.

Budget and Finance      No report presented.  
Report:

Next Meeting:            Wednesday, August 13, 2008  
Upon adjournment of the Condominium Review Committee Meeting, which is  
upon adjournment of the Laws and Rules Review Committee Meeting, that  
convenes at 9:30 a.m.  
Lihue Public Library – Conference Room  
4344 Hardy Street  
Lihue, Hawaii

Adjournment:            With no further business to discuss, Vice Chair Gendrano adjourned the meeting at  
9:56 a.m.

Reviewed and approved by:

  /s/ Diane Choy Fujimura    
Diane Choy Fujimura  
Senior Real Estate Specialist

  July 11, 2008    
Date

[ X ]           Minutes approved as is.  
[   ]           Minutes approved with changes, see minutes of \_\_\_\_\_